



**ROCKFORD BOARD OF EDUCATION  
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES  
FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

IFB No.        **24-26 Special Needs Transportation**

DATE:         **February 2, 2024**

RE:            **ADDENDUM NO. 2**

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To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 1st floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).

**CLARIFICATIONS**

This addendum includes requests for information (RFI) to date and corresponding answers.

**\*\*The due date for this bid has been changed to Tuesday, February 13, 2024 at 2:00 PM CST\*\***

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood  
Director of Purchasing

## CLARIFICATIONS

Below are requests for information (RFI) to date and corresponding answers.

**\*\*The due date for this bid has been changed to Tuesday, February 13, 2024 at 2:00 PM CST\*\***

1. Additional question from addendum 1 question and answer to number 54. Would the work program kids be per hour to and from all their rides?
  - a. Correct.
2. ALT Bid 2: Additional Early Childhood Transportation will these students be curb to curb or would they be picked up on corners?
  - a. Curb to Curb.
3. How long must a driver wait when picking up curb to curb or corners?
  - a. On corners, until stop time that was given to parent/guardian from the company, not from the driver. On Curb to Curb the same but some flexibility for Special Needs students.
4. (a) When a parent or guardian is required to receive the student, and no one is there to receive the student what will be the protocol? (b) Example if unable to drop at emergency alternative would student be returned to school? (c) Would the driver sit and wait for the parent or guardian? (d) If it is an early school and the driver has an additional school that they will now be late for is there a current protocol in place? (e) Is there an expected wait time for the parent to arrive before student can be either returned to the school or before authorities are contacted? (f) If it is a late or last school how long will district personnel be at the school if protocol is to return to school?
  - a. The driver waits for parent, company calls all contacts. Driver notifies the parent/guardian when they show up they are a no transport until they provide a emergency alternative address within 6 blocks of the students current drop off.
  - b. Returning to school is not an option as teachers and staff leave.
  - c. Yes, the driver would wait to release. Hopefully the company gets ahold of the alternate contact soon.
  - d. The company would send a backup driver or office staff to cover the second school.
  - e. There is not an expected wait time before calling the authorities for child abandonment. Will need to be company policy.
  - f. No protocol to return to school. The expectation is to get ahold of parent/guardian or emergency contact.
5. How many vehicles are currently being used to provide this Service?
  - a. This question was addressed in Addendum One.
6. Is the current provider fully staffed with the drivers and monitors?
  - a. No, not every vehicle is staffed with monitors. See Addendum One for aide and nurse totals.
7. In the event of school closing, do you pay for E-Learning days?
  - a. No, if transportation is not provided there is no pay.
8. How many wheelchair vehicles are needed?
  - a. This question was addressed in Addendum One.
9. What is the reason for going out to bid?
  - a. Our current contracts are expiring.

10. Will the district award the contract to one vendor or multiple vendors?
  - a. The District is looking for one vendor, but retains the right to provide multiple awards if it is to its benefit.
11. Will the District accept an alternate bid for base fee plus mileage pricing?
  - a. No.