

**Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
February 7, 2024**

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only

EXECUTIVE SESSION:

4. Motion to move into executive session for the purpose of discussing a HIB case. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

MINUTES:

5. Motion to approve the minutes of the Board of Directors Meeting of January 10, 2024
(Att. 1)

SUPERINTENDENT REPORT:

6. Motion to approve the Report of the Superintendent for February 2023 (Att. 2)

FINANCE:

7. Motion to approve the Secretary's Financial Reports:
Board Secretary's Report dated December 2023 (Att. 3)
Detailed Budget Report & Summary Budget Report dated 1/31/24 (Att. 4)
Check Register for the month ended in 1/31/24 the amount of \$8,414,167.81 (Att. 5)
Budget adjustments and line item transfers for January 2024 (Att. 6)
8. Motion to approve the attached check register for the School Lunch Account
January 2024 with a total of \$37,136.33 (Att. 7)
9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances
BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of January 2024
AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

FINANCE: Con't:

10. Motion to amend agreement with Susan Fuller to provide payroll related consulting services at an hourly rate of \$70 not to exceed \$14,000 for the 23-24 school year
11. Motion to approve agreement with Lynn Thorn to provide HR related consulting services at an hourly rate of \$70 not to exceed \$14,000 for the 23-24 school year.

PROGRAMS:

12. Motion to approve the operation of UCESC Extended School Year Programs from Monday, July 1, 2024 to Friday, August 9, 2024 (Closed July 4th & July 5th)
13. Motion to approve the School Safety Data System Report for Period # 1 (September 1, 2023 - December 31, 2023) for all UCESC schools.

(Att. 8)

TRANSPORTATION:

14. Motion to approve Amendments to Existing Transportation Contracts dated February 7, 2024, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles
(Att. 9)
15. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated January 24, 2024, and award contracts to the lowest responsible bidders denoted by an asterisk
(Att. 10)
16. Motion to approve the attached penalty deductions
(Att. 11)
17. Motion to approve Emergency Contract payments for the month of October to the listed contractors at the costs indicated
(Att. 12)
18. Motion to approve the attached Emergency/Negotiated contracts
(Att. 13)

POLICIES AND REGULATIONS:

19. Motion to approve the following Regulation for a first reading:

R 8600A Standard Specifications for Union County Coordinated Special Education
Transportation

TRAVEL AND RELATED EXPENSES:

20. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 14)

PERSONNEL:

21. Motion to approve the personnel agenda dated February 7, 2024 as recommended by the Superintendent (Att. 15)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Representative Assembly which includes a **Budget Hearing** will be at 7:00 p.m., **Wednesday, March 6, 2024** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: