

Steelton, Pennsylvania
August 21, 2014

The Steelton-Highspire School Board met on the above date with the following members present: President, Ms. Mary J. Carricato; Vice President, Ms. Rachel M. Slade; Mr. Barry L. Baumgardner; Mr. Derek Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; and Mrs. Rosemary Tonkin. Absent was Mr. Robert Spizzirri. Also present was Dr. Ellen Castagneto, Superintendent; Mr. Vincent Champion, Solicitor, Mr. Travis Waters, Assistant to the Superintendent, and Mrs. Hafsa Hamid, Assistant Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:55 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

Ms. Carricato announced that there was an Executive Session held prior to tonight's meeting to discuss personnel, and that there will be an Executive Session immediately following tonight's meeting to discuss personnel and litigation.

APPROVAL OF MINUTES

Mr. Lewis made a motion to approve the Planning Meeting minutes. Second by Ms. Slade. All members voted aye on roll call (8 ayes, 0 nays, 0 abstentions, 1 absent)

PUBLIC COMMENT (Agenda Items)

There was no Public Comment.

FOLLOW UP

Dr. Castagneto reported on the district communication tools, the bi-monthly newsletter, which will be put out by the Elementary school; student handbooks and student's newsletter. This packet of information, as well as, updated bi-monthly information will be given to employees, sent to parents and available at both borough halls. Dr. Castagneto thanked the teachers and administration at both High School and Elementary School for diligently working this summer to prepare this information.

Dr. Castagneto thanked Mrs. Tonkin for representing the Board at the Opening Day with greeting and presentation of teachers as heroes, turning our students into successful adults. In regard to in-service presentations, teachers and administrative staff were thanked for worked hard analyzing data of every student for this next year with growth, safety and climate issues.

The district's first new student orientation evening was held this week for high school and junior high, which was well attended by both parents and students. Kindergarten orientation was a success with a full house as well.

Dr. Castagneto introduced Mr. Mick Iskrac, the new High School Principal, who comes from Central Dauphin. As their Assistant Principal, Mr. Iskrac worked with learning communities and increasing student achievement. Also introduced was the candidate for the Assistant HS Principal, Sheri Woodall, who has experience with student achievement and assessment, as well as social and behavior issues. Although Ms. Woodall is still under employ at another district, she took her personal time to spend the first day with our staff, and attended the new student orientation to work with students and families.

Dr. Castagneto reported the Special Education department has developed a binder with procedures and strategies for training with students with disabilities.

CURRICULUM REPORT

Purchase of Reading Intervention System

Ms. Metallo made a motion to approve the purchase of the Lexia reading intervention system, at a cost not to exceed \$98,000, grant funded. This will provide reading intervention, K-12, for seven (7) years. Second by Ms. Slade. All members voted aye on roll call (8 ayes, 0 nays, 0 abstentions, 1 absent)

Continuation of Software

Ms. Metallo made a motion to approve the continuation of a software student data assessment warehouse through SchoolNet, at a start- up cost of \$34,905, grant funded. Second by Ms. Slade. All members voted aye on roll call (8 ayes, 0 nays, 0 abstentions, 1 absent)

Innovative STEM Agricultural Technology Education Program

Ms. Metallo made a motion to approve the district's partnership with WheelHouse, a non-profit organization, in the development of a STEM based Agricultural Technology Education Program, at no cost to the district. Second by Mr. Salov. All members voted aye on roll call (8 ayes, 0 nays, 0 abstentions, 1 absent)

FINANCIAL REPORT

General Fund

Mr. Salov made a motion to approve the following financial reports June and July 2014. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Treasurer's Report

June 2014	
Balance 06/01/14	\$1,138,065.15
Receipts	\$650,809.22
Disbursements	\$1,057,935.01
Balance 06/30/14	\$730,939.36
July 2014	
Balance 07/01/14	730,939.36\$
Receipts	\$1,493,194.98
Disbursements	\$1,394,063.08
Balance 07/31/14	\$830,071.26

Accounts Payable/Estimated Expenditures Reports

The administration recommends approval of the following Accounts Payable/Estimated Expenditures Report:

Final approval of June 2014 vendor payments in the amount of \$165,349 which in includes vendor checks #37915-#38011.

Final approval of July 2014 vendor payments in the amount of \$101,621.97 which in include vendor checks # 37929-# 38031.

August 2014 Estimated Expenditures in the amount of \$186,846.08 which include vendor checks # 38010 -# 38033.

