



ADDENDUM 1

RFB NUMBER:	TE1143 – Sale of Surplus Equipment & Supplies
ADDENDUM NUMBER:	1
ADDENDUM ISSUED:	2/2/2024

I. QUESTIONS & ANSWERS

The following questions are as they were presented to Park Hill School District. The answers to said questions have been answered as completely and accurately as possible.

Q1: Do you have sample serial numbers for the Desktops and Laptops?

A1: G2 Laptop (Lot #1): 5CG8194CB1
G3 Desktop (Lot #3): 8CG7312D8Y
G2 Desktop (Lot #5): MXL6311X8P
G4 Laptop (Lot #6): 5CG920639D

Q2: We can bid on the whole lot, or does it have to be individual lots?

A2: The goal of this RFB is to receive the highest return of money to our taxpayers. If a vendor would like to place a bid for the entire lot, we would accept the bid only if it is higher than the bid for the individual lots parced out. Park Hill is looking to award the vendor with the highest overall bid.

Q3: Are AC Adapters included with HP 800 G2/G3 Tiny's and HP X360's?

A3: They are for the HP 800 G2/G3 desktops but not the HP X360's

Q4: Device Management: Are the electronic devices unlocked and removed from their management systems?

A4: These devices will be unlocked and removed from our management system

Q5: Lot #3: Details listed for this lot are thirty-six functional units and fifteen parts, totaling fifty-one. Could you please provide details on the remaining lots, specifying whether they are also for parts and/or functional??

A5: Lot 2 is part devices and lot 3 has 36 functioning and 15 sold as part devices. All other lots are functioning devices.



Q6: Lot #6: The units listed as X360 11 G4, are these units equipped with touchscreen capabilities? Accurately tailor our proposal to your specific needs?

A6: They do have touchscreen.

Q7: Power Adapters/AC Bricks: Do all units come with matching power adapters or AC bricks?

A7: Lot 1, 2, and 3 all of ac adapters. Lot 5 and 6 do not.

Q8: Battery Supply: Does the appropriate battery supply accompany all the units?

A8: Lots 5 and 6 have batteries in the device.

Q9: Unit Grading: I'm interested in any grading done for the units, with a particular focus on lots #5 and #6. Please provide additional information regarding the current grading for units listed in those lots.

A-grade devices are considered new or close to new devices. These devices may have been used once or twice in their life cycle and are very rare in the world of refurbished technology.

Quick Description: *Mint Condition.* No scratches or wear. Certified pre-owned, mint, certified refurbished, or OEM refurbished product.

B-grade devices are still rare in the technology industry, but they will show some signs of being used if the device has more than two signs of use. They automatically move to a C Grade.

Quick Description: *Great Condition.* Barely visible, minimal small dings.

C-grade devices are our most common grades in the IT industry. There is usually light wear with some surface-level scratches and minimal small dings.

Quick Description: *Average Condition.* Moderate wear - Some surface-level scratches, one to two deeper scratches. Some pitting, dings, and dents.

D-grade devices are still fully functional. In this industry, this is the second most common grade after 3-5 years of use.

Quick Description: *Poor Condition.* Moderate wear - Some surface-level scratches, one to two deeper scratches. Some pitting, dings, and dents.

F-grade devices are broken or non-functional devices, missing parts or components.

Quick Description: *Broken or Non-Functional.* Heavier wear - case scarring deeper scratches, scuffs, pitting, dings, dents, possible LCD imaging, or tripped liquid damage indicator, but no sign of corrosion or liquid damage.



A9: We do not normally use the grading values due to it being very subjective. Vendors are suggested to schedule a time to come take a look at the devices prior to submitting a bid.

Q10: May I get a serial number from the lot of qty 3311?

A10: Please see Question 1

Q11: May I get a serial number for the Hp 800 G2 and G3?

A11: Please See Question 1

Q12: If you have a list of all serial numbers, you could just send that?

