



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **February 5, 2024**, at 6:30 PM in the Cheryl Selman Room, ground floor, at the Charles C. Mason Education Service Center, 3027 S. New Haven Avenue, Tulsa, OK.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District.

In accordance with Board Policy 1301, individuals may comment on items or recommendations appearing under the Action portion of a regular meeting agenda. The public may make their comments via telephone or in person. Requests to comment must be made by submitting a completed form for each topic. If requesting to comment during the meeting via telephone, please fill out a form online on the Tulsa Public Schools website at:

<https://www.tulsaschools.org/about/board-of-education/requesttospeakonagendaitem>

no later than noon on the day of the board meeting. Paper forms are available from the Board Clerk before the beginning of each meeting and will be accepted up to 6:25 PM on the day of the meeting.

Persons desiring to address the Board concerning items not on the agenda must submit a Citizens' Comment form available at this [link](#) or from the Clerk of the Board, at least seven days prior to each meeting.

A. OPENING EXERCISES

- A.1.** Remind those wishing to address the Board, sign with the clerk - 5 minute limit.
- A.2.** Call to order and confirm that a quorum of the Board is present.
- A.3.** Flag salute

B. SUPERINTENDENT'S CORRECTION TO AGENDA

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

D. APPROVAL OF MINUTES

E. CONSENT AGENDA - Motion and vote on recommendations

F. PUBLIC COMMENT ON ACTION AGENDA

G. ACTION AGENDA - Motion and vote on each recommendation

H. STAFF REPORT

I. BOARD MEMBER REPORTS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT'S REPORT/PRESENTATION

L. OTHER NONROUTINE ITEMS REQUIRED BOARD ACTION

M. NEW BUSINESS

N. ANNOUNCEMENTS

The next regularly scheduled meeting of the Board of Education will be held on Monday, February 26, 2024 at 6:30 p.m.

O. ADJOURNMENT

SCHOOL SUPERVISION

E.1. RECOMMENDATION:

Enter into an agreement with Ervin Educational Consulting, LLC organization, to provide a 3-day consultation and training service to Key Elementary schools from March 11, 2024 through March 13, 2024.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST:

Not to exceed \$10,500

FUND NAME/ACCOUNT:

Title I Funds, 5118

REQUISITION/CONTRACT:

12407130

RATIONALE:

The agreement with Ervin Educational Consulting aims to provide a 3-day consultation and in-classroom coaching to teach teachers how to elicit positive behaviors from students without anger, lectures, warnings, or threats. When used cumulatively, the procedures and strategies learned during this behavioral leadership classroom training are a comprehensive way of creating a calm, inclusive, equitable environment where students can learn, be engaged, feel safe and enjoy being in the classroom.

This agreement supports efforts related to guardrails: .1, to improve student responses about their sense of teacher-student relationships, and 1.2, to improve students' sense of belonging within the school community. The relationship-building and control-sharing procedures learned during conferences and professional development sessions can be implemented immediately in the classroom. The teachers who receive the in-classroom coaching will also be taught how to observe and debrief other teachers to prepare them to become mentors in behavioral leadership strategies to other teachers in the building following the initial three days of development.

E.2. RECOMMENDATION:

Enter into an agreement with Amity Institute ("Amity"), a 501(c)(3) organization, with respect to its Amity Intern Program, designated by the U.S. Department of State as an exchange visitor program in the non-immigrant (J) visa category. This agreement will allow Zarrow International and Eisenhower International language immersion schools to continue receiving school interns from outside the United States during the 2024-2025 school year. These interns regularly engage with the schools' students, staff, and school families to expand their learning and cultural experiences.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract

document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST:

No direct cost to the district, as all expenses are to be reimbursed or otherwise paid directly by the schools' foundations or PTA.

RATIONALE:

The Amity interns from outside the United States offer a rich cultural experience for language immersion students throughout the school day and support classroom instruction provided in the target languages of Spanish and French. In addition to sharing their country's culture with students and families, and exposing students to the target language, Amity interns frequently participate in small group instruction and positively contribute to the social and emotional learning of students. Amity Interns have volunteered in the immersion schools for close to 10 years. All expenses relating to the internship program are paid by the foundations or PTA of the schools.

E.3. RECOMMENDATION:

Enter into an agreement with Avis Car Rental, LLC, for van rental to transport Memorial JROTC members to the National Drill meet in Daytona, Florida, April 30 - May 8, 2024.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Total cost not to exceed \$1,775.

FUND NAME/ACCOUNT:

Gifts & Endowment fund 81-2624-2720-504421-000-000000-000-07-725

REQUISITION/CONTRACT: 12408130

RATIONALE: This is a long standing tradition and Memorial High School is the only Oklahoma team that travels to the National JROTC competition in Florida each year.

E.4. RECOMMENDATION:

Enter into an agreement with the DoubleTree Hotel, an LLC, to host the Edison JROTC Military Awards Banquet on April 20, 2024.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$6,000

FUND NAME/ACCOUNT: SAF Account #564 - JROTC

RATIONALE: The JROTC Military Ball is a required part of the JROTC Program of Instruction.

TEACHING AND LEARNING

E.5. RECOMMENDATION: Enter into a Memorandum of Understanding with McLean Hospital, Corp. regarding its Institute for the Study of Resilience in Youth to enable up to 60 science and engineering middle school teachers to receive feedback on their instruction based on in-class observations recorded and submitted to the institute. This feedback will be based upon the observation tool called the Dimensions of Success (DoS). The project is funded by the National Science Foundation (NSF Award #2101554) for the remainder of the 2023-2024 school year.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district.

RATIONALE: McLean will support the District in identifying areas of strengths and opportunities for growth in science and engineering education based on the observations. The observation tool aligns with frameworks for quality science learning, including the Oklahoma Academic Standards and Framework for K-12). The data collected will provide an evidence-based method that can be used to provide educators with specific, constructive feedback on classroom strengths and opportunities for growth. The institute will provide the district up to \$4500 to fund \$75 stipends for up to 60 teachers who volunteer to participate in the study given that the teachers will need to complete certain work relating to the study during off-contract time. The district will also receive up to \$17,250 to purchase necessary equipment and data collection services. The recording of students in the classroom will require informed/written consent from parents/guardians.

E.6. RECOMMENDATION: Enter into a memorandum of understanding with ACT, Inc., to provide the digital PreACT assessment to students at Edison Preparatory High School during the 2023-2024 school year.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district

RATIONALE:

PreACT scores are strong predictors of ACT scores. PreACT scores forecast ACT scores while there's plenty of time left in high school for students to grow and improve their scores. As an accurate predictor of ACT scores, student participation in the PreACT will help facilitate high school course planning, give students an early start to exploring college majors and careers, and identify areas for targeted intervention at the instructional level for teachers and school leaders. Students at Edison Preparatory High School will participate in the PreACT as part of ACT's piloting of the new online PreACT assessment. The opportunity to participate was presented to several high schools, and Edison was the only school to opt in. Because the PreACT is a strong predictor of how students will perform on the ACT, participation in the PreACT will help facilitate ACT test preparedness for students. Scores from the PreACT will also provide the school with a baseline for measuring growth and an indicator of the impact

of their instructional improvement efforts.

- E.7.** RECOMMENDATION: Renew the agreement with FEV Tutor, Inc., to provide up to 54,584 high dosage, virtual tutoring sessions during the 2023-2024 school year to identified students who are below grade level in reading and/or math.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district

RATIONALE:

FEV's tutoring program provides students in grades 6-12 with access to high-quality, live virtual 1:1, tutoring sessions customized to each student's needs. Priority for tutoring will be given to approximately 25-30 school sites, with a focus on consistent tutoring with a minimum of 20 sessions, as that is the model that implementation during SY 2021-22 showed the most significant student gains. FEV Tutor and school leaders will work together to analyze NWEA MAP Growth Data to identify students for high-dosage tutoring support. Exact tutoring hour allocations for each site will be based on relative academic need. Through weekly progress reporting, ongoing data-share, and analysis, every tutoring session will be planned with intention, enabling tutors to act as an extension of the core learning environment. Multiple growth measures will be analyzed to track tangible achievement gains and evaluate program effectiveness including NWEA MAP, ACT, and OK State Test Measures. FEV tutors use a research-based design and ongoing growth analytics to dynamically manage the program and maximize impact.

- E.8.** RECOMMENDATION:

Amend the purchase with Northwest Evaluation Association (NWEA), C Corp, approved on the June 5, 2023 agenda, item E.23., to increase the cost for professional development and MAP Reading Fluency and Growth assessments assessment student licenses.

COST:

Not to exceed \$500,000 (an increase of \$25,000)

FUND NAME/ACCOUNT:

Reading Sufficiency Act Fund, 11-3670-2240-5065XX- 427-113000-000-05-XXX-3670; Bond Funds 3X-13XX-XXXX-50XXXX-000-000000-000-06-XXX; Applicable Site-Based Accounts

RATIONALE:

This amendment is necessary to allow for additional school sites to purchase NWEA professional development and MAP Reading Fluency and Growth assessment student licenses during the 23-24 school year.

TALENT MANAGEMENT

- E.9.** RECOMMENDATION: Approve routine staffing items.

RATIONALE:

Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education. All salaries are listed at an effective annualized rate regardless of length of effective date of contract.

E.10. RECOMMENDATION:

Approve position creates, deletes, and updates.

RATIONALE:

Funding for each new position will originate and be included in the applicable departmental budgets.

FINANCIAL SERVICES

E.11. RECOMMENDATION:

Approve the New Encumbrance & Change Order Report from January 26, 2024 through February 1, 2024.

RATIONALE:

New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with Board Policy 5102, Financial Reports and Statements.

* **Note** the report listed above is a link that will take you to the full encumbrance report.

BOND PROJECTS AND ENERGY MANAGEMENT

E.12. RECOMMENDATION:

Amend amendment #19A with Trigon General Contractors and Construction Managers, Inc. establishing a guaranteed maximum price for the interior renovations at Whitman Elementary School. This was approved on the December 22, 2023 agenda, item E.30. The original agenda item incorrectly listed the trades in Phase I as \$364,424.80 and should have been listed as \$3,664,248.80. The total cost in the original agenda was correct, so there is no change in the total cost of the project.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE:

The amendment is necessary, so the contract reflects the correct trade amount.

E.13. RECOMMENDATION:

Enter into a license agreement with The City of Tulsa to run the private electrical service line in the public right of way at Rogers High School.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE:

The license is necessary to run the electrical service.

E.14. RECOMMENDATION:

Approve the extension of the easement lease for parking lot use at the Wright Facility with the Tulsa Ballet, a charitable organization, for an additional 20 years.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST:

There is no cost to the district. The lessee is responsible for the repair and maintenance of such improvement to the parking lot during the terms of this agreement.

RATIONALE:

The original lease was approved on October 16, 2006, and this extension provides an additional 20 years to the original lease. All improvements to the property, including construction of the parking area, were originally made by the lessee, who will continue to maintain the property.

E.15. RECOMMENDATION: Approve the purchase of the Versalift telescopic 45' from S&S Utility Group. The purchase is based on the Source Well Contract #110421-TIM.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: The total cost for this is \$121,500.

RATIONALE:

The district maintenance department is needing a lift truck to repair replace exterior lights and electrical work. The service vehicles upgrades are part of the 2021 bond issue.

E.16. RECOMMENDATION:

Approve amendment #15A with Trigon General Contractors and Construction Managers, Inc. establishing a guaranteed maximum price for the commons building and safety room at the Transportation facility.

	Phase I	Phase II
Trades	\$853,237.00	\$514,306.00
Allowances	\$47,870.37	\$36,674.12
Reimbursables	\$14,473.28	\$76,829.55
GC Fee	\$77,342.13	\$53,047.32
Mgmt Fee	\$44,426.23	\$30,471.00
Contingency	\$20,000.00	\$5,000.00

TOTAL:	\$1,057,349.01	\$716,327.99
--------	----------------	--------------

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST:

The total cost of the project is not to exceed \$1,773,667.

FUND NAME/ACCOUNT:

Applicable bond funds
Phase I: \$1,057,349.01
Phase II \$716,329.99

RATIONALE:

Interior renovations are part of the 2021 bond issue.

E.17. RECOMMENDATION:

Approve amendment #7A with Crossland Construction Company, Inc. establishing a guaranteed maximum price for tennis courts improvements at Memorial High School.

Trades	\$786,685.00
Allowances	\$10,250.00
Reimbursables	\$88,772.00
GC Fee	\$77,402.00
Mgmt Fee	\$42,626.00
Contingency	\$39,847.00
TOTAL:	\$1,045,582.00

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: The total cost of the project is not to exceed \$1,045,582.

FUND NAME/ACCOUNT:

Applicable bond funds, 2024A

RATIONALE:

Athletic improvements are part of the 2021 bond issue.

SUPERINTENDENT OF SCHOOLS

E.18. RECOMMENDATION:

Enter into an agreement with Roundarch Isobar Inc., for services related to development and administration of a districtwide family engagement survey and ongoing implementation support for the creation of an ongoing strategy for family engagement and feedback collection for the 2023-2024 school year.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$21,000

FUND NAME/ACCOUNT:

11-0279-2194-503200-000-000000-000-05-XXX-0279

REQUISITION/CONTRACT:

This proposed partnership involves an investment to design, build, and administer a comprehensive survey that will help us better understand the needs and concerns of our families. Through the partnership, we will be able to determine the right questions to ask, choose the most effective methodological approach, and publicly report on the data we collect. The benefits of this partnership are numerous. By gaining a deeper understanding of our families' feedback, we will be able to make more informed decisions about how to better serve them. We will also be able to identify trends and patterns that will help us refine our approach to collecting feedback and engaging with parents in the future. Isobar's experience working with school districts like ours will be invaluable in creating ongoing relationships with parents and families, and we will utilize the district's existing survey platform to continue engagement efforts after our partnership with Isobar ends. Funds for this partnership are coming from existing budgeted resources for the Parent Resource Center.

F. Public Comment On Action Agenda Items

G. ACTION AGENDA - Motion and vote on recommendations

TEACHING AND LEARNING

G.1. RECOMMENDATION:

Revise board policy 3308 - HIV Education to align with Oklahoma State mandate for HIV Education in schools. It is also recommended that the board vote on the proposed changes at the next regular meeting of the board.

RATIONALE:

The TPS Health & Wellness Department is recommending revising the current Tulsa Public Schools HIV Education policy to align with the current State of Oklahoma Statute for HIV Education (Title 70 O.S., 11-103.3).

This revision will allow the district to teach HIV Education in either the 5th or 6th grade. Currently, our policy states we teach HIV Education in the 5th grade. All other aspects of the policy will remain the same.

BOND PROJECTS AND ENERGY MANAGEMENT

G.2. RECOMMENDATION:

Approve a resolution fixing the amount of **Combined Purpose General Obligation Bonds, Series 2024A** to mature each year; fixing the time and place the bonds are to

be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of the District's **Combined Purpose General Obligation Bonds, Series 2024A**.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE:

The 2024A Bonds will consist of bonds authorized at the 2021 Bond Election. The resolution sets the time and date for the sale of: The 2024A Bonds include the issuance of bonds from the 2021 Bond Election in the aggregate amount of \$35,000,000, to include: **\$18,760,000 in building and equipment bonds (Proposition No. 1); \$3,800,000 in student and classroom technology bonds (Proposition No. 2); \$150,000 in transportation equipment bonds (Proposition No. 3); and \$12,290,000 in quality learning materials and programs bonds (Proposition No. 4)**. The 2024A Bonds in the aggregate amount of **\$35,000,000** would be sold on March 4, 2024 and approved/awarded at the Board's March 4, 2024 meeting, with proceeds made available to the District on or about April 16, 2024. Upon issuance of these bonds there would be \$186,500,000 remaining from the 2021 authorization.

G.3. RECOMMENDATION:

Approve an agreement with Hilborne & Weidman, P.C. to serve as Bond Counsel and Disclosure Counsel on the District's **Combined Purpose General Obligation Bonds, Series 2024A**.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE:

The District engages experts for these services in connection with bond issuing to ensure compliance with all rules and regulations governing the sale of bonds. The use of bond counsel is necessary to prepare the required documentation for a bond sale in a correct manner and provide a legal opinion to the purchaser of the bonds regarding the tax-exempt nature of the obligations. Under the referenced Bond Counsel and Disclosure Counsel Engagement, Bond Counsel fee would be \$20,500.00 for the Series 2024A Bonds. and the Disclosure Counsel fee would \$10,000.00 for a total cost of \$30,500.00, payable from bond proceeds.

G.4. RECOMMENDATION:

Approve an agreement with BOKF, NA to serve as Paying Agent on the District's Combined Purpose General Obligation Bonds, Series 2024A.

FURTHER RECOMMEND:

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to

execute the document(s) on behalf of the district.

RATIONALE:

A registrar and paying agent is necessary to properly administrate the sale and receipt of bond funds. BOKF, NA has served as the District's Registrar and Paying Agent for all past bond programs with excellent results.

FINANCIAL SERVICES

G.5. RECOMMENDATION:

Accept the independent audit issued by RSM, US, LLP of the district's financial statements (the Annual Comprehensive Financial Report) and of the reports and schedule of district's federal program, including federal recovery dollars (single audit) for the fiscal year ending June 30, 2023.

RATIONALE:

Oklahoma law requires school districts to have an independent audit performed each year and accepted by the Board of Education. The Annual Comprehensive Financial Report is the reporting standard for governmental financial reporting. The audit was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. The audit included examining evidence supporting the amounts and disclosures in the combined financial statements. The audit also included assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall combined financial statement presentation. It also included the single audit of the district's federal programs, including the federal recovery dollars (ESSER funds) allocated to the district. The single audit reports, combined with the Annual Comprehensive Financial Report, comprise the single audit reporting package that is required to be filed on the Federal Audit Clearinghouse website.

DESIGN AND INNOVATION

G.6. RECOMMENDATION: Accept the application for charter school sponsorship by Under the Canopy School, a 501(c)(3), for a five (5) year term beginning July 1, 2025, subject to a mutually agreeable charter school contract to be approved by the district's board of education and the governing board of Under the Canopy. If the application is not accepted, then the board must identify the reason(s) for rejection.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district.

RATIONALE:

Under the Canopy School proposes to open a public Waldorf model charter school in fall 2025 serving 116 students in pre-k - 3rd grades. Oklahoma statutes require an initial five (5) year charter contract, and board approval for each subsequent renewal.

At year five (5), Under The Canopy projects a maximum of 190 students in grades pre-K through 5.

Under the Canopy School submitted a timely application for a unique school model to the Tulsa area and has demonstrated community interest and support for the school. District staff have reviewed the application, held a capacity interview with Under the Canopy School leadership, and are confident the school has the resources and knowledge to serve Tulsa students. Under the Canopy School leadership and district staff are working together to determine a suitable location for the school. Any district-owned site will come before this board for lease approval prior to occupancy. It is the charter's responsibility to secure a building, the district will not be responsible for providing a building or for building modifications/repairs if a Tulsa Public Schools building is available for lease. Any repairs necessary to make the building usable and/or cosmetic updates will be at the charter's expense and follow procedures outlined in the lease.

The charter contract includes an authorizing fee that equals 3% of the charter's state aid, requires compliance with state and federal laws, and the Tulsa Public Schools Charter Performance Framework.

SUPPORTING INFORMATION

CONSENT ITEM E. 9

ROUTINE STAFFING

ELECTIONS	Effective	Contract	Position	Grade or
Name	Date	Amount		Degree & Step
Acevedo, Yomaira	01-22-24	\$ 11.23	Teacher Assistant	H-3
Armstrong, Marsha	01-02-24	\$ 37,458.00	Teacher	M-30
Boyd, Joseph	01-22-24	\$ 11.23	Teacher Assistant	H-6
Brown, Taylor	01-02-24	\$ 35,000.00	Apprentice	NS
Carter, Katie	01-29-24	\$ 11.39	Cafeteria Assistant	H-4
Cortes Villa, Maria	01-29-24	\$ 11.39	Cafeteria Assistant	H-4
*Craddock, Kelly	02-12-24	\$ 95,000.00	Director Enrollment Planning and Analysis	BG-10
Cutshaw, William	01-18-24	\$ 68,677.00	Teacher	M-28
Davison, Angela	01-18-24	\$ 15.52	Building Grounds Site Supervisor	H-10
Delouiser, Deonia	01-02-24	\$ 35,000.00	Apprentice	NS
Fleishacker, Megan	01-23-24	\$ 35,000.00	Apprentice	NS
Hale, Rebecca	01-23-24	\$ 35,000.00	Apprentice	NS
Hart, Hans	01-29-24	\$ 13.76	Part Time Evening Custodian	H-7
Henley, Lea	01-29-24	\$ 35,000.00	Apprentice	NS
Holt, Yashontae	01-29-24	\$ 35,000.00	Apprentice	NS
Ioane Loyo, Sylver	01-23-24	\$ 35,000.00	Apprentice	NS
Jimmerson, Antwain	01-23-24	\$ 63,574.00	Teacher	B-29
Kurland, Ana	01-23-24	\$ 35,000.00	Apprentice	NS
Leake, Katarzyna	01-23-24	\$ 14.35	Teacher Assistant	H-6
Lebassi, Amanuel	01-23-24	\$ 43,000.00	Teacher	B-0
Mabes, Timber	01-18-24	\$ 35,000.00	Apprentice	NS
Mass, Carmela	01-23-24	\$ 14.63	ID Paraprofessional	H-10
Mayfield, Brittany	01-08-24	\$ 43,410.00	Teacher	B-1
McDonald, Megan	01-18-24	\$ 50,019.00	Teacher	B-10
Mcintosh, Raymond	01-29-24	\$ 11.73	Cafeteria Assistant	H-4
Medina, Maria	01-23-24	\$ 35,000.00	Apprentice	NS
Midget, Michelle	01-29-24	\$ 13.67	Teacher Assistant	H-6
Mora, Maria	01-18-24	\$ 13.36	Part Time Evening Custodian	H-7
Morgan, Marcus	01-23-24	\$ 17.69	Accounting Asset Analyst	H-12
Mosier, Grant	01-29-24	\$ 35,000.00	Apprentice	NS
Murdock, Myles	01-18-24	\$ 35,000.00	Apprentice	NS
Ortega, Gladys Elena	01-08-24	\$ 35,000.00	Apprentice	NS
Pekary, Alaina	01-29-24	\$ 43,000.00	Teacher	B-0
Perez, Nadia	01-08-24	\$ 14.08	Teacher Assistant	H-6
Quintero, Eleida	01-23-24	\$ 12.97	Evening Custodian	H-7
Ramirez, Samuel	01-23-24	\$ 12.39	Para-Teacher	H-6
Ramos, Yoselin	01-23-24	\$ 15.06	Autism Paraprofessional	H-10
Richter, Erich	01-29-24	\$ 35,000.00	Apprentice	NS
Roberts, Isaiah	01-29-24	\$ 20.96	School Safety Officer	H-16
Rojas Gonzalez, Ma Graciela	01-29-24	\$ 13.20	Cafeteria Assistant	H-4
Ryan, Vernika	01-29-24	\$ 12.08	Cafeteria Assistant	H-4
Sears, Anthony	01-23-24	\$ 12.97	Evening Custodian	H-7
Snelson, Joshua	01-29-24	\$ 44,754.00	Teacher	B-4
Spradling, Darienne	01-29-24	\$11.56	Teacher Assistant	H-3
Stevenson, Elisia	01-18-24	\$ 12.08	Cafeteria Assistant	H-4
Vaca Moreno, Laura Michelle	01-29-24	\$ 35,000.00	Apprentice	NS
Vaughan, Brice	01-29-24	\$ 22.99	Heavy Equipment Operator Journey person	H-14
Wills, Melissa	01-18-24	\$ 49,160.00	Teacher	M30-6
Wise, Jordan	01-08-24	\$ 43,410.00	Teacher	B-1

*Approval contingent of position title change

ADJUSTMENTS	Effective	Contract	Current Position	Proposed Position	Grade or
Name	Date	Amount			Degree & Step
De La Luz Torres De Ramirez, Maria	01-05-24	\$ 18.58	Cook I	Cook II	H-8

SUPPORTING INFORMATION

CONSENT ITEM E. 9

ROUTINE STAFFING

Ed, Katlyn	02-06-24	\$ 57,000.00	Budget Analyst - Stimulus Funded	Lead Budget Analyst	BG-7
Gill, Kendra	12-12-23	\$ 83,500.00	Manager - School Nursing	Manager - School Nursing	EG-6
Goedecke, Michael	01-09-24	\$ 68,500.00	Certified Athletic Trainer	Certified Athletic Trainer	BG-8
Hamilton, Don	01-30-24	\$ 18.75	ID Paraprofessional	Teacher Assistant	H-3
Houston, Marlon	01-09-24	\$ 76,000.00	Assistant Director Athletics	Assistant Director Athletics	BG-8
Hughes, William	01-09-24	\$ 81,000.00	Certified Athletic Trainer	Certified Athletic Trainer	BG-8
Imbler Palmer, Bethany	01-19-24	\$ 40,000.00	Apprentice	Teacher	B-0
Jimoh, Terrill	01-09-24	\$ 64,000.00	Certified Athletic Trainer	Certified Athletic Trainer	BG-8
Jones, Mario	02-06-24	\$ 66,500.00	Dean	Attendance Recovery Coordinator	BG-7
Lund, Amy	01-23-24	\$ 16.46	Teacher Assistant	ID Paraprofessional	H-10
Luz, Andrea	01-02-24	\$ 60,870.00	Teacher	Learning Coach	B-22
Moreno, Josephine	01-16-24	\$ 12.76	Teacher Assistant	Health Assistant	H-6
Perez, Stephanie	01-03-24	\$ 13.92	ID Paraprofessional	Autism Paraprofessional	H-10
Rhea, Herbert	01-09-24	\$ 82,000.00	Certified Athletic Trainer	Certified Athletic Trainer	BG-8
Smith, Monunique	01-11-24	\$ 15.79	Unassigned Custodian	Part Time Custodian	H-7
Steinocher, Elizabeth	01-23-24	\$ 71,000.00	Teacher Coach	Academic Partner-Montessori	EG-5
Thomas, Carolyn	01-30-24	\$ 39,350.00	Academic Partner - Literacy	Part Time Learning Director	EG-4
Thompson, Tina	01-23-24	\$ 15.84	Cafeteria Assistant	Teacher Assistant	H-3