Cafeteria Fund

Cafeteria Reports

June 2014	
Balance 06/01/14	\$6,332.23
Receipts	\$86,609.74
Disbursements	\$91,903.66
Balance 06/30/14	\$1,038.31

July 2014	
Balance 07/01/14	\$103,831.00
Receipts	\$198,766.81
Disbursements	\$198,753.12
Balance 07/31/14	\$1,052.00

Athletic Fund

Athletic Association Financial Reports

June 2014	
Balance 06/01/14	\$551.60
Receipts	\$9,500.67
Disbursements	\$9,724.91
Balance 06/30/14	\$327.36

July 2014	
Balance 0/01/14	\$327.36
Receipts	\$21,515.84
Disbursements	\$11,679.88
Balance 0/31/14	\$10,163.32

Student Activities Account

Student Activities Financial Report:

June 2014	
Balance 0/01/14	\$37,841.97
Receipts	\$1,503.35
Disbursements	\$2,284.22
Balance 0/31/14	\$37,061.10

July 2014	
Balance 0/01/14	\$37,061.10
Receipts	\$1,598.21
Disbursements	\$5,369.37
Balance 0/31/14	\$33,289.94

PERSONNEL REPORT

Resignations

Mr. Petrovich made a motion to accept the following resignations. Dr. Castagneto confirmed professional positions are to be filled before the release of the employee. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Ms. Andrea Kinney, Kindergarten Teacher, effective August 13, 2014.

Mr. Andrea Martin, AEDY Teacher and Athletic Director, effective no later than October 19, 2014 or until the teaching position is filled.

Ms. Tiffany Henry, Secondary Math Teacher, effective no later than October 14, 2014, or until the position is filled.

Approval Of Department Chairs

Mr. Petrovich made a motion to approve the following department chairs for the 2014-2015 school year, at a rate commensurate with the Collective Bargaining Unit Agreement. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Keri Poston Special Education K-6 and 7-12

Stacey McCutcheon Elementary Social Studies

Tenure

Mr. Petrovich made a motion to grant tenure to the following teachers. Teachers receive tenure after three (3) years of service. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Andrea Kinney, Elementary Teacher

Rachelle Morgan, High School English Teacher

Job Descriptions

Mrs. Tonkin made a motion to table the job descriptions until the next meeting. Second by Ms. Slade. All members present voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Team/Grade Level Coordinators

Mr. Petrovich made a motion to approve the following grade level coordinators. Second by Mr. Salov. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Kindergarten	Lori Graybar	7 th Grade	Tiffany Henry
1 st Grade	Michelle Stewart	8 th Grade	Aislinn Benfield
2 nd Grade	Ariane Ackley	9 th Grade	Mike Pilsitz
3 rd Grade	Amie Kretzing	10 th Grade	Pete Boyajian
4 th Grade	Tara Russo	11 th Grade	Rachelle Morgan
5 th Grade	Matthew Houck	12 th Grade	Chris Chyr
6 th Grade	Cindy Goles		

Appointments

Mr. Petrovich made a motion to approve the following appointments. Second by Mr. Salov. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>
Ashley Griffie	Elementary Teacher	August 18, 2014	Step 1B, \$38,670
Lloyd Hill	ParaProfessional	August 20, 2014	\$9.00/per hour
Amanda Walk	English Teacher	August 18, 2014	Step 1B, \$38,670
Sheri Woodall	High School Assistant Principal	September 2, 2014	\$60,000 prorated

Appointment - Long Term Sub

Mr. Petrovich made a motion to approve Benjamin Parker as Long Term Substitute, effective August 25, 2014 until December 23, 2014. Mr. Parker will be placed on Step 2,M+36 at salary of \$50,682, pro-rated. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Business Office Support

Mr. Petrovich made a motion to approve Susan Helms, accountant, to complete mandated state and/or legal financial reports at a rate of \$50.00 per hour. Second by Mr. Salov. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Football Varsity Assistant Coach

Mr. Petrovich made a motion to approve to rescind the appointment of Mr. David Mohn, as Varsity Football Assistant Coach, effective August 21, 2014. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Resignations

Mr. Petrovich made a motion to accept the resignation of Hafsa Hamid, Financial Services Administrator, effective 9/4/14. Second by Ms. Slade. All members present voted aye on roll call. Mr. Lewis voted no. (7 ayes, 1 nays, 0 abstentions, 1 absent)

Appointments

Mr. Petrovich made a motion to approve the following appointments. Second by Mr. Salov. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>
Jennifer Witter	Elementary Music	8/21/14	Step 1, Masters, \$42,752
Scott Alan Harvey	Secondary English	8/25/14	Step 1, Bachelors \$38,670
Tara Russo	Department Chair Elementary Language Arts (K-6)	August 18, 2014	Per contract

PROPERTY AND SUPPLIES REPORT

Mr. Lewis presented the following Facilities Usage Report for August. Mr. Lewis thanked the district for allowing them to use the field for the scrimmage. He questioned who to contact for facilities requests, Mr. Petrovich said the coaches need to work out schedules for the field use and contact Dr. Castagneto in the interim.

