



FREEPORT AREA SCHOOL DISTRICT
Freeport, Pennsylvania

REGULAR MEETING AGENDA

Wednesday, June 14, 2017, at 7:30 pm

Executive Session – 7:00 pm

Attachment

1. CALL TO ORDER BY THE PRESIDENT

a. Roll Call:

Melanie Bollinger
Christine Davies
Michael J. Huth
John A. Marty
Barbara Toy-Gaydos

Frank J. Borrelli
William B. Gaiser
Daniel P. Lucovich
Frank C. Prazenica, Jr.

b. Pledge of Allegiance

c. Welcome Visitors

Visitors are welcome to comment on any agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

2. REPORTS

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| a. Minutes of the Regular Meeting held on May 10, 2017 | Tab A |
| b. Secretary's Meeting Report | Tab B |
| c. Administration Reports | Tab C |
| d. President's Report | |
| e. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report | |
| f. Lenape Area Vocational-Technical School Report | |
| g. Legislative Report | |
| h. Committees Report | |
| i. Freeport Area School District Foundation Report | |

3. PERSONNEL

- a. Action on accepting the resignation of Aimee J. Engleka, Teacher, effective June 5, 2017. Tab D
- b. Action on approving the employee requests for leave listed on the attachment. Tab E
- c. Action on approving the employment of the individuals listed below as full time Teachers for the District, effective August 21, 2017, subject to satisfactory completion of all pre-employment requirements:

Name	Annual compensation set by contract for Degree/Step
i. Madison Paige Petras	\$37,500 (Bachelor's/Step 1)
ii. Stacie Annette Isenberg	\$57,000 (Master's/Step 13)
iii. Bethany Nicole Bowser	\$41,500 (Bachelor's/Step 2)
iv. Eleanor Talitha Savage	\$37,500 (Bachelor's/Step 1)

- d. Action on approving the employment of Kelly Marie Borghol as a full time 12-month Building Secretary, at an hourly wage rate of \$14.00, effective July 1, 2017, subject to satisfactory completion of all pre-employment requirements.
- e. Action on approving the employment of Jessica Nicole Fry as a Long-Term Substitute Teacher, at an annual salary of \$37,500 prorated for days worked, effective August 21, 2017, and pending satisfactory completion of all pre-employment requirements.
- f. Action on the recommendation to employ the personnel listed on the attachment as Department Chairs during the 2017-2018 school year according to contracted terms of compensation. Tab F
- g. Action on the recommendation to approve the paid and volunteer individuals listed on the attachment for the District's athletics programs during the 2017-2018 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab G
- h. Action on the recommendation to approve the paid and volunteer individuals listed on the attachment for the District's extracurricular programs during the 2017-2018 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab H

Attachment

- i. Action on the recommendation to approve the substitute personnel listed on the attachment for the 2017-2018 school year, at compensation rates approved by the board, contingent on satisfactory completion of all pre-employment requirements. Tab I
- j. Action on approving the early-bird and mentor teacher and substitute personnel compensation rates provided on the attachment, for the 2017-2018 school year. Tab J
- k. Action on approving the District's membership in the Educators' Dental Consortium, effective July 1, 2017, and on approving Ryan M. Manzer as the initial fiscal agent per the terms of the attached consortium agreement. Tab K

4. CURRICULUM AND TECHNOLOGY

- a. Action on the recommendation to purchase and adopt the textbooks listed on the attachment and displayed in the meeting room for inspection, at a purchase price not to exceed \$20,000. Tab L
- b. Action on approving the attached assessment schedule for the 2017-2018 school year. Tab M
- c. Action on the request for 2 administrators and 4 school counselors to attend the Pennsylvania Training and Technical Assistance Network (PaTTAN) PA Community on Transition Conference at Penn State University, from August 9-11, 2017, at a cost of \$400 per participant. Tab N

5. ATHLETICS AND ACTIVITIES

- a. Action on approving chorus and band festivals for the 2017-2018 school year as provided on the attachment. Tab O

6. FINANCE

- a. Action on approving the May financial reports as listed: Tab P
- General Fund – Revenue
 - General Fund – Expense
 - General Fund – Balance Sheet
 - Food Service Fund – Income Statement
 - Food Service Fund – Balance Sheet
 - High School Student Activity Fund
 - Middle School Student Activity Fund
 - Freeport Area Middle School Project Budget
 - Freeport Area Athletic Stadium Project Budget
- b. Action on approving payments in the amount of \$1,439,491.70 as listed: Tab Q
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| General Fund Payments | \$827,862.77 |
| Wire Transfers | \$486,071.22 |
| Athletic Payments | \$1,993.00 |
| Food Service Payments | \$35,004.71 |
| Capital Projects Fund Payments | \$88,560.00 |
- c. Action on approving the attached list of budgetary transfers. Tab R
- d. Action on the recommendation to retain the firm of Mark C. Turnley, CPA, as school district auditors for the fiscal years ending June 30, 2017; June 30, 2018; and June 30 2019, at an annual rate of \$13,000 for each fiscal year audited (no increase from prior years). Tab S
- e. Action on authorizing the Business Manager to make final year-end 2016-2017 budgetary transfers, which will be reported to the Board for approval in September 2017, as recommended by the state auditor.
- f. Action on approving the following depositories for continued use:
- PNC Bank, National Association
 - First Commonwealth Bank
 - NEXTIER Bank (F&M Bank)
 - Pennsylvania School District Liquid Asset Fund (PSDLAF)
 - Pennsylvania Treasurer’s INVEST Program for Local Governments and Nonprofits
 - Pennsylvania Local Government Investment Trust (PLGIT)
 - First National Bank of Pennsylvania
- g. Action on approving the student activity accounts listed on the attachment for the 2017-2018 school year. Tab T

Attachment

- h. Action on awarding property and casualty insurance coverage for the 2017-2018 school year to Liberty Mutual Insurance through Arthur J. Gallagher & Co., per the attached proposal. Tab U
- i. *Option 1 - in the amount of \$82,695 (includes cyber liability policy)*
 - ii. *Option 2 – in the amount of \$75,860 (does not include cyber liability policy)*
- i. Action on awarding workmen’s compensation insurance coverage for the 2017-2018 school year to Highmark Casualty Insurance Company in the amount of **\$63,472**, per the attached proposal. Tab U
- j. Action on approving the attached Annual Tax Levy Resolution providing for the levy of taxes for school purposes for the school year beginning July 1, 2017, subject to the provisions of the Local Tax Collection Law. Tab V
- k. Action on adopting the proposed Final Budget of the School District for the 2017-2018 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the School District General Fund in the amount of \$30,778,398. Tab W
- i. *Option 1 - No Tax Increase*
2.0% (62.4 mills) Armstrong
0.0% (142.6 mills) Butler
 - ii. *Option 2 - Index Tax Increase*
3.3% (63.2 mills) Armstrong
1.3% (144.4 mills) Butler
- l. Action on authorizing a homestead and farmstead real estate tax assessment exclusion for the school year beginning July 1, 2017, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), in accordance with the attachment. Tab X
- 7. POLICY**
- a. Action on the final adoption of attached new School Board Policy No. 209.2 (Diabetes Management). Tab Y
- b. Action on the tentative adoption of attached new School Board Policy Section 600 (FINANCES). Tab Z

8. OTHER BUSINESS

- a. Action on approving Claire Crytzer and Sophia Reitz as Student School Board members for a one-year term during the 2017-2018 school year.
- b. Action on approving the attached School District Affiliation Agreement with the Carlow University Education Department, providing for the District's participation in Carlow University's student teacher program, for a five (5) year term beginning on June 14, 2017. Tab AA
- c. Action on approving the attached School District Affiliation Agreement with Slippery Rock University of Pennsylvania, providing for the District's participation in Slippery Rock University of Pennsylvania's student teacher program, for a five (5) year term beginning on June 14, 2017. Tab BB
- d. Action on approving the attached Affiliation Agreement for Internship/Practicum Pre-Clinical and Student Teaching with Robert Morris University, providing for the District's participation in Robert Morris University's student teacher program, for a five (5) year term beginning on June 14, 2017. Tab CC
- e. Action on approving the attached Service Agreement with State Security and Investigation Services, Inc., for uniformed security and consulting services, for a term beginning on August 1, 2017 and ending on June 30, 2018, at a rate of \$15.00 per hour per security agent. Tab DD
- f. Action on approving the District's entering into the attached Lease Agreement with the Armstrong County Community Action Agency, for the lease of space at South Buffalo Elementary School, to be used for the purpose of operating a Head Start Program, at a cost to the Agency of \$500.00 per month rental, for a ten (10) month term beginning on September 1, 2017 and ending on June 30, 2018. Tab EE
- g. Action on approving the District's entering into the attached Lease and Operating Agreement with Small Impressions Childcare, Inc. (SIC), for the lease of space at the Kelly School, to be used for the purpose of operating a day care center, at a cost to SIC of \$800.00 per month rental, for a twelve (12) month term beginning on July 1, 2017 and ending on June 30, 2018, pending solicitor review. Tab FF
- h. Action on approving the attached agreement with the Armstrong Indiana (ARIN) Intermediate Unit, to provide driver education program component instruction, from July 1, 2017 through June 30, 2018, at no cost to the District. Tab GG

Attachment

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| i. | Action on appointing the firm of Tucker Arensberg, P.C. as school board solicitor for the 2017-2018 school year as per the firm's proposal dated May 25, 2017. | Tab HH |
| j. | Action on the recommendation to appoint Children's Community Pediatrics as elementary and secondary and athletic school physicians for the 2017-2018 school year at an annual rate of \$4,500. | Tab II |
| k. | Action on the recommendation to appoint Drs. F.S. and D.L. DeMarco as school district dentists for the 2017-2018 school year at an annual rate of \$100. | Tab JJ |
| l. | Action on acknowledging the election of Diana Heuser as the Lenape Joint Operating Committee Board Secretary for a four (4) year term expiring on June 30, 2021. | Tab KK |
| m. | Action on acknowledging the election of Daniel P. Lucovich as the Lenape Joint Operating Committee and Armstrong County Area Vocational-Technical School Board Treasurer for a one (1) year term expiring on June 30, 2018. | Tab LL |
| n. | Action on approving the District's three-year membership in the ABC CREATE Lab - Satellite Network, at an annual cost of \$2,500. | Tab MM |
| o. | Action on accepting a grant from the Tri County Workforce Investment Board, in the amount of \$5,400.80, to be used to cover expenses associated with a Career Summer Camp for twenty (20) District High School students, as described on the attachment. | Tab NN |
| p. | Action on accepting a More Meaningful Movement! Healthy School Grant Award from the Highmark Foundation, in the amount of \$5,302, to be used to cover expenses related to the Physical Education program at South Buffalo Elementary School. | |

9. NEXT MEETINGS

COMMITTEE MEETING – July 5, 2017 at 7:30 pm

REGULAR MEETING – July 12, 2017 at 7:30 pm

Concerns or comments from Board members.

Visitors are welcome to comment on any non-agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

10. ADJOURNMENT

*A work session will follow the Regular Meeting, if necessary.
A closed executive meeting will follow the work session, if necessary.*