

The Steelton-Highspire School Board met on the above date with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President; Ms. Natalie Bowman; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov; and Ms. Natasha Woods. Absent was Ms. Rachel Slade. Also present were Mr. Travis Waters, Interim Active Superintendent; Mr. Vincent Champion, School Solicitor; Ms. Cynthia Craig, Business Manager; Mr. Michael Iskric, High School Principal; Mr. Scott Smith, Elementary Assistant Principal. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced an Executive Session was held prior to tonight’s meeting to discuss legal issues.

PUBLIC COMMENT (Agenda Items)

There was no Public Comment.

FOLLOW UP

Mr. Waters gave an explanation of the tabled motion from the planning meeting regarding Mr. Librandi.

ELECTION OF SECRETARY PRO TEMPORE

Ms. Janice Elliott made a motion for Ms. Cynthia Craig to be Secretary Pro Tempore for the meeting, in the absence of Ms. Kagarise. Second by Mr. Salov. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

APPROVAL OF MINUTES

Mr. Spizzirri made a motion to approve the January 4, 2016 Planning Meeting minutes. Second by Mr. Petrovich. All members present voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Spizzirri made a motion to approve the January 14, 2016 Legislative Board Meeting minutes. Second by Ms. Elliott. All members present voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

FINANCE REPORT**GENERAL FUND**

Mr. Salov made a motion to approve the following financial reports for January 2016. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

January 2016	
Balance 1/01/16	\$4,866,461.48
Receipts	\$844,024.07
Disbursements	\$2,402,224.46
Balance 1/31/16	\$3,308,261.09

Accounts Payable/Estimated Expenditures Reports

Final approval of January vendor payments in the amount of \$1,994,779.10 which include vendor checks # 39330-39372 and wire payments 0000082W-0000158W.

CAFETERIA FUND

January 2016	
Balance 1/01/16	\$507,928.95
Receipts	\$6,156.25
Disbursements	\$67,572.26
Balance 1/31/16	\$446,512.94

ATHLETIC FUND

January 2016	
Balance 1/01/16	\$4,278.91
Receipts	\$5,952.19
Disbursements	\$4,201.52
Balance 1/31/16	\$6,029.58

STUDENT ACTIVITIES ACCOUNT

January 2016	
Balance 1/01/16	\$49,308.36
Receipts	\$2,376.87
Disbursements	\$3,525.89
Balance 1/31/16	\$48,159.34

TAXPAYER RELIEF ACT RESOLUTION

Mr. Salov made a motion to approve the attached resolution with regards to the Taxpayer Relief Act. This resolution certifies that the Board will not increase any school district tax for the 2016-17 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

PERSONNEL REPORT

CREATION OF POSITION

Mr. Petrovich made a motion to approve the creation of Special Education Transition Coordinator, at a salary of \$3,000.00. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

JOB DESCRIPTION

Mr. Petrovich made a motion to approve the attached job description for Special Education Transition Coordinator. Second by Mr. Spizzirri. All members present voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

F.M.L.A.

Mr. Petrovich made a motion to approve a request from Ms. Nicole Koller for F.M.L.A. from February 29 through March 4, 2016. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to approve F.M.L.A. for Ms. Mary (Bee) Kostelec from October 19, 2015 to January 11, 2016, her allotted twelve (12) weeks F.M.L.A. for 2016. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

ATHLETIC APPOINTMENT

Mr. Petrovich made a motion to approve the appointment of Mr. Antonio Librandi, as Timer for five (5) games during the 2015-2016 Varsity Football season, at a rate of \$25.00 per game. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

SUBSTITUTE TEACHER

Mr. Petrovich made a motion to approve the appointment of Mr. Christopher Leavens, as a Day-to-Day Substitute Teacher for the 2015-2016 school year. Mr. Leavens has a PA Certification in Social Studies 7-12. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

PROPERTY AND SUPPLIES REPORT

FACILITIES USAGE REPORT JANUARY 2016

Mr. Spizzirri presented the facilities usage requests for the school district as of January 2016 respectfully submitted by the Facilities Administrator. All groups have followed facilities usage guidelines in obtaining required insurance coverage for events and will coordinate times for building/field usage if necessary.

- Request by Ms. Shannon Bellamy, Harrisburg Sharks (Semi-pro football team) to hold seven (7) games on Saturdays beginning March 19, 2016 at Cottage Hill. Games: March 19, April 02, 09, 23, May 21, 28, June 4, 2016, at a cost of \$50.00 per hour or \$500.00 for 5+ hours, including the facilities worker charge of \$25.00 per hour. At the present time they are only requesting 4.5 hours @ \$50.00 = \$225.00 + \$162.50 (facilities worker) = \$387.50 per game. Mr. Lewis stated he is against these outside teams holding games on property, due to past experience with the men's team bringing alcohol onto property and disregarding district policies. Mr. Petrovich agreed with Mr. Lewis and requested these outside teams be monitored. Ms. Bowman, Mr. Petrovich and Mr. Spizzirri added to the discussion of requiring security and understanding parking protocols at these games.

- Request by Ms. Cristina Diaz, Fearless Dragons Karate school to hold their Annual tournament at the High School gym on Sunday, March 13, 2016, (no confirmed times).
- Request by Mr. Jason Roach for the use of Cottage Hill for band camp from August 1-5, 2016 from 8:00 a.m. – 4:00 p.m.

TRANSPORTATION

FIELD TRIPS

Ms. Bowman presented the following list of approved field trips.

<u>Date Of Trip</u>	<u>Group</u>	<u>Destination</u>	<u>Advisor/Chaperones</u>
2/3/16	Selected 8 th – 10 th grade special needs students	Dauphin County Vo-Tech	Ms. Jackson Ms. Conjar
2/9/16	Selected band students	County Band, Upper Dauphin HS, Elizabethville	Mr. Roach
Feb 19-20, 2016	6 County Band Members	Upper Dauphin SD	Mr. Roach
2/26/16	Selected Science students	HACC Technology, Engineering Day	Ms. Nicholas
3/1/16	Select students 11 & 12 th grades	Dickinson Law School	Mr. Chyr
3/8/16	Select students	Project Youth Conference HACC	Ms. Drayer Mr. Bircher
3/9/16	Select 9 th grade students	Penn State Harrisburg	Mr. Wolfe Mr. Davis
4/8/16	Selected 10&11 th grade students	Junior Achievement Symposium, New Cumberland	Ms. Morgan Peter Ms. Conjar
4/29/16	Calculus & Pre-calculus Honors Alg. II students	Hershey Park (Math Day)	Ms. Schwenk & Mr. Gable
5/11/16	50 Select Elementary Band students (Grades 4,5,6)	Harrisburg Mall	Ms. Romanofsky (8 adults)

STUDENT ACTIVITIES REPORT**FUNDRAISER**

Ms. Elliott made a motion to approve the following fundraisers. Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Roller Cheerleading	January 2016	Selling roller gear
Autism Support	Feb.1 -17, 2016	T-Shirt Sales
SHHS Volleyball	Feb. 9, 2016	Sub/Sandwich sale
SHHS Softball	Feb. 9, 2016	Candy Sale
Science Club	2/12/16 – 2/29/16	Valentine Lollipop Sale
SHSD Volleyball	On-going through school year	Hershey candy sale
Second Grade	Feb.16- March 4, 2016	R&K Subs
Math Classes (Ms. Schwenk & Mr. Gable)	Feb. 22, 2016	Sub/Sandwich sale
Fourth Grade	March 9, 2016	Chili's Restaurant Family Night
Band Boosters	April 8, 2016	Spaghetti Dinner

SCHOOL BOARD PRESIDENT'S REPORT**RESIGNATION**

Ms. Carricato made a motion to accept the resignation from Ms. Elizabeth Auker, as Assistant Board Secretary, effective February 12, 2016. Second by Mr. Salov. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