A12: We do not have a list of all serial numbers but use Question 1 has a sample of each device in the RFB.

Q13: Last bid had a lot of damaged units. Are there damaged units mixed in with the lots or are there no damage units?

A13: Lot 2 is part devices and lot 3 has 36 functioning and 15 sold as part devices. All other lots are functioning devices.

Q14: Last bid had a separate lot of ac adapters. Do the lots have the ac adapters?

A14: Lot 1, 2, and 3 all of ac adapters. Lot 5 and 6 do not.

Q15: On the last bid you separated the units that were not working and missing parts. Are all these units working and complete?

A15: Lot 2 is part devices and lot 3 has 36 functioning and 15 sold as part devices. All other lots are functioning devices.

Q16: On the last bid you had a separate line for ac adapters. Do all units have the ac adapter?

A16: Lot 1, 2, and 3 all of ac adapters. Lot 5 and 6 do not.



Q17: Will the AC Adapters be included with the laptops?

A17: No

Q18: Were the laptops originally ChromeOS or Windows?

A18: Windows

Q19: Do all of the power adapters come with the laptops and are they a complete set to the wall and to the laptop?

A19: Power adapters are not included

Q20: What is the grading expectation for the laptops or can you provide a percentage per grade if possible? Example: Grade B (minor scratches, some wear but nothing like a crack), Grade C (may have cracks in the plastics, screen is in good condition but may have minor imperfections), Grade D (Screens cracked, keys not working, ports broken or not working).

A20: We do not normally use the grading values due to it being very subjective. Vendors are suggested to schedule a time to come take a look at the devices prior to submitting a bid.

Q21: Would the laptops be free of MDM (remote management) or can we request to have it removed when received?

A21: Please see question 4

Q22: Once awarded how quickly will we be able to pick up and pay?

A22: All equipment must be paid for and picked up before March 1st, 2024. We can start scheduling that once the RFB has been awarded.

Q23: Do the mini's have power cords?

A23: Yes (desktops)

Q24: Do the Hard drives need to be wiped or have they already been wiped?

A24: The Park Hill School District requires data destruction including a 3-pass overwrite and certification on functional media and removal of Park Hill School District asset tags from every piece of hardware received.



Q25: Are there any asset tags on the equipment?

A25: Yes

Q26: Will the equipment be palletized and wrapped?

A26: Yes

Q27: How many pallets is the equipment on?

A27: 38 pallets

Q28: Will you provide sample serial numbers?

A28: G2 Laptop (Lot #1): 5CG8194CB1

G3 Desktop (Lot #3): 8CG7312D8Y

G2 Desktop (Lot #5): MXL6311X8P

G4 Laptop (Lot #6): 5CG920639D

Q29: What is the date of Vendor Selection?

A29: The Goal is to have the vendor(s) selected by February 16th

Q30: How does Park Hill School District define "operable" in relation to its devices?

A30: Operable would be devices that when last used were working.

Q31: How does Park Hill School District define the physical condition of the device?

A31: All equipment is in good working condition unless otherwise specified.

Q32: How does Park Hill School District treat devices that have physical damage that prevents resell?

A32: If product is non-operational once tested at purchaser's location, please return back to Park Hill for repair or refund.

Q33: What is Park Hill School District's reporting requirements upon completion of this project?

A33: The Park Hill School District requires data destruction including a 3-pass overwrite and certification on functional media and removal of Park Hill School District asset tags from every piece of hardware received.



V. ACKNOWLEDGEMENT

Each bidder shall acknowledge receipt of this Addendum No. 1 of Bid No. *TE1143: Sale of Surplus Equipment & Supplies* by his/her signature affixed hereto and shall attach this Addendum to the original bid submitted. Failure to sign and submit this addendum may render your bid Non-Responsive.

Certification by Bidder:

Signature: _____ Date: _____

Title: _____ Company: _____