

Steelton, Pennsylvania
December 4, 2014

The annual reorganization meeting of the Board of School Directors of the Steelton-Highspire School District was held on the above date. The following members were present: Ms. Mary J. Carricato; Ms. Sarah F. Metallo; Ms. Rachel M. Slade; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. Absent were Mr. Barry Baumgardner; Mr. Derek Lewis; Mr. Samuel Petrovich and Mr. John Salov. Also present were Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Assistant to the Superintendent; Mr. Vincent Champion, Solicitor; Mrs. Rachel Monteil, Elementary School Principal; Mr. Scott Smith, Elementary School Assistant Principal; and Mrs. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Mrs. Kagarise called the meeting to order at 6:35 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

ELECTION OF A TEMPORARY CHAIRPERSON

Mrs. Tonkin served as Temporary Chairperson for the election of President on a motion by Mr. Spizzirri. Second by Ms. Metallo. All members voted aye on roll call. (4 ayes, 0 nays, 0 abstention, 4 absent)

ELECTION OF PRESIDENT

Mrs. Tonkin called for nominations for the office of President. Mr. Spizzirri nominated Ms. Mary Carricato for President. Second by Ms. Slade. With no other nominations, Ms. Tonkin closed the nominations for President. Ms. Carricato abstained. Members voted aye on roll call. (4 ayes, 0 nays, 1 abstention, 4 absent)

ELECTION OF VICE PRESIDENT

Mrs. Tonkin called for nominations for the office of Vice President. Mr. Spizzirri nominated Ms. Rachel Slade for Vice President. Second by Ms. Metallo. With no other nominations, Ms. Tonkin closed the nominations for Vice President. All members voted aye on roll call. (5 ayes, 0 nays, 0 abstention, 4 absent)

ELECTION OF TREASURER

Mrs. Tonkin called for nominations for the office of Treasurer. Mr. Spizzirri nominated Mr. John Salov for President. Second by Ms. Slade. With no other nominations, Mrs. Tonkin closed the nominations for Treasurer. All members voted aye on roll call. (5 ayes, 0 nays, 0 abstention, 4 absent)

APPOINTMENTS

Ms. Carricato requested the appointments for Delegate to Harrisburg Area Community College, the Alternate Delegate; Representative to the Capital Area Tax Bureau and Representative to the Pennsylvania School Boards Association be tabled until January's planning meeting. Mr. Spizzirri made the motion. Second by Ms. Slade. All members voted aye on roll call. (5 ayes, 0 nays, 0 abstention, 4 absent)

ASSIGNMENTS

Ms. Carricato will bring the Assignments for the Committees forward at the January 12, 2015 Board Planning Meeting.

2015 SCHOOL BOARD MEETINGS AND REORGANIZATION MEETING, PLANNING AND ATHLETIC ASSOCIATION MEETINGS

The following 2015 School Board Meeting dates were approved on a motion by Ms. Slade. Second by Mr. Spizzirri. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

2015 SCHOOL BOARD MEETINGS AND REORGANIZATION MEETINGS
ALL MEETINGS WILL COMMENCE AT 6:30 p.m. on the following dates:

January 22, 2015	August 20, 2015
February 19, 2015	September 24, 2015
March 19, 2015	October 22, 2015
April 23, 2015	November 19, 2015
May 21, 2015	December 3, 2015
June 18, 2015	

2015 AGENDA BUILDING & PLANNING MEETINGS AND ATHLETIC
ASSOCIATION MEETINGS
ALL MEETINGS WILL COMMENCE AT 6:30 p.m. on the following dates:

January 12, 2015	August 10, 2015
February 9, 2015	September 14, 2015
March 9, 2015	October 12, 2015
April 13, 2015	November 9, 2015
May 11, 2015	
June 8, 2015	

(Dates in bold – Athletic Meetings)

ADJOURNMENT OF REORGANIZATION MEETING

The annual reorganization meeting adjourned at 6:41p.m. on a motion by Ms. Slade.
Second by Mr. Spizzirri. All members present voted aye.

Debora Kagarise

Debora Kagarise, Board Secretary

The Steelton-Highspire School Board met on the above date with the following members present: Ms. Mary J. Carricato, President; Ms. Rachel M. Slade, Vice President; Ms. Sarah F. Metallo; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. Absent were Mr. Barry Baumgardner; Mr. Derek Lewis; Mr. Samuel Petrovich and Mr. John Salov. Also present were Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Assistant to the Superintendent; Mr. Vincent Champion, Solicitor; Mrs. Rachel Monteil, Elementary School Principal; Mr. Scott Smith, Elementary School Assistant Principal; and Mrs. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato, President called the meeting to order at 6:42 p.m.

PUBLIC COMMENT (Agenda Items)

There was no Public Comment

APPROVAL OF MINUTES

Mr. Spizzirri made a motion to approve the November 10, 2014, Planning Meeting minutes. Second by Ms. Slade. All members present voted aye on roll call (5 ayes, 0 nays, 0 abstentions, 4 absent)

Mr. Spizzirri made a motion to approve the November 20, 2014, Legislative Meeting minutes. Second by Ms. Slade. All members present voted aye on roll call (5 ayes, 0 nays, 0 abstentions, 4 absent)

FINANCE REPORT

GENERAL FUND

Mr. Spizzirri a motion to approve the following financial reports for November 2014. Second by Ms. Slade. All members voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

<u>November 2014</u>	
Balance 11/01/14	\$2,744,585.01
Receipts	\$622,799.32
Disbursements	\$1,510,100.69
Balance 11/30/14	\$1,857,283.64

Accounts Payable/Estimated Expenditures Report

Final approval of November vendor payments in the amount of \$326,978.56 which includes vendor checks #38085-#38305

CAFETERIA FUND

<u>November 2014</u>	
Balance 11/01/14	\$10,789.61
Receipts	\$859.75
Disbursements	\$0
Balance 11/30/14	\$11,649.36

ATHLETIC FUND

<u>November 2014</u>	
Balance 11/01/14	\$1,327.94
Receipts	
Disbursements	
Balance 11/30/14	

STUDENT ACTIVITIES ACCOUNT

<u>November 2014</u>	
Balance 11/01/14	\$39,325.01
Receipts	\$6,218.41
Disbursements	\$225,387.
Balance 11/30/14	\$45,318.04

PERSONNEL REPORT

RESIGNATIONS

Ms. Slade made a motion to accept the following resignation. Second by Mr. Spizzirri.
All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kimberly Coble	5 th Grade Teacher	December 31, 2014

JOB DESCRIPTION

Ms. Slade made a motion to approve the attached job description for the Financial Services Administrator. Second by Mr. Spizzirri. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

APPOINTMENTS

Ms. Slade made a motion to approve Colleen Ingersoll as the Financial Services Administrator at a salary of \$37,500.00, prorated. Second by Mr. Spizzirri. Members present voted aye on roll call. Mrs. Tonkin voted nay. (4 ayes, 1 nay, 0 abstentions, 4 absent)

Ms. Slade made a motion to approve Elizabeth Auker as Confidential Secretary, at a salary of \$30,030, pro-rated, effective December 15, 2014, pending receipt of clearances. Second by Mr. Spizzirri. Members present voted aye on roll call. Mrs. Tonkin voted nay. (4 ayes, 1 nay, 0 abstentions, 4 absent)

Ms. Slade made a motion to approve Lance Chisholm, Jr. as a volunteer for the 2014-2015 Boys Junior High Basketball team, pending receipt of clearances. Second by Mr. Spizzirri. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

Ms. Slade made a motion to approve the following Substitute Teachers for the 2014-2015 school year. Second by Mr. Spizzirri. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

Mr. Franklin Gantz	PA Certificate Instructional II Elementary K-6
Mr. Jordan Barrie	Emergency Permit K-12
Ms. Jessie Le	Emergency Permit K-12
Ms. Poncie Smith	Emergency Permit K-12

SUPPLEMENTAL CONTRACT

Ms. Slade made a motion to approve the following supplemental contracts for student activities for the 2014-15 school year in adherence to status quo. Second by Mr. Spizzirri. Ms. Carricato abstained, the employee is a relative. Members voted aye on roll call. (4 ayes, 0 nays, 1 abstentions, 4 absent)

<u>Club</u>	<u>Advisor</u>	<u>Amount</u>
Lisa Carricato	Quiz Bowl Club Advisor	\$602.00
Lisa Carricato	Yearbook Advisor	\$1204.00

ADDITIONAL DAYS OFF FOR STAFF

Mrs. Tonkin made a motion to approve December 26, 2014 and January 2, 2015 as additional days off for Personnel staff. Second by Ms. Slade. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

TRANSPORTATION REPORT

FIELD TRIPS

Mrs. Tonkin presented the approved Field Trips for December.

<u>Date Of Trip</u>	<u>Group</u>	<u>Destination</u>	<u>Advisor/Chaperones</u>	<u>Paid</u>	<u>Substitute For Classroom Coverage</u>
12/9/14	Selected Elementary Students	Depot Christmas Party	20 students 2 adults	Contract Bus	No

STUDENT ACTIVITIES REPORT

FUNDRAISERS

Ms. Metallo made a motion to approve the following fundraiser. Second by Mr. Spizzirri. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
SHHS Football Team	December 15, 2014	Run a Concession Stand for Midget Basketball games at the Elementary.

Ms. Metallo made a motion to approve the fundraiser of candy cane sale and ugly sweater day for the Senior Class, December 15 through 23, 2014. Second by Mr. Spizzirri. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

SUPERINTENDENT'S REPORT

ACCEPTANCE OF DONATION

Mr. Spizzirri made a motion to accept the donation from McClure Company for \$1,000.00 toward the fence at the elementary building. Second by Ms. Slade. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

Mr. Spizzirri made a motion to accept donations totaling \$1,350.00 from anonymous donors, to the Boys Basketball Team for the purchase of sneakers. Second by Ms. Slade. All members present voted aye on roll call. (5 ayes, 0 nays, 0 abstentions, 4 absent)

Dr. Castagneto thanked the board members for their service and contributing their time on the Board this year. She welcomed Mr. Scott Smith, the new Elementary Assistant

Principal and reminded the board the holiday concert will be Sunday at 3:00 p.m. Dr. Castagneto recognized and thanked the Harrisburg Rotary for assisting with getting glasses for twenty-eight (28) students and getting them to Hamilton Health. Dr. Castagneto reported Department of Education commended SHSD on their improved test scores and thanked the board for supporting the improvement plan.

BOARD ROUND TABLE

Board members wished everyone Happy Holidays. Ms. Slade said the start of the girls basketball season will begin this week at Harrisburg. The boys will begin next week against Camp Hill.

Ms. Carricato reported if any board members want to be on a specific committee, please let her know.

PUBLIC COMMENT (ANY TOPIC)

Mr. John Hoerner, 436 Second Street, Highspire, wished the board Happy Holidays and Happy New Year. He also thanked them for their service this year.

ADJOURNMENT

The meeting adjourned at 6:59 p.m. on a motion by Ms. Slade. Second by Mr. Spizzirri. All members present voted aye.

Debora Kagarise

Debora Kagarise, Board Secretary