

Steelton, Pennsylvania
March 20, 2014

The Steelton-Highspire School Board met on the above date with the following members present: President, Ms. Mary J. Carricato; Vice President, Ms. Rachel M. Slade; Mr. Barry L. Baumgardner; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. Mr. Derek Lewis was absent. Also present was; Mr. Travis Waters, High School Principal; Mrs. Susan Helms, Director of Accounting; Mr. Vincent Champion, Solicitor, Ms. Rachel Montiel, Elementary School Principal and Mrs. Annie M. Long, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

BOARD PRESENTATION

Mr. Joseph Zimmerman, Director of Buildings and Grounds introduced Ms. Linda Miller and Mr. Richard Skinner from McClure Company. Ms. Miller and Mr. Skinner gave a brief presentation on the achieved energy savings for the Construction Period of the Performance Based Energy Savings Agreement. The construction period was June 2012 through May 2013. The projected Guaranteed Energy Savings for the period was \$8,235.00. The Actual Energy Savings was \$12,200.00 which is a \$3,965.00 increase in savings.

Mr. Zimmerman introduced Mr. Mark Roszko, CEM Business Development Manager for ENERNOC Company. EnerNoc DemandSMART is a part of a comprehensive suite of energy management applications and services that can help earn money, save on energy costs and mitigate carbon emissions. There is no cost to the district.

PUBLIC COMMENT (Agenda Items)

There was no Public Comment.

APPROVAL OF MINUTES

Ms. Slade made a motion to approve the February 10, 2014 Planning Meeting minutes. Second by Mr. Spizzirri. All members present voted aye.

Mr. Spizzirri made a motion to approve the February 20, 2014, Legislative Meeting minutes. Second by Ms. Slade. All members present voted aye.

FINANCE REPORT

GENERAL FUND

Mr. Salov made a motion to approve the following financial reports for February 2014. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Treasurer's Report</u>	
February 2014 (Report #1)	
Balance 02/1/14	\$1,565,657.68
Receipts	\$1,639,694.41
Disbursements	\$1,915,987.04
Balance 02/28/14	\$1,289,365.05

Accounts Payable/Estimated Expenditures Report

Final approval of the February 2014 vendor payments in the amount of \$557,842.09 which included vendor checks #37655-#37697 (Report #2)

March 2014 estimated expenditures in the amount of \$1,500,000.00 which included vendor checks #37708-#37710 totaling \$3,200.00 (Report #3)

CAFETERIA FUND

<u>Cafeteria Report</u>	
February 2014 (Report #4)	
Balance 02/1/14	\$ 4,058.21
Receipts	\$ 64,934.12
Disbursements	\$ 65,366.80
Balance 02/28/14	\$ 3,625.53

ATHLETIC FUND

<u>Athletic Association Financial Report</u>	
February 2014 (Report #5)	
Balance 02/1/14	\$ 2,607.71
Receipts	\$ 9,568.79
Disbursements	\$ 6,702.51
Balance 02/28/14	\$ 5,473.99

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report

February 2014 (Report #6)

Balance 02/1/14	\$28,557.25
Receipts	\$ 3,910.39
Disbursements	\$ 3,294.12
Balance 02/28/14	\$29,173.52

REAL ESTATE AND PERSONAL TAXES

Tax Exonerations

Exonerations for personal taxes as presented on List #67 persons applying for exonerations of the \$200.00 Occupation Tax for 2013-2014, the \$200.00 Occupation Tax for 2012-13, the \$200.00 Occupation Tax for 2011-12, and persons applying for full exonerations/deletion of the Occupation, Per Capita and Residence Taxes for 2013-14, 2012-13, and 2011-12. (Report #7)

ENERNOC ENROLLMENT PROPOSAL

Mr. Salov made a motion to approve entering into an agreement with the EnerNoc Program. There is no cost to the district. EnerNoc will provide and install all necessary metering devices to establish communication with their Network Operations Center. This program can help the District earn money, save on energy costs, and mitigate carbon emissions. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

PERSONNEL REPORT

F.M.L.A. Request

Mr. Petrovich made a motion to approve a request for F.M.L.A. Childrearing Leave from Malari Kane, High School Learning Support teacher for August 18, 2014 through January 4, 2015. Ms. Kane expects to return to work on Monday, January 5, 2015. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Personnel Report Cont.

Creation of Substitute Lists

Mr. Petrovich made a motion to approve the creation of the following two substitute lists. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

1. A substitute calling list for Para-Educators. Educational requirements will be commensurate with a full time position. The pay rate would be \$8.00 per hour.
2. A substitute calling list for Positive Behavior Support Facilitator (PBIS). Educational Requirements will be commensurate with a full time position. The pay rate would be \$14.00 per hour.

Supplemental Contract

Mr. Petrovich made a motion to approve the following supplemental contracts for the 2013-2014 school year. Second by Mr. Salov. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Club/Advisor</u>	<u>Amount</u>
Academic Quiz Team/Lisa Carricato	\$ 602.00
Yearbook Advisor/Lisa Carricato	\$1,204.00
Art Club Advisor/Jason Sload	\$ 600.00
Senior Class Advisor/Christopher Chyr	\$ 844.00
French Club/Stefanie Adlon	\$ 602.00
Auditorium Manager/ Jason Roach	\$ 602.00
Marching Band Director/Jason Roach	\$2,998.00
Soccer Club Advisor/Coach/Erica Leonard	\$ 602.00
National Honor Society/Tanya Sepela	\$ 714.00
Girls' NFL Flag Football Team/Clarence Watson	\$ 500.00

AFSCME Contract/Custodial-Maintenance

Mr. Petrovich made a motion to approve the AFSCME contract between the Steelton-Highspire School District and the custodial-maintenance staff which was ratified on Wednesday, March 19, 2014. The contract dates will be retroactive to July 1, 2013 through June 30, 2016. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Personnel Report Cont.

Creation of Position

Mr. Petrovich made a motion to approve the creation of a full-time Emotional Support Para-Educator position. Salary range will be commensurate with the Para Contract. The position will be Title I funded. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Appointment

Mr. Petrovich made a motion to approve the appointment of Mr. Eddie Albert as a volunteer scorekeeper for the Steel-High Boys Baseball team for the 2014 season. Mr. Albert's clearances are on file in the district office. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

PROPERTY AND SUPPLIES REPORT

Facilities Usage

Ms. Slade presented the following Facilities Usage Report for March.

Facilities Usage Report March 20, 2014

Listed below are the facilities usages for the school district as of March 17, 2014 respectfully submitted by Annie Long, Facilities Administrator.

- Pete Boyajian's request to use the Auditorium for Character Night on May 9th, 2014 from 6:00 to 7:00 P.M. with practice the 5th through the 8th.
- Gail Romanofsky's request for the Keystone Concert Band to use the HS band room for Wednesday rehearsal during Lent, March 5, March 12, March 26, April 2, April 9 and April 16th from 7:00 P.M. to 9:30 P.M.
- Kenna Ryder's request to use the High School Auditorium for the annual High School Play on April 10th, 11th, and 12th. Practices will begin a week and a half prior to the show and striking the set and cleanup on Sunday and Monday April 13th and 14th.
- Jenifer Grimes's request to use the High School Auditorium for the Spring Elementary Talent Show. Rehearsals will be every Wednesday, beginning April 23, 2014 from 3:20 to 4:30 P.M. and the Talent Show on Friday May 30th from 12:30-to 2:45.

Property and Supplies Report Cont.

- Jason Roach's request to use the High School Auditorium for the Spring Concert, Sunday May 4th at 3:00 P.M.
- Gail Romanofsky's request to use the elementary band room for a few rehearsals over the summer. Dates and time to be determined. This is in preparation for the Highspire Bicentennial Celebration in September.
- Bobbie and Doug Malinak's request for the Ryan Lee Mohn Memorial Foundation to hold their annual Ryan Lee Mohn Walk on Saturday, August 9, 2014. The Walk will begin at 9:00 A.M. They are requesting the use of the football field, the hallway beginning at the entry to the basketball gymnasium through the main hallway and exiting out the main doors, and the baseball and football practice fields. The event should end around noon.
- Jason Roach's request to use the Cottage Hill Field for band camp August 4-8, 2014 from 8:00 A.M. to 4:00 P.M.
- Steelton Borough Council's request to hold an Easter Egg Hunt on Saturday, April 12, 2014 from 11:00 A.M. to 1:00 P.M. in the front of the high school, the fields by the baseball field and softball fields, and the upper lot in front of the Administration Building.
- A request from a resident, Ms. Candice Smith, to use the high school parking lot to park a few cars while they are on a bus trip to New York City on June 14, 2014. They will be parked from 6:45 A.M. until 12:00 midnight.

STUDENT ACTIVITIES REPORT

Approved Field Trips

Mr. Spizzirri presented the following Approved Field Trips and Fund Raisers

Trip Date	Building	Group	Destination	Advisor
March				
3/25/14	High School	Learning Support	Thaddeus Stevens Coll.	Shell Johnson
3/28/14	High School	French/Spanish	International Culture	Lisa Carricato
3/28//14	High School	7 th &8 th Grade Students	PBIS Reward Doc's Family Fun, Middletown	Shell Johnson

Approved Field Trips Cont.

May

5/16/14	Elementary	4 th Grade Students	Amish Village, Ronks, PA	Tara Russo
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June

6/5/14	Elementary	K5 A.M.	Lake Tobias, Halifax	Lisa Grob
6/5/14	Elementary	K5 P.M.	Lake Tobias, Halifax	Lisa Grob

Mr. Spizzirri made a motion to approve the following Field Trip Requests. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

A request from Erin Drayer and Erica Leonard to take the 7th and 8th grade Reading Edge Class on a field trip to the United States Holocaust Memorial Museum, in Washington D.C. on May 9th, 2014. They will leave the school at 7:30 A.M. and return at approximately 5:00 P.M. Ms. Drayer and Mrs. Leonard will need subs for the day.

A request from Erica Leonard and Erin Drayer to take the 7th graders on a field trip to the Medieval Times Restaurant in Hanover, MD. on May 30, 2014.

SCHOOL BOARD PRESIDENT’S REPORT

Ms. Carricato announced that there will be an Executive Session held immediately following tonight’s meeting to discuss personnel.

SUPERINTENDENT'S REPORT

Conference Requests

Ms. Slade made a motion to approve the following Conference Request. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Deb Kagarise	ALIO Training @ CAIU 15	5/1-5/2 2014	\$30
Patricia Phillips	ADHD: IDEA or Section 504 Stock & Leader, Carlisle, PA	3/25/14	-0-
Iris Brown	Leaders of Tomorrow/Teen Achievers College Tour	4/9-4/11 2014	-0-
Dr. Castagneto	PA Federal Programs Coordinators	4/27-4/30 2014	\$1103
Travis Waters	Annual Conference		\$1103
Susan Helms	Seven Springs, Champion, PA		\$ 878
			Title II Funded
Scott McGrady	PBIS Maintenance Session, CAIU 15	5/15/14	-0-

Acceptance of Donations

Ms. Slade made a motion to accept a donation of \$600.00 to the Steelton-Highspire School District from the McInroy-Sheffer People Trust. These funds will be used for interscholastic academic competitions. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent.)

Ms. Slade made a motion to accept the donation of two copies of the publication "Highspire Pennsylvania, 1814-2014, a Bicentennial Recollection" donated by the Highspire Bicentennial Committee. A copy will be placed in the High School and Elementary School Libraries. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Superintendent's Report Cont.

Student Expulsions

Ms. Slade made a motion to approve the Waiver of Expulsion Hearing dated March 5, 2014, for student number #13140072. A copy is on file in the Administration Office. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Spizzirri made a motion to approve the Waiver of Expulsion Hearing dated March 10, 2014, for student number #13140073. A copy is on file in the Administration Office. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

SPECIAL REPORTS

Athletic Association

Mr. Salov stated that our boys' baseball team and girls' softball teams have their first games tomorrow March 21. He informed the Board that there will be an Athletic Committee Meeting on April 2nd at 6:00 p.m.

PSBA Representative

There was nothing to report.

HACC

Mr. Spizzirri stated there is a meeting scheduled for Wednesday, March 26th.

Joint Local Government Association

Mr. Baumgardner asked if anyone knows the date of the next Joint Local Government meeting. He was told it is scheduled for Wednesday, April 30th at 6:30 P.M. in our Board Room.

Strategic Planning Team

There was nothing to report.

Buildings and Grounds

Mr. Spizzirri stated that there was a committee meeting here on Tuesday, March 18th. We discussed the usage of the concession stand, field lights and parking at the football field for the Midget League. He feels it is something that needs to be discussed.

Discipline Committee

There was nothing to report.

Budget Committee

Mr. Salov informed the board that there will be a committee meeting on April 25th at 6:00 P.M.

BOARD ROUND TABLE

Mr. Salov stated that he thinks we should look into reinstating the drug testing program for our students.

Mr. Petrovich wished the boys' baseball and girls' softball team best of luck in the upcoming season.

PUBLIC COMMENT (ANY TOPIC)

Jill Hawkins of 2690 S. 3rd Street, Steelton. Mrs. Hawkins shared with the board the current news from the Band Boosters Association. Ms. Hawkins thanked the Board for their support.

ADJOURNMENT

The meeting adjourned at 7:11 p.m. on a motion by Ms. Slade. Second by Mr. Salov. All members present voted aye.

Annie M. Long

Annie M. Long, Board Secretary