

September 25, 2023 TTSD School Board

Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Jill Zurschmeide
Crystal Weston

Administrators Present:

Dr. Susan Rieke-Smith, Superintendent
Dr. Lisa McCall, Assistant Superintendent
David Moore, CFO
Traci Rose, Director, Communications
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations
Carol Kinch, Director, Student Services
Dr. Zinnia Un, Director, Equity & Inclusion
Todd Robson, Director, Teaching & Learning
Len Reed, Director, Human Resources

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Stace Shillito, Safety & Security Manager
Thor Kuhn, Teacher & Technology Specialist
Owen Ahlbrecht, Student Representative, Tigard HS
Jamie Hartmann, Student Representative, Tualatin HS
Rima Hussein, Student Representative, Tigard HS
Briana Castellanos Zuniga, Student Representative, THS
Ryder Eaton, Student, Tualatin HS
Matt Kingsley, Culturally Responsive Coordinator, THS
Erin Harris, Teacher, Tigard HS
Robin Bridgeman, Parent, Hazelbrook MS & Tualatin HS
Caroline Westman, Parent, Bridgeport ES
And
Members of the Community via the Internet

I. REGULAR SESSION ~ 6:30 P.M.

A. CALL TO ORDER

Chair Irvin convened this Board meeting of the Tigard-Tualatin School District Board of Directors to order at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. This Board meeting was streamed live on the [TTSD YouTube Channel](#).

II. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:30 PM

Chair Irvin asked Superintendent Rieke-Smith if there are any changes to the agenda. Superintendent Rieke-Smith shared that there are no changes to the agenda. Chair Irvin asked for a MOTION to approve the agenda and Consent Agenda, as presented. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda consisting of the September 11, 2023 TTSD Board Work Session & Regular Meeting Minutes, Human Resources/Personnel Report, Preliminary August Financial Report, and FOR INFORMATION ONLY: Administrative Rule: DLC-AR: Staff Expense Reimbursement, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

III. RECOGNITION AND GOOD NEWS ~ 6:31 PM

A. Presentation for Hispanic Heritage Month ~ Time: 6:31 PM

Lisa Burton, Community Relations Manager, Matt Kingsley, Tigard HS Culturally Responsive Coordinator, and Erin Harris, Tigard HS Publications & Digital Photography Teacher, shared information regarding the creation of the [Diversity, Equity and Inclusion Newsletter, Celebrating Heritage, as found on the TTSD Website, a link is found here](#), to highlight some of the cultural events and celebrations that are happening in our District. There are several video's that provide additional Hispanic Heritage Month and upcoming Jewish holiday's information and activities that are shared by students, parents, staff and community members. Ms. Harris had some of her publication's students help with this newsletter and they learned a lot about video editing and project management.

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

Board Members shared the following questions and comments:

- This is a great newsletter! I think it is going to be a really good resource to share with our families.
- It is a nice opportunity for students to go through the process to be interviewed on camera.
- Thank you so much for your important work and it is important to honor all of our communities.
- I love having all of this information in one place. This information is critical for our families, and it is nice to have a calendar with these types of events for everyone to see.

IV. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:42 PM

Olivia Trone and Lily Story, Tualatin HS Student Representatives and **Atticus Beckley**, Creekside Community HS Student Representative, were absent this evening.

Owen Ahlbrecht, Tigard HS Student Representative, shared;

- Busy week with homecoming and will have pajama day, spirit events, and we kick off on Friday with the parade, from 4-5 PM, beginning at Trader Joe's parking lot and end at the THS Football field.
 - Homecoming Football game, at 7:00 PM, on Friday night vs Oregon City High School.
 - The Homecoming dance will be held on Saturday night.
- We will be holding a Student Round Table, to discuss how we can coordinate between all of the Affinity groups and Leadership to combine forces to make some really cool events. The groups include:
 - Student Affinity Group Leaders;
 - Student Leadership; and
 - Administration & staff
- Sports:
 - Girls Soccer is still undefeated at 6-0.
- The Tigard-Tualatin Student Union will be meeting next week for planning, and recruiting.

Rima Hussein, Tigard HS Student Representative, shared;

- Spirits are pretty good, so far and a lot of people were involved with pajama day, today. And I spoke to a few students who said there is a different vibe at school this year. Everyone is excited for the school year.

Briana Castellanos-Zuniga, Tigard HS Student Representative, shared;

- Club Rush event last week. And today, the Black Student union held their first affinity group meeting.
- The class of 2024 is excited for their graduating year!

Jamie Hartmann, Tualatin HS Student Representative, shared;

- Football remains undefeated, with wins over Wilsonville and Jesuit.
- Club Fair was held last week.
- The College and Career Center is ramping up with college visits this week.
- Reminder: TTSD Student Safety and Well Being Forum will be held this Wednesday, at Tualatin HS

Board members asked:

- Do we know if there are steps being taken to bring back the Tigard-Tualatin Student Union?

V. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:45 PM

Dr. Sue Rieke-Smith, Superintendent shared:

- Highlight of Hispanic Heritage Month in City of Tigard with the "El Tigre Fest" held on October 7th at Cook Park from Noon to 9PM. There will be live music, food, arts & crafts and children's activities!
- Student Safety and Well Being Forum @ Tualatin HS on Wednesday, September 27, from 6 – 8 PM

Board members shared:

- Excited about Homecoming, and the change of seasons and the rain. Take care of your health everyone!
- I am pleased with the number of events that are happening right now. It is a busy time for the community

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

- Attended the Tualatin Chamber of Commerce Key Leaders Breakfast where the topic of discussion was tolling.
- I also attended a Town Hall meeting with our representative Jules Walters and our Senator Rob Wagner and the topic of conversation there was also tolling. This whole issue is still in flux. It will be one to keep your eye on. It could impact students, staff and community.
- Had a conference call with Stand for Children regarding the implications of the new early literacy program and what that is going to look like. There was a wealth of information and was very informative.
- I am working to build relationships with Board members in neighboring school districts in an informal capacity, to get a sense about what is going on in our neighboring districts and what issues are coming up.
- Attended the Down Syndrome Network Oregon Buddy Walk, with THS Cheerleaders, it was great to be there.
- Thanks to Emily Dehn, Twality MS Teacher, for showing me some amazing Artwork posters, that were created by Ryan Lomber, a former Twality student, who makes and sells these posters, that you can buy for your classroom, to Packed with Pride and the Foundation for Tigard Tualatin Schools.
- Attended Durham Back to School night.
- Attended the Tigard HS vs Tualatin HS Volleyball game, that was very fun.
- The LRFPC meeting, last week, and gearing up for our next bond and looking at the priority items that we really want to make sure that we get included in this bond.

VI. PUBLIC COMMENT ~ 6:52 PM

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel. *There was no public comment requested.*

VII. REPORTS & DISCUSSIONS ~ 6:52 PM

A. Enrollment Update – Presenter: Len Reed ~ Time: 6:52 PM

Human Resources Director Len Reed and CFO David Moore, shared information regarding the current enrollment information found in the agenda. Director Reed reviewed the enrollment information, found in the agenda. She shared that last week was the 10-day drop and as of 9/20/23 enrollment was 11, 316. She reviewed enrollment at all school levels. She shared that there has been growth at the high school and elementary levels.

Director Reed noted that there are some bubbles to address after the 10-day drop, in looking at the numbers across the district and classrooms. There are also bubbles that we are going to be taking care of at Tigard HS. She shared that we are constantly reviewing our enrollment numbers. And we have exhausted all of our ESSER and SIA funds, and we are now committing to using the general funds to provide supports for our buildings.

Board members provided the following questions & comments:

- Do we know what percentage of students that transferred to online charter schools in other districts?

B. First Reading: Superintendent Evaluation Process – Presenter: Chair Tristan Irvin ~ Time: 6:57 PM

Chair Tristan Irvin, shared that this is a first reading and we have decided to keep the five performance standards the same, as found in the agenda. She noted that nothing in the performance indicators have changed. She said that what she would like to discuss is the agreed upon evidence and we have reviewed and discussed the evidence that would be appropriate for each standard and this is an opportunity for us to take a look at those and ask questions, have a conversation, propose any changes, if needed.

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

Board members provided the following questions & comments:

- I like the “tweaking” that has been done. I like keeping the standards the same.
- We did add in some of the Strategic Plan goals, and the Governors early literacy mandates
- I appreciate the tangible, measurable nature of each of these. And my only question is this is a lot, and is all of this reasonable for you?
- This has actually been one of our ongoing conversations, is have we pared it back so that it’s not such an overwhelming amount of evidence.
- I think what is nice is how we roll the things that you are already doing into evidence.
- I think that when we look at the performance evaluation document, we can tell from this evidence that you are doing a great job.
- There is a lot of work that goes on every day.
- I appreciate having a Superintendent and Cabinet and Board that recognizes that we are never done!
- And I appreciate that with the standards, that kind of mirrors what our teachers are held against, so it gives us that continuity of what we are expecting from our teachers, in the field.
- Sometimes when we send home information about a growth mindset, it is so nice that we’re adopting a similar way of thinking about changes in the community that we can respond to. That continuous improvement is something that makes our district great.
- I noticed the tight alignment of evidence with the Strategic Plan, as we look with our governance lens,
- This will be part of the consent agenda for second reading on October 9th.

VIII. ACTION ITEMS ~ Time: 7:06 PM

A. OSBA Board Election Nomination – Presenter: Chair Tristan Irvin ~ Time: 7:06 PM

Chair Irvin shared information regarding the upcoming OSBA Board of Directors election, and said that she is interested in serving on the OSBA Board of Directors, Position #16, for the Washington Region. OSBA’s 2023 election calendar and Chair Irvin’s nomination form are found in the agenda. This nomination is due to OSBA no later than September 29th, 2023. Voting will occur between November 15th and December 15th, 2023. Chair Irvin noted that a nomination to the OSBA Board of Director’s will require official action of our Board of Directors. Director Zurschmeide mentioned that TTSD has done very well with representation on the Board of Directors in years past. She is excited by this possibility again.

Director Weston made a MOTION to approve the nomination of Director Tristan Irvin for Position #16 on the Oregon School Boards Association Board of Directors, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. Director Miles shared that she fully supports Chair Irvin’s nomination and with her work at the Oregon School Boards Association, as the Interim Director of Board Development, and she works directly with the OSBA Board members. She noted that this is not an actual, or potential conflict of interest, but just to avoid any mixed messages or perception, I am going to abstain from the vote, but I do want to indicate my support. There was no further discussion. The MOTION carried unanimously, 4-1-0, with Vice Chair Irvin, Vice Chair Jaimes, Director Crystal Weston and Director Jill Zurschmeide voted yea, and Director Kristen Miles abstained from the vote. The MOTION passed.

B. Lifeworks NW Personal Services Contract – Presenter: David Moore ~ Time: 7:09 PM. 38:33

David Moore, CFO, and Kathy Wilson-Fey, Coordinator of District Mental Health Services, shared information regarding the Lifeworks NW Personal Services Contract, a copy if found in the agenda. Director Moore referred to Kathy Wilson-Fey, who provided additional information regarding the unique model of services that Lifeworks provides in working with our students and families who are in need of a variety of mental health services. Director Moore pointed out that within our own public contracting rules, that are adopted by the board, the opportunity and provision to enter into a contract, such as this without competitive bidding based on the Superintendent determining the benefits that the particular contract provides the district, such as longevity, proximity to the district and our families, and the level of service.

Ms. Wilson-Fey shared that she is here to talk about the contract that the district has had for many years with Lifeworks NW, for this particular services. It's a pretty unique model and is an important part of the array of supports we have for students in the area of mental health. She shared that Lifeworks provides mental health clinicians, and helps families and students to find meaningful, affordable and appropriate mental health care in the community. This model is being used in many school districts in Washington County, and it is a way that we can get students and families linked up to the services that we have in our community. The services provided include: mental health services to all ages, in multiple languages, and a variety of transportation issues with families. Looking for mental health services can be pretty challenging. It is also challenging to figure out insurance and to make that first call is daunting, and we have care coordinators to help with those tasks. She shared that the services that Lifeworks NW provides fills a gap with families who are ready to move forward with mental health services.

Board members questions & comments:

- We have had this program for approximately 10 years and the Lifeworks program is a very unique program.
- When I was a Community Liaison working with the mental health care coordinator was lifesaving for a lot of our students and families. I want to express my gratitude for Lifeworks NW for all that they bring to the TTSD community.
- If a student is looking to use this resource, how do they go about it?
- How many students use this service per year?
- Generally, there is a shortage in mental health practitioners, and wonder if there is any difficulties making those referrals? You mentioned the community resources, and I wonder, how robust those are in meeting that need and if there is any gap or if referrals are meeting that need, given some students don't have health insurance, and things like that?

Director Zurschmeide made a MOTION to approve a contract with LifeWorks NW for mental health coordination services in the amount of \$179,682., as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. Director Weston asked if the district could consider hiring mental health services instead of the coordination? She asked if that would be a more strategic investment, and is the coordination the best way to go? There was no further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

C. Fall 2023 Chromebooks Purchase with 2017 Technology Bond Funds – Presenter: Susan Barnard ~ *Time: 7:23 PM*

Susan Barnard, IT Director, shared the information found in the agenda, for the Fall 2023 Chromebook Purchase with 2017 Technology Bond Funds agenda item. She is asking for approval to purchase 450 Chromebooks for classified staff and our high school students. The cost is for 250 devices for our K-12 instructional assistants and classified staff and requesting 200 devices for our high school students, as “loaner” devices as the student issued devices come in for repair. She said we will be shifting to a “loaner” checkout process which will allow the original device to be returned to the student after the repair.

Board members:

- I love our 1:1 program
- I like that kids can take the loaner devices home. That is not the same at all districts.
- The fact that a Chromebook that gets carried back and forth from the school, some percentage of them are going to suffer damage and that's just the cost of doing education.

Director Zurschmeide made a MOTION to approve the purchase of ACER Chromebooks with 2017 bond funds, and authorize the District Superintendent or CFO to sign the purchase order to OETC in an amount not to exceed \$235,000., as presented. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

IX. BOARD MEMBER REFLECTION TIME ~ Time: 7:28 PM

Chair Irvin noted that this agenda item is provided for the Board to provide reflection at the end of their meeting to have an opportunity to discuss, or talk about items to have on a future agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis.

- Director Weston shared that she appreciates Dr. Rieke-Smith and all of our administrators work on the lunch time issue. And thanks to our Student Reps for voicing that issue. I wanted to say that it's important for the board to have information about any barriers, as far as making sure that lunch can be around lunch time. And I would like to request for a future board meeting agenda, to have an informational item to review any parameters and any efforts on this issue, partly just to make sure that everyone is able to hear the work that's being done and to be transparent about how we're resolving the issue, as a point of clarity. Superintendent Rieke-Smith asked if this is something she would like at the next board meeting? Director Weston said yes, if she could get a second, she would make a motion. Director Zurschmeide said it might be appropriate to have this as part of the Superintendent communication, at the next board meeting, rather than an agenda item, unless you anticipate a lot of discussion around it. Superintendent Rieke-Smith shared that there was work done today relative to communication out to the community, as a whole, and as you received in your board update, over the weekend, we are now in the midst of negotiations with TTEA, relative to the schedule. Director Zurschmeide asked if because we are in negotiations, that it is something that she cannot speak about. Superintendent Rieke-Smith said that it means the conversation, at this point, would be a broad and high-level communication. Director Weston said that sometimes these conversations are better had in front of the community, to make sure that the various constraints are understood, so that we can have all of the information and the community knows the work that is happening.

X. ADJOURN ~ 7:31 PM

Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 7:31 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

DATE: October 9, 2023

CHAIRMAN:

CLERK:

