



**FREEPORT AREA SCHOOL DISTRICT**  
**Freeport, Pennsylvania**

**BOARD OF SCHOOL DIRECTORS**  
**REGULAR MEETING AGENDA**

**Wednesday, March 8, 2023, at 7:30 pm**

**1. CALL TO ORDER BY THE BOARD PRESIDENT**

a. Roll Call:

Melanie K. Bollinger	Christine F. Davies
John K. Haven	Michael J. Huth
Frank C. Prazenica, Jr.	Gary L. Risch, Jr.
Gregory Selinger	Adam M. Toncini
Melanie A. Zembrzuski	

*Student School Board Members:*

Ava R. Soillis	Elise C. Whitlinger
Crystal A. Zembrzuski	Madalin E. Burnheimer
Kodi E. Esau	Anne V. Lindsay

b. Pledge of Allegiance

c. Welcome to the Public

***Meeting participants are reminded to please silence their mobile devices.***

*Public Comment*

*Comments from the public on any agenda items will be presented at this time under the direction of the Board President. Board Policy No. 903 provides that individual public comment shall not exceed five (5) minutes and the portion of the meeting during which the public is invited to speak shall not exceed 30 minutes. Completed Public Participation forms will be collected as required by Policy 903.*

*Attachment***2. REPORTS**

- a. Minutes of the Special Meeting held on February 1, 2023 [Tab A](#)
- b. Minutes of the Regular Meeting held on February 8, 2023 [Tab B](#)
- c. Minutes of the Special Meeting held on February 13, 2023 [Tab C](#)
- d. Secretary's Meeting Report [Tab D](#)
- e. Administration Report
- f. President's Report
- g. Lenape Technical School Report
- h. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report
- i. Committees Report
- j. Legislative Report
- k. Freeport Area School District Foundation Report
- l. Student School Board Members Reports [Tab E](#)

**3. PERSONNEL**

- a. Action on accepting the attached resignation from Jacqueline A. Smith, part-time Cafeteria Worker, effective February 24, 2023. [Tab F](#)
- b. Action on approving the request of Employee No. 2102 for Family and Medical Leave Act (FMLA) Leave.
- c. Action on approving the employment of [Darla J. Buterbaugh](#) as a part-time Cafeteria Worker, at an hourly wage rate of \$12.75, effective March 9, 2023, and contingent on satisfactory completion of all pre-employment requirements.

*Attachment*

- d. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's Athletics Programs during the 2022-2023 school year, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements. [Tab G](#)
- e. [Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's Athletics Programs during the 2023-2024 school year, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements.](#) [Tab H](#)
- f. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's Extracurricular Programs during the 2022-2023 school year, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements. [Tab I](#)
- g. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's Extracurricular Programs during the 2023-2024 school year, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements. [Tab J](#)

#### **4. CURRICULUM AND TECHNOLOGY**

- a. Action on authorizing Administration to submit a Flexible Instruction Day application to Pennsylvania Department of Education no later than April 13, 2023 for the 2023-2024, 2024-2025, and 2025-2026 academic years. [Tab K](#)

*Attachment*

- b. Action on approving the attached proposal from Dr. Valerie Piccini for services related to professional development in structured literacy during the 2023-2024 school year, at a cost of \$6,050.

Tab L

## **5. ATHLETICS AND ACTIVITIES**

- a. Action on approving a High School student field trip to the Pennsylvania Music Educators Association (PMEA) Region II Honors Band Festival in Marion Center, Pennsylvania, from March 23-24, 2023, at a cost to the District of \$1,184 plus the cost of one substitute teacher for two days.

Tab M

- b. Action on approving a High School student field trip to the PMEA State Conference in Pocono Manor, Pennsylvania, on April 19-22, 2023, at a cost to the District of \$1,702.94 plus the cost of one substitute teacher for three days.

Tab N

- c. Action on approving the requests to use the athletic fields under ownership of the Freeport Area School District as provided in District Policy and according to the schedule developed by the Athletic Director for the 2023 spring-summer season as described on the attachment.

Tab O

## **6. POLICY**

- a. Action on adoption of the attached revised Fee Schedule attachment to School Board Policy No. 707 (Use of School Facilities).

Tab P

## **7. OTHER BUSINESS**

- a. Action on accepting the attached proposal from Dr. Mitchel Nickols for staff and student development services to be provided from April 4, 2023, through August 29, 2023, at a cost not to exceed \$3,500.

