

MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA
February 7, 2024
6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 1/2/2024

Ross School	
Pre K (1/2 day)	3
Kindergarten	35
Grade 1	38
Grade 2	32
Grade 3	37
Grade 4	38
Sub-total	183
Tighe School	
Grade 5	27
Grade 6	45
Grade 7	25
Grade 8	34
Sub-total	131
*Total Enrollment	314

Enrollment as of 1/23/2024

Ross School	
Pre K (1/2 day)	4
Kindergarten	35
Grade 1	38
Grade 2	32
Grade 3	37
Grade 4	38
Sub-total	184
Tighe School	
Grade 5	27
Grade 6	45
Grade 7	25
Grade 8	34
Sub-total	131
*Total Enrollment	315

***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

William H. Ross	14
Eugene A. Tighe	<u>12</u>
Total	26

Tuition Students:

William H. Ross	8
Eugene A. Tighe	3

ACHS (Margate)	31
OCHS (Choice)	68
MRHS (Choice)	12

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars
3. Review fire drill and security drill report.

C. Communications

D. District Committee Reports

7. MEF Update

8. MEA Report

9. General Board Discussion

10. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

- 1) Approve an intermittent family leave for Teresa Osborne starting 1/17/2024 until 3/29/2024 .
- 2) Approve a medical leave for Julie Bergman starting on 1/22/2024 until 3/20/2024.
- 3) Approve an unpaid medical leave for William Tarby effective January 26, 2024 until he obtains medical clearance to return to work and a satisfactory FCE on or before March 16, 2024.
- 4) Approve Aaron Rothblatt as a Substitute pending completion of paperwork.
- 5) Approve Rachel Vanace as a Substitute pending completion of paperwork.
- 6) Approve Danielle Ujchich for enrollment and reimbursement upon successful completion of the graduate course Math Fluency: Beyond the Basic Facts OL-5222 at American College of Education. Costs: \$475.00.
- 7) Approve Melodie Mealey as a Substitute pending completion of paperwork.
- 8) Approve Jennifer McErlean as a Substitute pending completion of paperwork.
- 9) Approve the retirement of Teresa McGonigle as of July 1, 2024.
- 10) Approve the retirement of Cyndie Eastman as of July 1, 2024.

B. Instructional Support/Activities

- 1) Approve the Kind Kids fundraising activities for winter 2024 Staff: Erin McGuigan and possible other Ross staff volunteers.
- 2) Approve the annual Tighe School Dodgeball Tournament to be held on Thursday, March 21, 2024 in the Tighe School gym for a fundraiser for the Tighe Pride School Climate program. Staff: Jacque Jones, Mark Winterbottom and Louis Sanchez, along with other staff volunteers.
- 3) Approve Scott Rosenfelt to visit Mrs. Carey's social studies classroom on February 7 to speak about his work on a movie relating to the 6th grade study of Ancient China.

C. Field Trips

- 1) Approve the 6th grade trip to the Franklin Institute in Philadelphia on May 28, 2024. Staff: Chelsi Crompton, Veronica Valencia, Todd Anderson and 2 other chaperones. Costs: Substitutes Bus driver 8hrs x \$20 = \$160. + Museum Fee \$1,155 plus substitutes as needed.
- 2) Approve Ross Trailblazers to go to Congo Falls Mini Golf on June 6, 2024. Staff: Lisa Carey, Tracy Magel and additional staff TBD. Costs: \$12.95 per student (approx. 30 students) Pizza and Snack TBD and Substitutes.
- 3) Approve the transportation for the 8th grade trip to Six Flags Great Adventure on June 3, 2024 from 8:30 a.m. to 7:00 p.m. Costs: Transportation \$1800 .

4) Approve the 5th grade field trip to the Museum of the American Revolution and Independence Hall in Philadelphia on May 20, 2024 from 8:15 a.m. to 3:05 p.m. Staff: Jen Carey, Amber Fitzgerald, Nina Curll, and other chaperones as needed. Costs: Substitute bus driver 8 hours x \$20.00 = \$160.00, Museum Entrance \$335.00 and Substitutes as needed.

D. Facilities/PAC

1) Approve the rental of the PAC facility to the Margate Players 2 community theater company for auditions, practices and performances on June 27, 28, and 29, 2024 at an estimated rate of \$1,850.00 pending receipt of insurance waiver.

E. Workshop

1) Approve Melina Skwarek and Matt Burton to attend the “2024 ESCNJ Vendor Expo” in Edison NJ on May 21, 2024 Costs: Travel.

2) Approve Lisa Carey, Jamie Bean and Tracy Jones to attend “Ignite Your HPE Programs” in Brigantine on March 11, 2024. Costs: Substitutes.

3) Approve Kaitlin Roselli and Jacque Jones to participate in the “Kids Grief Summit” workshop virtually on January 24 to 26.

4) Approve Veronica Valencia to participate in the “Teaching Students to Write with Spice” workshop on February 15, 2024 at Stockton ETTC. Costs: 5 ETTC hours, Substitute and Travel.

5) Approve the attendance of Melina Skwarek and Ryan Gaskill at the “Threat Assessment Information Sharing and Reporting Obligations” webinar to be held on February, 15, 2024 from 1:00 pm to 2:30 pm. Costs: N/A.

F. Students

1) Approve the assembly “Internet Safety and Cyber bullying” by the Atlantic County Prosecutor’s Office on February 8, 2024 for Tighe students.

2) Approve hardship busing for one third grade student.

3) Share HIB Report to Board of Education Investigation No. 2023-24 R01.

4) Share HIB Report to Board of Education Investigation No. 2023-24 R02.

5) Approve the donation of a Merlin Ultra HD Video Magnifying device valued at \$3,500; the device can be used with students as needed per their personal vision needs.

11. Presentation and Approval of Minutes: January 10, 2024 Regular Meeting

12. Report of the Board Secretary: December 2023

a. Financial Reports – December 2023

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of December 31, 2023 after review of the Secretary’s Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls – \$1,105,406.96

d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2023-2024

TO:	11-000-230-331-00-00	PROFESSIONAL SERVICES	\$5,000.00
	11-000-230-339-00-00	PROFESSIONAL SERVICES	\$5,000.00
	11-000-230-530-00-00	PROFESSIONAL SERVICES	\$5,000.00
	11-000-251-330-00-00	BUSINESS OFFICE	\$10,000.00
	11-000-251-600-00-00	BUSINESS OFFICE	\$5,000.00
	11-000-262-590-00-03	FACILITIES PD	\$3,000.00
	20-250-100-300-00-00-025	PROFESSIONAL SERVICES	<u>\$5,000.00</u>
		TOTAL	\$38,000.00
FROM:	11-000-291-270-00-00	PROFESSIONAL SERVICES	\$15,000.00
	11-000-291-270-00-00	BUSINESS OFFICE	\$15,000.00
	11-000-262-100-00-04	FACILITIES PD	\$3,000.00
	20-250-100-300-00-00-010	PROFESSIONAL SERVICES	<u>\$5,000.00</u>
		TOTAL	\$38,000.00

13. Report of Receipts and Disbursements – December 2023

14. Cash Report –December 2023

15. New Business

A) Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Margate City Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Margate City Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Margate City BOARD OF EDUCATION in the City of Margate, County of Atlantic, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Business Office of the Margate City Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Lot A: Student Desks, Chairs, Table, Rolling Cart

Lot B: IT Equipment - Laptops, Chrome books, Monitors

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Margate City Board of Education reserves the right to accept or reject any bid submitted.

B) Approve a resolution to submit an amendment to the ARP - ESSER Grant Application allowable uses to include the following:

- a. Adjust ARP ESSER allocations to include additional IT hardware.
- b. Adjust NJTSS Mental Health allocations to include additional professional development programs.

C) Approve the submission of an Amendment to the FY24 IDEA application to include the Longport allocations, as follows:

	Basic	Preschool
Carryover	\$ 10,248	\$ 2,212
Consortia	<u>\$ 8,996</u>	<u>\$ 2,177</u>
Total Budget	\$144,618	\$10,804

D) Approve the donation of a surplus deli slicer to the Ventnor City Board of Education Food Services Program.

E) Approve the designation of the *Star Ledger* as an official newspaper of the Board of Education.

F) Approve the resolution to adopt the revised JIF Tort Claims Act Form.

G) Approve the submission of the application to the Schools Development Authority (SDA) for FY24 Capital Maintenance and Emergent Projects Funding in the amount of \$7,800.

H) Approve a tuition contract with Atlantic County Special Services School District in the amount of \$42,840, plus services as needed, prorated for the 2023-2024 school year, effective January 23, 2024.

I) Approve a transportation contract with Atlantic County Special Services School District in the anticipated amount of \$15,345.04 for the 2023-2024 school year.

J) Approve transportation contract with Atlantic County Special Services School District in the anticipated amount of \$ 12,325.08 for the 2023-2024 school year.

16. Other Matters

17. Public Comment

18. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

19. Open Session

20. Adjournment