

## 2023-2026 Operational Plan

**February 1, 2024** 



### **Land Acknowledgement**

"We would like to acknowledge that the land on which we gather is the land of the Mdewakanton (Mid-ah-wah-kah-ton) Dakota people. Mdewakanton means, "dwellers of the spirit lake."

**Grand Portage Red Lake** Band of Nation **Lake Superior** Chippewa Bois Forte Band of Chippewa White Farth Nation Leech Lake Fond du Lac Band of Lake **Band of Oiibwe** Superior Chippewa Mille Lacs **Band of Oiibwe** Anishinaabe reservation Shakopee **Dakota** communities Upper Sioux Mdewakanton Community Sioux Community Prairie Island Indian Community Lower Sioux Indian Community

Be a Good Ancestor

Leona Prince and Gabrielle Prince

# SO STOOHOS

#### MISSION

### The mission of SoWashCo Schools is to educate students for success.

### VISION

SoWashCo Schools will lead by example - working together with students, staff, families and community to support each student.

#### **CORE VALUES**



#### CONNECTIONS

Building meaningful relationships through empathy, kindness, patience, and respect that lead to trust and understanding.



#### INTEGRITY

Demonstrating care, reliability, and honesty while keeping students at the center of decision-making.



#### EQUITY

Ensuring each individual receives what they need to reach their full potential.



### EXCELLENCE

Setting a high standard through quality instruction and opportunities with a focus on continuous improvement and risk-taking.



### **EDUCATIONAL INNOVATION**

Educating students through new ideas and methods that increase student engagement, and encourage creativity, critical thinking, and collaboration.

### STRATEGIC DIRECTIONS

### THE STUDENT EXPERIENCE

We will develop and implement systems that promote positive student interactions, amplify student voice, accept students for who they are, and welcome each of them as part of our community.

### MASTERY OF LEARNING AND EXPECTATIONS

We will ensure student success by setting clear expectations, personalizing learning experiences, and encouraging students to own their education.

### STUDENT PATHWAYS AND SUPPORTS

We will provide meaningful and relevant learning opportunities, and establish a system of academic and social-emotional support based on the needs of each student.

### OPERATIONS STAFFING AND FINANCE

We will invest in our employees, and be accountable for effective and efficient management of resources.

### ENGAGEMENT AND PARTNERSHIPS

We will work together to promote engagement and the sharing of resources to build stronger family and community connections.

### Strategic Plan Work Defined



**Learning Work:** Research, testing and development of possible initiatives

**Implementation Work:** Securing resources, creating processes and procedures, providing professional development and developing evaluation metrics to ensure successful implementation

**Standard Work:** Established, with at least 80% applying the initiative effectively (observable) - moves into continuous improvement cycle





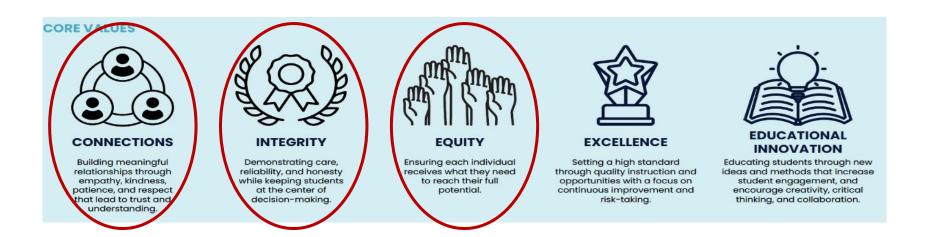
### **Student Experience**

We will develop and implement systems that promote positive student interactions, amplify student voice, accept students for who they are, and welcome each of them as part of our community.





We will develop and implement systems that promote **positive student interactions**, amplify **student voice**, **accept** students for who they are, and **welcome** each of them as part of our community.





