

Steelton, Pennsylvania  
October 16, 2014

The Steelton-Highspire School Board met on the above date with the following members present: President, Ms. Mary J. Carricato; Vice President, Ms. Rachel M. Slade; Mr. Samuel Petrovich; Mr. John Salov; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. Ms. Sarah F. Metallo arrived after the meeting began. Absent were Mr. Barry L. Baumgardner and Mr. Derek Lewis. Also present was Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Assistant to the Superintendent; Mr. Vincent Champion, Solicitor; Cynthia Craig-Booher, Business Manager; Mrs. Debora Kagarise, Board Secretary; Mr. Mick Iskrac, High School Assistant Principal and Ms. Rachel Montiel, Elementary Principal. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

#### **PUBLIC COMMENT (Agenda Items)**

There was no Public Comment.

### **FINANCE REPORT**

#### **GENERAL FUND**

Mr. Salov made a motion to approve the following financial reports for September, 2014. Second by Mrs. Tonkin. Mr. Petrovich questioned the funds including clubs and athletic. All members voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

#### **Treasurer's Report**

September 2014

Balance 9/01/14	\$695,204.61
Receipts	\$3,444,098.49
Disbursements	\$1,346,764.78
Balance 9/30/14	\$2,792,538.32

#### **Accounts Payable/Estimated Expenditures Reports**

September 30, 2014 vendor payments in the amount of \$780,045.22 which include vendor checks #38048-#38110 and #38012-38014.

October 2014 estimated expenditures in the amount of \$2,200,013 which include vendor checks #38111-#38217 in the amount of \$1,118,025.00

**CAFETERIA FUND**

Cafeteria Report

September 2014

Balance 09/01/14	\$1,979.53
Receipts	\$3726.89
Disbursements	\$0
Balance 9/30/14	\$5,706.42

**ATHLETIC FUND**

Athletic Association Financial Report

September 2014

Balance 09/01/14	\$6,335.96
Receipts	\$6,833.47
Disbursements	\$9,943.33
Balance 09/30/14	\$3,226.10

**STUDENT ACTIVITIES ACCOUNT**

Student Activities Financial Report

September 2014

Balance 09/01/14	\$33,720.51
Receipts	\$7,432.59
Disbursements	\$3,734.90
Balance 09/30/14	\$37,410.20

## **PERSONNEL REPORT**

### **APPOINTMENTS**

Mr. Petrovich made a motion to approve the appointment of Ann Knorr as the Play Director for the 2014-2015 school year. Ms. Knorr will be paid a stipend of \$2,207. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **SUPPLEMENTAL CONTRACT**

Mr. Petrovich made a motion to approve the following supplemental contracts for student activities for the 2014-15 school in adherence to status quo. Second by Ms. Slade. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Club</u>	<u>Advisor</u>	<u>Amount</u>
Auditorium Manager	Jason Roach	\$602.00
Art Club Advisor	Sarah Steinhauer	\$602.00
Band Director	Jason Roach	\$2,998.00
Elementary Art Club Advisor	Sarah Pruzinsky	\$602.00
Grade 12 Class Advisor(s)	Keri Poston & Brooke Conjar	\$422.00/ea (\$844.00)
Japanese Anime & Magna (JAM)	Nicole Koller	\$602.00
Library Club	Jennifer Feldser	\$602.00
Math 24 (Grades 2 & 3)	Elayne Thomas	\$602.00
Math 24 (Grades 4,5,6)	Nicolle Esposito	\$602.00
Science Club	Bernadette Theurer-Rhodes	\$602.00
Girls' NFL Flag Football League	Clarence Watson	\$500.00

## **PROPERTY AND SUPPLIES REPORT**

### **FACILITIES USAGE REPORT FOR OCTOBER, 2014**

Ms. Slade presented the following Facilities Usage Report for October 16, 2014

- Roller Cheerleaders' request to use the gym, auditorium and cafeteria on 10:00 A.M.-2:00 P.M., November 15 & 16 for a Cheer Clinic (positive development events for young girls).
- Ms. Romanofsky is requesting the use of the HS Band Room, for Keystone Concert Band rehearsals on Wednesdays, 6:30-10:00 P.M. beginning February, 2015 through April, 2015.
- Ms. Iris Brown is requesting the use of the HS Library, for Leaders of Tomorrow competition preparation, the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays, 6:00 – 8:00 P.M. beginning November 6 through June 4 (the end of June, if participating in competitions).
- Steelton Midget Basketball League (SMBL), Mr. Joe Albert and Mr. Eddie Albert request the use of:
  - The hallway outside the Elementary Gym for registration on October 27, 28 & 29, 2014 6:00-7:30 P.M. and November 3, 4 & 5, 2014 6:00-7:30 P.M.
  - Elementary Gym - November, 2014 to \*February 28, 2015 (rotating around Varsity Games) Monday, Tuesdays, Wednesdays and Thursdays 7:00 – 9:00 P.M. Saturdays 12 noon – 8:00 P.M. and Sundays 1:00 – 8:00 P.M. (League Season) \*Season could run longer, due to school closings (snow days, etc.). Exception: November 15 & 16 will be from 2:00 P.M. to 8:00 P.M.

Mr. Petrovich questioned the rehearsals going until 10:00 P.M., he believes this is too late for a school function. Mrs. Tonkin clarified this is a community band with mostly adults, not student band.

**STUDENT ACTIVITIES REPORT**

**FIELD TRIPS**

Mr. Spizzirri made a motion to approve the request for the High School Band to travel to Philadelphia to perform on the battleship New Jersey, tour the Eastern State Penitentiary and the Adventure Aquarium on Tuesday, May 12, 2015. MENC Standards 6, 7 & 9 (Music Ed) are met on this trip. Band Boosters will be paying for the trip. Second by Ms. Slade. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Spizzirri made a motion to approve the field trip request on Monday, November 10, 2014 (day trip) for the Anatomy class, Honors Biology & Honors Chemistry, 60 students and 5 adults to go to Franklin Institute, Philadelphia. Costs will be covered through fundraisers. Second by Ms. Slade. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Informational Items

Below is a list of approved field trips. These trips do not require board approval as they are within a 50 mile radius of the district.

<u>Date Of Trip</u>	<u>Group</u>	<u>Destination</u>	<u>Advisor/Chaperone</u>	<u>Paid By</u>
10/25/14	Lady Rollers Basketball	Ephrata MS/HS	Jeff Chisholm/Rachel Slade	Van Use
10/25/14	Marching Band	Dover HS Band Show	Jason Roach	Band Boosters
11/5/14	HS Emotional Support	Mt. Gretna	Patricia Johnson	Van Use
11/5/14	Grades 6-8 Autism Support	Perrydell Farm Dairy (York)	Tracy Hipple	Van Use
11/12/14	K-4 Emotional Support	Mt. Gretna	Cindee Trapp/G. Cover/D. Brubacher	Van Use

## FUNDRAISERS

Mr. Spizzirri made a motion to approve the following fundraisers. Second by Ms. Slade. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Student Activity Fund	10/31/14	Students pay \$2.00 to wear costume
Science Club	12/1/14	Sub/Sandwich Sale (pay for field trip Physics Day at Hershey Park
Elementary Student Council	November 14, 2014 (1 week)	“Pay It Forward” Yo-Yo Sales (yo-yos, yo-yo strings & yo-yo trick book)
First Grade	November	R&K Subs/Sandwiches for field trips expenses

Mr. Spizzirri made a motion to approve the change of date for the 4<sup>th</sup> Grade Bake Sale fundraisers from September 25, 2014 to December 22, 2014. Second by Ms. Slade. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

## SUPERINTENDENT’S REPORT

### CONFERENCE REQUESTS

Mr. Spizzirri made a motion to approve the following conference requests. Second by Ms. Slade. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Pharoah Vaughn	HIV/STD Prevention & Bullying Prevention Program (PATTON)	Oct. 27 & 28, 2014	\$0.00 (part of both grants)
Elizabeth Skolnicki	CAIU Consortium Title III	November 4, 2014	\$0.00
Nicole Koller	Chemical Management Training at Dept of Environmental Protection	November 6, 2014	Cost of sub (grant funded)
Patricia Phillips	Assoc. of School Psychologists of PA 2014 Fall Conference	Nov. 22 & 23, 2014	\$375.78 (grant funded)
Wendy Reisinger	PASCD 64 <sup>th</sup> Annual Conference (guidance counselors)	Nov. 23- 25, 2014	\$269.00 (grant funded)

## **MEMORANDUM OF UNDERSTANDING**

Mr. Spizzirri made a motion to approve the continuation of participation in the Special Education Consortium to provide services for special needs students. A copy of the MOU is attached for review. Second by Ms. Slade. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

## **LETTERS OF AGREEMENT**

Ms. Slade made a motion to approve the Student Assistance Program Letters of Agreement for community mental health services for the 2014-2015 school year at no cost to the district. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

## **SPECIAL EDUCATION TUITION AGREEMENT**

Ms. Slade made a motion to approve the tuition agreements for three (3) special needs students at New Story at a basic service rate of \$160.00 per day plus any IEP indicated related services. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

## **SPECIAL REPORTS**

### **Athletic Association**

Mr. Salov reported tomorrow night's game will be televised on Fox Channel 43, on Blue Ridge and Comcast digital channels.

### **PSBA Representative**

There was nothing to report.

### **HACC**

Mr. Spizzirri optional meeting of the delegate body to discuss the upcoming budget. The meeting is scheduled to be held on October 22, but since our board has function scheduled for that evening, Steelton-Highspire will not be represented.

### **Strategic Planning Team**

There was nothing to report.

### **Buildings and Grounds**

Mr. Spizzirri reported he spoke with Mr. Zimmerman about windows in band room and weight room being left open overnight and Mr. Zimmerman assured him he would look into this. Mr. Spizzirri drove around the buildings this evening and noticed windows open at ground level near the cafeteria, which he believes is the teacher's lounge. Mr. Zimmerman was asked for his staff to close and lock all windows before leaving in evening.

Ms. Carricato reported community members have voiced concerns that during the football games the lights on the flags are not lit. She asked that this be investigated.

### **Discipline Committee**

Ms. Slade apologized she missed the meeting. Mrs. Tonkin reported the meeting was successful and the committee determined there is not a need to have a monthly meeting. Discipline is happening and has improved. If there is a need to meet, the committee will be contacted.

### **Budget Committee**

Mr. Salov reported a meeting is scheduled and Ms. Slade has asked for a meeting invite be sent through Outlook.

## **BOARD ROUND TABLE**

Mrs. Tonkin thanked Mr. Roach for giving the standards for his field trip request.

Mr. Salov reported that on Tuesday, he and Mrs. Tonkin will be attending the PSBA Legislative meeting as voting delegates.

Ms. Slade thanked Ms. Woods for attending tonight's meeting and reported a fundraiser for the crime watch program. Ms. Woods has fliers for this fundraiser. This fundraiser also goes toward rewards to find criminals.

Ms. Slade questioned the 50/50 games of chance to raise money for athletics. Attorney Champion said this will be discussed at a later time.

Ms. Slade also shared her experience and pride to watch Jordan Hill play, who is an alumni from Steelton-Highspire, college graduate and went on to play for a professional football team.

Mr. Petrovich questioned the amount paid in services provided by TherAbilities. Dr. Castagneto answered TherAbilities is a contracted provider for physical therapy services and speech therapy. Dr. Castagneto is planning to do a cost analysis in January for these contracted services with other providers.

Dr. Castagneto reported the past week's activities. The Parent's Advisory Council dinner meeting had a good attendance, parents were updated on recent test scores, which have shown significantly increase from last year. There have been delays with information going out from PDE to the newspaper to publish, as a result of drops from last year's tests in neighboring districts'. A rush has been set for recalculations to be reported. Dr. Castagneto also reported at the Teachers' In-Service, teachers worked on developing data of students for effective teaching and effective learning.



**PUBLIC COMMENT (ANY TOPIC)**

Jill Hawkins, 2690 S. 3<sup>rd</sup> Street, Steelton reported on the current news from the Band Boosters Association. They are busy with fundraising, she thanked the Board in allowing them to hold the fundraisers and the use of the concession stand. The Roller Pride Marching band was invited to participate in the Highspire Bi-Centennial parade September, 20, as well as Dover Band Show. The Holiday Concert will be December 7.

Denise Sviben, 2484 S. 2<sup>nd</sup> Street, Steelton followed up on the request from last month's meeting regarding Girls on the Run. She gave a flier to the Board that explains the initiative for elementary and middle school program for girls. She is willing to help and would hope the community could support the program.

Mrs. Sviben also addressed the question from Mr. Petrovich regarding the TherAbilities services, explaining how her daughter has improved with these therapy services.

**ADJOURNMENT**

The meeting adjourned at 6:59 p.m. on a motion by Ms. Slade. Second by Mr. Petrovich. All members voted aye.

*Debora Kagarise*

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Debora Kagarise, Board Secretary