

December 11, 2023 TTSD School Board Work Session and Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org
(Please access the online video of this meeting for full verbiage in its entirety on the [TTSD YouTube Channel](#))

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Jill Zurschmeide
Crystal Weston

Board Members Absent:

Kristen Miles

Administrators Present:

Dr. Susan Rieke-Smith, Superintendent
David Moore, CFO
Len Reed, Director, Human Resources
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations
Carol Kinch, Director, Student Services
Dr. Zinnia Un, Director, Equity & Inclusion
Amber Fields, Director, Secondary Education
Todd Robson, Director, Teaching & Learning
Jarvis Gomes, Operations Administrator

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Jon Moehring, SRO, Fowler MS
Nick Nunn, SRO, Tigard HS
Stace Shillitto, Safety & Security Manager
Thor Kuhn, Teacher & Technology Specialist
Owen Ahlbrecht, Student Representative, Tigard HS
Jamie Hartmann, Student Representative, Tualatin HS
Rima Hussein, Student Representative, Tigard HS
Briana Castellanos Zuniga, Student Representative, THS
Cleon Cox, Tigard Community Member,
Victoria King, Parent, Byrom ES & Hazelbrook MS
Brenda Croskrey, Teacher, Deer Creek ES

Marissa Jenkins, Student, Tualatin HS
Derek Jenkins, Parent, Tualatin HS
Chris Zastrow, Student, Tualatin HS
Treena Maginnis, Teacher, Durham ES
Leslie Kolb, Teacher, Durham ES
Ryder Eaton, Student, Tualatin HS
Trudy Mills, Community Member
Janelle Johnson, Teacher, Alberta Rider
Stephanie Hartman, Parent, Twality MS
Karen Davidson, Teacher, Durham ES
Ashley Smith, Parent, Durham ES
Aaron Bech, Teacher Fowler MS
Brad Vest, Parent, Twality MS
Kristi Baker, Parent, Templeton ES & Tigard HS
Amy Pattison, Parent, Hazelbrook MS & Tualatin HS
Sonnet Marie, Parent, Tualatin ES & Hazelbrook MS
Kristin Giboney, Former Parent
Marcia Chapman, Chair, Financial Oversight Committee
Marnie Samuelson, Teacher, Mary Woodward ES
Karyn Vorhees, Parent, Fowler MS & Tigard HS
Deanna Kronsup, Teacher, Deer Creek ES
Tabatha Colson, Teacher, Deer Creek ES
Jenn Sullivan, Teacher, Durham ES
Jo Rademacher, Teacher, Fowler MS
Molly Haag, Teacher, Durham ES
Bill Dewey, TTSD
Anna Murphy, Parent
Bettina Megowan, Teacher, Durham ES
Dianna Hartmen, I.A., Durham ES
Allison Hutchins, Teacher, Durham ES
Melissa Mayes, Parent, Durham ES
Janet Bailey, Community Member, Tualatin
Victoria Berry, Teacher, Alberta Rider ES
And
Members of the Community via the Internet

I. WORK SESSION ~ 5:00 PM

Chair Irvin called the Board Work Session of the Tigard-Tualatin School District Board of Directors to order at 5:00 PM in the Tigard High School, Library, at 9000 SW Durham Road, Tigard, OR 97224. She welcomed everyone to this meeting. Chair Irvin shared that this work session will be to review our proposed new policy regarding JFCP: Student Acts of Physical Aggression or Violence. This Board work session was streamed live and can be found on the [TTSD YouTube Channel, \(12/11/2023 TTSD Board Work Session\)](#).

(Please access the online video of this meeting for full verbiage in its entirety, see Timestamp beside each title below)

2023-2024 Tigard-Tualatin School District Board of Directors:
Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

A. Review of Board Policy JFCP: Student Acts of Aggression or Violence – Presenter: Chair Irvin ~ *Time: 5:00 PM*

Chair Irvin noted that during this work session the Board will review the changes around our proposed new policy JFCP: Student Acts of Physical Aggression or Violence. She asked Director Zurschmeide to review the changes, paragraph by paragraph. Director Zurschmeide noted that in this draft the board will see highlighted areas, that reflect the changes that have been made since our first reading, due to information from legal counsel, and additional feedback from our community and behavior committee. Director Zurschmeide reviewed changes to the draft policy, as found in the agenda. There was additional discussion regarding the information that should be included within this new policy and how it will work in conjunction with the Student Rights & Responsibilities Handbook, along with our current policies. Director Zurschmeide made “live” changes to the policy during the work session. Board members, Cabinet Directors and Student Representatives discussed in detailed information, as found in the draft policy that included:

- The use of recording devices and posting on social media of any recording by students and/or staff;
- Recordings in school or on school grounds? And disruptions at school from these types of incidents that happened off school grounds.
- The Student Rights and Responsibilities Handbook (SRRH) which is currently being updated;
- Student’s First Amendment rights and student’s free speech;
- What message are we sending to students, staff, parents and our community?
- The Board referred to and discussed information found in an email letter from Spencer Lewis, Oregon School Boards Association (OSBA) Director of Policy Services, found in the agenda.
- There was also detailed discussion regarding:
 - The teacher’s contract and possible conflicts that will require bargaining;
 - Reporting incidents;
 - Originator language;
 - Reporting;
 - Investigations;
 - District accountability;
 - Communication;
 - Discipline;
 - Referrals;
 - Who has the knowledge of referring students to law enforcement?

Chair Irvin mentioned that this policy will be presented later this evening, 12/11/2023, for second reading and adoption during the regular Board meeting.

II. ADJOURN WORK SESSION ~ 6:12 PM

At 6:12 PM, Chair Irvin adjourned this TTSD Board Work Session.

(Please access the online video of this meeting for full verbiage in its entirety, see Timestamp beside each title below)

III. REGULAR SESSION ~ 6:30 P.M.

A. CALL TO ORDER

Chair Irvin convened this Board meeting of the Tigard-Tualatin School District Board of Directors to order at 6:30 PM at the Tigard High School, Commons, at 9000 SW Durham Road, Tigard, OR 97224. She noted the Granados family has had the great loss of a student, in a fatal car accident, last weekend, and the meeting observed a moment of silence. Chair Irvin shared that the Board had met in a Work Session regarding the development of the new draft Student Acts of Aggression or Violence Board Policy. This Board meeting was streamed live on the [TTSD YouTube Channel \(12/11/2023 TTSD Board Meeting\)](#).

IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:32 PM (1:48 Timestamp)

Chair Irvin asked Superintendent Rieke-Smith if there are any changes to the agenda. Superintendent Rieke-Smith shared that Action Item D: Summer 2024 Boiler Replacement Project will be pulled from this evenings agenda, because, as of today, TTSD received a petition from one of the bidders that will require the District to work through and our goal is to have it back on the agenda, January 8th, after we have cleared our concerns.

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

There were no other changes to the agenda. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the October 16, 2023 TTSD Board Work Session Minutes, Human Resources/Personnel Report, November Preliminary Financial Report, 2nd Reads: Board Policies, and Board Policy DFA: Investment of Funds – Annual Re-adoption, as presented. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as presented. Director Jill Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

V. RECOGNITION AND GOOD NEWS ~ 6:33 PM

A. Tualatin HS Broadcast Technology Student Interview Pearl Harbor Survivor – Presenter: Lisa Burton
~ Time: 6:33 PM (2:44 Timestamp)

Lisa Burton, Community Relations Manager, introduced our Tualatin High School Broadcast Technology students who interviewed Ike Schab, a 103 year-old Pearl Harbor Survivor. Mr. Schab was not available to attend the meeting this evening as he is currently on vacation in Hawaii. Ms. Burton shared that the Tualatin HS Broadcast Technology class consists of 17 students and is doing great work connecting with our community while learning valuable production and interview skills. She shared information using a [PowerPoint presentation, a link is found here](#). The students in attendance and who shared information regarding this interview include: Marissa Jenkins, Chris Zastrow and Ryder Eaton. They shared information about their class and the interview with Ike Schab, that was included in the Weekly Wolf and was a great opportunity to connect with a community member who was part of world altering history. A link to the interview can be found in the agenda.

