



Providence Christian School of Texas

Position Title	Physical Education Teacher and Athletics Coach (Full-Time Position)
Reports To	Director of Athletics and P.E. Department Chair
Work Hours	7:30 a.m. – 4:00 p.m. with additional late afternoons/early evenings for weekly athletics competitions
Work Calendar	School Year (August through early June)
Vacation Designation	Teacher

Position Summary: The hallmarks of the teaching environment at Providence Christian School are excellence in academics inspired by a challenging classical curriculum with a biblical worldview, an uncluttered, disciplined atmosphere that focuses on high standards of Christian character, and a partnership with supportive and involved parents. We bring the same commitment to our Physical Education and Athletics programs by modeling and teaching that it is “In Christ We Play!”

Physical Education Functions

- Teaches three to four P.E. classes each weekday.
- Leads skills development and gameplay for various P.E. units throughout the school year. Enhances existing curriculum or develops new curriculum with innovative drills and games to improve the physical education program.
- Sets up P.E. activity stations and plan game day specifics twice a month.
- Follows policies and procedures concerning grading system, attendance record keeping, and communication with parents.
- Informs parents of their child's progress as well as the preparation of progress reports, parent in-person or telephone conferences, narrative comments, and report cards according to the schedule set by the division head.

Athletics Coaching Functions

- Coaches three sports (fall, winter, and spring seasons) as a Head Coach or Assistant Coach
- Plans and directs training/practice for student-athletes to help each individual and the team reach their highest potential for skill development, competitive performance, sportsmanship, and Christ-like character.
- Manages team administrative tasks such as establishing team rules/expectations for parents and student-athletes to follow, communicating with parents via Team Snap, obtaining parent volunteers for any competition day services that are needed, submitting game/meet results, setting up carpool for away practices/games when needed, setting up study hall for game days if needed, and other tasks requested by the Director of Athletics.
- Maintains good communication with all part-time coaches associated with the sport they are coaching.
- Understands sport-specific rules/regulations and educates student-athletes to compete accordingly.

- Leads daily Biblical devotional at practices.

Athletic Department Functions

- Performs all carpool, playtime, and other duties as assigned.
- Participates in Pep Rallies, season-ending celebrations, Homecoming, and other Athletics events.
- Represents and promotes the School at various school-wide events. (Grandparents' Day, Graduation, etc.)
- Attends professional development opportunities and reads assigned criteria.
- Attends division, alignment, and department meetings.
- Supports the Student Handbook.
- Demonstrates a willingness to work as part of a team by being service-oriented, flexible, and reliable when helping co-workers accomplish their jobs/tasks at hand.

Qualifications

- Profession of Christian faith with life background/experiences that provide credibility to that profession of faith.
- Bachelor or Master's degree, major in physical education, kinesiology, or athletics training preferred.
- Previous experience teaching elementary school physical education and coaching middle school or high school student-athletes is preferred
- Experience teaching in a Christian school is preferred.
- Ability to use basic office equipment and computer programs such as Word, Excel, and so forth.

Physical Requirements and Work Environment

- Work in an environment dealing with a wide variety of challenges, deadlines, and a varied and diverse array of contacts.
- Regularly use near and distance vision.
- Ability to walk quickly and/or run in case of emergency.
- May work in varied outside weather conditions during carpool and special activities and events.