SUPERINTENDENT'S REPORT**CONFERENCE REQUESTS**

Mr. Spizzirri made a motion to approve the following conference requests. Second by Mr. Salov. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Conference</u>	<u>Name</u>	<u>Date</u>	<u>Amount</u>
LETRS Module 5 Getting Up to Speed, CAIU	Ms. Michelle Stewart Ms. Elayne Thomas	1/28/16	Title II \$25.00 (+ subs)
LETRS Module 6 Teaching Text Comprehension, CAIU	Ms. Michelle Stewart Ms. Elayne Thomas	2/9/16	Title II \$25.00 (+ subs)
NASP Annual Conference, New Orleans	Ms. Patricia Phillips Iskric	2/9/16	Title II \$600.00
LETRS Module 7: Phonics, Word Study & Alphabetic Principle	Ms. Elayne Thomas	3/2/16	Title II \$25.00 (+ sub)
Oppositional, Defiant & Disruptive Children & Adolescents, Lancaster	Ms. Jody Yarnevich	3/29/16	Title II \$99.99 (+ sub)

Mr. Waters congratulated the students who will competing in the Regional Competition of National History Day at Messiah College on Feb 27 at 8:00 a.m., Alaina Nicolos and Dylan Brubacher, Group Exhibit about Pop Art (10th Grade); Tai Roach-McClendon, Individual Website about Galileo (10th Grade); Eliie Diaz, Individual Website about Jonas Salk (10th Grade); Trevor Kisler and Ishmael Hodge, Group Website about Athens and Sparta (11th Grade); and Kaia Scott and Mikylas Sykes, Group Website about the Harlem Renaissance (10th Grade). This event is open to the public. Mr. Salov commented on the great job students have done in the past, but doesn't understand why they haven't won awards.

SPECIAL REPORTS**ATHLETIC ASSOCIATION**

Mr. Petrovich wished the girls well on their season and congratulated the boys on their season. He congratulated the seniors for their collegiate signings. Ms. Carricato questioned if the baseball gift cards will be sold again this year and Mr. Lewis said he'll ask for Mr. Pilsitz to let the board members know when they begin.

Mr. Salov reported Mr. Lupia received an athletic grant for baseball equipment, which the team went to pick up. Mr. Iskric said both softball and baseball will be in the next round.

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

Mr. Spizzirri reported a meeting will be held on March 16 at 5:00 p.m.

CAIU

There was nothing to be reported.

STRATEGIC PLANNING

Ms. Bowman reported plans for a meeting to be held and an update will be given at the next board meeting.

BUILDINGS AND GROUNDS

Mr. Lewis reported the crew has done a great job with snow removal and satisfied with the communication of buildings closings. Ms. Woods questioned the speed bumps, Mr. Iskric reported the township accidentally removed these in snow plowing.

DISCIPLINE COMMITTEE

There was nothing to be reported.

BUDGET COMMITTEE

Mr. Salov reported an article in paper regarding state budget.

BOARD ROUND TABLE

Mr. Lewis is hopeful the state budget is passed soon in order to move forward with union contracts for stability in the district.

PUBLIC COMMENT

Jill Hawkins, 2690 S. 3rd Street, Steelton, gave the band booster update reporting four (4) SHSD senior band members played in the Lebanon Valley College Honors Band Festival, Ajaida Maxwell-Conaway, Noah Hawkins, Duane Spencer and Bridget Coates; Ajaida Maxwell-Conaway, Noah Hawkins, Xavier Hulsey-Belt, Isaiah Rodrigues, Natalia Melendrez, Musarrat Hossain, Desiree Ferguson, Idaysia Frye, Donald Harris and Johnathan Manning made County Band; Duane Spencer auditioned for District Jazz Band; Noah Hawkins made District 7 Band; SHSD marching band will participate in the Harrisburg St. Patrick's Day parade on March 19; Dauphin County Band Festival will be this weekend with concert on Saturday at Upper Dauphin HS at 2:00.

Ms. Hawkins announced a spaghetti dinner fundraiser will be held on April 8 from 5:00 - 6:30 p.m. prior to the school play, she thanked the board for approving the fundraisers and invited the public to attend these events.

ADJOURNMENT

The meeting adjourned at 7:05 p.m. on a motion by Mr. Petrovich. Second by Mr. Salov.
All members voted aye.

Cynthia Craig

Cynthia Craig, Assistant Board Secretary