Facilities Usage Report August 21, 2014

- Gail Romanofsky's request to use the elementary band room for a few rehearsals over the summer. Dates and times to be determined. This is in preparation for the Highspire Bicentennial Celebration in September.
- Jason Roach's request to use the Cottage Hill Field for band camp August 4-8, 2014 from 8:00 A.M. to 4:00 P.M.
- Bobbie and Doug Malinak's request for the Ryan Lee Mohn Memorial Foundation to hold their annual Ryan Lee Mohn Walk on Saturday, August 9, 2014. The Walk will begin at 9:00 A.M. They are requesting the use of the football field, the hallway beginning at the entry to the basketball gymnasium through the main hallway and exiting out the main doors, and the baseball and football practice fields. The event should end around noon.
- Mr. Andrew Erby's request to use the Elementary Gym on Monday, Wednesday and Friday's from 4:00 P.M. to 5:30 P.M. for free sports performance and basketball skills and drills for student in 3rd through 6th grade.
- Steelton Midget Football Association's request to use the high school facilities as follows:

Football Field – Sunday, August 31, 2014
 Sunday, September 21, 2014
 Sunday, October 4, 2014
 Sunday, October 11, 2014
 Saturday, October 25, 2014
 Sunday, October 26, 2014

Use of the old locker room, new concession stand, restrooms, public announcement system and score clock.

Use of the Upper field and field behind the high school for daily football practices from July 30, 2014 to November 11, 2014.

Use of the field behind the high school for cheerleader's practices from June 1, 2014 to November 11, 2014.

- Mr. Andrae Martin's request for the use of the Cottage Hill (football field) for the Stop the Violence Game, Saturday, August 16, 2014, from 12:30 P.M. to 6:00 P.M.

*** All groups will coordinate times for building usage if necessary ***

TRANSPORTATION REPORT

Bus Drivers

Ms. Slade made a motion to approve the attached Boyo Transportation and First Student bus drivers for the 2014-2015 school year. Second by Mr. Petrovich. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

STUDENT ACTIVITIES REPORT

Fundraisers

Ms. Metallo made a motion to approve the following fundraiser. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Senior Class	2014 Jr. High Football Games	Concession Stand
Jam Club	September 13, 2014	Community Yard Sale
7 th & 8 th Grades	Sept. 1-21, 2014	St. Jude Fundraiser

BOARD PRESIDENT'S REPORT

PSBA Voting Delegate

Ms. Carricato made a motion to appoint Mr. Salov and Mrs. Tonkin as the PSBA Voting Delegates to participate in the PSBA Delegate Assembly to be held on Tuesday, October 21, 2014 at the PASA-PSBA School Leadership Conference. Second by Mr. Salov. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

SUPERINTENDENT'S REPORT

Board Policy

Ms. Slade made a motion to approve Board Policy 249, Bullying/Cyberbullying. Second by Mr. Salov. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

SPECIAL REPORTS

Athletic Association: Mr. Salov reported scrimmage of the week. The printed and on-line game schedules have discrepancies. Mr. Lewis reported the American Legion will provide the meals for football teams.

PSBA Representative

There was nothing to report.

Strategic Planning Team

There was nothing to report.

Buildings and Grounds

There was nothing to report.

Discipline Committee

Ms. Slade reported the handbooks are distributed.

Budget Committee

There was nothing to report.

BOARD ROUND TABLE

Ms. Metallo, Ms. Slade and Mr. Petrovich wished the staff and students a great school year. Mrs. Tonkin said the teachers are the heroes of our students. Ms. Carricato welcomed the new students and staff.

PUBLIC COMMENT (ANY TOPIC)

Sylvia Rigal, 3650 Brakridge Terrace, Hbg: commented board reports are not on school website.

ADJOURNMENT

The meeting adjourned at 7:40 p.m. on a motion by Mr. Petrovich. Second by Ms. Slade. All members voted aye.

Debora Kagarise

Debora Kagarise
Board Secretary