Board members asked and shared:

- Did you follow-up with Mr. Schab after his trip to Hawaii?
- I have enjoyed watching the Weekly Wolf, over the course of the year, and to see the improvement in your broadcasting skills has been an honor to watch. I also enjoyed the episode where you had the SRO on and you were doing detective work. I really appreciate the way that you've taken that morning minute event and made it into a fun day.
- You do a really great production, and I think it's a great way for you to share your talents with the high school community. You are getting an invaluable experience and I thank you.
- I appreciate that you've all done this work and used your platform to honor someone that contributed to our country. Thank you.

VI. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:40 PM (11:55 Timestamp)

Olivia Trone and Lily Story, and Atticus Beckley were absent

Briana Castellanos-Zuniga, Tigard HS Student Representative, shared;

- This week is filled with also of tests, but also anticipation for the break next week.
- Next week our Winter Assembly was postponed.
- Winter sports have started, and there is a basketball game going on right now, next to us.

Jamie Hartmann, Tualatin HS Student Representative, shared;

- Tualatin HS has adopted Tigard's tardy policy, and we start playing music for the last minute before the bell rings.
- Winter Sports are also starting for us.
 - Boys and Girls Swimming
 - Wrestling had their first meet
 - Boys Basketball is looking to defend its back-to-back state championships
 - Girls Basketball season is underway too.

Owen Ahlbrecht, Tigard HS Student Representative, shared;

- To celebrate the last week of being here before the new year and we are doing a spirit week out, where today we are wearing PJs, and Tuesday is White Lies, Wednesday is Candy Cane out, Thursday ski out and Friday holiday out.

VII. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:56 PM (15:09 Timestamp)

Dr. Sue Rieke-Smith, Superintendent shared:

- TTSD Community received news over the weekend, and we have a family that is navigating unimaginable tragedy and heartbreak this evening. She expressed her gratitude to all the individuals that demonstrated immediate compassion and action in support of our family and in support of staff and students most impacted.

Board members shared:

Director Weston shared that she cares deeply about accountability and transparency, but it's also true that can take time. She acknowledged feelings of frustration and impatience. . . I think that days like today really show that this is a wonderful community that comes together to support people. And, I appreciate working with all of you as we keep making it better. *(Her full comments can be found at 17:07 Timestamp)*

Vice Chair Jaimes shared his feelings to the Granados family during this time of horrible tragedy of loss they are feeling now. They are in my thoughts and prayers. Also thank you to the Twality and Tualatin High School communities, who have responded and how they have all of our students in their care and do the best they can to keep them safe and comforted in this time of need. *(His full comments can be found at 20:50 Timestamp)*

Director Zurschmeide echoed the sentiments of condolences for the family who was involved in this tragedy. It is one of those horrific things that you never what to have happen at your school. I was not able to attend the budget one-on-one meeting last week, and one thing that I wanted to note about that meeting was that when Director Moore talked about the various funding weights that TTSD receives for various students. She discussed the data regarding the number of pregnant and parenting students over the last decade. She also discussed information about school funding, as addressed in a written public comment received for tonight's meeting, a link is found below. *(Her full comments can be found at 22:04 Timestamp)*

Chair Irvin shared that we have opportunities to continue to be the community that has come together, whether it's the Student Success Act or the Budget committees or the community work session, that so many of you were at around this policy. She shared that we are that community and we do engage in those ways and it's okay to have disagreements and discourse and different experiences, and the ways we continue to navigate those conversations continue to move us forward instead of pull us apart and divide us. I appreciate everyone for being here and I appreciate all of the teachers who are here tonight. *(Her full comments can be found at 27:10 Timestamp)*

VIII. PUBLIC COMMENT ~ 7:00 PM (29:20 Timestamp)

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel.

1. Beatrix Haslam, 97062, Hazelbrook MS Student, [Her experience at HMS](#)
2. Amy Magnum, 97062, Hazelbrook MS student, [Violence at HMS](#)
3. Kristi Baker, 97223, Parent and a representative for Parents Rights in Education, changes in the Aggression/Acts of Violence Policy. *(38:22 Timestamp)*
4. Janelle Johnson, 97224, Tigard Residence, Business owner, and teacher at Alberta Rider ES, [frustrations due to behaviors in schools](#).
5. Bettina Megowan, 97035, Durham ES PE teacher, ["Durham ES Situation Fall 2023"](#).
6. Deanna Kronsop, 97062, Deer Creek ES 3rd Grade Teacher, [student behavior/dysregulation](#).

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7. Jennifer Brown, 97007, Deer Creek ES 2nd Grade Teacher & TTEA Vice President & TTSD Behavior Committee, [“Student Violence Policy and Behavior Committee”](#).
 8. Ronnie Proudfoot, 97224, Durham ES 3rd Grade Teacher, [“about the unsafe environment at Durham ES”](#).
 9. Janet Bailey, 97062, Community member, [about the Behavior Policy](#).
- And two (2) written public comments:
10. [Robin Bridgeman, 97062](#).
 11. [Ashley Smith, 97224](#).

IX. PUBLIC COMMENT – SIA GRANT ~ 7:34 PM (1:02:58 Timestamp)

There was no public comment requested regarding the Student Investment Grant Agreement.

X. ACTION ITEMS ~ Time: 7:34 PM (1:03:05 Timestamp)

A. **Early Literacy Grant Proposal** – this item was removed from the agenda and will be presented for approval at the January 8, 2024 Board Meeting.

B. Student Investment (SIA) Grant Agreement – Presenter: David Moore ~ Time: 7:34 PM (1:03:05 Timestamp)

David Moore, CFO and Paul Verstraete, District Assessment Coordinator, shared that the Oregon Department of Education (ODE) has issued the District’s Student Investment Account (SIA) Grant Agreement for the period July 1, 2023 through September 30, 2024. Director Moore said that the Grant Agreement requires a Board presentation and approval with an opportunity for public comment. He stated that ODE will release SIA funds per the Agreement following receipt of the signed Grant Agreement and board minutes documenting Board presentation and approval. Director Moore reviewed the key elements of the SIA Grant Agreement, as found in the agenda. Paul Verstraete, District Assessment Coordinator shared information regarding the development of longitudinal performance growth targets, that were developed in partnership with ODE through our partners with Northwest Regional Education Service District (NWRESD). He said that there are five (5) performance targets and that these targets are very similar to those we have in our Strategic Plan.

Board members provided the following questions & comments:

- Both of the budgets were extremely detailed! I appreciate the detail and pulling every piece out. I appreciate that you aligned with the Strategic Plan Goals as well.

Vice Chair Jaimes made a MOTION to approve the Student Investment Account Grant Agreement, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

C. Second Reading: Board Policy JFCP: Student Acts of Physical Aggression or Violence – Presenter: Chair Irvin ~ Time: 7:42 PM (1:11:29 Timestamp)

Chair Irvin shared that the Board had met in an additional work session, prior to this Board meeting, and discussed the most current version of the policy, after taking into account legal counsel, additional behavior committee feedback, the work session feedback and additionally the larger community feedback session. She discussed the Student Rights and Responsibilities Handbook, and the Student Acts of Aggression or Violence behavior matrix. She shared that we have added a section on accountability, district accountability and on communications, specifically.

Director Zurschmeide read the policy, in full, as found in the agenda. She noted that she had made “live” edits at the earlier Work Session.

Chair Irvin shared how the district and board are committed to make sure that this policy will work how it is intended to work. Chair Irvin also acknowledged the student input received throughout this process and the Board and district are committed to making sure that the policy, the AR and the Handbook all are working together. She also mentioned that the Board has committed to looking at this process together, in the Spring, and recalibrating it, if necessary. Dr. Rieke-Smith shared that the district will work on the Administrative Rule (AR)

after the winter break and will work in collaboration with the TTEA Behavior Committee. We will be faithful to the process.

Board members provided the following questions & comments:

- Thank you for reading the policy and for this process of the Work Session.
- Suggested additional edits:
 - Right above “The Student Handbook” remove the word “then” in the first sentence.
 - Under District Accountability: where will we house the reports during the investigation process?
 - Under Discipline: where it says “documentation related to the incident” add the word substantiated before the word incident.
- Thank you to everyone who gave feedback on this policy. And to the behavior committee, we did take your feedback into consideration.
- My final comment is that I’m not sure that this is exactly right, and it is a step in the right direction, and I’m looking forward to partnering with the community, with teachers, with input from our student representatives to keep adjusting this policy, as needed.

Vice Chair Jaimes made a MOTION to approve Board Policy JFCP: Student Acts of Physical Aggression or Violence, as presented, for second reading. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. Chair Irvin conducted a roll call.

Board Member:	Aye	Nay
Tristan Irvin	<u>X</u>	_____
David Jaimes	<u>X</u>	_____
Kristen Miles	<u>ABSENT</u>	_____
Crystal Weston	<u>X</u>	_____
Jill Zurschmeide	<u>X</u>	_____

The MOTION carried unanimously, 4-0. The MOTION passed.

D. Summer 2024 Boiler Replacement – *This agenda item was removed and will be presented for approval at the January 8, 2024 TTSD Regular Board meeting.*

E. Alberta Rider Roof Replacement Project – Presenter: David Moore ~ Time: 8:07 PM (1:35:16 Timestamp) David Moore, CFO, and Kevin Montague, Facilities Manager, and Debbie Pearson, Project Manager, Otak, (virtually), and Director Moore shared that the district, in conjunction with Weatherproofing Technologies, Inc. recently completed a bid process under the AEPA Agreement program for Contractor Construction Services on the Alberta Rider Roof Replacement Project. The Bond Oversight Committee approved budget for this project scope was \$2 million dollars. And the fund required for contractor services on this project is \$1,777,945. He shared that the district received two proposals and both were qualified under the proposal process. TT&L Sheet Metal, Inc. was the low proposer on this project.

Board members provided the following questions & comments: *There were no questions from Board members.*

Vice Zurschmeide made a MOTION to award TT&L Sheet Metal, Inc. for the Alberta Rider Roof Replacement Project for an amount not to exceed \$1, 777,945, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

F. Fowler Sewer Replacement Project – Presenter: David Moore ~ Time: 8:09 PM (1:37:53 Timestamp) David Moore, CFO, and Kevin Montague, Facilities Manager, and Debbie Pearson, Project Manager, Otak, (virtually), and Director Moore shared that the district recently completed a Request for Proposals (RFP) process for Contractors Construction Services for the Fowler Sewer Replacement Project using a bid plus qualification format. The estimated budget for the project scope was \$2,000,000. The funds required for contractor services on

this project is \$1,920,936. He shared that the district received two qualified bidders and received three proposals to the RFP. A scoring committee reviewed the proposals and evaluated the contractors on criteria set forth in the RFP; background company experience, personnel, and approach without seeing the bid number. INLINE Commercial Construction, Inc. had the high score and the committee agreed they are qualified to complete the project.

Board members provided the following questions & comments:

- I appreciate that we did this process for this project.

Director Zurschmeide made a MOTION to award a contract to INLINE Commercial Construction Inc., for the Fowler Sewer Replacement Project for an amount not to exceed \$1,920,936, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no further discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

G. BOARD MEMBER REFLECTION TIME ~ Time: 8:10 PM (1:40:01 Timestamp)

Chair Irvin noted that this agenda item is provided for the Board to provide reflection at the end of their meeting to have an opportunity to discuss, or talk about items to have on a future agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis.

- Director Weston, thanked everyone's work on the policy that just passed and wanted to say we're continuing to work in partnership and it's been brought to her attention that students at Tigard High School are asking for a cooking class, and she wanted to raise that here.
- Vice Chair Jaimes, thanked everybody for all of their work on the policy and for the comments from the public, whether we were going in the right direction or not. He also said that as a former TTSD teacher, and now a board member, he is still very proud of the district and knows that we have a lot of challenges and safety and behavior concerns, but, hearing his colleagues say that they are not for inclusion really hurts. He believes that full inclusion is the right thing. Students with IEP's have the right to an education. He believe's in equitable outcomes for all students, and it is disheartening to hear that people didn't want inclusion in the classroom.
- Briana Castellanos Zuniga, THS Student Representative, shared that, having a space like this, with people who are at the top of the school district, and having the opportunity to talk and voice her opinion for others, who don't have this opportunity, is a big thing for her. And hearing the voices from the public, from parents, from teachers and from students, it is amazing that people do feel like they have a voice because everyone does. She likes to hear from everyone, and to hear the different sides of each story. She also feels like there are times, like this, when tragic things happen, it is the time where we should come together and not against each other. At the end of the day, it is our community that struggles.

IX. ADJOURN ~ 8:15 PM (1:44:34 Timestamp)

Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 8:15 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

DATE: January 8, 2024

CHAIRMAN:

CLERK:

