

Steelton, Pennsylvania
January 23, 2014

The Steelton-Highspire School Board met on the above date with the following members present: Vice President, Ms. Rachel M. Slade; Ms. Sarah F. Metallo; Mr. John Salov; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. President, Ms. Mary J. Carricato; Mr. Barry L. Baumgardner; Mr. Derek E. Lewis and Mr. Samuel Petrovich were absent. Also present was Dr. Ellen Castagneto, Superintendent; Mrs. Susan Helms, Director of Accounting; Mr. Vincent Champion, Solicitor; Mr. Travis Waters, High School Principal; Mrs. Lisa Crum, Elementary School Principal and Mrs. Annie M. Long, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Slade called the meeting to order at 6:35 P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

Ms. Slade called for a moment of silence for one of our students who passed away.

PUBLIC COMMENT (Agenda Items)

There was no Public Comment.

APPROVAL OF MINUTES

Mr. Salov made a motion to approve the November 11, 2013 Planning Meeting minutes. Second by Mr. Spizzirri. All members present voted aye.

Mr. Spizzirri made a motion to approve the November 21, 2013 Legislative Meeting minutes. Second by Mrs. Tonkin. All members present voted aye.

Mrs. Tonkin made a motion to approve the December 4, 2013 Reorganization and Legislative Meeting minutes. Second by Mr. Salov. All members present voted aye.

FINANCE REPORT

GENERAL FUND

Mr. Salov made a motion to approve the following financial reports November and December 2013. Second by Mrs. Tonkin. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

Treasurer's Reports

November 2013 (Report #1)

Balance 11/1/13	\$2,535,123.08
Receipts	\$ 500,851.12
Disbursements	\$1,349,860.26
Balance 11/30/13	\$1,687,113.94

December 2013 (Report #2)

Balance 12/1/13	\$1,687,113.94
Receipts	\$1,333,963.05
Disbursements	\$1,185,999.70
Balance 12/31/13	\$1,835,077.29

Accounts Payable/Estimated Expenditures Report

Final approval of November 2013 vendor checks #37458-#37498 in the amount of \$170,671.03. (Report #3)

Final approval of December 2013 vendor checks #37500-#37498 in the amount of \$54,380.56. (Report #4)

January 2014 Estimated Expenditures in the amount of \$1,000,000.00 which include vendor checks #37524-#37533 totaling \$242,171.42. (Report #5)

CAFETERIA FUND

Cafeteria Reports

November 2013 (Report #6)

Balance 11/1/13	\$ 25,344.90
Receipts	\$124,981.41
Disbursements	\$137,598.97
Balance 11/30/13	\$ 12,727.34

Cafeteria Fund Cont.

December 2013 (Report #7)	
Balance 12/1/13	\$ 12,727.34
Receipts	\$ 87,265.95
Disbursements	\$ 96,631.52
Balance 12/31/13	\$ 3,361.77

ATHLETIC FUND

Athletic Association Financial Reports

November 2013 (Report #8)	
Balance 11/1/13	\$10,001.76
Receipts	\$ 4,570.78
Disbursements	\$ 6,620.15
Balance 11/31/13	\$ 7,952.39

December 2013 (Report #9)	
Balance 12/1/13	\$ 7,952.39
Receipts	\$ 7,754.37
Disbursements	\$11,350.52
Balance 12/31/13	\$ 4,356.24

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Reports

November 2013 (Report #10)	
Balance 11/1/13	\$32,663.00
Receipts	\$ 7,334.34
Disbursements	\$ 2,422.87
Balance 11/31/13	\$37,574.47

December 2013 (Report #11)	
Balance 12/1/13	\$37,574.47
Receipts	\$ 1,367.17
Disbursements	\$ 4,763.78
Balance 12/31/13	\$34,177.86

CONSTRUCTION FUND ACCOUNT

Construction Fund Report

The Construction Fund was closed and the balance of \$3,840.61 was transferred to the General Fund on January 14, 2014.

REAL ESTATE AND PERSONAL TAXES

Exonerations for personal taxes as presented on List #5, persons applying for exoneration of the \$200.00 Occupation Tax for 2013-2014, the \$200.00 Occupation Tax for 2012-13, the \$200.00 Occupation Tax for 2011-12, and persons applying for full exoneration/deletion of the Occupation, Per Capita and Residence Taxes for 2013-14, 2012-13, and 2011-12. (Report #12)

TAXPAYER RELIEF ACT RESOLUTION

The Board approved a resolution with regards to the Taxpayer Relief Act. This resolution certifies that the Board will not increase any school district tax for the 2014-2015 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.

PERSONNEL REPORT

Resignation-Date Change

Ms. Metallo made a motion to accept a change in the resignation date for Adrienne Albert as a Positive Behavior Facilitator. Her last day of employment will be Thursday, January 16th instead of Friday, January 24, 2014. Second by Mr. Spizzirri. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

Creation of Position

Ms. Metallo made a motion to create a full-time Career Preparation Counselor position for grades 4 through 12. Salary range will commensurate with the teachers' contract. This position will be Title I funded. Second by Mr. Spizzirri. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

PROPERTY AND SUPPLIES REPORT

Facilities Usage

Steelton-Highspire School District

Facilities Usage Report January 23, 2014

Listed below are the facilities usages for the school district as of January 7, 2014, respectfully submitted by Annie Long, Facilities Administrator.

- Coach Chisholm's request to use the High School Gym Mondays and Wednesdays from 4:00 P.M. to 6:00 P.M. and Sundays at 6:00 P.M.
- Joe Barbush's request to use the Elementary Gym on Tuesdays, and Thursday, from 5:30 P.M. to 6:30 P.M.
- Coach Hawthorn's request to use the High School Gym on Monday and Wednesdays, from 6:00 P.M. to 8:00 P.M.
- Pete Boyajian's request to use the Auditorium for Character Night on May 9th, 2014 from 6:00 to 7:00 P.M. with practice the 5th through the 8th.
- Jason Roach's request to use the Auditorium for an Alumni Band concert commemorating 55 years, on February 16th, 2014. Rehearsal at 1:30 and Concert at 3:00 P.M. They will hold a rehearsal on February 15, from 1:30 to 5:00 P.M. followed by a banquet in the High School Cafeteria.
- Eddie Albert's request to use the Elementary Gym for the Steelton Midget Basketball League on Mondays, Wednesdays, and Thursdays from 7:00 P.M. to 9:00 P.M. and Saturdays and Sundays from 11:00 P.M. to 8:00 P.M. beginning November 1, through March 2014.
- Mrs. Vicki Glenn's request to use the High School Library on February 1, 2014 from 10:00 a.m. to 1:00 p.m. to host a FAFSA completion session for senior parents.
- Andrew Erby's request to use the Elementary Gym Fridays from 4:30 p.m. to 6:00
- Tristan Crawford's request to use the Elementary Gym on Mondays and Wednesdays from 5:30 p.m. to 7:30 p.m.

Facilities Usage Report cont.

- Iris Brown's request to use the High School Library on the following dates for the Leaders of Tomorrow Club.

10/10; 10/17; 11/7; 11/21; 12/5; 12/19; 1/23; 2/6; 2/20;
3/6; 3/20; 4/3; 4/17; 5/1; 5/15; 6/5

- Andrae Martin and Travis Water's request to use the High School Gym on Saturday mornings from 7:00 A.M. to 9:00 A.M., beginning Saturday, November 23, 2013. This will be a fundraiser for the Athletic Program. They will be paying \$150.00 a month for the use of the gym for approximately 20 adults including themselves to play basketball.
- Gail Romanofsky's request for the Keystone Concert Band to use the HS band room for Wednesday rehearsal during Lent, March 5, March 12, March 26, April 2, April 9 and April 16th from 7:00 P.M. to 9:30 P.M.
- Kenna Ryder's request to use the High School Auditorium for the annual High School Play on April 10th, 11th, and 12th. Practices will begin a week and a half prior to the show and striking the set and cleanup on Sunday and Monday April 13th and 14th.
- Jenifer Grimes request to use the High School Auditorium for the Spring Elementary Talent Show. Rehearsals will be every Wednesday, beginning April 23, 2014 from 3:20 to 4:30 P.M. and the Talent Show on Friday May 30th from 12:30-to 2:45.
- Jason Roach's request to use the High School Auditorium for the Spring Concert, Sunday May 4th at 3:00 P.M.
- Gail Romanofsky's request to use the elementary band room for a few rehearsals over the summer. Dates and time to be determined. This is in preparation for the Highspire Bicentennial Celebration in September.
- Bobbie and Doug Malinak's request for the Ryan Lee Mohn Memorial Foundation to hold their annual Ryan Lee Mohn Walk on Saturday, August 9, 2014. The Walk will begin at 9:00 A.M. They are requesting the use of the football field, the hallway beginning at the entry to the basketball gymnasium through the main hallway and exiting out the main doors, and the baseball and football practice fields. The event should end around noon.

