

# Shared Services Guide

## **2024-2025**



First Supervisory District of Suffolk County

# Shared Services Guide 2024-2025

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[www.esboces.org](http://www.esboces.org)

Dear Colleague:

I am pleased to share with you the 2024-2025 Shared Services Guide, which describes the programs and services offered through Eastern Suffolk BOCES. As you will note, Eastern Suffolk BOCES provides a vast array of programs and services to component school districts, as well as to the region's school-age and adult students. Our programs and services reflect our commitment to excellence and equity, innovation, collaboration, and responsiveness to the changing needs of our stakeholders. Our goal is to ensure that these shared programs and services enhance efficiency and increase access across the region.

The Shared Services Guide includes the contact information and web link for each program or service. The guide also identifies the timeline for arranging participation in shared services for next year. Please use this guide as a resource as you plan and budget for the school year.

I want to take this opportunity to thank you for your support. It is your utilization and feedback that helps us to think more critically about what we offer and how we provide services. As your needs change, our response to them has changed as well. I thank you for that ongoing collaboration and dialogue.

Please feel free to contact the person associated with the program or service in which you are interested. In addition, you can always call me or Susan Maddi, Director of Administrative Services.

Thank you.

Sincerely,



David Wicks  
District Superintendent/  
Chief Executive Officer



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Eastern Suffolk Board of Cooperative Educational Services (BOCES) was created to support and supplement local school districts. Eastern Suffolk BOCES offers regional services that a single district could not provide as efficiently and economically on its own. Local school districts pay only for the services that they elect to purchase, as well as a proportionate share of the Administrative Budget.

Eastern Suffolk BOCES, created from the merger of the former First and Second Supervisory Districts of Suffolk County, is one of the largest BOCES in the State. Serving 51 school districts across an area nearly 1,000 square miles, Eastern Suffolk BOCES enrolls over 4,300 school-age students, over 3,800 adult education students, and offers the most innovative and diverse array of BOCES programs in New York State.

**Agency Mission**

Eastern Suffolk BOCES, an inclusive educational cooperative of 51 Long Island school districts, provides regional leadership and advocacy, direct instruction, management, and support through quality, cost-effective instructional programs, and shared services. These programs and services maximize inclusive educational and career opportunities and equitable access for Long Island’s diverse community promoting lifelong learning for both children and adults, to achieve excellence and enhance the operational effectiveness of the region.

**Agency Beliefs**

**We believe that...**

- Successful inclusive organizations create effective operational systems and enable diverse individuals to take responsibility for their actions, be accountable for the programs and services they deliver, and use all of their expertise and resources to meet the expectations of those they serve.
- Everyone has the right to a safe, healthy, caring, and inclusive environment which fosters equity and cultural proficiency, respect and high expectations, maximizes potential, motivates interest and enthusiasm, and encourages the sharing of ideas.
- We are a diverse inclusive community of reflective, lifelong learners, both children and adults.
- Our diverse community of children and adult learners is a valuable resource entitled to high quality equitable instruction and services.
- Respect, inclusivity, honesty, trust, and integrity are essential in all of our interactions.
- The foundation of our organizational success is grounded in continuous evaluation, high standards, innovation, and effective communication through a lens of equity and inclusivity.
- The integrity, equity, and high standards of our educational programs are reflected in our student outcomes, and provide students with the skills they need to become responsible citizens and contributing members of the global society.
- Effective communication which provides space for all voices to be heard and accurate information to be exchanged, improves understanding, and enhances engagement of all stakeholders.
- Quality, equitable outcomes depend on the collective effort of a diverse, inclusive, well-developed and motivated workforce that embraces the agency’s mission and beliefs.

**Middle States Accreditation- <https://www.esboces.org/strategicplanning>**

Eastern Suffolk BOCES became the first intermediate educational agency to be accredited in 2000 by the Middle States Association of Colleges and Schools. We have been reaccredited twice since then. The accreditation represents our organization’s commitment to Strategic Planning and the provision of services that meet rigorous external standards. We are proud of this accomplishment and are willing to help other organizations grow and improve through this accreditation process. Please feel free to contact Eastern Suffolk BOCES for further information.

## Agency Goals 2017-2024

In order to continue providing cost-effective equitable and inclusive programs and services that address the needs of our diverse learning communities and support the success of all students in the supervisory district, Eastern Suffolk BOCES has established the following goals for the 2017-2024 period:

### I. High Standards for Student Achievement

Eastern Suffolk BOCES will ensure that every student who is educated in an Eastern Suffolk BOCES program meets or exceeds expectations set by the New York State Board of Regents and/or is prepared for career or post-secondary opportunities.

### II. Staff Development

Eastern Suffolk BOCES will provide continued professional growth for current and future educators, leaders, and support staff through coordinated programs of effective, affordable, and accessible professional development based on regional needs.

### III. Shared Services

Eastern Suffolk BOCES will promote and offer a wide array of inclusive services designed to meet the needs of school districts within the region, and facilitate partnerships between school districts, business and industry, municipalities, and institutions of higher education.

### IV. Program and Services Availability

Eastern Suffolk BOCES will be responsive to the diverse needs of the region through the creation and equitable delivery of high-quality, innovative programs and inclusive services.

### V. Cost Effectiveness, Quality Management, and Operational Efficiency

Eastern Suffolk BOCES will operate with optimum efficiency consistent with the delivery of high-quality, cost-effective programs and services, will utilize best management practices, and will actively seek new funding sources to aid in accomplishing its goals.

### VI. Technology

Eastern Suffolk BOCES will continuously use an integrated system of technology to enhance operational and instructional effectiveness, efficiency, and equity to support improved outcomes for all members of the educational community.

### VII. Strategic Planning

Eastern Suffolk BOCES will regularly seek stakeholder input to identify, assess, prioritize, and communicate its goals and objectives using a flexible strategic planning and budgetary process to support this endeavor.

### VIII. Health, Safety, Security, and Space

Eastern Suffolk BOCES will ensure that all students and staff have a safe, secure, and healthy environment in which to learn and work, in appropriate space available throughout the region.

### IX. Public Information

Eastern Suffolk BOCES will ensure that all stakeholders and their communities are knowledgeable about the full range and benefits of Eastern Suffolk BOCES programs and services in an effort to ensure equitable access.

### X. Internal Communications

Eastern Suffolk BOCES will ensure that all staff are fully informed about programs, services, and our commitment to strategic planning.

### XI. Human Resources

Eastern Suffolk BOCES will recruit and retain, and support a highly-qualified and diverse staff, and serve as a regional resource for human resource administration while promoting equity and inclusivity.

### XII. Research, Program Improvement, and Regional Advocacy

Eastern Suffolk BOCES will meet the present and future needs of its diverse stakeholders through outreach, research, program improvement, and regional advocacy.

## Eastern Suffolk BOCES Board- <https://www.esboces.org/ESBBoard>

### President

Lisa Israel

### Vice President

William K. Miller

### Members

Arlene Barresi

Linda S. Goldsmith

William Hsiang

Susan Lipman

Joseph LoSchiavo

Anne Mackesey

James F. McKenna

Brian O. Mealy

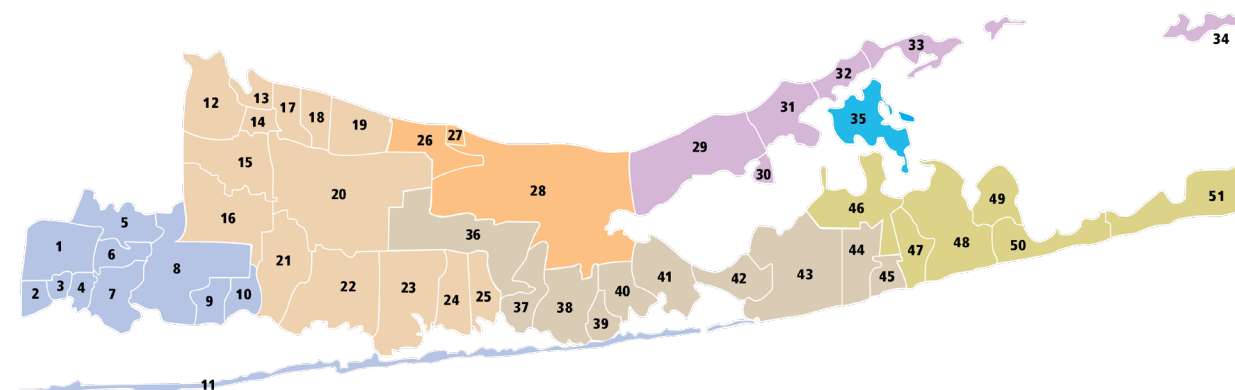
Catherine M. Romano

Robert P. Sweeney

John Wyche

## Component Member School Districts- <https://www.esboces.org/componentsd>

Amagansett UFSD	Fishers Island UFSD	Port Jefferson UFSD	Springs UFSD
Bay Shore UFSD	Greenport UFSD	Quogue UFSD	Three Village CSD
Bayport-Blue Point UFSD	Hampton Bays UFSD	Remsenburg-Speonk UFSD	Tuckahoe Common SD
Brentwood UFSD	Hauppauge UFSD	Riverhead CSD	Wainscott Common SD
Bridgehampton UFSD	Islip UFSD	Rocky Point UFSD	West Islip UFSD
Center Moriches UFSD	Little Flower UFSD	Sachem CSD	Westhampton Beach UFSD
Central Islip UFSD	Longwood CSD	Sag Harbor UFSD	William Floyd UFSD
Comsewogue UFSD	Mattituck-Cutchogue UFSD	Sagaponack Common SD	
Connetquot CSD	Middle Country CSD	Sayville UFSD	
East Hampton UFSD	Miller Place UFSD	Shelter Island UFSD	
East Islip UFSD	Montauk UFSD	Shoreham-	
East Moriches UFSD	Mount Sinai UFSD	Wading River CSD	
East Quogue UFSD	New Suffolk Common SD	South Country CSD	
Eastport-South Manor CSD	Oysterponds UFSD	Southampton UFSD	
Fire Island UFSD	Patchogue-Medford UFSD	Southold UFSD	



<b>Islip</b> 1 Brentwood UFSD 2 West Islip UFSD 3 Bay Shore UFSD 4 Islip UFSD 5 Hauppauge UFSD 6 Central Islip UFSD 7 East Islip UFSD 8 Connetquot CSD 9 Sayville UFSD 10 Bayport-Blue Point UFSD 11 Fire Island UFSD	<b>Brookhaven</b> 12 Three Village CSD 13 Port Jefferson UFSD 14 Comsewogue UFSD 15 Middle Country CSD 16 Sachem CSD 17 Mount Sinai UFSD 18 Miller Place UFSD 19 Rocky Point UFSD 20 Longwood CSD 21 Patchogue-Medford UFSD 22 South Country CSD 23 William Floyd UFSD 24 Center Moriches UFSD 25 East Moriches UFSD	<b>Riverhead</b> 26 Shoreham-Wading River CSD 27 Little Flower UFSD 28 Riverhead CSD  <b>Southold</b> 29 Mattituck-Cutchogue UFSD 30 New Suffolk Common SD 31 Southold UFSD 32 Greenport UFSD 33 Oysterponds UFSD 34 Fishers Island UFSD	<b>Shelter Island</b> 35 Shelter Island UFSD  <b>Southampton</b> 36 Eastport-South Manor CSD 37 Remsenburg-Speonk UFSD 38 Westhampton Beach UFSD 39 Quogue UFSD 40 East Quogue UFSD 41 Hampton Bays UFSD 42 Tuckahoe Common SD 43 Southampton UFSD 44 Bridgehampton UFSD 45 Sagaponack Common SD	<b>East Hampton</b> 46 Sag Harbor UFSD 47 Wainscott Common SD 48 East Hampton UFSD 49 Springs UFSD 50 Amagansett UFSD 51 Montauk UFSD
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### Shared Services Calendar

<b>September</b>	Discuss preliminary service needs for the next school year
<b>February</b>	Service request software open to component districts
<b>April</b>	ESBOCES Annual Meeting and vote on administrative budget
<b>May</b>	Service commitments by local boards on which AS-7 contracts will be based are due to ESBOCES
<b>June</b>	ESBOCES submits budget to Commissioner of Education
<b>August</b>	Signed AS-7 contracts due to New York State Education Department



## Division of Educational Services

Eastern Suffolk BOCES Educational Services Division, in partnership with all of our stakeholders, is dedicated to meeting the needs of diverse life-long learners. We provide a full spectrum of cost-effective educational and career learning programs and services. These services include those that empower school districts and other educational providers to build capacity for teaching and learning, ensure equitable access to the best education for all students, and achieve excellence. We are committed to high-quality programs, research-based decision making, safety and respect for our students and staff, and attention to our continually changing world.

The Educational Services Division is comprised of three departments and the Regional Information Center that provide direct and supportive educational services for school-age and adult learners.

### Department of Special Education

<https://www.esboces.org/sped>

The Special Education Department offers a broad spectrum of classes and services that are highly specialized to meet the diverse needs of students with disabilities, as well as non-classified students in need of alternative school settings.

Classes are offered for students ranging in age from 5 to 21 years in Eastern Suffolk BOCES centers, as well as inclusive settings in our component district buildings.

Students enrolled in our district sites are provided with opportunities for inclusion in general education academic classes, special subject classes, and building-wide activities while receiving specialized support services and instruction from Eastern Suffolk BOCES.

All programs are aligned with Next Generation Learning Standards and are designed to achieve appropriate educational outcomes for each student we serve. These outcomes include completion of a New York State Regents course of study, as well as academic, behavioral, and social skills development. These skills are developed along the continuum of student needs exhibited within the Eastern Suffolk BOCES area.

All of our programs have received accreditation by the Middle States Association of Colleges and Schools. We continue to work toward improving student outcomes through a focus on transition, research and assessment of best practices, and emerging trends in the field.

### Department of Career, Technical and Adult Education

<https://www.academyli.org/>

[www.esboces.org/adulted](http://www.esboces.org/adulted)

College and career readiness at its finest! The Career, Technical and Adult Education Department offers a broad array of programs designed to meet the needs of our component school districts' school-age and adult students. Our focus is to improve student outcomes for all learners by meeting or exceeding New York State Education Department standards. Our efforts reflect our ongoing commitment to deliver quality programs that transform lives.

We offer approximately 60 career education courses for secondary and adult students at the Edward J. Milliken Technical Center in Oakdale, the Gary D. Bixhorn Technical Center in Bellport, and the Harry B. Ward Technical Center

#### CONTACT:

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in Riverhead. Many colleges and universities offer articulation agreements to students in many areas of study, and high school students may earn college credits through dual/concurrent enrollment at selected post-secondary institutions.

Career and Technical programs provide quality, state-of-the-art courses, which are New York State certified, assuring that a student may receive a Regents diploma with a technical endorsement. Graduates are prepared to continue on to post-secondary programs and are better prepared to become gainfully employed upon completion of the programs.

We deliver the highest quality programs and services to support our learners and our school districts to meet their goals.

### Department of Educational Support Services

<https://www.esboces.org/ess>

The Department of Educational Support Services provides local school districts with a wide range of educational support services, including leadership training, professional development, student enrichment programs, curriculum writing, assessment services, data analysis, and instructional technology programs. Researched-based and targeted to local needs, these services are available to teachers, administrators, boards of education, support staff, and students.

Initiatives include, but are not limited to, responding to the updated New York State Learning Standards, meeting the needs of diverse learners, instructional technology, educational leadership, the arts, library media, shared decision making, and strategic planning. Workshops and seminars provide opportunities for participating districts to learn from the foremost experts in the field, with on-site or in-class experience, providing the link between theory and practice.

### Regional Information Center

<https://www.esboces.org/ric>

The Suffolk Regional Information Center (RIC), in conjunction with other RICs across the state, provides component school districts with a wide array of technology tools and solutions. These high-quality programs and services are designed to provide districts with the most cost effective and efficient technologies available. The RIC continues to be a regional leader in technology by offering a variety of services in support of instructional and administrative software and systems. Financial and District Services provides services and customer support for fiscal and administrative management software for financial applications, election management, cafeteria point of sale, capital projects, facilities management, document imaging, emergency notification systems, language interpretation services, and various other administrative platforms. Also offered are Data Privacy and Security Services, secure email service, email archiving, School Safety and Educational Climate (SSEC) reporting, and administrative district integration platforms. The enhanced Virtual Learning service provides opportunities for credit recovery, credit bearing, home-bound instruction, and blended courses/content, in addition to a large variety of K-12 video conferencing opportunities. LAN/WAN/Network/Technical Infrastructure Management and Support services provide internet access and fiber WAN services, hosted NOC management solutions, and security and surveillance services. Technology Acquisition Services awards opportunities for the procurement of one-time and multi-year administrative and instructional hardware/software options, and network printer projects.

The Student Data Services program provides support and training for student information systems as well as special education software, test scoring, data warehouse, required state data reporting, and student data analysis.

## Department of Special Education

Eastern Suffolk BOCES is proud to offer a broad spectrum of programs and services that are highly specialized to meet the diverse needs of students with disabilities, ages 5-21. Classes are offered in Academic and Learning Centers, as well as in a number of component district buildings. Eastern Suffolk BOCES students in included settings are provided opportunities for inclusion in general education academic classes, special subject classes, and building-wide activities while receiving support from Eastern Suffolk BOCES staff. All programs are dedicated to the ongoing enhancement of service to students with the goal of maximizing each student's potential to achieve a productive and rewarding life. Programs are continually refined to improve our services, and new programs and services are developed based on identified need in the region. Eastern Suffolk BOCES is committed to service development and to ever-increasing responsiveness to the changing needs of our component districts.

Elementary center-based sites focus on the acquisition of social and behavioral needs while offering Next Generation Standards curriculum. These programs also provide included classes within component district buildings for students who demonstrate readiness. Certain programs provide classes for students with disabilities that are cognitive, physical, neurological, or sensory in origin. Programs serve students of elementary age and are supported by the spectrum of related services. For more specific information regarding services offered in our centers, please reference the Eastern Suffolk BOCES Student Services Delivery Continuum.

**Elementary Programs** <https://www.esboces.org/sped-elementary>  
 Premm Learning Center                      Tecumseh Elementary School  
 Sayville Elementary School                Westhampton Beach Learning Center

**Elementary Included Sites**  
 East Moriches Elementary Learning Center  
 Premm Learning Center @ Merrimac Elementary School  
 Premm Learning Center @ Timber Point Elementary School  
 Sayville Elementary School @ Edna Louise Spear Elementary School  
 Sayville Elementary School @ Sayville Adult Education Center  
 Tecumseh Elementary School @ Sherwood Elementary School

Secondary center-based sites focus on students' social, behavioral, and academic needs within a Next Generation Standards aligned curriculum. Students may work toward Regents, local diploma, skills and achievement commencement credential or career development and occupational studies commencement credential depending on their specific needs. Certain programs provide services for students with disabilities that are cognitive, physical, neurological, or sensory in origin. Other programs provide intensive counseling services for students with emotional and/or psychiatric needs. Programs serve students at a secondary age and are supported by the spectrum of related services. For more specific information regarding services offered in our centers, please reference the Eastern Suffolk BOCES Student Services Delivery Continuum.

**Secondary Programs** <https://www.esboces.org/sped-secondary>  
 Bellport Academic Center                      Sequoyia High School  
 Brookhaven Learning Center                Transition Services Program  
 Islip Academic Center                              @ Brookhaven Learning Center  
 Jefferson Academic Center                      Westhampton Beach Learning Center

**Secondary Included Sites**  
 Brookhaven Learning Center @ Samoset MS  
 East Moriches Middle Learning Center  
 Jefferson Academic Center @ Oregon MS

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 Director  
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## Sagamore Children's Psychiatric Center/Eastern Suffolk BOCES Day Treatment Centers

Serves youngsters ages 5 to 18 who are diagnosed as having a severe emotional disorder and need extensive psychiatric support.

Diagnostic categories include, but are not limited to, attention deficit, anxiety, schizophrenia, paranoia, and affective autism spectrum disorders:

- Services include 6:1:1 or 8:1:1 placement with appropriate support staff at the Jefferson Academic Center and Tecumseh Elementary School and 12:1:1 placement with appropriate support staff at the Sequoyia High School.
- Psychiatric, rehabilitation, social work, and psychological services
- Students who no longer need intensive psychiatric support can remain at their respective centers and receive counseling from Eastern Suffolk BOCES staff

## Stony Brook/Eastern Suffolk BOCES Psychiatric Program

<https://www.esboces.org/ESB-SBHospital>

- Provides an inpatient psychiatric program for elementary-age students enabling them to continue their education while undergoing psychiatric treatment
- Accepts parent or school referrals and admits youngsters after thorough evaluations by social workers, physicians, and psychologists
- Length of stay ranges from 1-12 weeks, during which time a full academic curriculum is provided by Eastern Suffolk BOCES

## Outreach House/Eastern Suffolk BOCES Education Program

<https://www.esboces.org/outreachhouse>

Outreach House is a residential chemical dependency treatment facility for adolescents ages 12 to 18. The Special Education Department works in conjunction with Outreach House to provide secondary classes within a Common Core Learning Standards curriculum. Students work toward a Regents or local diploma, depending upon their specific needs.

