



Spaulding High School
Spaulding Alternative Education (SEA)
Barre City Elementary and Middle School
Barre Town Middle and Elementary School

Chris Hennessey, M.Ed.
Superintendent of Schools

A rock solid education for a lifetime of discovery

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MEMORANDUM

TO: **Barre Unified Union School District Special Facilities and Transportation Committee**
Giuliano Cecchinelli II - Chair, Terry Reil - V. Chair, Sarah Pregent, Andy McMichael, Mary Jane Ainsworth

DATE: February 3, 2024

RE: Barre Unified Union School District Facilities and Transportation Committee Meeting
February 5, 2024 @ 6:00 p.m.
In-Person: Spaulding High School Library, 155 Ayers St., Barre
Remote: Meeting ID: meet.google.com/yva-xiqd-dmj
Phone Number: (US)+1 240-292-8164 PIN: 644 880 341#

Please Note: If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law

AGENDA

1. Call to Order
2. Additions/Changes to Agenda
3. Public Comment
4. Review/Approval of Meeting Minutes
 - 4.1. Approval of Minutes Regular Meeting January 8, 2024
5. New Business
 - 5.1. Facilities Director Report
 - 5.2. EEI Financials
 - 5.3. Central Office Assessment Report
6. Old Business
7. Items for Future Agenda
8. Next Meeting Date: March 4, 2024 at 6:00 pm, SHS Library and via Google Meet (Annual Meeting Night)(Reorganization in March)
9. Adjournment

Parking Lot of Future Items

- A. Review of Capital Asset Schedules [Added: Jan 2024]
- B. Presentations by Building Maintenance Leads [Added: Mr. Reil - July 2023] [Feb-April 2024]
- C. Athletic Facilities Consultant - Information Gathering [Added: Mr. Reil - April 2023]
- D. Storm Water Run-Off Mitigation Update (ongoing) [Added: Feb 2023]
- E. Building Visionary Lists - known needs or "to do's" at each building - From Maintenance Leads
Next 6 Month Schedule of anticipated/planned work in each building.(ongoing) [Reil 11/14/22]
[Feb-April 2024]
- F. Crisis Response Plan [Added by Committee Aug. 2023]

BOARD/COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

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BARRE UNIFIED UNION SCHOOL DISTRICT FACILITIES AND TRANSPORTATION COMMITTEE MEETING Spaulding High School Library and Via Video Conference – Google Meet January 8, 2024 - 6:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, II, Chair – (BC)
Terry Reil, Vice Chair - (BT)
Mary Jane Ainsworth (BT Community Member)
Sarah Pregent - (BC)

COMMITTEE MEMBERS ABSENT:

Andrew McMichael (BC Community Member)

OTHER BOARD MEMBERS PRESENT:

Nancy Leclerc

ADMINISTRATORS PRESENT:

Chris Hennessey, Superintendent
Jamie Evans, Facilities Director

GUESTS PRESENT:

Stacy Emerson Josh Howard

1. Call to Order

The Chair, Mr. Cecchinelli, called the Monday, January 8, 2024 BUUSD Facilities and Transportation Committee meeting to order at 6:00 p.m., which was held in the Spaulding High School Library and via video conference.

2. Additions and/or Deletions to the Agenda

Agenda Item 5.3 BUUSD Transportation Discussion – Discuss out of order.

Add 5.4 Facilities Use Question – Policy E20

Agenda Item 5.2 Review Central Office Building Assessment Report – postpone until next meeting. Full page copies will be provided in the packet.

3. Public Comment

None.

4. Approval of Minutes

4.1 Approval of Minutes – December 4, 2023 BUUSD Facilities and Transportation Committee Meeting

On a motion by Mrs. Pregent, seconded by Mr. Reil, the Committee unanimously voted to approve the Minutes of the December 04, 2023 BUUSD Facilities and Transportation Committee meeting.

Discussion moved to Agenda Item 5.3

5. New Business

5.1 Facilities Director Report

A copy of the Director's Report will be posted as an addendum.

Mr. Evans provided an overview of the Facilities Director's Report, including receipt of a \$60,000 SHARE grant to be used at BCEMS to upgrade the wood chip boiler system, approval of grant funding for storm-water mitigation at SHS, PCB and Radon testing, BCEMS roof work, anticipated repairs to the SHS gym roof, and anticipated work on the SHS heating loop that feeds the CVCCSD section (currently appears to be losing water – water needs to be added daily). It was agreed that in the future, a copy of the Report will be included in the Committee packet. Project information will be added to the 5-Year Plan once additional information is available. Mr. Evans provided a brief overview of the storm-water mitigation project at SHS.

~~**5.2 Review Central Office Building Assessment Reports**~~

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5.3 BUUSD Transportation Discussion

A copy of a letter from Mr. Hennessey to the Facilities Committee, dated 01/02/24, was distributed.

Ms. Emerson was welcomed to the meeting. Mr. Hennessey advised regarding documentation included in the packet and opened the floor for discussion. Ms. Emerson advised regarding a document submitted to Mr. Hennessey via e-mail. The document was displayed on screen. Ms. Emerson provided historical and current information regarding STA's role in providing transportation to the District, including a reduction in the bus fleet (due to collaboration between BCEMS and BTMES), increased wages to promote driver recruitment/retention, use of 3 Suburbans and 2 accessible vans, ridership, routes, coordination with other districts for transportation of students being transported out of district, and other services provided by STA. Ms. Emerson answered questions from the Committee relating to use of Suburbans, ridership, route reviews (performed annually), regulations related to bus stops and, combining of routes with few riders. Mr. Hennessey answered questions related to the District's lease of Suburbans (in addition to those owned by STA), bus 'riders' (monitors – District employees), use of taxi services, and transportation for students covered under the McKinney-Vento Act (11 students currently need transportation).

5.4 Facilities Use Question – Policy E20

Mr. Reil advised regarding a query he received regarding whether or not the policy contains a provision for waiver of the use of facility fee. It was noted that waiver information is contained on the form. Mr. Reil will forward the e-mail to Mr. Hennessey who will reach out to the submitter for clarification and to provide information.

6. Old Business

None.

7. Items for Future Agendas

- EEI Financials
- Central Office Assessment Report
- Review of Capital Asset Schedules

8. Next Meeting Date

The next meeting is Monday, February 5, 2024 at 6:00 p.m., at the Spaulding High School Library and via video conference.

9. Adjournment

On a motion by Mrs. Pregent, seconded by Ms. Ainsworth, the Committee unanimously voted to adjourn at 6:59 p.m.

Respectfully submitted,

Andrea Poulin

SPAULDING HIGH SCHOOL VENTILATION PROJECT

The ventilation and sprinkler system installation at Spaulding High School has just reached the one-year mark. To date, funds expensed with ARP ESSER is \$5,530,250.01.

The remaining work left to complete are a few rooms within CVCC and SHS with ceilings and lighting, as well as a portion of sprinkler work. The work will be completed by summer of 2024. The electrical upgrade isn't able to be completed until the summer vacation break.

Facilities Assessment Report (Central Office)

- Upgrade AC units with new energy star rated equipment @ \$18,000.
- Install low-flow aerators on sink faucets @ \$100.
- Replace fluorescent lighting with LED fixtures @ \$4,700.
- Replace (2) existing oil boilers with 95% efficient boilers @ \$28,000.
- Roof is in Good/Fair condition.

There are no findings in the report that showed any immediate needs. The condition ratings range from – Excellent, Good, Fair, Poor, Failed and Not Applicable. The system summary report showed the building to be in Good to Fair condition.