SEPARATIONS

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Name</u>	<u>Effective Date</u>	<u>Position</u>
Collins, Mia	01-11-24	Family Support Specialist	Lutz, Andrea	02-01-24	Learning Coach
Fields, Anyiah	01-12-24	Cafeteria Assistant	Marceles, Monica	01-26-24	Cafeteria Assistant
Foster, Cierra	02-29-24	Instructional Mentor	Miller, Nina	01-31-24	Paraprofessional
Garza, Lydia	01-19-24	Dean	Perez, Nadia	02-09-24	Teacher
Hawke, Jo	01-12-24	ELD Partner	Remsing, Rebecca	01-25-24	Teacher Assistant
Hirschi, Kent	02-02-24	Teacher	Revels, Yolanda	01-03-24	School Clerk
Hodgin, Dovie	02-09-24	Teacher	Roberts, Kella	12-15-23	Teacher Assistant
Johnson, Patricia	01-17-24	Teacher	Schmitz, Kathleen	06-30-23	Admin Special Assignment
Leach, Marilyn	01-31-24	Teacher			

SUBSTITUTE AND TEMPORARY ELECTIONS

TUTOR Murdock, Rebecca

Adjunct Coaches

<u>SITE</u>	<u>NAME</u>	<u>TOTAL AMOUNT</u>	<u>ACTIVITY (IES)</u>	<u>START DATE</u>	<u>END DATE</u>
McLain High School	Liliana Perryman	\$ 1,500.00	Assistant Soccer Coach	1-24-24	06-30-24

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

Athletics – School Activity Fund #536

Pay Edison volleyball coach Camdyn Steele a stipend not to exceed a total of \$1500.00 for extra coaching duties from August through October 2023. Edison Eagles Volleyball Club has reimbursed the district so therefore there will be no cost to the district.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

Correct contract amount on adjustment December 11, 2023 page 27

ADJUSTMENTS

<u>Name</u>	<u>Effective Date</u>	<u>Contract Amount</u>	<u>Current Position</u>	<u>Proposed Position</u>	<u>Grade or Degree & Step</u>
White, Jennifer	10-01-23	\$ 91,000.00	Enrollment and Student Information Partner	Enrollment and Student Information Partner	BG-10

	Create	Delete
Title - Site / Department	Coordinator Multi-Tiered Systems of Support - Enrollment Center / Student and Family Services	Multi-Tier Systems of Support Manager - Enrollment Center / Student and Family Services
Funding Source	11-6210-2213-501110-239-000000-xxx-05-020-6210	11-6210-2213-501110-239-000000-108-05-020-6210
Pay Grade & Range	BG-8 \$56,000 - \$84,000	BG-8 \$56,000 - \$84,000
Contract Period	12 Months	12 Months
Duties	The Coordinator of Multi-tiered Systems of Support (MTSS) will lead the planning, continuous improvement, and implementation of MTSS. The coordinator is tasked with training, consulting, and supporting administrators and school-based leadership teams to facilitate implementation of MTSS to support schools in the development of positive school climate, classroom management Coordinator of Multi-tiered Systems of Support.	The Manager of Multi-tiered Systems of Support (MTSS) is tasked with training, consulting and supporting administrators, teachers and school-based leadership teams to facilitate implementation of a MTSS at the district and school levels. Assistance activities include observation and feedback, modeling interpreting data and other supportive assistance necessary to implement MTSS.
Budget Difference	Budget Neutral	
Reason for Action	Alignment of department and district needs.	

