



Steelton-Highspire School District

250 Reynders Avenue
Steelton, PA 17113
Telephone (717) 704-3801
FAX (717) 704-3808

TEACHER/PARAPROFESSIONAL INFORMATION REQUEST FORM

Request for Information about Teacher/Paraprofessional Qualifications

To Parents/Guardians: Please complete this form and return it to your child's building principal.
Use a separate form for each teacher or paraprofessional. Information will be sent to you within 30 days.

School Name:	
Teacher or Paraprofessional's Name:	
Grade Level:	
Subject (if applicable):	
Name of Parent Requesting Information:	
Name of Student:	
Mailing Address (where information is to be sent or faxed):	
Fax number (if applicable):	
Daytime phone number in case of questions:	

For District use only:

Received by: Building/Date/Initials

Received by: HR/Date/Initials

Completed by: Initials/Mail/Fax/Date

Copy To:

Notes: