

August 28, 2023 TTSD School Board Executive Session & Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Jill Zurschmeide

Board Members Absent:

Crystal Weston

Administrators Present:

Dr. Susan Rieke-Smith, Superintendent
Dr. Lisa McCall, Assistant Superintendent
David Moore, CFO
Traci Rose, Director, Communications
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations
Carol Kinch, Director, Student Services
Dr. Zinnia Un, Director, Equity & Inclusion

Todd Robson, Director, Teaching & Learning
Jarvis Gomes, Operations Administrator

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Jeff Smith, Superintendent's Husband
Thor Kuhn, Teacher & Technology Specialist
Paul Verstraete, District Assessment Coordinator
Owen Ahlbrecht, Student Representative, Tigard HS
Atticus Beckley, Student Representative, CCHS
Lily Story, Student Representative, Tualatin HS
Jamie Hartmann, Student Representative, Tualatin HS
Olivia Trone, Student Representative, Tualatin HS
Caitlin Blood, Executive Director, MITCH
And
Members of the Community via the Internet

I. EXECUTIVE SESSION – CANCELLED

II. ADJOURN EXECUTIVE SESSION

III. REGULAR SESSION ~ 6:30 P.M.

A. CALL TO ORDER

Chair Irvin convened this Board meeting of the Tigard-Tualatin School District Board of Directors to order at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. This Board meeting was streamed live on the [TTSD YouTube Channel](#). Director Weston is absent this evening.

IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:31 PM

Chair Irvin asked Superintendent Rieke-Smith if there are any changes to the agenda. Superintendent Rieke-Smith shared that there are a few amendments to the agenda, including the removal of items I. Executive Session & II. Adjourn Executive Session, also ACTION Item, VIII. A. Vote on Matter from 8/28/2023 Executive Session. Chair Irvin asked for a MOTION to approve the agenda and Consent Agenda, as amended. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda consisting of the August 14, 2023 TTSD Board Public Hearing and Regular Meeting Minutes, April 3, 2023 TTSD Board Work Session Minutes, and March 3, 2023 TTSD Board Work Session & Regular Meeting Minutes, Human Resources/Personnel Report, Preliminary June and July Financial Report, 2023-24 Board Operating Agreements, 2023-24 Board Goals Rubric, 2023-24 Board Assignments, 2023-24 Superintendent Goals, and 2021-22 English Language Learners Annual Report, as amended. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

V. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:31 PM

Dr. Sue Rieke-Smith, Superintendent shared: [her comments can be found here](#).

2023-2024 Tigard-Tualatin School District Board of Directors:
Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

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- 21st Century Community Learning Center Grant - Update
 - All Staff Welcome Back: will be held on Wednesday, 8/30/23 at Tualatin HS beginning at 9:00–10:30 AM
 - Durham ES vs District Office Staff Dodgeball Competition

The follow 2023-24 Student Representatives were introduced:

Atticus Beckley, Creekside Community HS Student Rep.

Owen Ahlbrecht, Tigard HS Student Rep., and shared that over the summer he has been working with THS leadership and other student affinity groups regarding how to restructure THS Leadership layout to be more productive. Looking to make positive changes at THS with Principal Baran.

Board members shared:

- Want to welcome all the staff back for the new school year. It's a very exciting time of year as well as hectic. Appreciate all the effort that is being put forward to make sure that students are able to show up and feel welcome.
- Last week I attended the new teacher orientation with a large batch of new staff. I was pleased to see the level of professionalism as we welcomed them in and taught them how to be a TTSD employee.
- I am looking forward to Wednesday's event.
- Shared appreciation for our TTSD student representatives. I appreciate that you are here and providing feedback to the Board.
- It is exciting to have all of our student reps attend our Board meetings.
- I am also excited for Wednesday's staff welcome back.
- Several of us attended the Town Hall last week with Senator Ron Wyden.

VI. PUBLIC COMMENT ~ 6:40PM

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel. *There was no public comment.*

VII. REPORTS & DISCUSSIONS ~ 6:41 PM

A. End-of-Year 2022-23 Superintendent Report on Goals & Equity Audit Summary – Presenter: Dr. Sue Rieke-Smith ~ Time: 6:41 PM

Dr. Sue Rieke-Smith, Superintendent, Dr. Zinnia Un, Director of Equity and Inclusion, and Paul Verstraete, District Assessment Coordinator, shared information which focused on Board Policy ACC, and the Annual Equity Audit Summary. Dr. Rieke-Smith shared that tonight's presentation is focused on the accountability data required in Policy ACC and recommended that a board work session be scheduled to allow for in-depth review and discussion of the data implications by the board with Cabinet and Educational Equity Advisory Committee (EEAC) members, and that a complete equity analysis and implementation plan report is provided every three years. The team discussed the following information, through a PowerPoint presentation, found in the agenda:

- Policy ACC
- Overarching Goal for 2022-23
- Reading Goals for 2022-23
- Mathematics Goals for 2022-23
- Data Analysis:

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- Reading Comprehension Participation
 - Reading Comprehension
 - Math Participation
 - Mathematics
 - Attendance
 - Behavior
 - Course Performance
 - Credit Attainment
 - Staff – Student Demographics

Board members provided the following questions & comments:

- What is the plan for the Administrators/Teachers/Staff who did not meet the 5 & 8% Goals?
- With bullying and harassment, are the incidents that students reported, also staff/teachers reported?
- Are there conversations happening around those imbalances of our demographics of students that are being referred and that are chronically absent? How are we wrapping around those students?
- The literacy i-Ready rates do not include TWI, will we be getting more information later?
- Regarding the attendance data, do we see a correlation due to a lack of relationships and a higher chronically absence rate?
- On the last slide: Student Demographics, Hispanic students compared to Hispanic staff – what are we doing to match student and staff demographics?
- I was noticing the effort that we are putting into our “Grow your own” program, and I am glad we are moving the direction to retaining our staff of color.

B. Enrollment Update – Presenter: Dr. Sue Rieke-Smith and David Moore ~ *Time: 7:22 PM*

Dr. Sue Rieke-Smith, Superintendent and David Moore, CFO, provided an overview of the current 2023-24 Student Enrollment Summary, as found in the agenda. Dr. Rieke-Smith reviewed the added staff, at each school, due to increased class sizes.

Director Moore shared information regarding the recent growth and he shared good news, including:

- Compared to the current enrollment number and the demographers report received in January 2023.
- He noted an increase of approximately \$600,000.

VIII. ACTION ITEMS ~ 7:30 PM

A. Vote on Matter from 08/28/2023 Executive Session – This agenda item was removed.

B. MITCH Charter School Contract - Presenter: David Moore & Todd Robson ~ *Time: 7:30 PM*

David Moore, CFO, Todd Robson, Director of Teaching and Learning, and Caitlin Blood, Executive Director of MITCH Charter School, explained the purpose of this agenda item. Director Robson reviewed the updates to the prior contract, as found in the agenda.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School District Board of Directors approve the Tigard-Tualatin School District’s contract with MITCH Charter School, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. Director Kristen Miles shared that she will abstain from this vote, and said that there is no conflict of interest, as defined, because she has no financial interest in the contract, but she does work with MITCH in a professional setting, through her work with the Oregon School Board Association, and it was recommended that going forward, she should not take an official position on anything to do with the MITCH contract. There was no further discussion. The MOTION carried unanimously, 3-0-1. The MOTION passed.

2023-2024 Tigard-Tualatin School District Board of Directors:

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C. **Contract Award for Student Voice and Youth Advocacy Services (REAP)** – Presenter: David Moore & Dr. Zinnia Un ~ *Time: 7:33 PM*

David Moore, CFO, and Dr. Zinnia Un, Director of Equity and Inclusion, explained the purpose of this agenda item, and shared that last year TTSD took a pause on REAP programming so that we could calibrate some services and some supports and we now are bringing back REAP to Twality MS.

Dr. Un highlighted the positive impact that REAP has had, and we've had our Integrated Plan, and our Strategic Plan processes and it has been because of our partners that we have gotten the voices of our racially, culturally and linguistically diverse community members, and we want to be sure to grow that moving forward.

Board members provided the following questions & comments:

- This is a terrific program, and I am really excited to make a motion!

Director Zurschmeide made a MOTION that the Tigard-Tualatin School District Board of Directors approve the contract in 2023-24 with REAP for a fee of \$150,000.00, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

D. **Resolution 2324-03: IRCO Professional Services Agreement** - Presenter: David Moore & Dr. Zinnia Un ~ *Time: 7:35 PM*

David Moore, CFO, and Dr. Zinnia Un, Director of Equity and Inclusion, explained the purpose of this agenda item, and shared that there are some changes to this year's work, in that, as we are headed towards our 3rd year of a more robust program with IRCO, we've received feedback from our secondary Administrators and also our partners, and they had been expanding, after the pandemic, into the middle school to support our students but our partners have had split shifts, which puts a lot of stress on our community partners. Director Un said that as we head into a full analysis of the program, and program inventory and a return on investment, we want to make sure that we set the conditions for success. We are moving to have our partners at the high schools, full time. Last year IRCO supported students at the middle school and high school and they also facilitated family groups, for all families across our district. We have been having open gym sessions, where we invite all of our PI community to those events, and we are also networking and connecting our families also with resources but also one another to support engagement and empowerment. As we were doing the pilot study around attendance and those that were furthest from justice, our PI community, it's been noted, not only in our district, but also Washington County, our PI community has been disproportionately impacted by unstable housing, and so with that we've found that as we put a strong focus on supporting the family unit, as our partners are working with our high school students who also have siblings across our district, and they are also serving the family as well. We will use this model for study to see how we can support and stabilize families, and support access to resources and also stabilizing the needs of the family unit.

Board members provided the following questions & comments:

- I am excited to see this work and the updated models will be good to see.
- I love this program. I know that we have other refugees that could benefit from this, not just Pacific Islanders, so hopefully we can continue this program with IRCO. How do we measure our return on investment.
- How will we select the 15 families that IRCO will be working with?
- This fits well with our Strategic Plan.
- This is an important program. As we look at next year's budget, can we look at ways to expand our IRCO program with another person who isn't split between middle school and high school, can focus on our middle schools?

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School District Board of Directors adopt Resolution 2324-03, as submitted, to grant a special exception that authorizes the Superintendent to negotiate and execute an agreement with the Immigrant and Refugee Community Organization (IRCO) for the delivery of culturally-

specific services to students and families from the Pacific Islands in the amount of \$240,000, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

E. Electric School Bus Grant Acceptance – Presenter: Jarvis Gomes ~ 7:47 PM

Jarvis Gomes, Operations Administrator, shared that TTSD has officially been awarded our second PGE electric bus grant. This award amount is for up to \$494,424.00 for two (2) Type C electric school buses and up to \$25,000.00 for charging infrastructure. Which totals up to \$521,424.00.

Board members provided the following questions & comments:

- The additional infrastructure will that be more charging stations at the bus lot?
- Do we foresee a lot of cost for repair and/or initial wear and tear?
- Will we get more electric busses?

Vice Chair Jaimes made a MOTION that Tigard-Tualatin School Board accept the grant from Portland General Electric for two (2) Type C school buses for the amount of \$521,424.00, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

F. Electric Vehicle Charging Station Rates – Presenter: Jarvis Gomes ~ 7:52 PM

Jarvis Gomes, Operations Administrator, explained this agenda item. He said that there are four (4) dual electric vehicle charging stations installed at Art Rutkin Elementary School. The charging stations will be open for public use throughout the day. There will be a service fee to use the chargers. The proposed rates are found in the agenda.

Board questions or comments

- Does the electricity at Art Rutkin Elementary School come from their solar panels?

Director Zurschmeide made a MOTION that Tigard-Tualatin School Board adopt the electric vehicle charging station rates, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

IX. BOARD MEMBER REFLECTION TIME ~ Time: 7:57 PM

Chair Irvin noted that this agenda item is provided for the Board to provide reflection at the end of their meeting to have an opportunity to discuss, or talk about items to have on an agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis. *There were no comments.*

X. ADJOURN ~ 7:57 PM

Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 7:57 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

DATE: 09/11/2023

CHAIRMAN:

CLERK: