

Steelton, Pennsylvania
November 20, 2014

The Steelton-Highspire School Board met on the above date with the following members present: President, Ms. Mary J. Carricato; Vice President, Ms. Rachel M. Slade; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. Absent were Mr. Barry L. Baumgardner and Mr. Derek Lewis. Also present was Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Assistant to the Superintendent; Mr. Vincent Champion, Solicitor; Mrs. Debora Kagarise, Board Secretary; Mr. Mick Iskric, High School Assistant Principal; Mr. Joseph Zimmerman, Director of Buildings and Grounds. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:33P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced there was an Executive Session held prior to the meeting this evening to discuss personnel.

PUBLIC COMMENT (Agenda Items)

There was no Public Comment.

APPROVAL OF MINUTES

Mr. Spizziri made a motion to approve the October 6, 2014 Planning Meeting minutes. Second by Mrs. Tonkin. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Spizziri made a motion to approve the October 16, 2014 Legislative Meeting minutes. Second by Ms. Slade. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

CURRICULUM REPORT

CURRICULUM PLANNING GUIDE

Ms. Metallo made a motion to approve the attached addendum to the high school’s 2014-2015 Curriculum Planning Guide for Students and Parents. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

FINANCE REPORT

GENERAL FUND

Mr. Salov made a motion to approve the following financial reports and Stanley Convergent Security Service contracts for October, 2014. Second by Mr. Spizzirri. Mr. Spizzirri had a question whether the determination was lightning damage and Mr. Joe Zimmerman, Director of Buildings and Grounds, responded with an explanation of the damage and cost to repair. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Treasurer's Report

October 2014	
Balance 10/01/14	\$2,792,538.32
Receipts	\$1,643,413.90
Disbursements	\$1,177,715.77
Balance 10/31/14	\$2,744,585.01

Accounts Payable/Estimated Expenditures Reports

Final approval of October vendor payments in the amount of \$799,960.17 which includes vendor checks #38111-#38215.

CAFETERIA FUND

Cafeteria Report

October 2014	
Balance 10/01/14	\$5,706.42
Receipts	\$5,083.19
Disbursements	\$0
Balance 10/31/14	\$10,789.61

ATHLETIC FUND

Athletic Association Financial Report

October 2014	
Balance 10/01/14	\$3,226.10
Receipts	\$7,766.71
Disbursements	\$9,664.87
Balance 10/31/14	\$1,327.94

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report

October 2014	
Balance 10/01/14	\$37,410.20
Receipts	\$8,837.26
Disbursements	\$6,922.45
Balance 10/31/14	\$39,325.01

CONTRACTS FOR REPAIRS

Two attached Schedule of Service and Protection contracts with Stanley Convergent Security Solutions, Inc. to repair the existing High School and Administration security systems due to lightening damage, (cost to the district \$5,000 deductible).

PERSONNEL REPORT

PBIS SUBSTITUTE

Mr. Petrovich made a motion to approve the following as Day-to-Day PBIS Substitutes for the 2014-2015 school year, effective November 18, 2014. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Jeremiah Mitchell

Ceairia Bethea

APPOINTMENTS

Mr. Petrovich made a motion to approve the appointment of the following as Assistant Play Directors for the 2014-2015 school year. Each will share the stipend of \$1,148. Second by Mr. Spizzirri. Mr. Spizzirri asked the question if either has theater experience and Mr. Iskric said Ms. Abernathy has some experience and Ms. Klaus will do the administrative duties. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Mandi Abernathy -\$748.00

Ms. Alicia Klaus - \$400.00

Mr. Petrovich made a motion to approve the appointment of David Spiroff as Facilities II Worker, at a salary of \$10.50 per hour, effective December 8, 2014. Mr. Spiroff will be on a 90 day probation period pending results of his clearances. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Scott Smith as Elementary Assistant Principal, at a salary of \$61,690, anticipated start date, December 2, 2014. Second by Ms. Slade. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Marc Jones as Volunteer Assistant Girls Varsity Basketball Coach, effective upon board approval. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

TEAM/GRADE LEVEL COORDINATOR

Mr. Petrovich made a motion to approve the appointment of Bernadette Theurer-Rhodes as Team/Grade Level Coordinator for 7th Grade, effective September 15, 2014. Second by Ms. Slade. Mr. Salov questioned the responsibilities of the position and salary. Dr. Castagneto corroborated the position has an approved job description to work with parents and students. The stipend is commensurate with the Collective Bargaining Unit Agreement. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

PROPERTY AND SUPPLIES REPORT

FACILITIES USAGE REPORT FOR NOVEMBER, 2014

Ms. Slade presented the following Facilities Usage Report for November 20, 2014

- Brian Slade, Jr. High Football Coach, requests the use of the High School cafeteria for December 3 from 6:00 – 8:30 for a football banquet.
- Jason Roach, Band Director, requests the use of the High School auditorium for December 7 from 1:00 – 5:00 for the Holiday Concert.
- Denae House, representing SYIA after school programs, has requested the use of SHHS room 101 and SHES cafeteria/rooms 157, 161, 162 on November 24, 2014 for after school program registration. Beginning December 8, 2014, continued use on Mondays, Tuesdays and Wednesdays (when school is in full day sessions) from 2:45-4:30 (SHHS) and 3:15-4:30 (SHES).
- Mr. Binder requests the use of the High School Gym on December 3 from 7:00 p.m. to 10:00 for an Alumni (between Class of 2005 & 2008) Boys Basketball Game, fundraiser.

TRANSPORTATION REPORT

FIELD TRIPS

Ms. Slade presented the list of approved field trips. These trips do not require Board approval as they are within a 50 mile radius of the district.

<u>Date Of Trip</u>	<u>Group</u>	<u>Destination</u>	<u>Advisor/Chaperones</u>	<u>Paid</u>	<u>Substitute For Classroom Coverage</u>
12/3/14	HS Emotional Support Class	Whitaker Center	7 students 3 adults	Curr/Student Trans(IDEA Spec Ed)	No
12/4/14	Select Band Students	PA Farm Show Bldg., Harrisburg (performance)	45 students 4 chaperones	School bus Band Booster	Yes
12/10/14	K-4 Emotional Support	Whitaker Center, Harrisburg	10 students 3 chaperones	Student Trans(IDEA Spec Ed)	No
12/17/14	Grades 5 & 6 Emotional Support	Whitaker Center, Harrisburg	8 students 4 chaperones	Student Trans(IDEA Spec Ed)	No
1/14/15	Elem & HS Emotional Support	PA Farm Show, Harrisburg	25 students 10 chaperones (Ms. Trapp & Ms. Johnson)	Curr/ Student Trans(IDEA Spec Ed)	No

STUDENT ACTIVITIES REPORT

FUNDRAISERS

Mr. Spizzirri made a motion to approve the following fundraisers. Second by Ms. Slade. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Library	December 8-12, 2014 & March 20-27, 2015	Scholastic Book Fair
Band Booster's	April 17, 2015	Spaghetti dinner

Mr. Spizzirri made a motion to approve the fundraiser on December 3, 2014 for the Boys Basketball Team to hold an Alumni Basketball Game. Second by Mr. Salov. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SPECIAL REPORTS

Athletic Association

Mr. Salov reported the boys will hold a scrimmage game on Monday. He also reported the discount cards are now being sold as a baseball fundraiser. Ms. Slade reported the girl's will play on November 29 and December 2. She congratulated the Midget Football two teams qualified for Superbowl. She will communicate with Coach Jones about the banquet being planned for the undefeated Jr. High team for December 3.

PSBA Representative

There was nothing to report.

HACC

There was nothing to report at this time.

Strategic Planning Team

Ms. Metallo reported a meeting was held on Monday about the report cards and course selection catalog.

Buildings and Grounds

Mr. Spizzirri questioned the progress with building a fence at the elementary. Dr. Castagneto reported coordination has begun with several quotes being gathered for material and installation costs and contact with the community for volunteers to assist with labor. Mrs. Tonkin suggested completion should be made before the ground freezes.

Discipline Committee

Ms. Slade said there wasn't anything at this time, that a January meeting is being scheduled.

Budget Committee

Mr. Salov reported a meeting is scheduled for Monday night at 6:00 P.M.

BOARD ROUND TABLE

Ms. Carricato wished the Board members a Happy Thanksgiving.

PUBLIC COMMENT (ANY TOPIC)

Mr. Joe Zimmerman, Director of Building and Grounds, 2121 S. Second Street, Steelton, addressed the concerns of the Board on the progress of the fence construction at the Elementary School. This project is because of an isolated incident that occurred several weeks ago when a student left the school property. Mr. Zimmerman reported several estimates have been collected. He understands student

safety is a concern, but stresses this project involves labor and material costs that is beyond budget. He reported this project will involve drilling seventy-two (72) holes and the expense is the time needed with drilling each hole in this particular area. Mr. Zimmerman has been informed this situation has been addressed at Borough meetings to ask for their assistance with the labor, in order for the district only to buy the material. He urged the Board not to move too quickly and waste money in putting something temporary in place, as a snow fence that was suggested. Mr. Zimmerman is acting responsibly in approaching this project, to conserve spending as much as possible. He is in favor of the district contacting their business vendors and the community to ask for donations. He has already received one donation toward this project. In the meantime, the teachers have been posted on the perimeter of the property during recess with radios to keep students within the boundaries.

ADJOURNMENT

The meeting adjourned at 7:03 p.m. on a motion by Ms. Slade. Second by Mr. Salov. All members voted aye.

Debora Kagarise

Debora Kagarise, Board Secretary