



**GUAJOME LEARNING CENTERS**  
2000 North Santa Fe Avenue  
Vista, California 92083  
Phone (760) 631-8500  
Website [www.guajome.net](http://www.guajome.net)

**BOARD OF DIRECTORS**  
**Agenda**  
**February 6, 2024**  
**NO CLOSED SESSION**

**Administration**

Humphrey, Kevin Superintendent

Dhillon, Mary  
Administrator

**Regular Board of Directors Meeting**  
Public Session 3:30 p.m.

Building 1, Student Services Building, Administrative Training  
Center

**Board of Directors**

Llamas, Luis, Chair

Landin, Luis, Vice-Chair

Davenport, Joji

Hamamoto, Kathy

Agenda		<u>Presenter</u>	<u>Action/ Information</u>
1.	<b>PUBLIC SESSION – CALL TO ORDER (3:30 p.m.)</b> Roll call and establishment of quorum Pledge of Allegiance	Luis Llamas	
2.	<b>APPROVAL OF AGENDA</b> Recommended motion: The Board of Directors approve the agenda for the February 6, 2024 Board of Directors Meeting	Luis Llamas	<b>Action</b>
3.	<b>PUBLIC COMMENTS ON AGENDA ITEMS</b> The Board welcomes and encourages public comments. Each Individual will be allotted a maximum of three minutes to address the Board. The Board will limit the total agenda time for Public input to 20 minutes.		
4.	<b>PUBLIC COMMENTS ON NON-AGENDA ITEMS</b> The Board welcomes and encourages public comments. Each Individual will be allotted a maximum of three minutes to address the Board. The Board will limit the total agenda time for Public input to 20 minutes.		
5.	<b>CHARTER SCHOOL SUPERINTENDENT REPORT</b> A. General Updates	Kevin Humphrey	Information
6.	<b>EDUCATIONAL SERVICES</b> A. 2024-2025 School Calendar	Kevin Humphrey	Action
7.	<b>FISCAL SERVICES</b> A. Audit Report B. LCAP Update C. Resolution # 08-2023/2024 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the SDCOE	Kevin Humphrey Kevin Humphrey Kevin Humphrey	Information Information Action

The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion. Action items designated or held for discussion will be acted upon individually.

<b>8. CONSENT CALENDAR</b>	Luis Llamas	<b>Action</b>
A. APPROVAL OF MINUTES		
1. December 12, 2023		
<b>9. COMMUNICATION FROM THE BOARD</b>	Luis Llamas	
<b>10. PROPOSED AGENDA ITEMS FOR UPCOMING MEETINGS</b>	Luis Llamas	
<b>11. FUTURE BOARD MEETING DATES</b>		
<ul style="list-style-type: none"><li>• <b>March 12, 2024</b></li><li>• <b>May 7, 2024</b></li><li>• <b>June 11, 2024</b></li></ul>		
<b>12. ADJOURNMENT</b>	Luis Llamas	

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Office of the Charter School Superintendent at (760) 631-8500, Ext. 1222, at least 72 hours before the Board meeting.*

**GUAJOME LEARNING CENTERS**

**AGENDA ITEM 6A**

**TO:** Board of Directors  
**FROM:** Superintendent  
**DATE:** February 6, 2024

**SUBJECT: 24/25 SCHOOL CALENDAR**

The proposed 24/25 school year calendar is being submitted for approval.

**FISCAL IMPACT:**  
None

**RECOMMENDATION:**  
Approval.

Prepared by:  
Julie Hoopes

Approved by:  
Kevin Humphrey, Superintendent

# GUAJOME LEARNING CENTERS

Grades Kindergarten through 12  
2024/2025 SCHOOL CALENDAR

	M	T	W	TH	F	Key Dates / Activities
<b>July 2024</b>	1	2	3	4	5	4 - Independence Day
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29	30	31			
<b>August 2024</b> Student Days - 15				1	2	6 & 7 - Student Registration and Contracts 8 & 9 - Professional Development 12 - First Day of School
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	
<b>September 2024</b> Student Days - 20	2	3	4	5	6	2 - Labor Day - School is Closed
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30					
<b>October 2024</b> Student Days - 21		1	2	3	4	11 - Professional Development - Non-Student Day 11 - Ending Period for Progress Reports 18 - School is Closed
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		
<b>November 2024</b> Student Days - 15					1	11 - Veteran's Day - School is Closed 25-29 - Thanksgiving Break - School is Closed
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	
<b>December 2024</b> Student Days - 15	2	3	4	5	6	20 - End First Semester - Ending Period for Report Cards 12/23 - 1/10 - Winter Break
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				
<b>January 2025</b> Student Days - 14			1	2	3	13 - Students Return to School 20 - Martin Luther King Day - School is Closed
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30	31	
<b>February 2025</b> Student Days - 17	3	4	5	6	7	14 & 17 - Lincoln's Birthday Observed & President's Day - School is Closed 18 - School is Closed
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
<b>March 2025</b> Student Days - 20	3	4	5	6	7	14 - Ending Period for Progress Reports 3/31 - 4/11 - Spring Break - School is Closed
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	
	31					
<b>April 2025</b> Student Days - 13		1	2	3	4	14 - Students Return to School 4/14 thru 5/30 - State Testing Window
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30			
<b>May 2025</b> Student Days - 21				1	2	3 - Stakeholder's Day 26 - Memorial Day - School is Closed
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	
<b>June 2025</b> Student Days - 4	2	3	4	5	6	5 - Last Day of School - End of 2nd Semester- Ending Period for Report Cards 5 - Graduation 6 - Professional Development Day 19 - Juneteenth
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30					

**GUAJOME LEARNING CENTERS**

**AGENDA ITEM 7A**

**TO:** Board of Directors  
**FROM:** Superintendent  
**DATE:** February 6, 2024

**SUBJECT: Audit Report 2022/2023**

The audit for the 2022/2023 fiscal year has been completed. The final report was prepared and submitted to the state December 15, 2023. There were no findings in the audit report

**FISCAL IMPACT:**  
None.

**RECOMMENDATION:**  
Information Only

Prepared by:  
Stephanie Whitehouse

Approved by:  
Kevin Humphrey, Superintendent

## **GUAJOME LEARNING CENTERS**

## **AGENDA ITEM 7B**

**TO:** Board of Directors  
**FROM:** Superintendent  
**DATE:** February 6, 2024

### **SUBJECT: LCAP Midyear Report**

The school district superintendent shall present a report on the annual update to the LCAP and the local control funding formula budget overview for parents on or before Feb. 28 of each year, at a regularly scheduled meeting of the governing board of the school district. LEAs have flexibility to provide the update to their governing board and community as they see fit, and **must** address the **available** midyear outcome data, expenditures, and implementation data on all actions related to metrics identified in the current year's LCAP.

### **FISCAL IMPACT:**

0

### **RECOMMENDATION:**

Information

Prepared by:  
Kevin Humphrey

Approved by:  
Kevin Humphrey, Superintendent

# Monitoring Goals, Actions, and Resources for the 2023-24 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2023-24 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Guajome Learning Centers	Kevin Humphrey Superintendent	humphreyke@guajome.net (760) 631-8500

## Goal 1

Goal Description
Guajome will ensure that students who attend Guajome are on track to be college and/or career ready upon graduation.

## Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Increase amount of students that are meeting the College and Career Indicator each year.	Currently 11.8% of our students are prepared.	Due to an issue in tagging courses in CALPADS, we are not seeing the gains we had hoped for in the College and Career Indicator for this year. Of the twenty- four seniors we had last year, five of them met the College and Career Indicator criteria, which would have placed us at 20%, which is an increase from the previous year.	N/A	N/A	

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
					To show growth in two of the three years in the number of students that are meeting this indicator.

#### Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	<p>Select a career inventory that allows for further exploration of college and career opportunities</p> <p>Working with our school counselors, students, and staff we will select a career inventory that helps our students identify areas of interest for future college and career selection</p>		Fully Implemented	Fully Implemented		\$10,000	\$10,000
1.2	<p>Long and short term goal setting process implementation for post-secondary options and annual academic goals.</p> <p>Create a more formalized process for long and short term goal setting with students and families with a focus on post-secondary options and annual academic goals. We will be working with families to find</p>		Fully Implemented	Fully Implemented		\$10,000	\$10,000



Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	which of the College and Career Pathways as outlines by the State indicator will be the most appropriate for the students short and long term goals.						
1.3	<b>Train staff on how to support students by focusing on their post-secondary options.</b> Being able to support students with this goal will be a focus for our staff as students move through their middle and high school years. Knowing what ways students can meet this goal and keep these in our staff's minds as we move through the school year will be crucial for success in meeting this goal.		Fully Implemented	Fully Implemented		\$2,000	\$2,000

## Goal 2

Goal Description
Students will have equitable access to highly qualified trained teachers, learning environments, resources, and opportunities.

## Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Performance as measured by STAR Renaissance and/or CAASPP	For Renaissance STAR a comparison was made	In 2021-22 the CAASPP test was administered, but the	N/A	N/A	Improved outcomes measured by CAASPP and/or

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
testing to show percentage of students meeting or exceeding standards in ELA and Math will remain above results from similar schools.	between students that were enrolled during the fall of 2019 and stayed enrolled in fall of 2020 was done using these individual student reports. In the continuing student cohort, we see that students were able to continue to make positive progress overall with an 88 point average scale score and 2.75 percentile gain for ELA. In math, we found 27 point average scaled score and a 2.65 percentile gain.	current test results have not been posted as the completion of this LCAP .			Renaissance as measured against similar schools in California for two out of three years.
Increase time available for students in the learning lab and virtually.	We will use year one to create a baseline of average time spent for students in learning lab and virtual appointments.	On average, students who needed more support either virtually or in the learning lab needed about 2 hours of additional time weekly. We will continue to create additional opportunities for students to get the required intervention and support time needed to succeed at GLC.		Goal Achieved in year one	For students that need additional support to be able to take advantage of additional appointments and support times at least 50%as measured by survey.
Support materials will be identified for all students, including high achieving students that need additional academic challenge in their course work.	We currently have support programs that support lower performing students, including Freckle and Accelerated Reader	Additional curriculum was added for our K-5 grades to supplement our existing materials. These include additional math and ELA materials to provide both remediation and extension		Goal Achieved in year one	Students and families will be able to identify what support materials they can use to supplement their core math and English curriculum and use them as needed for low and high performing

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
		activities for higher-performing students. IXL was also added as a pilot this year K-12 to address all students' need for intervention and stretch activities, IXL is self-paced and computer adaptive to each individual student so that they can work towards targeted goals with their instructor's guidance.			students.

#### Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs		Fully Implemented	Fully Implemented		\$6,000	\$6,000

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	Teachers will receive four trainings each year to address the social emotional and academic needs of their students.						
2.2	<p>Opportunities to add additional time in learning lab as identified by teacher of record to increase access to technology and resources.</p> <p>As a non-classroom based independent study charter school, students work independently under the supervision of a credential teacher (Supervising Teacher). It has been identified that students need additional support services, increased educational technology, mentoring, and possible tutoring above and beyond that of a student progressing at or above grade level. The school will address this resource inequity by implementing additional support services and by providing academic recovery to credit deficient students.</p>		Fully Implemented	Fully Implemented		\$6,300	\$6,300
2.3	Access to individualized,		Fully Implemented	Edmentum added		13,600	\$13,600

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>rigorous curriculum will be increased by develop, revising, adopting, adapt and/or create curriculum to meet the needs of our advanced students..</p> <p>After evaluation of the surveys and through stakeholder conversations a need of having increased opportunities for our higher achieving and struggling students was identified.</p>						
2.4	<p><b>Identify additional English Learner supports that are specifically created for Independent Study.</b></p> <p>EL students currently receive direct instruction in English Language Acquisition in an in person format. We would like to supplement that support so that our students can work independently in conjunction with their current classes. (First year research and development, subsequent years for implementation</p>		Fully Implemented			\$6,000	\$6,000

### Goal 3

<b>Goal Description</b>
Guajome Learning Centers will increase opportunities for math education.

#### Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Students will have access to at least one math intervention as identified through Renaissance testing.	A baseline from Renaissance will be created in the first year along with creation of math interventions	All students that scored urgent intervention on Renaissance testing were enrolled in IXL math program for intervention in Spring of 2022, Additional math interventions include additional curriculum offerings in grades K-5. All students were offered additional time in the center to meet with our math specialist as needed throughout the year.		Fewer letters of intervention	Math interventions and supports will be available and implemented for students scoring in the "Urgent Intervention" range on the STAR Renaissance testing.

## Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	The charter will track and analyze Renaissance STAR scores and a baseline will be established. A full cycle of testing will be completed at the end of the 20-21 school year with three different testing windows. A baseline will be established given the results and we will be able to start analyzing the effectiveness of interventions that will be used in conjunction with Renaissance.		Fully Implemented	STAR Data Complete for beginning and mid-year		\$5,500	\$5,500
3.2	Further development and identification of grade level supports and interventions  There will be a development of curricular support and identification of intervention tools to use with students that are identified through Renaissance as needing "Urgent Intervention".		Fully Implemented	SAC Implementation/Student improvement increased		\$20,000	\$20,000

## Goal 4

Goal Description
Increase and maintain opportunities for students to be engaged and active within the Guajome community

## Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Measured by number of social events held by GLC for GLC students and activities students are engaged in on Guajome campus.	Create a baseline for the 2021-22 school year of how engaged students are in activities beyond their regular coursework	All students were given an opportunity to express interest in extracurricular events. 25 of the enrolled students said they would be interested in participating either virtually or in person. In total we had 16 different students participate in the events we held for a total of 64% of the students who wanted to participate in an event.		Collecting data for this year	To have 75% of the students, that want to participate in extracurricular activities each year, have the opportunity to participate.

## Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
4.1	Hold two GLC social events for students to attend		Fully Implemented	Dances/Homecoming Float		1,000	\$1,000



Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	Students want to meet other GLC students. Independent study can be a lonely place for some students and students that have stronger social networks tend to stay more engaged in their school. We want to provide a space for students to get to know each other and be able to share successes in the program to help other students in Independent Study.						
4.2	<p><b>Maintain the student garden to increase learning and provide space for students to work together on a common goal.</b></p> <p>Students have enjoyed the student garden in the past and due to COVID ii has become overgrown. We will need to work together to improve the space and provide the opportunity to students to plan and create a space.</p>		Fully Implemented	Garden Planted		600	\$600
4.3	<b>Increase communication to families about extra-curricular activities GLC students can participate in</b>		Fully Implemented	Receives Newsletter via ParentSquare		600	\$600

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	We would like to increase communication to families about the opportunities that GLC students have in the greater Guajome and Vista Communities						

## Goal 5

Goal Description
Guajome will maintain a safe and secure campus that provides an environment conducive to education and a positive school climate

### Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Healthy Families Survey results	The results of the Healthy Kids Survey from 2020 will be the baseline with a primary focus on school connectivity, safety, and social emotional health components	<p>The Healthy Kid Survey was given in the Fall of 2021. These are the areas of strength and growth identified from the survey results. The overall school connectedness score was 46%. Areas of Strength: Students reported: teachers had high expectations of them (74%) feeling they were treated fairly (79%) trying hard in school (84%) Areas of growth: Students reported: that they felt unmotivated (44%) having chronic sadness/hope! (37%) having a hard time focusing while working (58%)</p>		Achieved (CHKS Data)	For stakeholders to have an increased sense of school connectedness safety, and an increased sense of social emotional health support as measured by the Healthy Kids Survey.

## Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
5.1	<p>Providing professional development opportunities for staff to help understand and address students that are experiencing trauma and need mental health support</p> <p>We will continue to provide opportunities for staff to receive training on how to help support students best when encountering stressful or traumatic events that may be impinging on their ability to remain focused on their educational goals,</p>		Fully Implemented	SAC and Restorative Practices		1,000	\$1,000
5.2	<p>Increasing and utilizing local assessments to assess student academic and social emotional growth</p> <p>We will be using local assessments to gauge the students' academic</p>		Fully Implemented	CHKS/STAR Renaissance		8,000	\$8,000

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	and social emotional needs as related to accessing their education. We want to ensure students, that may have unique barriers, have the tools they need to be able to achieve their education goals.						
5.3	<p><b>Add mental health supports, including additional staffing and universal screeners, to help assess and meet the needs of students</b></p> <p>As we continue to see the effects of the global pandemic on our stakeholders we will continue to provide services to support the needs of our students with their mental health in mind, Mental health and it's stigma continues to be a challenge for many students including those at GLC.</p>		Fully Implemented	SAC/Counseling Support		6,000	\$6,000

GUAJOME LEARNING CENTERS  
2000 NORTH SANTA FE AVENUE  
VISTA, CA 92083  
(760) 631-8500

RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL  
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

Resolution # 08–2023/2024

*Guajome Learning Centers Charter School, San Diego County ON MOTION OF member \_\_\_\_\_, seconded by member \_\_\_\_\_, effective February 6, 2024 through June 30, 2024.*

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (one person only) to receive mail from the Payroll Sections is Kevin Humphrey.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are: Kevin Humphrey, Judd Thompson, Kendria Tavares, Julie Hoopes and Vista Unified School District authorized agent.
3.

	Mail	Hold	Consortium	
Check One	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Monthly Payroll warrants each and every month.
Check One	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on February 6, 2024 by the following vote:

AYES: \_\_\_\_\_ MEMBERS

NOES: \_\_\_\_\_ MEMBERS

ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA     )  
COUNTY OF SAN DIEGO    )     SS

I, Dawn Voss, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
(Rubber Stamp)

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# Guajome Learning Centers

2000 North Santa Fe. Avenue, Vista, CA 92083  
Phone: 760-631-8500 Website: [www.guajome.net](http://www.guajome.net)

## Board of Directors REGULAR MEETING UNADOPTED MINUTES December 12, 2023

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- 1. Public Session - Call to Order**

Luis Llamas called the meeting to order in public session at 3:30 p.m. in Building 1, Student Services Building, Administrative Training Center.

Roll Call and Establishment of Quorum:

Members Present: Luis Llamas, Luis Landin, Kathy Hamamoto, Joji Davenport

Absent: None
- 2. Approval of Agenda**

Moved by Kathy Hamamoto; second by Luis Landin; Board unanimously approved the agenda with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Joji Davenport  
No: 0  
Absent: 0
- 3. Public Comments on Agenda Items**

None
- 4. Public Comments on Non-Agenda Items**

None
- 5. Charter School Superintendent Report**

**A. General Update**

Kevin Humphrey reported on general updates and enrollment at Guajome Learning Centers. Current enrollment is 85 students.
- 6. Fiscal Services**

**A. First Interim Report**

Stephanie Whitehouse with Charterwise presented the first interim report for board approval detailing areas of expenditure, revenue, reserves, and assumptions for consideration during budgeting. Projections for two subsequent years are included.  
Fiscal Impact: Currently forecasting a balanced budget.

Moved by Joji Davenport; second by Luis Landin; Board unanimously approved the First Interim Report with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Joji Davenport  
No: 0  
Absent: 0

**B. Hourly Employees Minimum Wage Increase**

Kendria Tavares presented for board approval a modification of GLC's salary schedule to meet state law requirements, reflecting California's minimum wage increase to \$16 per hour for all employees on January 1, 2024.

Moved by Joji Davenport; second by Luis Landin; Board unanimously approved the Hourly Employee Wage Increase with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Joji Davenport  
No: 0  
Absent: 0



**7. Student Services**

**A. School Safety Plan**

The Board of Directors is required to approve the school's comprehensive safety plan every year. Kevin Humphrey requested the Board's approval of the plan which will then be submitted to VUSD for approval.

Moved by Luis Landin; second by Luis Llamas; Board unanimously approved the School Safety Plan with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Joji Davenport

No: 0

Absent: 0

**8. Consent Calendar**

The purpose of the consent calendar motion is to expedite action on routine agenda items. All agenda action items that are not held for discussion at the request of a member of the audience or Board member will be approved as written as part of a single motion Consent Calendar Motion. No action items were held for discussion.

Moved by Kathy Hamamoto; second by Luis Landin; Board unanimously approved the Consent Calendar with the following vote:

Yes: Luis Llamas, Luis Landin, Kathy Hamamoto, Joji Davenport

No: 0

Absent: 0

**Consent Calendar**

**A. APPROVAL OF MINUTES**

1. Board of Directors Minutes, September 12, 2023

**9. Communication from the Board**

None

**10. Proposed Agenda Items for Future Meetings**

None

**11. Future Board Meeting Dates**

February 8, 2024

**12. Adjournment of Public Session**

Luis Llamas adjourned the Public Session meeting at 3:45 p.m.