Upper/Middle School Latin Teacher

Job Title: Latin Teacher
Department: World Languages, Middle School and Upper School
Reports to: Head of Upper School
FLSA Status: Exempt
PDS Status: Faculty, full-time, benefited

Founded in 1970, Providence Day School is an independent, nonsectarian, coeducational college preparatory school serving approximately 1,825 students in transitional kindergarten through 12th grade. Committed to academic excellence, global diversity and character development, PDS seeks to inspire in its students a passion for learning, a sense of social responsibility and a commitment to personal integrity. Cited for excellence by the U.S. Department of Education, the College Board Advanced Placement Program and the National Council of Teachers of English, PDS provides a challenging and diverse college preparatory curriculum.

PD is recognized as one of The Charlotte Observer’s “Top Workplaces 2023”, “Top Workplaces 2022”, “Top Workplaces 2019”, as well as, “Top Workplaces 2018”. This award is particularly special because the results are based solely on confidential responses from our employees. Additionally, PD is recognized as one of greater Charlotte’s 2018 and 2019 Healthiest Employers by the Charlotte Business Journal. This award demonstrates the school’s commitment to promoting the health and wellness of our employees and the importance of appropriate work-life harmony.

The Providence Day School community welcomes people of diverse backgrounds and beliefs who share a commitment to respect one another and accept differences. We are an Equal Opportunity Employer with a policy of nondiscrimination in the treatment of employees or applicants for employment without consideration of race, color, ethnicity, religion, age, sexual orientation, marital status, national origin, disability, gender or gender identity.

Providence Day School is accredited by the Southern Association of Colleges and Schools, is a member of ABC (A Better Chance), and holds memberships in the National Association of Independent Schools, Southern Association of Independent Schools, North Carolina Association of Independent Schools, Educational Records Bureau, National and Southern Associations for College Admission Counseling, the Association of Supervision and Curriculum Development, and the College Board.

This position is a full-time teaching position beginning August, 2024.

Responsibilities:

The Upper School Latin Teacher will report to the Head of Upper School and will be responsible for teaching a total of four to five classes/day to students in grades 6 -12. The teacher will also need to collaborate effectively with Latin faculty colleagues, as well as the World Language Department. In addition to the normal teaching responsibilities, this person will advise a group of 10 students, supervise a study hall for one semester, and perform periodic duty assignments (lunch, traffic, detention, etc.).
Qualifications:

A bachelor’s degree in Latin and three years or more of direct teaching experience in Latin is required. A master’s degree is preferred but not required. Candidates should have a strong academic background and possess proficient technology skills. In addition, the candidate should have superb organizational skills, excellent verbal and written communication skills, and the ability to collaborate effectively as a team member. Preference will be given to candidates who have a working knowledge of the ACTFL proficiency standards (Latin) and who are dedicated to creating lessons and activities centered around the learner. Providence Day offers courses from Latin I to AP. Experience teaching AP Latin is a plus.

Salary and Benefits:

Providence Day School is committed to attracting and retaining outstanding employees through a compensation plan that compares favorably with those of other independent schools both locally and nationwide. Individual salary levels are competitive and are determined by educational background and experience. A full benefits package includes TIAA retirement and medical/dental coverage.

Application Process:

Applicants should submit a cover letter of interest, current resume, three letters of recommendation, and a list of references with telephone numbers. Materials should be sent to:

PDS.LatinTeacher@providenceday.org

This position is open until filled. Providence Day School is an equal opportunity employer (EOE).