

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

January 12, 2022

MINUTES

VOTING MEMBERS PRESENT: Ms. Joyce Culpepper, Vice-President, Ms. Karen Harris, Ms. Ashley Ward-McMullen (via Zoom), Mr. Leonard Garfield (via Zoom), Ms. Julianna Paiolerti (via Zoom) and Mr. Micheal Wanner.

VOTING MEMBERS ABSENT: Ms. Rachel Slade, Ms. Hudaya House, and Mr. Calvin Johnson.

NON-VOTING MEMBERS PRESENT: Mr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Assistant to the Superintendent, Mr. Vince Champion, Solicitor, Ms. Megan Armstead, Elementary Principal, Ms. Michelle Young, High School Principal, and Mr. Michael Simonetti, Business Manager/Board Secretary.

CALL TO ORDER

Ms. Joyce Culpepper, Vice-President called the meeting to order at 6:17 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive Session was held to discuss personnel.

PUBLIC COMMENT (Agenda items)

No public Comment

PRESENTATION

Rollers Brothers & Sisterhood Mentoring Program, Mr. Aponte and Ramon, Student/Member spoke to the project to paint a mural on the Blue Wall (located in the Elementary School parking lot) that was painted for the seniors. The Mural will be a diversity wall with and a grant to pay for the cost of the supplies. Mr. Aponte will keep the Board and district up to date on the status of the project.

Rollers Brothers & Sisterhood Mentoring Program will hold their Black History Program on February 26, 2022 in the parking lot of the school.

The Board respectfully recommends the Rollers Brother & Sisterhood Mentoring Program to have a Diversity Mural painted on the Blue Wall in the Spring 2022 and to hold the Black History Program on February 26, 2022.

Motion by Mr. Wanner, Second by Ms. Harris, Ms. Ward-McMullen, Ms. Paiolerti (Zoom), Mr. Garfield (Zoom) and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried

FOLLOW UP

No follow-up

APPROVAL OF MINUTES

November 10, 2021 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the November 10, 2021 Legislative Meeting Minutes.

Motion by Ms. Ward-McMullen (Zoom), Second by Mr. Wanner; Ms. Harris, Ms. Paoletti (Zoom), Mr. Garfield (Zoom) and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

December 1, 2021 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the December 1, 2021 Legislative Meeting Minutes.

Motion by Mr. Wanner, Second by Ms. Harris; Mr. Garfield (Zoom), Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom) and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

REVIEW OF BOARD REPORTS

Reports are all listed individually

FINANCE REPORT ACTION ITEM

Finance Reports

The Administration respectfully recommends that the Board approve the attached **November 2021** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Mr. Wanner, Second by Ms. Harris; Mr. Garfield (Zoom), Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom) and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached **December 2021** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Mr. Wanner, Second by Ms. Harris; Mr. Garfield (Zoom), Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom) and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

McClure Company

The Administration respectfully recommends that the Board approve the amended agreement with McClure Company and the Steelton-Highspire School District for the solar power service.

Motion by Mr. Wanner, Second by Ms. Harris; Mr. Garfield (Zoom), Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom) and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

Grant Writer

The Administration respectfully recommends that the Board approve the agreement with Cynthia Craig and the Steelton-Highspire School District assistance with grant writing for the 2021 - 2022 school year.

Motion by Mr. Wanner, Second by Ms. Harris; Mr. Garfield (Zoom), Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom) and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

Mutual of Omaha

The Administration respectfully recommends that the Board approve Mutual of Omaha as the provider for term life benefits coverage for Steelton-Highspire School District employees.

Motion by Mr. Wanner, Second by Ms. Harris; Mr. Garfield (Zoom), Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom), and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the Personnel Report.

Motion by Ms. Culpepper, Second by Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom), Ms. Harris, Mr. Wanner, and Mr. Garfield (Zoom) (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the Leadership positions for the 2021-2022 school year.

Motion by Mr. Garfield (Zoom) Second by Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom), Ms. Harris, Mr. Wanner, and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the Sports staff for the 2021-2022 school year.

Motion by Mr. Garfield (Zoom) Second by Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom), Ms. Harris, Mr. Wanner, and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

PROPERTY AND SUPPLIES REPORT

The Administration respectfully recommends that the Board approve the updated Steelton-Highspire School District Facility Rental Fees Rates.

Motion by Mr. Wanner, Second by Ms. Harris, Ms. Paoletti (Zoom), Ms. Ward-McMullen (Zoom), Mr. Garfield (Zoom) and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the use of High School Gym on January 1, 2022 from 9:00 a.m. - 4:00 p.m. for Wrestling Tournament.

Motion by Mr. Wanner, Second by Mr. Garfield (Zoom); Ms. Harris, Ms. Paoletti (Zoom), Ms. Ward-McMullen (Zoom), and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the use of Elementary School Gym from January 13, 2022 - March 10, 2022, on Thursdays 4:00 p.m. - 5:15 p.m. for The Salvation's Army Roller Enrichment Academy for soccer activities.

