

August 14, 2023 TTSD School Board Public Hearing and Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Jill Zurschmeide

Board Members Absent:

Crystal Weston

Administrators Present:

Dr. Susan Rieke-Smith, Superintendent
Dr. Lisa McCall, Assistant Superintendent
David Moore, CFO
Traci Rose, Director, Communications
Len Reed, Director, HR
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations
Carol Kinch, Director, Student Services
Jarvis Gomes, Operations Administrator

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Jeff Smith, Superintendent's Husband
Thor Kuhn, Teacher & Technology Specialist
Lily Story, Student Representative, Tualatin HS
Jamie Hartmann, Student Representative, Tualatin HS
Olivia Trone, Student Representative, Tualatin HS
Caitlin Blood, Executive Director, MITCH
Neil Tosuntikool, Board Member & Parent, MITCH
Sarah Parker, Board Member & Parent, MITCH
Jason Johnston, Treasurer & Parent, MITCH
Christine Sanchez, Parent, MITCH
Brenda Torres, Parent & Scouts, TTSD
Melissa Traill, Parent & Scouts, TTSD
And
Members of the Community via the Internet

I. PUBLIC HEARING ~ Time: 6:30 PM

A. CALL TO ORDER ~ 6:30 PM

Chair Tristan Irvin called the Public Hearing, for the MITCH Charter School renewal consideration, of the Tigard-Tualatin School District Board of Directors to order at 6:30 PM at the Tigard-Tualatin School District Training Center at 9550 SW Murdock St., Tigard, OR 97224, and the hearing was streamed live on the [TTSD YouTube Channel](#).

B. MITCH CHARTER SCHOOL RENEWAL PUBLIC HEARING PUBLIC COMMENT ~ 6:30 PM

David Moore, CFO, explained the need for this public hearing and is required to have this hearing. Director Moore explained the renewal process and shared that the MITCH Contract renewal will be provided for at the August 28, 2023 Board Meeting. Chair Irvin shared the public comment participation process noting that each person will have 3 minutes to share their comments with the Board. She stated that public comments may offer objective criticism to the District operations or programs but the Board will not hear complaints concerning specific personnel. The following public community members shared their comments:

- Caitlin Blood, 97062, MITCH Charter School Executive Director, provided comments in support of the MITCH Charter School Renewal.
- Neil Tosuntikool, 97062, MITCH Charter School Parent and Board Member, provided comments in support of the [MITCH Charter School Renewal](#), the comments are found here.
- Sarah Parker, 97062, MITCH Charter School Parent & Board Chair, provided comments in support of the MITCH Charter School Renewal.
- Jason Johnston, 97062, MITCH Charter School Parent & Treasurer, provided comments in support of the MITCH Charter renewal.

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

II. ADJOURN PUBLIC HEARING ~ 6:42 PM

Chair Irvin adjourned the Budget Hearing at 6:42 PM

III. REGULAR SESSION ~ 6:43 P.M.

A. CALL TO ORDER

Chair Irvin convened this Board meeting of the Tigard-Tualatin School District Board of Directors to order at 6:43 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224, following a Public Hearing, regarding the MITCH Charter School renewal consideration, which was streamed live on the [TTSD YouTube Channel](#). Chair Irvin noted that Director Weston is absent this evening.

IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:43 PM

Chair Irvin asked Superintendent Rieke-Smith if there are any changes to the agenda. Superintendent Rieke-Smith said there are no changes to the agenda. Chair Irvin asked for a MOTION to approve the agenda and Consent Agenda. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda consisting of the June 26, 2023 TTSD Board Executive Session, Budget Hearing & Regular Meeting Minutes, July 3, 2023 TTSD Board 2023-24 Organizational Meeting Minutes, and July 24, 2023 TTSD Board Retreat Meeting Minutes, and Human Resources/Personnel Report, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

V. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:44 PM

Dr. Sue Rieke-Smith, Superintendent shared: [her comments can be found here](#)

- Cabinet and Administrative Retreat and welcoming new teachers next week;
- Forecasted excessive heat;
- TTVA has received accreditation;
- On August 9th, we received one of two electric school busses.

Board members shared:

- Welcome to three of our 2023-2024 student representatives, including:
 - Jamie Hartmann, Junior, Tualatin HS
 - Olivia Trone, Senior, Tualatin HS
 - Lily Story, Tualatin HS
- The Board held a retreat, on July 24, 2023.
- At Tigard HS there was a roundtable with Cabinet Secretary Becerra, and others, regarding Behavioral Health Workforce in the US.
- This coming Wednesday, August 16-2023 at 4:30 pm, Senator Wyden will be at the Broadway Rose Theatre for a Washington County Town Hall.

VI. PUBLIC COMMENT ~ 6:50 PM

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel. *There was no current agenda items public comment.*

VII. REPORTS & DISCUSSIONS ~ 6:51 PM

A. **1st Reading: 2023-24 Board Operating Agreements** – Presenter: Chair Irvin ~ *Time: 6:51 PM*

Chair Irvin reviewed the Board Operating Agreements, as found in the agenda. She shared that Board members had received these updated board operating agreements, that were discussed and edited at the July 24, 2023 Board retreat. Chair Irvin asked for any additional edits or revisions. There were no additional revisions or edits, at this time. She said that this item will be presented at the August 28th Board meeting for 2nd reading.

B. **1st Reading: 2023-24 Board Goals Rubric** – Presenter: Chair Irvin ~ *Time: 6:52 PM*

Chair Irvin reviewed the Board Goals, as found in the agenda. She shared that Board members had received these updated board goals rubric, that were discussed and edited at the July 24, 2023 Board retreat. Chair Irvin asked for any additional edits or revisions. There were no additional revisions or edits, at this time. She said that this item will also be presented at the August 28th Board meeting for 2nd reading.

C. **1st Reading: 2023-24 Board Assignments** – Presenter: Chair Irvin ~ *Time: 6:53 PM*

Chair Irvin reviewed the Board Assignments, as found in the agenda. She shared that Board members had received these updated board assignments, that were discussed and edited at the July 24, 2023 Board retreat. Chair Irvin asked for any additional edits or revisions. There were no additional revisions or edits at this time. She said that this item will be presented at the August 28th Board meeting for 2nd reading.

Board members provided the following questions & comments:

- Is there a document that specifies school assignments?

D. **1st Reading: 2023-24 Superintendent Goals** – Presenter: Dr. Sue Rieke-Smith ~ *Time: 6:54 PM*

Superintendent Rieke-Smith, shared that in accordance with the Board's responsibility to annually evaluate the Superintendent's performance, the Superintendent submits annual professional performance goals aligned to the board and district's work for the school year. She reviewed her 2023-24 goals, as presented using a PowerPoint presentation, found in the agenda. She reviewed:

- 22-23 Superintendent Evaluation Themes
- ODE Early Literacy Framework
- Our Collective Identity Continuing our Equity Story
- Goal: Fidelity of Implementation of the Educational Equity and Racial Justice Policy ACC
- Goal: Fidelity of Implementation of the Educational Equity and Racial Justice Policy ACC/Hate Speech Policy ACB
- Goal 2.0: Community Trust and Engagement
- Questions or Comments?

Board members provided the following questions & comments:

- How did the oracy conversation go with our District Administrators?
- There seems to be a lot of “fear-based reactions” regarding how AI is used in the classroom. I appreciate the forward thinking, in your goals, about how TTSD will utilize AI.

VIII. ACTION ITEMS ~ 7:10 PM

A. **MITCH Charter School Renewal Request** – Presenter: David Moore ~ *Time: 7:10 PM*

David Moore, CFO, explained the purpose of this agenda item, and shared that the MITCH Charter School Renewal request, that expired on June 30, 2023, and MITCH has applied to renew its charter with the district pursuant to ORS 338.065. He said that some of the requirements or considerations are stated under ORS 338.065, that are included in the agenda. Director Moore reviewed the considerations. Director Moore shared that MITCH has a strong financial position, and provides a copy of their annual audit to the district.

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

Board members provided the following questions & comments:

- Are there any big changes to the MITCH contract that will be presented to the Board at the August 28th meeting?
- I appreciate seeing the MITCH financial reports.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School District Board of Directors renew the MITCH Charter for a five-year term, effective from July 1, 2023 to June 30, 2028, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

B. Resolution 2324-02: 2023-24 Construction Excise Tax Rates - Presenter: David Moore ~ Time: 7:15 PM

David Moore, CFO, explained the purpose of this agenda item, and shared that in February, 2008, the Board approved a resolution to collect and remit construction excise taxes beginning March 1, 2008. One of the provisions contained in that 2008 resolution stated that “For years beginning on or after June 30, 2009, the tax rates stated in this resolution shall be adjusted for changes in construction costs.” He said the Department of Revenue will determine the adjusted rate limitations and report to the district. He reviewed the rates in detail as found in the resolution.

Board members provided the following questions & comments:

- The increase will not be a surprise to any of our city partners, because they are expecting this. And I am very grateful for this source of funding.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School District Board of Directors adopt Resolution 2324-02, as submitted, modifying Construction Excise Tax rates, effective July 1, 2023, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

C. 2023-24 Meal and Milk Prices – Presenter: David Moore ~ Time: 7:21 PM

David Moore, CFO, explained the purpose of this agenda item, and shared the proposed price for meals for the 2023-24 school year is as follows (\$.25 increase)

- Elementary School Lunch will be \$4.00
- Middle School & High School Lunch will be \$4.25
- Adult Lunch will be \$6.00
- Milk a la carte price will be \$0.75 (stays the same)
- Ala Carte prices adjusted to break even (2½ times the raw food cost)
- Elementary School Breakfast will be \$2.50
- Middle and High School Breakfast will be \$2.75
- Adult Breakfast will be \$4.00

Director Zurschmeide made a MOTION that the Tigard-Tualatin School District Board of Directors approve the meal and milk prices for the 2023-2024 school year, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

D. Nutrition Services Bid Rollovers and RFP awards for 2023-2024 - Presenter: David Moore ~ Time: 7:23 PM

David Moore, CFO, explained the purpose of this agenda item, and shared the RFP B2020-2025 for fresh Bakery Products was issued school year 2020-2021 in conjunction with the Dayton School District, Gervais School District, Lake Oswego School District, McMinnville School District, Newberg School District, North Marion School District, Sheridan School District, Sherwood School District, Tigard-Tualatin School District, Willamina School District, Woodburn School District, and Yamhill-Carlton School District. The proposal included the

possibility of one-year extensions upon mutual agreement of the vendor and the school districts. TTSD will be extending the contract and rolling it over for the fourth year of the contract. Goody Man Distributing will continue to be our main vendor for fresh Bakery Products.

Also, RFP D2020-2025 for Milk and Dairy Products was issued school year 2020-2021 in conjunction with the Dayton School District, Gervais School District, Lake Oswego School District, McMinnville School District, Newberg School District, North Marion School District, Sheridan School District, Sherwood School District, Tigard-Tualatin School District, Willamina School District, Woodburn School District, and Yamhill-Carlton School District. This proposal included the possibility of one-year extensions upon mutual agreement of the vendor and the school districts. After evaluation of the submitted proposals, the Districts listed above issued an intent to award to Spring Valley Dairy. TTSD will be extending the contract and rolling it over for the fourth year of the contract. Spring Valley Dairy will continue to be our main Milk and Dairy Products vendor.

RFP #53017 for Food and Supplies was issued and processed by the Oregon child Nutrition Coalition in 2017-2018 and a new RFP was issued #2023-01 for the 2022-23 school year. TTSD will be extending the contract with Sysco Portland and rolling it over for the 2023-2024 school year.

RFP P2023-2028 for Produce was issued April 12, 2023 in conjunction with the McMinnville SD, Woodburn SD, Cascade SD, Tigard-Tualatin SD, North Santiam, North Marion SD and Gervias SD. This proposal included the possibility of one-year extensions upon mutual agreement of the vendor and the school districts. After evaluation of the submitted proposals, the Districts listed above issued an intent to award to Caruso Produce. TTSD will be entering a contract with Caruso Produce for the 2023-2024 school year.

Board members provided the following questions & comments:

- Are we anticipating that our supply chain problems are behind us or are they ongoing?

Director Zurschmeide made a MOTION that the Tigard-Tualatin School District Board of Directors approve extensions for the Spring Valley Dairy, Goody Man Distributing, and Sysco Portland contracts, as presented and also move to award the RFP P2023-2028 produce contract to Caruso Produce, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

Added Agenda Item:

E. **Early Learning Preschool Promise Application** – Presenter: Dr. Lisa McCall & Kristina Kurtz ~ 7:25 PM
Dr. Lisa McCall, Assistant Superintendent, and Kristina Kurtz, Early Learning Manager, shared a [PowerPoint presentation, a link is found here](#). Their presentation includes:

- TTSD's Preschool Promise request to apply for additional slots for 2023-25
- Summary of Preschool Promise RFP
- TTSD is a current PSP grantee, serving 36 students at Kalapuya Early Learning Center in 2 classrooms
- Free public preschool in the TTSD community
- Proposal: Request 18 additional PSP slots (one classroom)
- Current TTSD PreK locations & capacities

They shared information regarding Oregon DELC, Department of Early Learning and Care (formerly the Oregon Early Learning Division) which issued a Preschool Promise application for current PSP grantees interested in requesting additional slots for the 2023-24 and 2024-25 program years. Selected applicants must begin services for new slots awarded by November 30, 2023.

Board questions or comments

- We are asking for 18 slots, will they give us less than 18 slots?

<p>2023-2024 Tigard-Tualatin School District Board of Directors: Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors</p>
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- This is an amazing opportunity, because early literacy is not only a priority, it is something that we know helps our students, especially those that are coming in from marginalized communities that are behind currently in their education.
- Is this two-year grant renewable?
- I see that they will let us know by the end of August, so we have a week to get it up and running?

Director Zurschmeide made a MOTION that District Administration and staff pursue application for these funds, subject to Grant Approval by the Board which will be requested at a later meeting, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

IX. BOARD MEMBER REFLECTION TIME ~ Time: 7:37 PM

Chair Irvin noted that this agenda item is provided for the Board to provide reflection at the end of their meeting to have an opportunity to discuss, or talk about items to have on an agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis.

Director Zurschmeide shared that she is glad that there are members of the public in attendance this evening and thank-you for coming. I hope you got a sense, from this last presentation, of how sometimes what happens at the State level, the work for the district is very rushed. And the district must move quickly to get things in place so that kids could have pre-school. And I appreciate staff working hard to pick up on these opportunities.

X. ADJOURN ~ 7:39 PM

Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 7:39 PM.

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

APPROVED BOARD MEETING

DATE: August 28, 2023

CHAIRMAN:



CLERK:

