

**CENTRAL YORK SCHOOL DISTRICT**  
**APPLICATION FOR RENTAL OF SCHOOL FACILITIES**  
Rental Fees Can be Accessed using the CYSD Policy Manual Link at [www.cysd.k.12.pa.us](http://www.cysd.k.12.pa.us)

Name of Organization: \_\_\_\_\_ Date: \_\_\_\_\_

Application/Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #s: Home/Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Building/Facilities Requested (including locker rooms, classrooms, concession areas, etc.):

\_\_\_\_\_  
\_\_\_\_\_

Purpose of Request: \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_

Time of Activity (include start and end times): \_\_\_\_\_

Are rehearsals\* needed? \_\_\_ No \_\_\_ Yes – dates and times

\_\_\_\_\_  
\_\_\_\_\_

\*Additional fees are charged.

Will equipment be needed?  No  Yes – list \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Will admission be charged or donations accepted?  No  Yes – indicate the amount and what proceeds will be used for \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**ORGANIZATION CLASSIFICATION – Please refer to the district’s Use of School Facilities Policy, and administrative regulations for Use of Indoor School Facilities and Use of Outdoor Facilities-Athletic Fields and Playgrounds.**

*After carefully reviewing the policy and administrative regulations, please indicate what classification your organization falls under. Please note that proof of nonprofit status must be provided with this application.*

- Classification A – School/District sponsored programs (e.g. curriculum, educational events) and School/District Sponsored Clubs and Activities; School support organizations (School PTO's, booster clubs, etc.)**
  
- Classification B – Nonprofit 501(c)(3) youth recreation organizations located in the Central York School District (with 60% CYSD student participation) and Municipal Recreation sponsored activities and programs within the geographic confines of the Central York School District**
  
- Classification C – Commercial groups, Colleges/Universities, Religious or other organizations**

The Central York School District will not be liable or responsible to any person or persons engaging in the activities or employed by the renting organizations in connection therewith, or any person or persons attending, or entering or leaving the premises (rented facilities/grounds). It being understood that the renting organization assumes all responsibility and liability for accidents or injuries which may occur or any claims which may arise out of the use of the premises and does further hold harmless the Central York School District, its agents or employees from any and all claims whatsoever that may arise from the rental.

The Applicant and/or Organization is responsible for fully complying with the Child Protective Services Law to the extent applicable. The Applicant and/or Organization acknowledges and agrees that all adults in direct contact with children possess current clearances to the extent required by law and that such clearances have been reviewed to determine eligibility for service. The Applicant and/or Organization will further ensure that such clearances are renewed every five years as required by the law. The Applicant and/or Organization will maintain copies of all clearances and will provide copies to the District if requested. Further, the Applicant and/or Organization acknowledges and agrees that it will fully comply with the provisions of the Child Protective Services Law regarding mandated reporting of child abuse to the extent applicable. The Applicant and/or Organization further agrees it is responsible for understanding, complying with, and enforcing all applicable public health requirements from the federal, state, and local governments, including but not limited to face-covering requirements, capacity limitations, social distancing, and screening of participants for symptoms. The Applicant and/or Organization acknowledges that failure to comply with these requirements may result in immediate termination of the rental agreement.

I have read the Rules, Regulations, and Policies of the Board of School Directors of the Central York School District concerning the use of its buildings and facilities and agree to follow them. I am also aware that a current Certificate of Insurance is required before a rental agreement will be issued. I certify that the information contained on this application is true and correct and understand that this application will become a part of the rental agreement.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

PERSONNEL COSTS WILL BE UPDATED ANNUALLY AND ARE LISTED BELOW for 2023/2024:

Supervisor/Stage Technician	\$70.00	per hour
Custodian	\$35.00	per hour
IT Services	\$65.00	per hour
Police/Security	\$35.00	per hour
Lifeguard	\$25.00	per hour