

Advertisement for Bids

Sealed proposals will be received by the Tuscaloosa County School System at the Central Office of The Tuscaloosa County Board of Education located at 1118 Greensboro Ave, Tuscaloosa AL 35401 until 9:00 AM CST October 12, 2023. Bidders are required to attend a mandatory pre-bid conference on September 28, 2023, at 9:00 AM CST at the Tuscaloosa County Board of Education for the following:

Provide lawn care work for the Tuscaloosa County School System. These proposals need to be recognized and bid on by individual clusters. This bid includes 11 clusters. The bid will be awarded by total of each cluster, but price per school cut is required. This is for the school grounds only, not athletic complex grounds.

Regular cutting season will consist of cutting, bagging, weed eating, trimming, edging, and blowing off sidewalks every (7) seven to (10) ten days. The cutting season will be from March through November and (3) three off-season visits should be made December through February during which time winter maintenance should be done. This will be a total of 30 visits for the year.

Cluster A: Big Sandy Elementary, Englewood Elementary, Taylorville Primary

Cluster B: Duncanville Middle, Maxwell Elementary, Hillcrest High, Hillcrest Middle

Cluster C: Davis-Emerson Middle, Cottondale Elementary, Vance Elementary

Cluster D: Holt (old warehouse), Holt Classic, Holt Elementary, Holt High

Cluster E: Brookwood CTE, Brookwood High, Brookwood Middle, Brookwood Elementary
Lake View Elementary

Cluster F: Faucett-Vestavia Elementary, Collins-Riverside Intermediate, Matthews
Elementary, Sprayberry Grounds (Rice Mine Road)

Cluster G: Central Office, Echols Middle, Lloyd Wood Education Center, Crestmont
Elementary, Maintenance Department & Old Armory

Cluster H: Northside High, Northside Middle, Walker Elementary

Cluster I: Flatwoods Elementary, Buhl Elementary, Westwood Elementary

Cluster J: Sipsey Valley High, Sipsey Valley Middle, Myrtlewood Elementary

Cluster K: Huntington Place Elementary, Tuscaloosa County High, Northport Elementary,
Northport Intermediate

At which time they will be publicly opened and read.

The Tuscaloosa County Board of Education reserves the right to combine clusters for cost saving purposes.

You may contact Tuscaloosa County School System for any questions you may have at 205-342-2738 or 205-657-6470.

TUSCALOOSA COUNTY BOARD OF EDUCATION
PURCHASING AGENT
1118 GREENSBORO AVE. 35401
P.O. BOX 2568
TUSCALOOSA, AL 35403

GENERAL POLICIES GOVERNING BIDS

The Tuscaloosa County Board of Education proposes to make all purchases in accordance with Alabama Law. As we understand it, the purposes of the 1967 State Bid Law are: (1) to enable the Boards of Education (and other public agencies) to get maximum value in goods and service for the money spent, and (2) to give responsible business concerns a fair opportunity to share in business created through public expenditures.

Under the law, the Board of Education has the right to reject any or all bids and to consider quality, suitability to purpose, delivery dates, responsibility of bidders and other factors in selecting the services to be purchased and determining the successful bidders. The Board of Education will select in each case what it considers to be the best service for the price.

Records showing the bids received and prices paid for each item will be placed on file and may be examined by the public upon request. If an order is awarded to someone other than the lowest bidder, a note of explanation will appear in bid records. Mail inquiries about quotations will not be answered.

INSTRUCTIONS FOR BIDDING

1. Bids must be written or typed on this form (or its attachments).
2. Mail or send bid to the address at the head of this page and mark outside of the sealed envelope the number of this bid shown: BID #2544
3. Bids must be in the Board of Education Office by the date shown below.
4. Bids will be received until the date and time set herein.

This is BID #2544. Time and date bid must be in: 9:00 AM CST Monday October 2, 2023
Hour Day Date

You are invited to quote prices on goods described herewith.

Prices quoted must include delivery to: Tuscaloosa County Board of Education
1118 Greensboro Ave.
Tuscaloosa, AL 35401

The Tuscaloosa County School Board reserves the right to make an award on an item per item basis, group per group basis or on the whole to the bidder that offers the overall best price for all items specified and that is in compliance with the general and technical specifications as solely determined by the Tuscaloosa County Board.

Goods are to be delivered by: December 1, 2023
Date

USE BLACK INK ONLY

BID BOND

The **PRINCIPAL** (*Bidder's Name and Address*)

The **SURETY** (*Name and Principal Place of Business*)

The **OWNER** (*Name and Address*)

The **PROJECT** for which the Principal's Bid is submitted: (*Project name as it appears in the Bid Documents*)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned Principal and Surety, jointly and severally, hereby bind ourselves, our heirs, executors, administrators, successors, and assigns to the Owner in the **PENAL SUM of five percent (5%) of the amount of the Principal's bid, but in no event more than Ten-thousand Dollars (\$10,000.00).**

THE CONDITION OF THIS OBLIGATION is that the Principal has submitted to the Owner the attached bid, which is incorporated herein by reference, for the Project identified above.

NOW, THEREFORE, if, within the terms of the Bid Documents, the Owner accepts the Principal's bid and the Principal thereafter either:

- (a) executes and delivers a Construction Contract with the required Performance and Payment Bonds (each in the form contained in the Bid Documents and properly completed in accordance with the bid) and delivers evidence of insurance as prescribed in the Bid Documents, or
 - (b) fails to execute and deliver such Construction Contract with such Bonds and evidence of insurance, but pays the Owner the difference, not to exceed the Penal Sum of this Bond, between the amount of the Principal's Bid and the larger amount for which the Owner may award a Construction Contract for the same Work to another bidder,
- then**, this obligation shall be null and void, otherwise it shall remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that the obligation of the Surety under this Bond shall not in any manner be impaired or affected by any extension of the time within which the Owner may accept the Principal's bid, and the Surety does hereby waive notice of any such extension.

SIGNED AND SEALED this _____ day of _____, _____.

ATTEST:

PRINCIPAL:

By _____

Name and Title

SURETY:

ATTEST

By _____

Name and Title

SURETY'S BOND NUMBER

PERFORMANCE BOND

USE BLACK INK ONLY

Numbers in margin correspond to "Checklist", ABC Form B-7

- (1) **PERFORMANCE BOND**
- (2) The **PRINCIPAL** (*Name and address of Contractor as appear in the Construction Contract*)
- (3) The **SURETY** (*Name and Principal Place of Business*)
- (4) The **OWNER** (*Name and address, same as appears in the Construction Contract*)
- (5) The **PENAL SUM** of this Bond (the Contract Sum) Dollars (\$)).
- (6) **DATE** of the Construction Contract :
- (7) The **PROJECT**: (*Same as appears in the Construction Contract*)

1. **WE, THE PRINCIPAL (hereinafter "Contractor") AND THE SURETY**, jointly and severally, hereby bind ourselves, our heirs, executors, administrators, successors, and assigns to the Owner in the Penal Sum stated above for the performance of the Contract, and Contract Change Orders, in accord with the requirements of the Contract Documents, which are incorporated herein by reference. If the Contractor performs the Contract, and Contract Change Orders, in accordance with the Contract Documents, then this obligation shall be null and void; otherwise it shall remain in full force and effect.
2. The Penal Sum shall remain equal to the Contract Sum as the Contract Sum is adjusted by Contract Change Orders. All Contract Change Orders involving an increase in the Contract Sum will require consent of Surety by endorsement of the Contract Change Order form. The Surety waives notification of any Contract Change Orders involving only extension of the Contract Time.

3. Whenever the Architect gives the Contractor and the Surety, at their addresses stated above, a written Notice to Cure a condition for which the Contract may be terminated in accordance with the Contract Documents, the Surety may, within the time stated in the notice, cure or provide the Architect with written verification that satisfactory positive action is in process to cure the condition.
4. The Surety's obligation under this Bond becomes effective after the Contractor fails to satisfy a Notice to Cure and the Owner:
 - (a) gives the Contractor and the Surety, at their addresses stated above, a written Notice of Termination declaring the Contractor to be in default under the Contract and stating that the Contractor's right to complete the Work, or a designated portion of the Work, shall terminate seven days after the Contractor's receipt of the notice; and
 - (b) gives the Surety a written demand that, upon the effective date of the Notice of Termination, the Surety promptly fulfill its obligation under this Bond.
5. In the presence of the conditions described in Paragraph 4, the Surety shall, at its expense:
 - (a) On the effective date of the Notice of Termination, take charge of the Work and be responsible for the safety, security, and protection of the Work, including materials and equipment stored on and off the Project site, and
 - (b) Within twenty-one days after the effective date of the Notice of Termination, proceed, or provide the Owner with written verification that satisfactory positive action is in process to facilitate proceeding promptly, to complete the Work in accordance with the Contract Documents, either with the Surety's resources or through a contract between the Surety and a qualified contractor to whom the Owner has no reasonable objection.
6. As conditions precedent to taking charge of and completing the Work pursuant to Paragraph 5, the Surety shall neither require, nor be entitled to, any agreements or conditions other than those of this Bond and the Contract Documents. In taking charge of and completing the Work, the Surety shall assume all rights and obligations of the Contractor under the Contract Documents; however, the Surety shall also have the right to assert "Surety Claims" to the Owner in accordance with the Contract Documents. The presence or possibility of a Surety Claim shall not be just cause for the Surety to fail or refuse to promptly take charge of and complete the Work or for the Owner to fail or refuse to continue to make payments in accordance with the Contract Documents.
7. By accepting this Bond as a condition of executing the Construction Contract, and by taking the actions described in Paragraph 4, the Owner agrees that:
 - (a) the Owner shall promptly advise the Surety of the unpaid balance of the Contract Sum and, upon request, shall make available or furnish to the Surety, at the cost of reproduction, any portions of the Project Record, and
 - (b) as the Surety completes the Work, or has it completed by a qualified contractor, the Owner shall pay the Surety, in accordance with terms of payment of the Contract Documents, the unpaid balance of the Contract Sum, less any amounts that may be or become due the Owner from the Contractor under the Construction Contract or from the Contractor or the Surety under this Bond.
8. In the presence of the conditions described in Paragraph 4, the Surety's obligation includes responsibility for the correction of Defective Work, liquidated damages, and reimbursement of any reasonable expenses incurred by the Owner as a result of the Contractor's default under the Contract, including architectural, engineering, administrative, and legal services.

Numbers in margin correspond to "Checklist", ABC Form B-7

9. Nothing contained in this Bond shall be construed to mean that the Surety shall be liable to the Owner for an amount exceeding the Penal Sum of this Bond, except in the event that the Surety should be in default under the Bond by failing or refusing to take charge of and complete the Work pursuant to Paragraph 5. If the Surety should fail or refuse to take charge of and complete the Work, the Owner shall have the authority to take charge of and complete the Work, or have it completed, and the following costs to the Owner, less the unpaid balance of the Contract Sum, shall be recoverable under this Bond:

- (a) the cost of completing the Contractor's responsibilities under the Contract, including correction of Defective Work;
- (b) additional architectural, engineering, managerial, and administrative services, and reasonable attorneys' fees incident to completing the Work;
- (c) interest on, and the cost of obtaining, funds to supplement the unpaid balance of the Contract Sum as may be necessary to cover the foregoing costs;
- (d) the fair market value of any reductions in the scope of the Work necessitated by insufficiency of the unpaid balance of the Contract Sum and available supplemental funds to cover the foregoing costs; and
- (f) additional architectural, engineering, managerial, and administrative services, and reasonable attorneys' fees incident to ascertaining and collecting the Owner's losses under the Bond.

10. All claims and disputes arising out of or related to this bond, or its breach, shall be resolved in accordance with Article 24, General Conditions of the Contract.

(8) **SIGNED AND SEALED** this _____ day of _____, _____.

(9) **ATTEST:**

CONTRACTOR as PRINCIPAL:

By _____

Name and Title

(10) Countersigned by
Alabama Resident Agent for Surety:

SURETY:

By _____

Name

By _____

Address

Name and Title

(11) **NOTE:** Power of attorney for the Surety's signatory shall be furnished with the original and five copies of the bond.

Contract for Services
“Independent Contractor Agreement”

This independent contractor agreement (“Agreement”) is made and entered on this _____ day of _____, 2023, by and between the Tuscaloosa County Board of Education (“Board”), a public school system located in the State of Alabama, whose address is 1118 Greensboro Avenue, P.O. Box 2568, Tuscaloosa, AL 35403, and :

Name: _____ (“Contractor”)

Address: _____

Phone: _____

This agreement is made with reference to the following:

The Tuscaloosa County Board of Education will contract services with the Contractor under the following conditions:

1. **Relationship of the Parties:** The parties agree and intend that the relationship between them created by this Agreement is that of a principal-independent contractor. An employee-employer relationship does not exist between the Contractor and the Board. The Contractor is not an employee of the Board, and thereby is neither entitled to nor covered by workers’ compensation, accident or health insurance, nor other benefits associated with an employer-employee relationship.
2. **Conduct:** The conduct and control of the work to be performed by the Contractor under this agreement rest exclusively with the Contractor. The Contractor shall perform his or her services for the Board in accordance with the workmanlike and ethical standards applicable and customary to the industry and profession, and at no time will the Contractor conduct him or herself in a way that could potentially be damaging to the board, its reputation, its employees, or its board members. The Contractor shall make his or her best faith efforts to comply with all of the TCSS policies, standards, guidelines, and procedures in effect, and shall comply with the highest ethical and business practices in the performance of all activities and services pursuant to this Agreement. Any acts to the contrary will result in immediate termination of the Contractor by the Board. The Contractor shall comply with all laws, rules, and regulations applicable to the service carried on under this Agreement.

3. **Engagement:** The Board hereby agrees to engage the Contractor to perform services on a temporary basis, which services are generally described below, as and when required by the Tuscaloosa County Board of Education.

3.1 The start date for this contract is: December 1, 2023, (the start date SHALL be after the TCSS Board of Education has approved this contract).

3.2 This contract shall remain in effect until: November 30, 2025 with the option of one additional year.

4. **Subcontracts:** The Contractor will not subcontract parts or the whole of this contract.

5. **Payment:**
See Attached

Payment will be issued only after the Board receives an invoice by the Contractor via fax, mail, or in person, listing the work performed. If the work is completed at a school site, the invoice must be submitted to the building principal for approval before payment will be issued.

Payment will be accomplished within 30 days of presentation of the invoice.

6. **Expenses:** The Contractor shall not be reimbursed for any expenses incurred in connection with providing the services required by this Agreement.

7. **Taxes:** The Board shall not deduct any local, state or federal income tax from payments made to the Contractor. The Contractor agrees to make all necessary contributions and to pay any and all taxes in accordance with applicable law and will hold the Board harmless from any liability or expense arising from or in connection with any failure by the Contractor to pay such taxes, including interest and penalties. The Contractor acknowledges that the Board shall not make unemployment insurance deductions from payments made to the Contractor, and that the Board shall not be required to include the Contractor under any applicable workers' compensation insurance program and/or policy. The Contractor also acknowledges that in the event of any injury of any kind, the Contractor will not be entitled to any medical or other disability benefits.

8. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties and correctly sets forth the rights, duties, and obligations of all of the parties as of its date. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force and effect.

SECTION I

GENERAL INSTRUCTIONS

Bid must be received on or before date and time stated. The Board of Education reserves the right to reject any and all bids and to waive any and all formalities. While it is the intention of the Board of Education to purchase all items listed the right is reserved to omit any item necessary to bring the total cost within budget provisions.

- 1) **Correction of Mistakes:** All quotations must be in ink or typewritten. NO erasures permitted. Mistakes must be crossed out and corrections inserted adjacent. Corrections must be initialed in ink by the person signing the quotation.
- 2) **Signature on Invitation Required:** "Invitation to Bid" shall be signed with the firm or corporate name and by an officer.
- 3) **Return Instructions:** Bidder must use the Bid form without alterations. The copy returned should be in a sealed envelope. Pages on which there are no items quoted may be detached, and only those pages which contain a quoted item(s) or signature need be returned.
- 4) **Pricing:** Unit price per school, per year (based on 30 cuts) will prevail in case of conflict. Unit price shall include necessary equipment and accessories as per specifications.
- 5) **Method of Award:** Award shall be made on bottom line basis, in a manner which will best serve the interest of the Tuscaloosa County Schools, recognizing that the best interests of the schools includes dealing fairly with all bidders.
- 6) **Terms:** All items listed are to be charged to the Tuscaloosa County Board of Education, PO Box 2568, Tuscaloosa, AL 35403. Invoice date to be determined by the date of delivery unless otherwise agreed.
- 7) **Payment Schedule:** Board of Education will issue separate purchase orders for each school and will make payment between the 15th and 20th of the following month after installation.
- 8) **Do Not Combine Items:** Quote on each cluster separately. Each cluster must be considered separately and not in combination with other clusters. (Unless otherwise specified on Invitation to Bid)
- 9) **Delivery FOB Destination:** It is understood that the bidder agrees to deliver FOB Destination, to location as indicated in specification.
- 10) **Complying with Specifications:** All services furnished must be in conformity with the specifications and will be subject to inspection and approval by the Board of Education. The right is reserved to reject work at the risk and expense of the dealer such portion which may be defective or fail to comply with specifications without invalidating the remainder of this order. If rejected, it will be held for disposition at the expense and risk of the dealer. Dealers will be required to replace that defective portion of an order according to specifications without additional cost to the Tuscaloosa County Board of Education. This contract shall be governed in all respect to validity and performance, or otherwise-by the laws of the State.

11) **Guarantee:** Each bidder, by presenting a bid under these specifications, binds himself to make positive that all services are fully up to the standards set by the specifications. Should it be discovered with a reasonable period of time from date of contract that services are not up to standard, the Board of Education shall have the right to have such services replaced by others conforming to the standard requirements and the entire expense shall be borne by the bidder.

12) **Correctness of Quotations:** Vendors shall verify their quotation before submission, as quotation cannot be withdrawn after public opening. No bid can be corrected after being opened. The Board of Education will not be responsible for errors or omissions on bids.

13) **Delivery Schedule:** The successful bidder shall deliver the services named in the specifications by delivery date as specified on the invitation to bid. Upon failure of the successful bidder to deliver all of the services ordered within the time set or allowed, the successful bidder will be considered in default.

14) **Bonds:**

- **Bid Bond (ABC form C-4):** Each bidder is required to furnish a bid bond in the amount of 5% of the total bid or \$10,000, whichever is less, according to Alabama Bid Law Section 41-16-50. This bid bond must be provided at the time of bid opening. Failure to do so will result in rejection of the bid.
- **Performance Bond (ABC form C-6):** Each bidder is required to furnish a performance bond or letter of intent from insurance/bonding agent that states bidder will receive a performance bond upon agreement and is to be returned within 5 business days of awarding contract. Failure to do so will result in the rejection of bid.

15) **Standard Contract Conditions:**

- This contract shall be governed in all respects to validity and performance, or otherwise by the laws of the State.
- Modifications, additions, or changes to the terms and conditions of this invitation to Bid may be cause for rejection of a bid. Bidders are requested to submit all bids on the school district's official form. Bids submitted on company forms may be rejected.
- By his/her signature on the face of this document, a bidder certifies that his/her bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud.
- The bidder certifies that he/she understands collusive bidding is a violation of Federal law and can result in fines, prison sentences, and civil damage awards. He further agrees to abide by all conditions of this bid and certifies that he is authorized to sign this bid for the bidder.

16) **Fiscal Funding:** If the purchase order for the items covered by this proposal has not been issued by September 30th of the current Fiscal year, it should be understood that purchases in the next Fiscal year are conditional on receipt of Federal and/or State Funds. In the event of the discontinuance or a decrease in Federal and/or State Funds, the Board of Education reserves the right to decrease the quantities and/or delete items.

SECTION II

SPECIAL INSTRUCTIONS

- 1.) Alternative Bids: Bidders shall submit only one (1) bid per cluster specified.
- 2.) Each bidder shall furnish their own Liability insurance. Tuscaloosa County Board of Education will NOT be liable for occurrences.
- 3.) The Tuscaloosa County Board of Education intends to purchase the service identified in the attached specifications but also reserves the right to buy more or less than this amount should the availability of funds or if system priorities change. This contract will remain in effect and prices will be held firm for a period not to exceed 3 years from date of award.
- 4.) If you have questions concerning the needed equipment or services contact Jason Grady, Director of Operations and Maintenance, at 205-342-2738. If you have any questions about bid procedures or method of award contact Chief School Financial Officer, at 205-342-2767.

LAWN MAINTENANCE - BID #2544
CONTRACT SECTION
III

SPECIFICATIONS:

1. **Growing Season Maintenance:** The grounds at each school site shall be mowed and trimmed, *excluding sewage lagoons and athletic fields (baseball, softball, and football)* as specified. After the grass is mowed the curbs will be edged and the sidewalks will be blown off. The use of chemicals to edge curbs and sidewalks will not be allowed.

Hedges, shrubs, and small decorative trees shall be trimmed, and all shrub trimmings removed.

Weed control of *fences, flower beds, buildings, parking lots, portables, and storage facilities*. Chemicals may be used for weed control only in areas where it will not affect established grass that will be mowed. In some areas it may be required that weeds be pulled to create the desired look.

The disposal of litter and trash (*from the grounds, flower beds, parking lots, walkways, not trash cans, etc.*) at each facility.

Mowing should be on a seven (7) to ten (10) day contract. The contract shall be for 30 visits per year. November, December, and January should be one (1) visit per month that should be used to pick up limbs, blow and remove leaves, trim shrubs, etc. February thru October should be at least 3 visits per month and should be used for mowing, edging, weed eating, trimming shrubs, weed control, clipping removal, etc.

This contract is for 30 visits per year.

The school administration is responsible for approving and signing all tickets once the job is complete. The job must meet the school administration's approval before they will sign the ticket. The invoice is left at the campus and the school administration will email the signed invoice to the maintenance department noted approve to pay.

Please see Attachment One for additional information regarding specific questions and information.

2. **Off-Season Maintenance:** Leaves shall be removed during the fall and winter months.

The disposal of litter and trash at each facility (*from the grounds, flower beds, parking lots, walkways, not trash cans, etc.*) shall be picked up and walkways blown off.

3. **Cutting Schedule:** All work done around buildings, portables, parking lots, and any work that would interrupt classes will be completed before or after school hours.

4. **Special Events:** Local school grounds keeping requests shall be acknowledged within 48 hours (about 2 days). Any additional services requested by the schools shall be billed and collected from the school requesting said service. Each bidder will be asked to provide a "special cutting" price in addition to their bid price which will be requested and paid by the local school.
5. **Communication/Complaints:** Vendor shall be furnished a list of contact personnel with phone numbers for each school. Ground keeping schedule will be provided by the vendor for each school site, with all schedule changes (weather, special events) approved by the local school principal. An updated copy should be forwarded to the office of the Maintenance Foreman, Scott King.
6. **Property Damage:** All damage to buildings, grounds, equipment, irrigation systems, and automobiles will be the responsibility of the vendor.
7. **Workman's Compensation:** Workman's Compensation coverage is required for employees of the successful vendor that will perform work on school property. A Certificate of Insurance will be provided to the Tuscaloosa County Board of Education with the Bid Price Sheet.
8. **Drug testing and Background Check:** The company policy on drug and background testing shall be provided to the Tuscaloosa County Board of Education with the Bid Price Sheet.
9. **Weapons/Tobacco Rules:** Weapons and tobacco of any sort shall not be permitted on Tuscaloosa County Board of Education property at any time. This includes any vaping products.
10. **Safety Training:** The successful vendor shall have a continuous training program. The company policy on safety training will be provided to the Tuscaloosa County Board of Education with the Bid Price Sheet.
11. **Comprehensive General Liability Insurance:** The successful vendor shall maintain general liability insurance in the amount of \$300,000.00. A Certificate of Insurance will be provided to the Tuscaloosa County Board of Education with the Bid Price Sheet.
12. **Vehicle Liability Insurance:** The successful vendor shall maintain vehicle liability insurance in the amount of \$300,000.00. A certificate of insurance will be provided to the Tuscaloosa County Board of Education with the Bid Price Sheet.

ATTACHMENT ONE

LAWN MAINTENANCE BID #2544

Questions and Answers

- 1) Question: Is the successful contractor required to maintain the median in front of Hillcrest High School?

Answer: Yes, the successful contractor will be required to cut and edge the median from end to end) beginning at the Hillcrest High School sign on Highway 69 South this also includes trimming of shrubs.
- 2) Question: Will the successful contractor have to maintain the bank leading to the water tank behind Taylorville Primary School?

Answer: Yes
- 3) Question: Will the successful contractor be responsible for cutting the playing field in front of Hillcrest Middle School?

Answer: Yes, this field is used for Physical Education and is not considered an athletic field.
- 4) Question: How much grass is to be cut at Tuscaloosa County High School?

Answer: This is a big campus and has more grass than you might expect. You should see the principal for details.
- 5) Question: Will the successful contractor be responsible for cutting inside the track behind the Lloyd Wood Educational Center?

Answer: Yes, all areas of the Lloyd Wood Educational Center are the contractor's responsibility.
- 6) Question: Will the field adjacent to Big Sandy Elementary be the responsibility of the contractor?

Answer: Yes

- 7) Question: How much of the area at Flatwoods Elementary is expected to be cut?
Answer: Everything inside the fenced area is the responsibility of the contractor.
- 8) Question: How much of the grass is to be cut at Lakeview Elementary?
Answer: This is a large campus. Contractor should see principal for details.
- 9) Question: How much of the area is to be cut at the new Holt High School?
Answer: This is a large campus. Please see the attached map.
- 10) Question: Are the ballfield in front of Vance Elementary to be included?
Answer: Yes, the fields are used for P.E.
- 11) Question: Is the successful contractor required to cut the bank that backs up to the old County High football field at Echols Middle?
Answer: Yes. This bank faces the school and is considered part of the school grounds.
- 12) Question: Is the vacant lot between two houses behind Sprayberry the responsibility of the contractor?
Answer: Yes, the vacant lot is included.
- 13) Question: Will the contractor be responsible for the entrance to Northport Elementary from Rose Blvd to the school?
Answer: Yes, the cutting line should be maintained.
- 14) Question: Should the hillside at Sipsey Valley that is between the school and athletic field be included?
Answer: Yes, this is considered part of the property.

15) Question: Will the area between Northside High and the sewer lagoons be part of the included quote?

Answer: Yes

LAWN MAINTENANCE - BID #2544
CONTRACT SECTION III

Bidders must address each area listed below in their bid return information.

1. Bid Price Sheet
2. Special Cutting Price
3. Performance Bond/Letter of intent from insurance company
4. Certificate of Insurance for Workman's Compensation
5. Company policy on drug testing
6. Company policy on background checks
7. Company policy on safety training
8. Certificate of Insurance Comprehensive General Liability
9. Certificate of Insurance Vehicle Liability Insurance
10. Copy of Business Licenses

TABLE OF CONTENTS

1. General Policy
2. Invitation to Bid
3. Bid Bond (form C-4)
4. Performance Bond (form C-6)
5. Agreement
6. Section I
7. Section II
8. Section III
9. Attachment One
10. Bid Sheet
11. Specifics

Contract Section III
 Bid Sheet
 Bid #2544

Campus Clusters		Price per Cut	Yearly Price	Special Cut Price
A	Big Sandy Elementary			
	Englewood Middle			
	Taylorville Primary			
	Cluster Total:			

B	Duncanville Middle			
	Maxwell Elementary			
	Hillcrest High			
	Hillcrest Middle			
	Cluster Total:			

C	Davis-Emerson Middle			
	Cottondale Elementary			
	Vance Elementary			
	Cluster Total:			

D	Holt (old warehouse)			
	Holt Classic			
	Holt Elementary			
	Holt High			
	Cluster Total:			

E	Brookwood CTE			
	Brookwood High			
	Brookwood Middle			
	Brookwood Elementary			
	Lake View Elementary			
	Cluster Total:			

F	Faucett-Vestavia Elementary			
	Collins-Riverside Intermediate			
	Matthews Elementary			
	Sprayberry grounds (Rice Mine Road)			
	Cluster Total:			

Contract Section III

Bid Sheet

Bid #2544

Campus Clusters		Price per Cut	Yearly Price	Special Cut Price
G	Central Office			
	Echols Middle			
	Lloyd Wood Education Center			
	Maintenance Dept. & Old Armory			
	Crestmont Elementary			
	Cluster Total:			
H	Northside High			
	Northside Middle			
	Walker Elementary			
	Cluster Total:			
I	Flatwoods Elementary			
	Buhl Elementary			
	Westwood Elementary			
	Cluster Total:			
J	Sipsey Valley High			
	Sipsey Valley Middle			
	Myrtlewood Elementary			
	Cluster Total:			
K	Huntington Place Elementary			
	Tuscaloosa County High			
	Northport Elementary			
	Northport Intermediate			
	Cluster Total:			

Submitted by: _____

Company/Representative having Authority

SPECIFICS

There will be some specific dates that the grounds will need to be cut after hours and on alternate dates, due to testing.

There will be no cutting or spraying of chemicals in playground areas while children are at play. These areas must be done after the school day ends.

No chemicals should be used when children are present.

Checks will be mailed twice per month. The 10th and the 25th are normal, however that may vary during holidays.

Contractor must submit an invoice to the school administration, the school will then evaluate work and send invoice in with their approval of the work to the accounts payable department for payment.

Trimming of shrubs are to be done year-round or when specified from school administration.

School administration should have a direct contact with their awarded contractor for their campus.

Any special cut that school requests should be billed directly to the school at the special cut pricing provided in this bid.