Learning Work	Implementation Work	Standard Work			
HIGH SCHOOL REDESIGN  Needs Assessment  Research and Design  Focus Groups/Surveys  SCHOOLWIDE SOCIAL EMOTIONAL LEARNING (SEL)  Conscious Discipline High School  DISTRICT WIDE LITERACY INITIATIVES  Secondary Disciplinary Literacy	SCHOOLWIDE SOCIAL EMOTIONAL LEARNING (SEL)  Conscious Discipline Middle School High School Student Unions/Clubs Transition Grades Registration Processes High School Student Reteach/Relearn time (WIN, ACE, etc)  DISTRICTWIDE LITERACY INITIATIVES Data System for Reading Progress (IRLA) READ Act Training Screening Tools  SAFE AND SECURE SCHOOLS Non-Exclusionary Discipline Practices Restorative Circles Cultural Liaison Roles Racial Harm Incident Response Middle School Student Inclusion Center	SCHOOLWIDE SOCIAL EMOTIONAL LEARNING (SEL)  Conscious Discipline Elementary Responsive Classroom Elementary Middle School Advisory  DISTRICTWIDE LITERACY INITIATIVES Common Core Resource for Elementary (American Reading Company - ARC)  STUDENT AMBASSADORS School Ambassador District Ambassador Representatives  SCHOOL IMPROVEMENT PLANS (SIP) Requirements for student experience components High quality, Measurable Site goals  SAFE AND SECURE SCHOOLS District Student Handbook and Annual Notifications Standardized Bullying and Harassment Training, Support and Investigation Processes Standardized Physical Safety Expectations High School Student Inclusion Center			



### **Learning Work**

### DISTRICTWIDE LITERACY INITIATIVES

- Secondary: Student Voice in Importance of Literacy
- Disciplinary Literacy

### SCHOOLWIDE SOCIAL EMOTIONAL LEARNING (SEL)

• Conscious Discipline High School

- **DISTRICTWIDE LITERACY INITIATIVES**
- Disciplinary Literacy
- READ Act Training
- Screening Tools
- Intervention Secondary

#### HIGH SCHOOL REDESIGN

- Curriculum/Course Development
- Scheduling Options
- Graduation Requirements
- Communication Plan to Families/Staff/Students

**Implementation Work** 

### **SCHOOLWIDE SEL**

Conscious Discipline Middle School

#### SAFE AND SECURE SCHOOLS

- Restorative Circles
- Integration of Services
- Districtwide Mental Health Service Alignment

- SCHOOLWIDE SOCIAL EMOTIONAL LEARNING (SEL)
  - High School Student Unions/Clubs
  - Transition Registration Processes
- HS Student Reteach/Relearn time (WIN, ACE, etc)

#### **DISTRICTWIDE LITERACY INITIATIVES**

- Common Core Resource for Elementary
   (American Reading Company ARC)
- Data System for Reading Progress (IRLA)

#### STUDENT AMBASSADORS

- School Ambassador
- District Ambassador Representatives

### **SCHOOL IMPROVEMENT PLANS (SIP)**

- Requirements for Student Experience Components
  - High Quality, Measurable Site Goals

### **SAFE AND SECURE SCHOOLS**

- District Student Handbook and Annual Notifications
- Standardized Bullying and Harassment Training, Support and Investigation Processes
- Standardized physical safety expectations
- Non-Exclusionary Discipline Practices
   Cultural Liaison Roles and Supports
- Racial Harm Incident Response
- Middle School and High School Student Inclusion Centers





### MASTERY OF LEARNING AND EXPECTATIONS

We will ensure student success by setting clear expectations, personalizing learning experiences, and encouraging students to own their education.

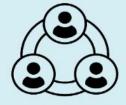






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### **CORE VALUES**



### CONNECTIONS

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### INTEGRITY

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### EQUITY

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### **EXCELLENCE**

Setting a high standard through quality instruction and opportunities with a focus on continuous improvement and risk-takina.



### INNOVATION

Educating students through new ideas and methods that increase student engagement, and encourage creativity, critical thinking, and collaboration.



