

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

**Kind of Meeting:** Business Meeting  
**Place of Meeting:** Miller Place High School

**Those Present:**

Board President:	Ms. Lisa Reitan
Board Vice President:	Mr. Bryan Makarius
Board Trustee:	Mr. John Galligan
Board Trustee:	Ms. Andrea Spaniolas (Arrived @ 6:59 p.m.)
Board Trustee:	Ms. Johanna Testa
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources	Mr. Christopher J. Herrschaft
District Clerk	Ms. Patricia Morbillo

**PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE JANUARY 24, 2024, BUSINESS MEETING.**

**A. BOARD SESSION**

**1. Open Business Meeting and move to Executive Session – MPHS – 6:30 PM**

Ms. Reitan called the business meeting to order at 6:34 p.m. and stated that the board needed a motion to move directly into executive session for the purpose of discussing specific personnel and specific legal matters. She noted that following the executive session, the Board will reconvene at approximately 8:00 p.m. to continue with the board agenda.

Ms. Reitan asked for a motion to move into executive session for specific personnel and specific legal matters.

Ms. Testa moved, seconded by Mr. Galligan, to move into executive session for specific personnel and specific legal matters.

**Yes 4; No 0; Motion Carried**

Ms. Reitan asked for a motion to exit the executive session and reconvene the business meeting at 8:05 p.m.

Mr. Makarius moved, seconded by Ms. Spaniolas, to exit the executive session.

**Yes 5; No 0; Motion Carried**

**2. Ms. Reitan reviewed the emergency procedures.**

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

**B. RECOGNITION**

**1. Recognition of Veterans**

Ms. Reitan acknowledged the veterans, and their families present at the meeting.

**2. Recognition of Media**

There was no media present at the meeting.

**3. Recognition**

• **Colors of Long Island Student Artists from LADSBS and AMPS**

Ms. Craddock introduced Ms. Schneider-Famiglietti, Art Teacher, to recognize students Pietro Narvaez and Benjamin Welch and Ms. Miranda, Art Teacher, to recognize students Chase Cerola and Michaela Eustace for their wonderful artwork that will be displayed in the Colors of Long Island Student Art Exhibition at the Long Island Museum. The Board of Education and Administration congratulated the students on this accomplishment, and they received a certificate of recognition.

**C. MESSAGES**

**1. Superintendent Message**

Ms. Reitan introduced Mr. Lipshie to give his message. He reviewed the past month's events and activities. He noted that there were several food drives and fundraisers district-wide to assist families in need in the Miller Place community for the Thanksgiving holiday and to stock local and district food pantries. The Miller Place PTO assisted in facilitating a fundraiser at North Country Road Middle School and these donations went to Saint Louis de Montfort, North Country Road Middle School and the Miller Place High School food pantries.

LADSBS students in Ms. Mott's grade 3 class created cards to thank Police Officers for their service and wish them well during the Holiday Season as part of the New York Beyond the Badge non-profit program. This was their 5th Annual Cards for Cops event, and these cards will be distributed to precincts in New York.

NCRMS students in Ms. Optiz's 7th grade science classes played a role in "Growing Beyond Earth" project where students helped assist NASA in an experiment identifying suitable crops for space environments by growing plants under controlled conditions.

Nine MPHS students' artwork will be displayed at the 2023 Suffolk County Community College High School Exhibition. Our students did a great job representing our District and the Art Department. MPHS students participated in the American Mathematics Competition (AMC) and engaged in complex mathematical concepts, and which also serves as the starting point for a series of contests that leads to the International Mathematical Olympiad for top scores. Ms. Utter's chemistry classes participated in "Chemistry of Thanksgiving Pop-Up Timers" to explore the science behind ensuring a perfectly cooked turkey and understand metallic bonding, alloy properties and raised food safety awareness. Ms. Matura's Future Medical Professionals class hosted Dr. Farah Daccueil, Assistant Professor of Clinical Medicine and Associate Director of Nephrology Fellowship at Stony Brook University Hospital who shared details about her role and her experiences to give students a deeper understanding of the medical profession. AP Biology

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

students visited Stony Brook University for a hands-on Bacterial Transformation Lab which provided a display of real-world science applications in action.

In Athletics, all nine Varsity teams earned scholar athlete status for the fall season and in order to qualify, 75% of each roster's GPA average must be a 90 or higher. This fall out of the 213 Varsity athletes, 152 were individual scholar athletes with a 90 or better 1st Quarter GPA. He noted that Varsity Cheerleading will be competing at the Empire Regionals at Hofstra University which is a qualifying competition for UCA Nationals. MPHS will be performing in both the Traditional & Game-day Divisions, attempting to qualify in both for Nationals which are set for a weekend in February.

He noted upcoming events including the concert season continues through next week, the MPHS Junior class is hosting a Winter Wonderland Event, Holiday Spirit days with daily themes, and in January, NCRMS Late Winter Sports, MPHS Foreign Language Honor Society Induction and the LADSBS STEAM Night. He finished by wishing the entire Miller Place community families a very happy holiday season and a happy and healthy new year.

## **2. Board Members Message**

Ms. Reitan welcomed everyone to the meeting and stated that she wanted to review some information regarding the proposed Equity, Inclusivity, and Diversity in Education policy that was in first time reading. She noted that a letter was sent to the community member but wanted to share the information with all community members. She noted that the board has had discussions about this policy for well over a year, and that as the board stated in the August and September Board meetings that we would be working on developing this policy this school year. The District strives for equity, inclusivity, recognizing diversity and including all of our students in Miller Place and that the board will also consider various perspectives when approving the final version of the policy. She noted that the policy will be in review as we edit and adapt it to our needs and that once the policy is adopted, we will then form the DEI committee. The final policy will include the outline of the committee membership and that student training, goals, topics, and metrics will be developed after the final policy is adopted. The committee will be formed, and we will be investigating ways to acknowledge diverse students based on that committee's recommendations. The Assistant Superintendent of Curriculum will have the responsibility for developing, evaluating, and improving the curriculum for these needs. She noted that the board welcomes input and listens to any concerns you may have regarding this policy.

## **D. PUBLIC BE HEARD**

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident, or non-resident. All comments are to be directed to the Board of Education.

One community member asked a few questions about the proposed Equity, Inclusivity, and Diversity in Education policy that is currently in review. The Board asked them to forward the list of questions to the board account so that they can be reviewed and answered by the Administration and the Board.

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

**E. CONSENT AGENDA – MINUTES**

**1. Minutes**

This resolution is to approve the meeting minutes of the Board of Education.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the November 15, 2023 Business Meeting; November 15, 2023 Audit Committee.”

**F. CONSENT AGENDA – FINANCE/FACILITIES**

**1. Treasurer Reports**

This resolution accepts the Treasurer Reports for the period ending October 31, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurer Reports for the period ending October 31, 2023.”

**2. Financial Reports**

This resolution accepts the Financial Reports for the period ending October 31, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Financial Reports, for the period ending October 31, 2023.”

**3. Extra Classroom Activity Reports**

This resolution accepts the Extra Classroom Activity Reports for the period ending October 31, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the Extra Classroom Activity Fund Reports for the period ending October 31, 2023.”

**4. Claims Auditor Reports**

This resolution accepts the Claims Auditor Reports as submitted by MacDonald, Rand & Vollaro LLP - Certified Public Accountants for the period ending October 31, 2023.

**RECOMMENDED MOTION: “BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Claims Auditor Reports for the period ending October 31, 2023.”

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

5. **Agreement – School Datebooks**

Mr. Lipshie and Ms. Card are requesting your approval of the contracts with School Datebooks for student agenda books for Laddie A. Decker Sound Beach School for the 2024-25 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contracts with School Datebooks for student agenda books for Laddie A. Decker Sound Beach School for the 2024-25 school year and furthermore, authorizes the Board President to sign such contracts.”

6. **Agreement – Town of Brookhaven Extension Agreement for Salt, Sand and General Repairs for January 1, 2024 to December 31, 2024**

Mr. Lipshie and Ms. Card are requesting your approval of the following Extension Agreement with the Town of Brookhaven Highway Department for salt, sand and general repairs on an as needed basis for January 1, 2024 to December 31, 2024.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Extension Agreement with the Town of Brookhaven Highway Department for salt, sand and general repairs on an as needed basis for January 1, 2024 to December 31, 2024 and furthermore authorizes the President of the Board of Education to sign such agreement.”

7. **Agreement – Walsworth Publishing Company**

Mr. Lipshie and Ms. Card are requesting your approval of the agreement with Walsworth Publishing Company for the Miller Place High School yearbook for the 2024-25 school year.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Walsworth Publishing Company agreement and furthermore authorizes the Board of Education President to sign the agreement.

8. **Agreement – Eastern Suffolk BOCES Transportation**

Mr. Lipshie and Ms. Card are requesting your approval of the ESB transportation agreement for field trips.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the ESB Transportation Agreement for 2023-24 Field Trips.”

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

9. **Agreement – SCOPE**

Mr. Lipshie and Ms. Card are requesting your approval of the SCOPE Education Services License and Operating Agreement for a STEM winter enrichment program to be held at the high school.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached SCOPE Education Services License Agreement for a winter enrichment program and furthermore, authorizes the Board President to sign such agreement.”

10. **Donation – Tri – M Club**

Mr. Lipshie and Ms. Card are requesting your acceptance of the donation for the Tri-M Club from Donald and Meara Lehmann.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the donation from Donald and Meara Lehmann of \$90.00 for the Tri-M Club.”

11. **Donation – Parents of the Class of 2033**

Mr. Lipshie and Ms. Card are requesting your acceptance of the donation for Laddie A. Decker Sound Beach School from Barbara Krispin (on behalf of the Parents of the Class of 2033).

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the donation from Barbara Krispin (on behalf of the Parents of the Class of 2033) of \$900.00 for the Laddie A. Decker Sound Beach School.”

G. **CONSENT AGENDA – PERSONNEL**

1. **Personnel List**

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the attached personnel list.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of December 13, 2023, as presented. For any probationary appointment for a classroom teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

**2. Memorandum of Agreement with The Miller Place Secretarial and Clerical Unit, C.S.E.A. – Sick Bank for Employee No. 2859:**

Mr. Lipshie and Mr. Herrschaft are requesting your approval of The Miller Place Secretarial and Clerical Unit C.S.E.A. Memorandum of Agreement-Sick Bank for Employee No. 2859.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves The Miller Place Secretarial and Clerical Unit C.S.E.A., Local 1000 Memorandum of Agreement-Sick Bank for Employee No. 2859.”

**H. CONSENT AGENDA – SPECIAL EDUCATION RECOMMENDATIONS**

**1. CSE and CPSE Recommendations**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the recommendations of the CSE’s and CPSE’s dated: CPSE AMPS 11-6-23; CPSE AMPS 11-8-23; CSE AMPS 10-23-23; CSE AMPS 11-9-23; CSE AMPS 11-15-23; CSE AMPS 11-28-23; CSE AMPS 12-5-23; CSE LADSBS 11-6-23; CSE LADSBS 11-9-23; CSE LADDIE 11-13-23; CSE LADSBS 11-16-23; CSE LADSBS 12-7-23; CSE MPHS 11-6-23; CSE MPHS 11-17-23; CSE MPHS 11-30-23; CSE NCR 11-8-23; CSE NCR 11-16-23 (2); CSE NCR 11-16-23; CSE NCR 11-28-23; CSE OOD 11-20-23; CSE-CPSE AMPS 11-17-23.”

**2. Contracts – Brookhaven-Comsewogue Union Free School District**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Brookhaven-Comsewogue Union Free School District contract for students #600040781, 600041125, 000102005.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the Brookhaven-Comsewogue Union Free School District contract for students #600040781, 600041125, 000102005 and furthermore authorizes the President of the Board of Education and Superintendent of Schools to sign such agreements.”

**3. Contracts – East Moriches Union Free School District**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the **revised** East Moriches Union Free School District contracts for students #600041731, 600041575, 000102903.

**RECOMMENDED MOTION:** “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the **revised** East Moriches Union Free School District contracts for students #600041731, 600041575, 000102903 and furthermore authorizes the President of the Board of Education and Superintendent of Schools to sign such agreements.”

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

**I. CONSENT AGENDA – CURRICULUM AND INSTRUCTION – None**

**J. CONSENT AGENDA – OTHER – None**

**K. CONSENT AGENDA – APPROVAL**

Ms. Testa thanked the Class of 2033 parents for their generous donations.

Ms. Reitan asked for a motion to accept the Consent Agenda as presented.

Mr. Makarius moved, seconded by Mr. Galligan, to accept the Consent Agenda as presented.

Yes 5; No 0; Motion Carried

**L. REPORTS AND PRESENTATIONS**

**1. Student Representative Report**

The Board Student Representative, Shane Lomascolo, gave a report on the happenings of the Miller Place High School. He noted Winter Wonderland is coming next week, Foreign Language Honor Society field trip to NYC to a museum and a meal, athletic leaders field trip for two Junior leaders and two Senior leaders to learn some valuable skills, upcoming concerts next week, Athletes Helping Athletes students who visit with LADSBS students about life experiences, sportsmanship, civility, drugs and alcohol, and the MPHS toy drive.

**2. Board Committees, if applicable**

Ms. Reitan noted that there were no committee reports for this month.

**3. Bond 2021 Update**

Ms. Reitan asked Ms. Card to update the board and community on the progress of the bond work. Ms. Card noted that since we accepted the bids for the NCR ventilation project, NCR Family and Consumer Science classroom and LADSBS art room at the October board meeting, the architect is working on bonds, insurance, and the contracts with the contractors. We have received several contracts back for the Board President's signature. The contractors have continued working on the planning submittals for architect approval and have started the materials ordering process. The LADSBS ventilation project is still pending switchgear delivery in late February 2024 and then the transformer installation will be scheduled with PSEG. The AMPS ventilation project is proceeding. The new cabinet work around the ventilation is almost complete and some finishing cabinet work is continuing. The switchgear is expected to arrive next summer (2024) and once that is completed, the transformer installation will be scheduled with PSEG. The AMPS sink and cabinet installation is planned for the December break period. The AMPS classroom door frame project is complete. The AMPS gymnasium foundation has been poured and the under the slab utilities are being installed. The MPHS ventilation and paving projects are waiting for the review process. Currently the posted wait time to begin the review process is around 18-20 weeks. A financial analysis of the bond expenses to date has been posted on the website. We will continue to update this analysis as the project proceeds. All of the bond information can be found on the district website under departments > business office > bond information for your reference.



MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

**4. Strategic Plan Presentation**

Ms. Reitan asked Mr. Lipshie to give the presentation on the final Strategic Plan for 2023-2028. Mr. Lipshie discussed the reasons for a strategic plan and what the purpose of the strategic plan is including the utilization of surveys in order to get feedback to help shape the final plan. He noted that a strategic plan is the shared vision of the future which helps communicate and focus energy and resources around common priorities. He reviewed the planning timeline, committee membership, needs assessment, initial survey questions, community focus groups, and planning committee subgroups. He reviewed that the final plan includes pillars, goals, activities, vision statement, mission, values and discussed this information in detail. He read the vision statement *“Empowering excellence today, developing tomorrow’s achievers, forever Miller Place proud”*. He said that this plan will have ongoing analysis, follow-up, and won’t be a stagnant document. He noted that the presentation and final Strategic Plan document is posted on the district webpage under the district information tab for the community to reference. Ms. Reitan thanked Mr. Lipshie for the presentation and the entire committee for their work on the plan.

**M. DISCUSSION – None**

**N. DISCUSSION AND ACTION**

**1. Legal Resolution**

This resolution is to approve the requests for defense and indemnification pertaining to a legal matter.

**RECOMMENDED MOTION: “BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the request for defense and indemnification submitted by Seth Lipshie, Christopher Herrschaft, Joseph Zito, Nicole Farley, and Lisa Bray, in connection with the matter contained in Confidential Schedule A; and the benefits and protections of Section 18 of Public Officers Law, in addition to the benefits and protections of Section 3811, 3028 and 3023 of the Education Law as applicable, are hereby conferred upon the aforementioned persons; and it is further resolved that the District shall accordingly, indemnify and save harmless such persons, for any costs, attorneys’ fees, judgments, damages, settlements, fines, or penalties, provided that the acts or omissions from which the judgment or claim (etc.) arose or occurred while such persons were acting within the scope of their public employment or duties, and provided further that in the case of a settlement, the duty to indemnify and save harmless shall be conditioned upon the approval of the amount of any such settlement by the Board of Education of the Miller Place Union Free School District; and no Certificate of Good Faith or merit shall be required, and;

**BE IT FURTHER RESOLVED**, that the law firm of Sokoloff Stern, LLP shall be appointed to represent Seth Lipshie, Christopher Herrschaft, Joseph Zito, Nicole Farley, and Lisa Bray to defend such employees in the aforementioned action.”

Ms. Reitan asked for a motion to accept the resolution.

Mr. Makarius moved, seconded by Mr. Galligan, to approve the motion.

Yes 5; No 0: Motion Carried

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

2. **Board of Education Use of Fund Balance to Fund Unanticipated Special Education Expenses and Increase the 2023-24 Budget**

Mr. Lipshie and Ms. Card are requesting that the following resolution be adopted regarding the unanticipated obligations for the 2023-24 fiscal year for students with disabilities and are requesting a roll call vote. Any funds not utilized from this resolution will be transferred back to the unassigned fund balance when the records are closed out for the 2023-24 school year.

**RECOMMENDED MOTION: “WHEREAS**, the 2023-24 budget of \$80,364,624 did not make provisions for the District to meet certain unanticipated obligations for students with disabilities expenses of \$1,000,000;

**THEREFORE, BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves the usage of \$1,000,000 from unassigned fund balance, thereby increasing the 2023-24 revenue budget to \$81,364,624; and

**FURTHERMORE, BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves increasing the voter approved 2023-24 expenditure budget of \$80,364,624 by \$1,000,000 for these unanticipated obligations, thereby totaling the 2013-14 expenditure budget to \$81,364,624; and

**FINALLY, BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place School District hereby approves the School Business Official to expend the specific budget expenditure appropriation of \$1,000,000 to meet these certain unanticipated obligations for the 2023-24 fiscal year for students with disabilities.”

Discussion:

Ms. Reitan asked for additional information regarding this resolution. Ms. Card and Ms. Wojnowski reviewed that due to the unexpected number of students who moved into the school district with special education placements, as well as committee on special education placement changes after the budget was established, law interpretation changes regarding students with disabilities, and other related expenses that the district did not anticipate, the Board would need to approve this resolution in order to fund these expenses this school year. Some of these expenses would be partially reimbursed through state aid the following year. It was noted that a roll call vote would be needed to approve this resolution and that any funds not utilized from this resolution would be transferred back to the unassigned fund balance account when the records are closed out for the school year. Ms. Spaniolas asked if we have needed to do this type of resolution for students with disabilities in the past five years and it was noted that the district has not. Mr. Makarius noted that these funds would be used for students and students supports. Ms. Reitan thanked both for the information.

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

Ms. Reitan asked for a motion to approve the resolution by a roll call vote.  
Mr. Galligan moved, seconded by Mr. Makarius, to approve the motion as presented.

<u>Roll Call Vote:</u>	<u>Yes</u>	<u>No</u>
Mr. Lisa Reitan, President	<u>X</u>	<u>      </u>
Mr. Bryan Makarius, Vice President	<u>X</u>	<u>      </u>
Mr. John Galligan, Trustee	<u>X</u>	<u>      </u>
Ms. Andrea Spaniolas, Trustee	<u>X</u>	<u>      </u>
Ms. Johanna Testa, Trustee	<u>X</u>	<u>      </u>

**Yes 5; No 0; Motion Carried**

**O. BOARD POLICIES – First Time Reading**

- 2360 -- Minutes
- 2550 -- Compensation and Expenses-Board Members
- 5150 -- School Admissions
- 5150.E -- School Admissions-Affidavits
- 5160 -- Student Attendance
- 7000.E2 -- Application for Public Use of School Facilities

**P. BOARD POLICIES – Review**

- TBD -- Equity, Inclusivity, and Diversity in Education
- 1050 -- Annual District Meeting
- 1521/9600 -- Campaigning in Schools
- 2120.1 -- Candidates and Campaigning
- 2120.2 -- Voting Procedures
- 2130 -- Poll Watchers Guide for the Annual Meeting
- 2170 -- Board Member Conflict of Interest
- 2410 -- Formulation, Adoption, and Amendment of Policies
- 2450 -- Policy Dissemination
- 2451 -- Service of Process Upon the District for Subpoenas Duces Tecum and  
Legal Documents in General
- 4321 -- Programs for Students with Disabilities
- 4321.1 -- Allocation of Space for Special Education Programs and Services
- 4321.2 -- Preschool Special Education
- 4321.4 -- Impartial Hearing Officer Appointment and Compensation
- 4321.5 -- Individualized Education Program Distribution
- 4773.2 -- Credentials for Students with Disabilities

Ms. Reitan noted that the Equity, Inclusivity, and Diversity in Education would continue to remain in review as the board continues the review of this policy.

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

**Q. BOARD POLICIES – Action**

Mr. Lipshie and Mr. Herrschaft are recommending that due to recent labor law amendments, the District approve the Workplace Violence Prevention policies that are effective January 4, 2024.

- 8130.2 -- Workplace Violence Prevention Policy
- 8130.2.E1 -- Evaluation of the Physical Environment
- 8130.2.E2 -- List of Risks and Mitigation Efforts
- 8130.2.E3 -- Records Examination
- 8130.2.F -- Workplace Violence Incident Report

**RECOMMENDED MOTION:** “**WHEREAS**, Labor Law § 27-b was recently amended, effective January 4, 2024, to require school districts to adopt a Workplace Violence Prevention Policy and accompanying forms released by the Department of Labor including: Record and Policy Review; Evaluation of the Physical Environment; List of Risks and Mitigation Efforts; Workplace Violence Training Outline; and Workplace Violence Incident Report; and

**WHEREAS**, it is necessary to implement the policy and accompanying forms to comply with applicable law.

**BE IT RESOLVED**, the Miller Place Union Free School District Board of Education hereby temporarily suspends all policies requiring a first and/or second reading prior to the adoption of the policy; and it is further

**RESOLVED**, the Miller Place Union Free School District Board of Education hereby authorizes the adoption of the enclosed Workplace Violence Prevention Policy and accompanying forms.”

Ms. Reitan asked if there were any questions on the policies in action. There were no board questions and Ms. Reitan asked for a motion to approve the policies in action.  
Mr. Makarius moved, seconded by Mr. Galligan, to approve the policies in action.

Yes 5; No 0; Motion Carried

**R. OTHER – None**

**S. PUBLIC BE HEARD**

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education. The Board of Education follows Policy 1440 – Public Complaints about District Personnel in which the Board discourages complaints or criticisms about individual District personnel at our public meetings. If there is a concern about individual District personnel, please contact the Superintendent of Schools.

A community member spoke about his appreciation for the hard work and dedication of the board and district staff especially the Executive Director, former Superintendent of Schools, and other staff members as to how well they work with students with disabilities and their family members. Ms. Reitan thanked him for his comments.

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
DECEMBER 13, 2023

**T. ADJOURNMENT OF MEETING**

Ms. Reitan asked for a motion to adjourn the meeting.

Mr. Makarius moved, seconded by Mr. Galligan, to adjourn the meeting at 9:25 p.m.

**Yes 5; No 0: Motion Carried**

**Respectively submitted by Ms. Patricia A. Morbillo, District Clerk**