

Steelton, Pennsylvania
May 22, 2014

The Steelton-Highspire School Board met on the above date with the following members present: President, Ms. Mary J. Carricato; Vice President, Ms. Rachel M. Slade; Mr. Barry L. Baumgardner; Mr. Derek Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. Also present was Dr. Ellen Castagneto, Superintendent; Mrs. Susan Helms, Director of Accounting/Assistant Board Secretary; Mr. Vincent Champion, Solicitor, Mr. Travis Waters, High School Principal, and Mrs. Lisa Crum, Elementary Principal and Mrs. Annie M. Long, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

Ms. Carricato announced that there was an Executive Session held prior to tonight's meeting to discuss personnel, and that there will be an Executive Session immediately following tonight's meeting to discuss personnel.

PUBLIC COMMENT (Agenda Items)

There was no Public Comment.

APPROVAL OF MINUTES

Mr. Lewis made a motion to approve the April 14, 2014, Planning Meeting minutes. Second by Mr. Salov. All members voted aye on roll call (9 ayes, 0 nays, 0 abstentions, 0 absent)

Mr. Spizzirri made a motion to approve the April 24, 2014, Legislative Meeting minutes. Second by Mr. Lewis. All members voted aye on roll call (9 ayes, 0 nays, 0 abstentions, 0 absent)

Ms. Slade made a motion to approve the April 29, 2014, Special Board Meeting minutes. Second by Mr. Salov. All members voted aye on roll call (9 ayes, 0 nays, 0 abstentions, 0 absent)

CURRICULUM REPORT

Dual Enrollment

Ms. Metallo made a motion to approve the attached agreement with Harrisburg Area Community College regarding dual enrollment. Second by Mr. Spizzirri. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

Curriculum/Materials Cycle

Ms. Metallo made a motion to adopt the K-12, 7 year curriculum/materials cycle as attached. Second by Ms. Slade. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

Textbook/Materials Adoption

Ms. Metallo made a motion to approve the purchase of the Glencoe Mathematics Curriculum, grades 6-12 at a cost not to exceed \$147,000. This textbook adoption includes student texts, assessments, workbooks, math intervention and computer lesson licenses, student supplementary materials and teacher instructional materials for 6 years; and is Grant funded. Second by Ms. Slade. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

Ms. Metallo made a motion to approve the purchase of the Glencoe Social Studies Curriculum, grades 7-12 at a cost not to exceed \$47,000. This textbook adoption includes student texts, assessments, workbooks, math intervention and computer lesson licenses, student supplementary materials and teacher instructional materials for 7 years; and is Grant funded. Second by Mr. Spizzirri. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

Ms. Metallo made a motion to approve the continuation of the elementary, grades K-5th grade math curriculum adoption approved in 2012, at a cost to exceed \$82,000. This textbook adoption continuation includes student texts, assessments, workbooks, math manipulatives, student supplementary materials and teacher instructional materials for 6 years; and is Grant funded. Second by Mr. Petrovich. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

FINANCE REPORT

GENERAL FUND

Mr. Salov made a motion to approve the following financial reports for April 2014. Second by Ms. Slade. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

<u>Treasurer's Report</u>	
April 2014 (Report #1)	
Balance 04/1/14	\$1,199,529.05
Receipts	\$2,224,520.86
Disbursements	\$1,796,237.01
Balance 04/30/14	\$1,627,812.90

Accounts Payable/Estimated Expenditures Report

Final approval of the April 2014 vendor payments in the amount of \$331,070.05 which included vendor checks #00037784-#00037847 (Report #2)

May 2014 estimated expenditures in the amount of \$1,500,000.00 which included vendor checks #00037849-#00037859 totaling \$116,344.58. (Report #3)

CAFETERIA FUND

<u>Cafeteria Report</u>	
April 2014 (Report #4)	
Balance 04/1/14	\$11,844.13
Receipts	\$73,747.88
Disbursements	\$73,831.83
Balance 04/30/14	\$11,760.18

ATHLETIC FUND

<u>Athletic Association Financial Report</u>	
April 2014 (Report #5)	
Balance 04/1/14	\$ 3,749.89
Receipts	\$ 3,212.94
Disbursements	\$ 4,686.75
Balance 04/30/14	\$ 2,279.08

Finance Report Cont.

Athletic Budget 2014-2015

Adoption of the 2014-2015 Athletic Association Budget. (Report #5)

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report

April 2014 (Report #6)

Balance 04/1/14	\$31,276.16
Receipts	\$ 8,931.58
Disbursements	\$ 4,634.31
Balance 04/30/14	\$35,573.43

REAL ESTATE AND PERSONAL TAXES

Tax Exonerations

Exonerations for personal taxes as presented on List #8, persons applying for exoneration of the \$200.00 Occupation Tax for 2013-2014, the \$200.00 Occupation Tax for 2012-13, the \$200.00 Occupation Tax for 2011-12, and persons applying for full exoneration/deletion of the Occupation, Per Capita and Residence Taxes for 2013-14, 2012-13, and 2011-12. (Report #7)

DESIGNATIONS OF DEPOSITORIES AND ELECTION OF TRASURER

Mr. Salov made the following designation and elections. Second by Mr. Spizzirri.
All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

- Designation of Mid-Penn Bank as Depository for the 2014-2015 school year.
- Election of John Salov as Treasurer for the 2014-2015 school year.
- Election of Susan Helms as Assistant Treasurer for the 2014-2015 school year.

Financial Report Cont.

2014-2015 PROPOSED STEELTON-HIGHSPIRE SCHOOL DISTRICT GENERAL FUND BUDGET

Mr. Salov made a motion to adopt the 2014-2015 Proposed Steelton-Highspire School District General Fund Budget with final adoption on June 26, 2014. The budget resolution is attached. Second by Ms. Slade. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

PERSONNEL REPORT

RESIGNATIONS

Mr. Petrovich made a motion to approve the following resignations. Second by Ms. Slade. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

Jessica Christ, Secondary Mathematics Teacher	Effective, June 12, 2014
Kenna L. Ryder, Secondary English Teacher	Effective, June 12, 2014
Scott McGrady, Secondary Assistant Principal	Effective, June 30, 2014

RETIREMENT

Mr. Petrovich made a motion to approve the retirement of Annie M. Long from the positions of Financial Services Administrator, Board Secretary and Facilities Director, effective June 30, 2014. Second by Ms. Slade. Seven members voted aye on roll call. Mr. Lewis and Mr. Baumgardner voted no. (7 ayes, 2 nays, 0 abstentions, 0 absent)

APPOINTMENTS

Mr. Petrovich made a motion to post approve the appointment of Margaret Ann Kreiger as a Secondary English Teacher effective August 18, 2014. Ms. Kreiger will be on Step 1 Bachelors at a salary of \$38,670.00 or subject to the current collective bargaining unit agreement on the first day of employment. Second by Mr. Spizzirri. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

Personnel Report Cont.

Mr. Petrovich made a motion to approve the callback from furlough of Mr. Brian Woodfill as a part-time Secondary Computer Applications Teacher to a full-time Secondary Math teacher effective August 18, 2014. Mr. Woodfill will be on Step 2 Bachelors at a salary of \$39,959.00 or subject to the current collective bargaining unit agreement on the first day of employment. Second by Mr. Salov. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

Mr. Petrovich made a motion to approve Ryan Lehigh as a Technology Office Assistant for the summer. Mr. Lehigh will be paid \$11 per hour and will work no longer than 29 hours per week for ten weeks, at a cost not to exceed \$3,200.00. Second by Ms. Slade. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