Providing Teachers with a List of Resources that Support Core

Instruction

		CO
Learning Work	Implementation Work	Standard Work
<ul> <li>WORLD'S BEST WORKFORCE</li> <li>Determining Implications of the READ ACT for All Levels</li> <li>Identifying Universal and Diagnostic Screeners: Literacy and Math</li> <li>Proceduralizing Districtwide Multi-Tiered System of Support (MTSS)</li> </ul>	<ul> <li>WORLD'S BEST WORKFORCE PLAN</li> <li>Increasing Educator Capacity to         Engage in Regular Viewing of Data to         Identify Areas of Success and         Potential Opportunities</li> <li>Provide Professional Development in         Elementary Literacy</li> </ul>	<ul> <li>WORLD'S BEST WORKFORCE PLAN</li> <li>Intervention and Extension Time         Provided During the School Day</li> <li>Targeted Services Provided to         Extend Learning Opportunities</li> <li>Homework Procedures with         Assessment Retakes Available for         All Students - HS</li> <li>Credit Recovery Options</li> </ul>
<ul> <li>MULTI-TIERED SYSTEM OF SUPPORT</li> <li>Establishing Processes for Tier 1, Tier 2 and Tier 3 Instruction at all levels</li> <li>Creating MTSS handbook</li> </ul>	STANDARDS AND INSTRUCTION REVIEW CYCLE  • Embedding WIDA 2020 ELD Standards for content areas in the cycle	<ul> <li>STANDARDS AND INSTRUCTION REVIEW</li> <li>CYCLE</li> <li>Aligning Curriculum to State         <ul> <li>Standards and Ensuring Coverage of</li> <li>Maximum Number of Standards</li> </ul> </li> <li>Providing an Updated Scope and         <ul> <li>Sequence for Teachers</li> </ul> </li> </ul>



Learning Work	Implementation Work	Standard Work			
WORLD'S BEST WORKFORCE PLAN  • Determining implications of the READ ACT for secondary • Identifying universal and diagnostic Screeners: Literacy-secondary	<ul> <li>WORLD'S BEST WORKFORCE PLAN</li> <li>Using Data to Identify Areas of Success and Potential Opportunities for Growth at All Levels</li> <li>Providing Professional Development in Literacy at All Levels</li> <li>Utilizing Multi-Tiered System of Support (MTSS) Framework to Support Student Learning</li> <li>Using Universal and Diagnostic Screeners to Focus Instruction: Literacy and Math</li> </ul>	<ul> <li>Embedding WIDA 2020 English Language Development Standards for Content Areas in the Review Cycle</li> <li>Aligning Curriculum to State Standards and Ensuring Coverage of Maximum Number of Standards</li> <li>Providing Updated Scope and Sequence to Teachers</li> <li>Creating List of Resources to Teachers to Support Instruction</li> </ul>			





### STUDENT PATHWAYS AND SYSTEMIC SUPPORTS

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Learning Work	Implementation Work	Standard Work			
HIGH SCHOOL REDESIGN  Research Student Pathways  Community and Business Partner Input  Program Evaluation (International Baccalaureate/Project Lead The Way)  MULTI-TIERED SYSTEM OF SUPPORT  Elementary Processes for Tier 2 and Tier 3  Secondary Processes for Tier 1, Tier 2 and Tier 3 Instruction	ACHIEVEMENT & INTEGRATION PLAN	TARGETED SERVICES  • K-8 Summer Programming  IMPLEMENTATION OF CURRICULUM  • K-12 Classroom Walkthroughs  ACHIEVEMENT AND INTEGRATION PLAN  • AVID  • Culturally and Linguistically Responsive Teaching (CLRT)			
TARGETED SERVICES  ■ Middle School After-School Programming	TARGETED SERVICES  K-5 Before and After school Programming  SOWASHCO ONLINE	Elementary Academic Success     Coaches			
PRINCIPAL EVALUATION PROCESS  • Review and Enhance Process	Comprehensive Course Offerings 9-12  MENTAL HEALTH/SOCIAL EMOTIONAL LEARNING SUPPORT     Colocated Services     Social Work Professional Learning Communities (PLC)  MULTI-TIERED SYSTEM OF SUPPORT     Elementary Processes for Tier 1				



Learning Work	Implementation Work	Standard Work		
Determining implications of the READ ACT for secondary     Identifying universal and diagnostic Screeners: Literacy- secondary	HIGH SCHOOL REDESIGN  Revised Course Guide, Course Cards, Registration Processes  MENTAL HEALTH/SOCIAL EMOTIONAL LEARNING SUPPORT  Colocated Services Social Work Professional Learning Communities (PLC)  MULTI-TIERED SYSTEM OF SUPPORT Elementary Processes for Tier 2 and Tier 3 Secondary Processes for Tier 1, Tier 2 and Tier 3 Instruction  SOWASHCO ONLINE Comprehensive Course Offerings 9-12  TARGETED SERVICES Middle School After-School Programming  PRINCIPAL EVALUATION PROCESS Review and Enhance Process	ACHIEVEMENT AND INTEGRATION PLAN  • K-12 Indigenous Education Programming  SCHOOL IMPROVEMENT PLANS  • Learning Leaders Support Based on Strategic Directions  • District Administrative Team Meetings Based on Core Values  MULTI-TIERED SYSTEM OF SUPPORT  • Elementary Processes for Tier 1  TARGETED SERVICES  • K-5 Before and After School Programming  MENTAL HEALTH/SOCIAL EMOTIONAL LEARNING SUPPORT  • Colocated Services  • Social Work Professional Learning Communities (PLC)		





### OPERATIONS, STAFFING AND FINANCE

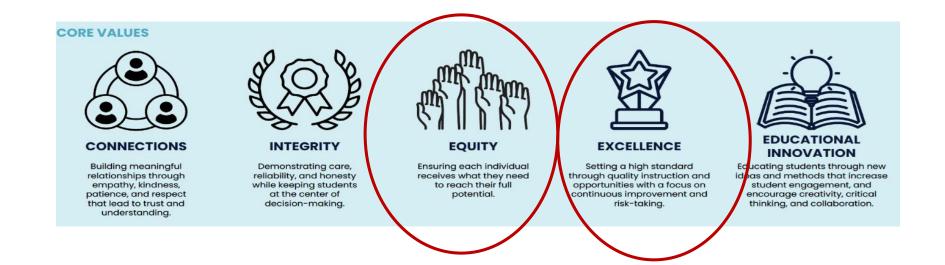
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Learning Work	Implementation Work	Standard Work			
PROFESSIONAL DEVELOPMENT  Literacy/Read Act Professional Development  PERFORMANCE REVIEWS/EVALUATIONS  Principal Evaluation Rubric and Mentor Program  Rubric Redesign for Licensed Staff  Performance Evaluations for Non-Licensed Staff  OPERATIONAL SYSTEMS (HR/FINANCE/PAYROLL)  Systems Review and Enhancements  Workflow and Data Storage Review  DELIVERY SYSTEM FOR TRANSPORTATION  Mileage Radius Hazards Opt-in	PROFESSIONAL DEVELOPMENT  Opportunities for Non-Licensed Staff Onboarding, Mentoring and Professional Development  RECRUITMENT & RETENTION Staff of Color Special Education Staff  DELIVERY SYSTEM FOR TRANSPORTATION  Student Badge	CONTRACT NEGOTIATIONS  Teachers Principals Bus Drivers/Assistants Office Professionals  FINANCE Monitoring Budget and Fund Balance with Additions to the System  LONG RANGE FACILITY PLANNING Monitoring Space Needs Exploring Alternate Sites Long Term Facilities Maintenance 10-year Plan  RECOGNITION Be Amazing Recognitions Employee Recognition Event			
LONG RANGE FACILITY PLANNING  Construction Planning  TECHNOLOGY LIFE CYCLE  New Student Device Distribution Structure  VISION CARDS					



Learning Work	Implementation Work	Standard Work			
OPERATIONAL SYSTEMS (HR/Finance/Payroll)  Systems Review and Enhancements  Workflow and Data Storage Review	PROFESSIONAL DEVELOPMENT  Literacy/Read Act Professional Development Opportunities for Non-Licensed Staff Onboarding, Mentoring and Professional Development  RECRUITMENT & RETENTION Staff of Color Special Education Staff  PERFORMANCE REVIEWS/EVALUATIONS Evaluations for Non-Licensed Staff Principal Evaluation Rubric and Mentor Program Performance Evaluations for Non-Licensed Staff  LONG RANGE FACILITY PLANNING Construction  DELIVERY SYSTEM FOR TRANSPORTATION  TECHNOLOGY LIFE CYCLE New Student Device Distribution Structure  VISION CARDS	CONTRACT NEGOTIATIONS  Paraprofessionals  Maintenance  Bus Mechanics  Kids Club Supervisors  Nutrition Services  District Office Support Specialists (DOSS)  FINANCE  Monitoring Budget and Fund Balance with Additions to the System  DELIVERY SYSTEM FOR TRANSPORTATION  New Routing  LONG RANGE FACILITY PLANNING  Monitoring Space Needs  Exploring Alternate Sites  Long Term Facilities Maintenance 10-year Plan			





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### **Learning Work**

### Implementation Work

### **Standard Work**

#### **MULTILINGUAL SUPPORTS**

- Translations
  - Website and Newsletter Platform
  - Student Reports
- Interpreting services During Conferences and the Registration Process

#### STANDARD NEWSLETTER PLATFORM

- Create Consistency in School Communications Across Schools and Levels
- Translations for All Communications

### LITERACY CAMPAIGN

- Partnership with Families
- Community Outreach and Events

### **TECH SUPPORT FOR FAMILIES**

- Family Education: Create a Plan for Using Birth-22+ Communication, Engagement and Learning Tools
  - Teaching Families about Student Technology
  - Online Tutorials
- Parent and Adult Resources
  - Adult Education Open Lab Sessions
  - Family Skills (Supporting Students Beyond Early Childhood Family Education (ECFE)

#### COMMUNITY ENGAGEMENT

- Fun, Engaging Activities to Connect Families with SoWashCo Schools
- Develop Processes and Procedures for Community Partnerships

### PARTNER WITH SOWASHCO CARES EDUCATION FOUNDATION

- Basic Needs
- Staff Recognition

### **COMMUNITY OUTREACH**

- Skoolie
- Community Education Programs
- One Woodbury Event
- Washington County Opioid Event
- Cultural Events

### **DISTRICT ADVISORY AND KEY COMMUNICATORS**

 Representation from All Advisory Groups Convene 2-3 Times Per Year to Provide Feedback on Key District Initiatives

### INTENTIONAL COMMUNITY OUTREACH

- Accessible
  - Multiple Languages
  - Diverse Platforms (Print, Web, Video, Social Media)
- Easy to Read

### **COLLABORATIVE EARLY LEARNING**

- Inclusive Classrooms
- Shared Professional Development
- Community Provider Training and Support

### **DISTRICT ADVISORY COMMITTEES**

- Diversity, Equity and Inclusion Advisory Committee
- Advisory Staff Development Committee
- District Ambassadors
- Community Education Advisory Committee
- Citizens' Financial Advisory Committee
- Curriculum Advisory Committee
- Early Childhood Family Education
- Special Education Advisory Committee
- District Data and Assessment Committee



Learning Work	Implementation Work	Standard Work		
Explore Updates to Conferences - Flexible AM/PM Schedule, Transportation and Language Supports	MULTILINGUAL SUPPORTS  Translations  Website and Newsletter Platform Student Reports  Interpreting services for Conferences and During the Registration Process  LITERACY CAMPAIGN Partnership with Families Community Outreach and Events  STANDARD NEWSLETTER PLATFORM Create Consistency in School Communications Across Schools and Levels Translations for All Communications  TECH SUPPORT FOR FAMILIES Family Education: Create a Plan for Using Birth-22+ Communication, Engagement and Learning tools Teaching Families About Student Technology Online Tutorials  Parent Academy Adult Education Open Lab Sessions Family Skills	INTENTIONAL COMMUNITY OUTREACH  Accessible  Multiple Languages  Diverse Platforms (Print, Web, Video, Social Media)  Easy to Read  COLLABORATIVE EARLY LEARNING  Inclusive Classrooms  Shared Professional Development  Community Provider Training and Support		

# A measure is a number that can be used in calculations

### **District VisionCard**

~ SAMPLE ~

Area	Measure	Wt.	Level 1 Intervention	Level 2 High Concern	Level 3 Minimally Acceptable	Level 4 Progressing	Level 5 Vision
		70	1.0 - 1.9	2.0 – 2.9	3.0 – 3.9	4.0 – 4.9	5.0 +
S	Students reporting feeling 1) safe and		< 65% of students	65-69% of students	70-74% of students	75-80% of students	> 80% of students
Т	respected, and 2) their learning is		surveyed strongly	surveyed strongly	surveyed strongly	surveyed strongly	surveyed strongly
U	fun/enjoyable, on a regular basis. (Survey)		agree	agree	agree	agree	agree
D	Grade K students assessed to be Ready for K		<65% of Grade K	65-6 % of Grade K	70-74% of Grade K	75-80% of Grade K	>80% of Grade K
E			students	students	students	students	students
N T	Grades 3-8 Students assessed to be more than 1 year behind grade level in Reading		>25 % of students	21 – 25 % of students	16 – 20% of students	10 – 15 % of students	< 10 % of students
S	Grades 9-12 Students on-track to graduation by credits earned on a quarterly basis		< 80 % of students	80-84% of students	85-89% of students	90-95% of students	>95% of students
	Licensed staff attendance per grading period		< 75% of licensed staff	75-79% of licensed	80-84% of licensed	85-90% of licensed	>90% of licensed staff
	Exclusive of long-term illness/absence, professional		are absent 2 or less	staff are absent 2 or	staff are absent 2 or	staff are absent 2 or	are absent 2 or less
s	development, and excused absence						
-			days	less days	less days	less days	days
T	Staff reporting feeling valued, supported, and		< 60% of staff	60-64% of staff	65-69% of staff	70-75% of staff	>75% of staff
A F	respected in their jobs (Survey)		surveyed	surveyed	surveyed	surveyed	surveyed
F	Staff reporting high to very high usefulness of		< 70% of staff	70-74% of staff	75-79% of staff	80-85% of staff	>85% of staff
r	Professional Development w/i 90 days (Survey)		surveyed	surveyed	surveyed	surveyed	surveyed
	PDP Goals met on a grading period basis		<60 % of staff met all	60-69 % of staff met	70-79 % of staff met	80-90 % of staff met	>90 % of staff met all
			IPDP goals set	all IPDP goals set	all IPDP goals set	all IPDP goals set	IPDP goals set
	I believe my student feels safe at school.		<80% or more	80-84% or more	85-89% or more	90-95% or more	>95% or more
F	(Survey)		surveyed agree	surveyed agree	surveyed agree	surveyed agree	surveyed agree
Α	I believe that my student's learning is engaging and enjoyable. (Survey)		<80% or more	80-84% or more	85-89% or more	90-95% or more	>95% or more
М	I feel informed and can easily access		surveyed agree	surveyed agree 80-84% or more	surveyed agree 85-89% or more	surveyed agree 90-95% or more	surveyed agree >95% or more
1	information from teachers, school and district.		surveyed agree	surveyed agree	surveyed agree	surveyed agree	surveyed agree
L	(Survey)		surveyed agree	surveyed agree	surveyed agree	surveyed agree	surveyed agree
Υ	I believe the teacher/school is responsive to		<80% or more	80-84% or more	85-89% or more	90-95% or more	>95% or more
	my student's needs. (Survey)		surveyed agree	surveyed agree	surveyed agree	surveyed agree	surveyed agree
D	Staff Retention		<80% staff retention	80-84% staff retention	85-89% staff retention	90-95% staff retention	>95% staff retention
ī	(not including retirement, FMLA, relocation)		annually	annually	annually	annually	annually
s	% of Resident Students Enrolled in District		<75% market share	75-79% market share	80-84% market share	85-90% market share	>90% market share
T	% of resident children attending Early Childhood and School Readiness Programming		<75% market share	75-79% market share	80-84% market share	85-90% market share	>90% market share
	District referenda revenue compared to State		Outside of 25 % of	Within 25 % of	Within 20 % of	Within 15 % of	Within 10 % of
	and other Districts our size		comparable districts	comparable districts	comparable districts	comparable districts	comparable districts



Metrics have a goal or performance attached