TITLE CHANGE	Proposed Title	Current Title
Title - Site / Department	Director - Enrollment Planning and Analysis - Enrollment Center / Enrollment and Student Services	Manager - Student Information - Enrollment Center / Enrollment and Student Services
Funding Source	11-0000-2543-501210-000-000000-xxx-03-058	11-0000-2543-501210-000-000000-109-03-058
Pay Grade & Range	BG-11 \$79,100 - \$118,700	BG-11 \$79,100 - \$118,700
Contract Period	12 Months	12 Months
Duties	The Director of Enrollment Planning and Analysis for Tulsa Public Schools is responsible for developing, monitoring, managing, and reporting for the district's enrollment system (Enroll Tulsa). Leads the development and implementation of the district's Enroll Tulsa enrollment windows and supports, oversees the planning and analysis to determine seats available/school capacity, including the generation of all data supports, analysis, reports, and forms. The Director focuses on addressing key strategic challenges facing our families by providing support to district leaders and school leaders responsible for supporting our student recruitment and retention efforts, including leading the school resource input process to support school planning and budgeting efforts. The Director is also responsible for leading a team of managers, analysts, and specialists who deliver descriptive, predictive, and prescriptive analysis spotting trends and forecasting changes — and works collaboratively with leaders to organize solutions that deliver the right resources to schools based on their evolving needs. The director works with various stakeholders, including principals, district leaders, the data team, talent management, and external stakeholders ensuring that schools and district teams receive the appropriate Enroll Tulsa support and guidance, and well as ensuring successful implementation and monitoring.	The Manager of Student Information for Tulsa Public Schools is responsible for developing, monitoring, managing, and reporting for the district's enrollment system (Enroll Tulsa). Leads the development and implementation of the district's Enroll Tulsa enrollment windows and supports, oversees the planning and analysis to determine seats available/school capacity, including the generation of all data supports, analysis, reports, and forms. The Director focuses on addressing key strategic challenges facing our families by providing support to district leaders and school leaders responsible for supporting our student recruitment and retention efforts, including leading the school resource input process to support school planning and budgeting efforts. The manager is also responsible for leading a team of managers, analysts, and specialists who deliver descriptive, predictive, and prescriptive analysis spotting trends and forecasting changes — and works collaboratively with leaders to organize solutions that deliver the right resources to schools based on their evolving needs. The manager works with various stakeholders, including principals, district leaders, the data team, talent management, and external stakeholders ensuring that schools and district teams receive the appropriate Enroll Tulsa support and guidance, and well as ensuring successful implementation and monitoring.
Budget Difference	Budget Neutral	
Reason for Action	Alignment with Superintendent's vision and mission.	

TITLE CHANGE	Proposed Title	Current Title
Title - Site / Department	Executive Administrative Assistant - ESC / Secondary ILD Office	Administrative Assistant IV - ESC / Secondary ILD Office (100019143)
Funding Source	11-0000-2490-501210-000-000000-615-16-078-	11-0000-2490-501210-000-000000-615-16-078-
Pay Grade & Range	H-15 \$18.14/hr. - \$24.05/hr.	H-13 \$16.76/hr. - \$21.76/hr.
Contract Period	12 Months	12 Months
Duties	Under the guidance of the Instructional Superintendents manages the day-to-day office functions, supports Instructional Leadership Directors and the Director of School Academic Operations as well as providing additional support for the Department of Postsecondary Readiness Develops detailed presentations, materials, and other reports for many internal and external audiences.	This position will serve as the face of the Tulsa Public Schools, Secondary ILD team. The primary responsibility is to operate a welcoming and efficient main office for department visitors. The ideal candidate is a highly personable, systematic, and extremely organized individual who deeply believes in the Tulsa Public Schools mission and is committed to helping build a district of high-performing schools.
Budget Difference	\$2,870 - \$4,763	
Reason for Action	Alignment of departmental needs.	

TITLE CHANGE	Proposed Title	Current Title
Title - Site / Department	Certification Coordinator - ESC / Talent Management	School Leader and Certification Coordinator - ESC / Talent Management
Funding Source	11-0000-2572-501210-000-000000-337-04-041-	11-0000-2572-501210-000-000000-337-04-041-
Pay Grade & Range	BG-5 \$39,600 - \$59,400	BG-5 \$39,600 - \$59,400
Contract Period	12 Months	12 Months

SUPPORTING INFORMATION

CONSENT ITEM E.10

POSITION CREATIONS/DELETIONS

Duties	The Certification Coordinator supports employees with securing and renewing relevant certifications for their respective roles, including maintaining up to date knowledge of certification requirements and communication with the Oklahoma State Department of Education.	The School Leader and Certification Coordinator supports certified employees with securing and renewing relevant certifications for their respective roles, including maintaining up to date knowledge of certification requirements and communication with the Oklahoma State Department of Education. The person in this role also provides service to Instructional Leadership Directors in hiring School Leaders, including preparation for School Leader interviews and support for selected School Leaders as they complete onboarding and hiring.
Budget Difference	Budget Neutral	
Reason for Action	Change in department needs.	