* All groups will coordinate times for building usage if necessary**

STUDENT ACTIVITIES REPORT

Fundraisers

Mr. Spizzirri approved the following fundraisers. Second by Mrs. Tonkin. All members present voted aye.

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
4 th Grade	2/27/13 Tentative	Chili's dining

Approved Field Trips

The following is a list of Approved Field Trips (No Action Necessary)

Trip Date	Building	Group	Destination	Advisor
JANUARY				
1/8/14	High School	Select Band Members	Susquehanna Twp. HS County Band Auditions	Jason Roach
1/9/14	High School	Learning Support Students	Farm Show	Jody Yarnevich
1/9/14	Elementary	4-HClub & 5-6 ES Students	Farm Show	Cindee Trapp
1/25/14	High School	Science Club Members	State Museum Future City Competition	Ms. Rhodes
FEBRUARY				
2/20/14	High School	Jrs. & Srs. Interested in	HACC	Barb Nicholas

SUPERINTENDENT'S REPORT

Conference Requests

Mr. Spizzirri made a motion to approve the following Conference Request. Second by Mrs. Tonkin. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Amanda Deng	Intermediate and Advanced Verbal Programs for Students with Autism. PDE @ PATTAN	2/20/14	Sub

Conference Requests Cont.

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Erica Leonard	PBIS Maintenance Session	3/11/14	Sub
Kenna Ryder	CAIU 15 – Enola		Sub
Erica Leonard	PBIS Maintenance Session	5/15/14	Sub
Kenna Ryder	CAIU 15 – Enola		Sub
Willie Slade	PAPSA 2014 Spring Workshop	4/7/14	\$150 Title II
	PAPSA 2014 Annual Conference	4/23-4/25/14	\$250 Title II
Byron Kiehl	PETE&C Technolgy Conference	2/10-2/12/14	\$285
Joshua Porr	Hershey Lodge, Hershey, PA		\$285
Kristy Panebaker			\$285 +Sub
Kara Schwenk			\$285 +Sub
Tara Russo			\$285 +Sub
All 4 out of Title II			
Jessica Christ	PETE&C Technology Conference	2/10-2/12/14	\$285 +Sub
Dale Kraynak	Hershey Lodge, Hershey, PA		\$285 +Sub
Erica Leonard	“		\$285 +Sub
All 3 out of Title II			
Jody Yarnevich	See-The-Sound Visual Phonics	3/6-3/7/14	Sub

Student Expulsion

Mrs. Tonkin made a motion to approve the Waiver of Expulsion Hearing dated January 15, 2014, for student number #13140051. A copy is on file in the Administration Office. Second by Mr. Spizzirri. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent.)

Ms. Slade stated that there was an Executive Session held prior to tonight's meeting to discuss Personnel.

SPECIAL REPORTS

Athletic Association

There was nothing to report

PSBA Representative

There was nothing to report.

HACC

There was nothing to report.

Joint Local Government Association

Ms. Slade stated the next meeting is scheduled for February 27, 2014 at 7:00 p.m. at the Steelton Borough Building.

Strategic Planning Team

There was nothing to report.

Buildings and Grounds

Mr. Spizzirri asked if we have a handicapped bathroom in the area of the Auditorium and Gym. He was informed that the handicapped bathroom is in the area of the official's dressing room. Mr. Spizzirri asked that we post a sign to let the people know that.

Discipline Committee

There was nothing to report.

Budget Committee

There was nothing to report.

BOARD ROUND TABLE

There were no comments or discussions.

PUBLIC COMMENT (ANY TOPIC)

There was no public comment.

ADJOURNMENT

The meeting adjourned at 6:49 p.m. on a motion by Mr. Salov. Second by Mrs. Tonkin. All members present voted aye.

Annie M. Long

Annie M. Long, Board Secretary