Motion by Mr. Wanner, Second by Ms. Ward-McMullen (Zoom); Mr. Garfield (Zoom), Ms. Harris, Ms. Paoletti (Zoom), and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the 3-year agreement with DAZA Development and the Steelton-Highspire School District effective December 2021 for the upcoming capital campaign.

Motion by Mr. Wanner, Second by Ms. Ward-McMullen (Zoom); Mr. Garfield (Zoom), Ms. Harris, Ms. Paoletti (Zoom), and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the agreement with Crabtree, Rohrbaugh & Associates and the Steelton-Highspire School District to conduct the district-wide feasibility study.

Motion by Mr. Wanner, Second by Ms. Harris, Ms. Paoletti (Zoom), Ms. Ward-McMullen (Zoom), Mr. Garfield (Zoom) and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

PUPIL SERVICES REPORT ACTION ITEM

2021-2022 SY ARP ESSER Health and Safety Plan

The Administration respectfully recommends that the Board approve the revised 2021-2022 American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Health and Safety Plan for Steelton-Highspire School District.

Motion by Ms. Harris, Second by Mr. Wanner; Ms. Ward-McMullen (Zoom), Mr. Garfield (Zoom), Ms. Paoletti (Zoom), and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

Dauphin County Mental Health/Autism/Development Programs(MH/A/DP)

The Administration respectfully recommends that the Board approve the amended agreement with Dauphin County MH/A/DP and the Steelton-Highspire School District for Elementary student assistance program services for the 2021 - 2022 school year.

Motion by Ms. Harris, Second by Mr. Wanner; Ms. Ward-McMullen (Zoom), Mr. Garfield (Zoom), Ms. Paoletti (Zoom), and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

Specialized Education/Capital Academy

The Administration respectfully recommends that the Board approve the amended agreement with Specialized Education/Capital Academy and the Steelton-Highspire School for student services for the 2021 - 2022 school year.

Motion by Ms. Harris, Second by Ms. Ward-McMullen (Zoom); Mr. Wanner, Mr. Garfield (Zoom), Ms. Paoletti (Zoom), and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

TRANSPORTATION REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the Boyo Drivers for the 2021-2022 school year.

Motion by Mr. Garfield (Zoom) Second by Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom), Ms. Harris, Mr. Wanner, and Ms. Culpepper (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the fundraisers.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Ward-McMullen, Ms. Paoletti, and Ms. Slade. (*6 ayes, 0 nays, 3 absent*) Motion carried.

Club or Group /Advisor	Date	Type of Funding
Youth in Government/Mr. Hoffman	10/29/2021	Halloween Costume Staff Dress-up (no charge for students)
Class 2023/Ms. Killian	11/2021 – 3/2022	Gertrude Hawk Holiday Brochure Sale
District Library Materials /Ms. Feldser	12/9-10/2021 and 3/7-11/2022	Scholastic Book Fair (on-line)

SUPERINTENDENT'S REPORT ACTION ITEM

Donations

The Administration respectfully recommends that the Board approve the following donations. Motion by Mr. Garfield (Zoom) Second by Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom), Ms. Harris, Mr. Wanner, and Ms. Culpepper (6 ayes, 0 nays, 3 absent) Motion carried.

Name	Fund	Amount/Other
McInroy-Sheffer People Trust/Mr. Bonacci	District Interscholastic Academic Programs	\$600.00
Campus Box Media, LLC	Cheerleading Program	\$33.00
Schnader’s Concessions LLC, Mr. & Mrs. Schnader	Football Program	\$364.25
JAB Promotions/Jason Bryant	Athletic Department	\$500.00
Mr. & Mrs. Hart	School District	PPE Supplies (hand sanitizer, mask and thermometers)

Conferences

The Administration respectfully recommends that the Board approve the Conference Report. Motion by Mr. Garfield (Zoom) Second by Ms. Harris; Ms. Ward-McMullen (Zoom), Ms. Paoletti (Zoom), Mr. Wanner, and Ms. Culpepper (6 ayes, 0 nays, 3 absent) Motion carried.

Name	Conference	Date	Cost
Stacey McCutcheon	PA Educational Technology Expo & Conference	2/7/2022	\$749.00/Title II

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2021	648	49	697	484	106	590	1287
10/1/2021	689	52	741	490	107	597	1338
11/1/2021	701	53	754	488	109	597	1351
12/1/2021	704	53	757	488	106	594	1351
1/1/2022	703	57	760	487	112	599	1359

CURRICULUM ACTION ITEM

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

STUDENT ACTIVITIES REPORT ACTION ITEM

No report at this time.

SCHOOL BOARD PRESIDENT'S REPORT

No report at this time.

SOLICITORS' REPORT

Mr. Champion was pleased reported that Highspire Collation withdrew their appeal to the Commonwealth Court spoke about Commonwealth Court, that concludes the litigation and the Steelton-Highspire School District can continue to work on educating the students in the district. Ms. Culpepper and Mr. Iskric thank Mr. Champion for keeping everyone abreast of the districts. Mr. Iskric and Mr. Slade has reached out to Highspire Borough to engage them in being part of the process of education the students and bring part of the team and more information to follow.

SUB-COMMITTEE REPORTS

Athletics:

Mr. Garfield (Chairperson)

No report at this time.

Budget:

Mr. Johnson (Chairperson)

Meeting and working on the budget.

Buildings and Grounds:

Mr. Wanner (Chairperson)

No report at this time.

Discipline:

Mr. Wanner (Chairperson)

No report at this time.

Negotiations:

Ms. Culpepper (Chairperson)

January 20, 2022 will be a meet and discuss with the school district and the teachers

Policy:

Mr. Garfield (Chairperson)

All updated policies are up to the website

Strategic Planning:

Ms. Culpepper (Chairperson)

No report at this time.

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

No report at this time.

HACC:

Ms. Harris, Representative, The Steelton-Highspire School District is one of 22 sponsoring school districts for Harrisburg Area Community College. In PA, community colleges must be sponsored by another entity from the community. In some cases, it is a city or municipal government that serves as the sponsor. Over 50 years ago, school districts in this region agreed to sponsor HACC. As part of the sponsorship, each district agrees to pay a financial support to the college based on the sponsorship agreement. The sponsorship agreement with HACC is expiring at the end of this fiscal year (June 2022). President Ski reached out several weeks ago and asked if we would be willing to consider moving the terms of the existing agreement forward for five more years. A group of sponsoring school district superintendents, are working with President Ski to review options for the agreement.

Ultimately, our Board will need to review and vote on the agreement. Mr. Iskric and I will keep you informed as the proposals are considered.

Mr. Garfield, stated student should be advised of the 2 and 4-year degree programs available for student to attend

PSBA:

J. Culpepper (Representative)

Upcoming Spring lobby day and new Representative for School Board and she will keep everyone up to date.

BOARD ROUNDTABLE


PUBLIC COMMENT

Ms. Megan Culpepper attended an event at the High School concession stand was fifthly and is need of a deep clean. If the district will be charging for the use of the concession stand it should be cleaned and up to part.

Ms. Megan Culpepper also stated with the half-day virtual being leaning/make-up work day all students should have access to a good working computer to be able to complete their assignments, some student doesn't have a computer at home to their work. With every Wednesday being 1/2 for all students is equals up to almost 2-days out of month were students are out of school and don't want to push our student further behind and all students should be able to have equal opportunity to complete their work.

ADJOURNMENT

The meeting adjourned at 7:13 p.m. on a Motion by Ms. Harris and Second by Ms. Ward-McMullen (Zoom) All members present voted aye.


Respectfully Submitted,
C. Michael Simonetti
Board Secretary

Finance Report
General Fund

Treasurer's Report:

Balance November 01, 2021	\$	1,148,236
Receipts		1,271,778
Disbursements		1,672,442
Balance November 30, 2021	\$	747,572

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments in the amount of \$864,920 which includes vendor checks #48268 - #48376 and wire payments \$-0-. Payroll amount \$807,522. There were no transfers out of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance November 01, 2021	\$	57,243
Receipts		104,642
Disbursements		80,200
Balance November 30, 2021	\$	81,685

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments in the amount of \$80,200 which includes vendor checks #2140 & 2142. There were no wire payments this month. There were no transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance November 01, 2021	\$	29,127
Receipts		4,514
Disbursements		27,481
Balance November 30, 2021	\$	6,160

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments in the amount of \$27,481. which includes vendor checks #7522 - 7555.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance November 01, 2021	\$	67,389
Receipts		1,402
Disbursements		21,443
Balance November 30, 2021	\$	47,348

Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments in the amount of \$21,443. which includes vendor checks #3196 - 3203.

No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.

Finance Report

General Fund

Treasurer's Report:

Balance December 01, 2021	\$	747,572
Receipts		5,650,947
Disbursements		4,477,642
Balance December 31, 2021	\$	1,920,877

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments in the amount of \$3,507,845 which includes vendor checks #48377 - #48508. and wire payments \$-0-. Payroll amount \$969,796. There were no transfers out of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance December 01, 2021	\$	81,685
Receipts		247,675
Disbursements		72,309
Balance December 31, 2021	\$	257,052

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments in the amount of \$72,308 which includes vendor checks #2143 & 2144. There were no wire payments this month. There were no transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance December 01, 2021	\$	6,160
Receipts		13,033
Disbursements		16,022
Balance December 31, 2021	\$	3,171

Accounts Payable/Estimated Expenditures
Reports:

Final approval of December vendor payments in the amount of \$16,022. which includes vendor checks #7556 - 7586.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance December 01, 2021	\$	47,348
Receipts		1,130
Disbursements		2,307
Balance December 31, 2021	\$	46,171

Accounts Payable/Estimated Expenditures
Reports:

Final approval of December vendor payments in the amount of \$2,307. which includes vendor checks #3204 - 3212.

No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.