ATHLETIC APPOINTMENTS

Mr. Petrovich made a motion to approve Robert Martin as the Girls Volleyball Head coach for the 2014-2015 season, Step 2, at a salary of \$2,174.00 and the Assistant Volley ball Coach for the 2014-2015 school year at step 1 at a salary of \$1,334.00. Second by Mr. Spizzirri. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Richard Binder as the Boys Varsity Head Basketball coach, Step 7 at a salary of \$5,560.00, for the 2014-2015 season. Second by Mr. Spizzirri. Five members voted aye on roll call. Ms. Metallo, Mrs. Tonkin, Mr. Lewis and Ms. Slade voted no. (5 ayes, 4 nays, 0 abstentions, 0 absent)

SUBSTITUTE TEACHER ADDITION

Mr. Petrovich made a motion to post approve Miranda Hoke as an Elementary substitute teacher for the 2013-2014 school year, effective May 13, 2014. Second by Mr. Spizzirri. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

UNCOMPENSTED LEAVE REQUEST

Mr. Petrovich made a motion to approve a request from Ms. Heidi Kajder, 1st grade teacher, for an uncompensated leave of absence beginning on June 2nd until the end of the 2013-2014 school year. Ms. Kajder's last day will be May 30th, 2014. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

INTERMITTENT FAMILY SICK LEAVE

Mr. Petrovich made a motion to approve a request from Jennifer Feldser to take intermittent Family Sick Leave starting May 23, 2014 through the rest of the 2013-2014 school year. Ms. Feldser will be using her sick leave. Second by Mr. Spizzirri. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

SUMMER SCHOOL TEACHERS

Mr. Petrovich made a motion to approve the following teachers/aides for summer school. Second by Mr. Salov. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

High School

Malari Kane	Summer School Director
Robyn St. Hilaire	Jr. High English
Erin Drayer	Sr. High English
Mike Pilsitz	Jr. High Social Studies
Pete Boyajian	Sr. High Social Studies
Andrae Martin	Jr. High Science
Nicole Koller	Sr. High Science (Science Teacher of Record)
Carrie Stine	Jr. High Math
Adam Gable	Sr. High Math

Special Education Keri Poston

Senior Support Brooke Conjar

Substitute Teachers Shell Johnson, Fran Jackson, Kara Schwenk, Carole Scomak,
Mark Cobb, Donald Banks

Elementary ESY

Susan Parry	Special Ed Teacher	Fran Jackson	Teacher Sub
Pat Johnson	Special Ed Teacher		
Sue Wingard	Paraprofessional	Sonja Simmons	Para Sub
Deb Roller	Paraprofessional	Ruth Boyer	Para Sub
Terri Vaupel	Nurse	Beckie Lockette	Nurse Sub

PROPERTY AND SUPPLIES REPORT

FACILITIES USAGE

Mr. Lewis presented the following Facilities Usage Report for May.

Facilities Usage Report May 22, 2014

- Gail Romanofsky's request to use the elementary band room for a few rehearsals over the summer. Dates and times to be determined. This is in preparation for the Highspire Bicentennial Celebration in September.
- Jason Roach's request to use the Cottage Hill Field for band camp August 4-8, 2014 from 8:00 A.M. to 4:00 P.M.
- Bobbie and Doug Malinak's request for the Ryan Lee Mohn Memorial Foundation to hold their annual Ryan Lee Mohn Walk on Saturday, August 9, 2014. The Walk will begin at 9:00 A.M. They are requesting the use of the football field, the hallway beginning at the entry to the basketball gymnasium through the main hallway and exiting out the main doors, and the baseball and football practice fields. The event should end around noon.
- A request from a resident, Ms. Candice Smith, to use the high school parking lot to park a few cars while they are on a bus trip to New York City on June 14, 2014. They will be parked from 6:45 A.M. until 12:00 midnight.
- Mr. Andrew Erby's request to use the High School Main Gym and possibly the Elementary Gym to hold a 3 on 3 basketball tournament. All proceeds will go to the Steelton-Highspire Football Activity Fun. The date would be Sunday May 25th.
- Mrs. Vicki Glenn's request to use the High School Auditorium on Thursday May 29, 2014 from 7:00 P.M. to 9:00 P.M. for the annual Senior Awards Ceremony.
- Ms. Cynthia Goles', 6th grade teacher, request to use the football field for the 6th grade field day on June 2 and June 3 from 1:00 P.M. to 2:00 p.m.
- Ms. Goles' request to use the High School Auditorium on June 11th from 9:00 A.M. to 11:00 A.M. for the 6th Grade Promotion. Practice will be on June 6th, 9th, and 10th from 10:00 A.M. to 12 A.M.
- Mr. Andrew Erby's request to use the Elementary Gym on Monday, Wednesday and Friday's from 4:00 P.M. to 5:30 P.M. for free sports performance and basketball skills and drills for student in 3rd through 6th grade.

- Steelton Midget Football Association's request to use the high school facilities as follows:

Football Field – Sunday, August 31, 2014
 Sunday, September 21, 2014
 Sunday, October 4, 2014
 Sunday, October 11, 2014
 Saturday, October 25, 2014
 Sunday, October 26, 2014

Use of the old locker room, new concession stand, restrooms, public announcement system and score clock.

Use of the Upper field and field behind the high school for daily football practices from July 30, 2014 to November 11, 2014.

Use of the field behind the high school for cheerleader's practices from June 1, 2014 to November 11, 2014.

Use of the Elementary School's Gym for Cheerleading Practices and try-outs on the following dates and times:

Tuesday-Thursday, May 13, 14, 15, 2014 – 6:00 P.M. – 8:00 P.M.
Tuesday-Thursday, May 20, 21, 22, 2014 – 6:00 P.M. – 8:00 P.M.

Use of the Auxiliary Gym for Cheerleading Practices on the following dates and times: (Will coordinate with the Basketball and H.S. Cheerleading Coaches)

Tuesday and Thursdays, May 21, 2014 thru November 14, 2014 from 6:00 P.M.-8:00 P.M. and Sundays from 4:00 P.M. -6:00 P.M. while the girls' basketball team is in the main gym.

- Coach Erby and Andrae Martin's request to hold a Steelton Youth Basketball summer league. June 1, 8, 15, 22, 20 and July 13, and 20th. All games will be played on Sunday afternoons and evenings. They will be charging \$175.00 per team. This will be a fund raiser for the football team.

**** All groups will coordinate times for building usage if necessary****

STUDENT ACTIVITIES REPORT

APPROVED FIELD TRIPS

Mr. Spizzirri presented the following Approved Field Trips and Fund Raisers

Trip Date	Building	Group	Destination	Advisor
May				
5/21/14	High School Forensic Science	11 th & 12 th Gr. Students	Swatara Township Police Department	Barb Nicholas
5/28/14	Elementary	1 st Grade	Turkey Hill Experience, Columbia	Allison Klugh
5/28/14	Elementary	6 th Grade	Zoo America	Megan Byrnes
5/29/14	High School	7 th & 8 th Grade	Senators Game PBIS Reward	Erica Leonard
June				
6/03/14	High School	Learning	Highspire Park	Jody Yarnevich

FUNDRAISERS

Mr. Spizzirri made a motion to approve the following fundraisers. Second by Mr. Lewis. All members voted aye. (9 ayes, 0 nays, 0 abstentions, 0 absent.

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Football-Erby/Martin	5/25/14	3 on 3 Youth Tournament
Football-Erby/Martin	6/1/14-7/20/14	Youth Basketball League

SCHOOL BOARD PRESIDENT'S REPORT

Ms. Carricato reminded the Board that there will be an Executive Session after this meeting to discuss personnel.

SUPERINTENDENT'S REPORT

Conference Requests

Ms. Slade made a motion to approve the following Conference Request. Second by Mr. Spizzirri. All members voted aye on roll call. (9 ayes, 0 nays, 0 abstentions, 0 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Joseph Spogli	PATS Annual Meeting & Clinical Symposium, Gettysburg, PA	6/12-6/13	\$350.12 Sub
Scott McGrady	Hbg. Senators, City Island Best Western, Harrisburg	5/29/14	-0-
Tracy Hipple	High School Autism/Life Skills Professional Programs	5/29/14	-0-

SPECIAL REPORTS

Athletic Association

Ms. Slade stated that the committee is going to have a meeting on June 16th, at 6:00 p.m.

Mr. Petrovich stated that it is District and State Track time. We have a young man, Mr. James Warren who won the AA 100 in Districts and is a State Qualifier. And our 4X100 boys' team came in second, and they also qualify for States. Ms. Slade congratulated the track team and wished them luck in States.

PSBA Representative

There was nothing to report.

HACC

There was nothing to report.

Joint Local Government Association

There was nothing to report.

Strategic Planning Team

Ms. Metallo stated that she and Mrs. Tonkin got to preview the materials from the Social Studies and Math departments. They were both very impressed with the materials and the excitement of the teachers who presented it. They are anxious to see what our students will do with it.

Buildings and Grounds

Mr. Lewis stated that Mr. Zimmerman has his work cut out for him with all his staff leaving. We need to make sure he gets some new help; he understands that he is getting some help from SETCO.

Discipline Committee

Ms. Slade stated that they have a meeting scheduled for June 2, at 3:45.

Budget Committee

Mr. Spizzirri stated that we adopted the proposed budget tonight and that the Administration worked very hard on it.

Mr. Salov stated he hopes we will get a little more revenue this year.

BOARD ROUND TABLE

Ms. Metallo commended the entire staff for Character Night. It was well done and the students did an excellent job.

Mrs. Tonkin wanted to thank the entire staff for the work they have done on the new curriculum, with the researching and training that they will be doing. She is looking forward to seeing the outcome.

Mr. Salov said that along with Character Night and the plays and concerts that we have been putting on, it shows we do have a lot of good and talented students.

Ms. Slade also said Character Night was great. It proves that we are not just about sports. She also stated she appreciates Dr. Castagneto's work so far, with this being her first year, she wanted to say thank for all she does.

Mr. Spizzirri said he wanted to thank Annie for the many years of service for the school district, and that she will be missed.

Mr. Petrovich also wanted to thank Annie, for all her help during all his years as board president she was a crutch to lean on and she will be missed.

Ms. Carricato stated that Ms. Slade did a good job of summing it up.

PUBLIC COMMENT (ANY TOPIC)

Mrs. Jill Hawkins, 2690 S. 3rd St., Steelton. Mrs. Hawkins gave a brief report from the band boosters. She also hopes that the Administration, when planning the curriculums for next school year, keeps in mind the importance of music classes and instrumental lessons at our elementary and high school level. She asked for an official answer regarding the running of the concession stand during football games. She has been told that the band boosters are to move back to the old concession stand starting this coming football season. If they move, and do all the cleaning and fixing up of the old concession stand, they will not be able to move back into the new concession stand if whoever is planning on running falls through. It is a lot of work. So she asked that someone from the Administration give the band boosters the final plan, so they can move forward. She also stated that band camp will be held at the football field August 4-8 from 8:00 A.M. to 4:00 P.M. and this year's theme is super heroes.

Mr. John Hoerner, 436 2nd St, Highspire. He apologized that he was late to this meeting but he just got off work. He missed the vote on the head basketball coach and asked if he could find out who it was going to be.

Ms. Carricato stated it is Coach Binder.

Mr. Hoerner stated that we must be kidding. We took a perfectly good coach and tossed him aside to bring back a man who is no role model for these kids. He stated he can't believe it. He feels that when the public finds out, they are going to be up here. He also stated that he hopes that the Highspire children, as the Highspire Borough is going through this process of breaking away from Steelton, are not going to be picked on and yelled at. Highspire is only looking for better academics for their children. And if someone up here has a problem he hopes that they will call him and talk to him about it.

ADJOURNMENT

The meeting adjourned at 7:14 p.m. on a motion by Ms. Slade. Second by Mr. Petrovich. All members voted aye.

Annie M. Long

Annie M. Long, Board Secretary