Tab Q

*Attachment*

- b. [Action on approving a student lunch price of \\$2.85 for secondary students and \\$2.75 for elementary students and the student breakfast price of \\$1.35, for the 2023-2024 school year.](#)
- c. Action on approving the attached Food Service Management Company Renewal Year Cost Reimbursable Contract for the 2023-2024 school year. [Tab R](#)
- d. Action on approving the attached K-12 School 4th Grade Lyme Disease Pilot proposal from the Pennsylvania Department of Health for a Lyme disease prevention project to be conducted during 2023, at no cost to the District. [Tab S](#)
- e. Action on approving the settlement agreement with Juul Labs, Inc., in relation to the multi-district litigation involving the marketing of vaping products and authorizing the Freeport Area School District's officers and legal counsel to execute such documents as required for and by such agreement. [Tab T](#)
- f. Action on approving the attached contract with Lifesteps, Inc., for adult training services to be provided to a resident student in accordance with the student's IEP, from March 1, 2023, through June 30, 2023, at a cost to the District of \$5.23 or \$6.98 per quarter hour based on the type of service. [Tab U](#)
- g. Action on approving the attached proposal from Avantis Education Inc. for the purchase and delivery of 32 ClassVR Headsets, 32 ClassVR USB Hand Controllers, and 32 ClassVR Foam Cubes, access to Eduverse School online curriculum resources and tools for one (1) year and perpetual access to ClassVR online continuing professional development training material, at a cost to the District not to exceed \$18,814. [Tab V](#)
- h. [Action on approving the attached Agreement with Armstrong Indiana \(ARIN\) Intermediate Unit 28 regarding allocation of federal Individuals with Disabilities Education Act \(IDEA\) funds for the 2022-2023 school year.](#) [Tab W](#)

*Attachment*

- i. Action on approving the adoption of Armstrong Indiana (ARIN) Intermediate Unit's 2023-2024 Policies, Procedures, and Use of Funds by School District, as provided on the attachment. Tab X
  
- j. Action on approving the District's participation in the Allegheny Intermediate Unit's Western Pennsylvania Gasoline/Diesel Consortium for the 2023-2024 School Year. Tab Y
  
- k. Action on approving the attached Commercial Service Agreement with Armstrong Utilities, Inc., for two dark fiber circuits, for a five-year term beginning July 1, 2023, at a cost of \$600 per month. Tab Z
  
- l. Action on accepting \$258,148 in Pennsylvania Commission on Crime and Delinquency (PCCD) Grant funds for Mental Health Supports and Physical Security Upgrades.
  
- m. Action on accepting the following Pennsylvania Department of Education Food Service Equipment Grants:
  - (i) Freeport Area High School – \$6,750.00 – Planetary Mixer
  - (ii) South Buffalo Elementary School – \$4,841.00 – Booster Heater, Electric
  
- n. Action on accepting the 2022-2023 classroom grants listed on the attachment from the Freeport Area School District Foundation, in the total amount of \$32,900. Tab AA
  
- o. [Action on accepting a 2023 Kids to Parks Day Program grant in the amount of \\$575 from the National Park Trust, to be used to fund an outdoor learning experience for South Buffalo Elementary School Grade 4 students.](#)
  
- p. Action on accepting the DonorsChoose.org donation for the Buffalo Elementary School Project: "Flexibility in the Classroom" described on the attachment (Total Project Cost \$857.54). Tab BB

*Attachment*

**8. FINANCE**

Business Manager’s report

[Tab CC](#)

- a. Action on approving the February financial reports as listed:

[Tab DD](#)

- General Fund Reports
- Capital Projects Fund Reports
- Debt Service Fund Reports
- Food Service Fund Reports
- Athletics Reports
- Slivan Scholarship Fund Report
- Student Activity Fund Reports
- Investment Report
- Treasurer’s Report

- b. Action on approving February payments in the amount of \$1,594,984.10 as listed:

[Tab EE](#)

General Fund Payments	\$1,449,139.23
Athletic Payments	\$1,995.00
Capital Projects Fund Payments	\$24,774.29
Debt Service Fund Payments	\$65,565.19
Food Service Fund Payments	\$53,510.39

- c. Action on approving the attached list of budgetary transfers.

[Tab FF](#)

- d. Action on awarding bids for maintenance supplies to various suppliers in the amount of **\$51,950.52**, as provided on the attachment.

[Tab GG](#)

**9. NEXT MEETINGS**

**Committee Meeting**

– Wednesday, April 5, 2023, at 7:30 pm

**Regular Meeting**

– Wednesday, April 12, 2023, at 7:30 pm

*Attachment*

Concerns or Comments from Board Members

Concerns or Comments from the Public

*Comments from the public on any non-agenda items will be presented at this time under the direction of the Board President. Completed Public Participation forms will be collected as required by Board Policy 903.*

**10. ADJOURNMENT**