## CoSer 203, 205

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Tecumseh Elementary School  
 Susan Lauber  
 Principal  
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 631-775-1700

Sequoyia High School  
 Steven Repperger  
 Principal  
[srepperger@esboces.org](mailto:srepperger@esboces.org)  
 631-622-1200

## CoSer 203

**CONTACT:**  
 Susan Lauber  
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 631-567-8518

## CoSer 205

**CONTACT:**  
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 Principal  
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## Autism Consultant Services/Parent Training/ Home ABA Services

<https://www.esboces.org/autismservices>

Consultations and trainings are designed to assist staff to work effectively with the most challenging students on the autism spectrum. These services are added to a district's Commitment Form/student IEP when the service of a behavioral specialist or autism consultant is recommended by the CSE for implementation on a regular basis over a period of time. Autism consultants will address applied behavior analysis strategies, behavioral strategies, and educational strategies.

Parent Training provides a bridge between home and school programs and can assist parents in utilizing strategies in the home that are consistent with those used in school to facilitate student progress.

Home ABA Services are designed to meet the needs of component districts for students with autism spectrum disorders to provide for continuity and generalization across environments. Methodologies include applied behavior analysis, discrete trial instruction, and task analysis. Progress is tracked and monitored to emphasize effective collaboration and consistency between home, school, and community.

### Related Services

<https://www.esboces.org/relatedservices>

Related Services for students attending Eastern Suffolk BOCES Special Education Programs are available at a specified cost per session, based on the IEP.

**Related services include:**

- Speech/Language Therapy
- Counseling
- English as a Second Language
- Hearing Services
- Vision Services
- Occupational Therapy
- Physical Therapy

### Specialized Support Services for School Districts

<https://www.esboces.org/sped>

Specialists are available to provide itinerant related services in individual, group, or consult sessions to students with disabilities who attend regular and special education classes in their home school districts. Consulting teachers work with general or special education staff to support their use of effective, research-based methods of pedagogy to educate students with disabilities or to facilitate the transition of students returning to district from an Eastern Suffolk BOCES or out-of-district placement. Consultation can be provided in areas such as instructional strategies, behavioral management techniques, language development, organizational skills, and augmentative communication.

## CoSer 205

**CONTACT:**

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## CoSer 202, 203, 204, 205

**CONTACT:**

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## CoSer 304, 305, 311, 312, 313, 317, 321, 323

**CONTACT:**

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631-218-4178

## Consulting Teacher Services/Parent Training/ Home ABA Services

<https://www.esboces.org/autismservices>

Specialists assist districts in the implementation of district-based programs for students with autism spectrum disorders and other disabilities by providing targeted prescriptive trainings for district staff that are designed to meet the individual needs of a school district. They will meet with administration to develop a plan that is responsive to individual district needs.

**These needs may include but are not limited to:**

- Assisting the district in starting a new class
- Observing an existing class to develop strategies for enhanced classroom structure, improved team interaction, and more effective educational and behavioral strategies
- Providing a series of parent training offerings
- Offering in-home parent training
- Assisting the district in developing its own parent training program

Home ABA Services are designed to meet the needs of component districts for students with autism spectrum disorders and to promote consistency and generalization across environments. Individualized programs are created for students educated in district buildings. They are created in accordance with IEP goals and methodologies, including applied behavior analysis and discrete trial instruction. Progress is tracked and monitored to emphasize effective collaboration between home, school, and community.

## Occupational and Physical Therapy Concentrated Consultation Services

<https://www.esboces.org/occupationalservices>

This intensive, student-based consultative service is designed for teachers and school staff working with a student with sensory, perceptual, or physical disabilities that are affecting school performance. Through half-day or full-day on-site contact, the therapist recommends management and instructional strategies for the student's use during routine school activities. A school therapy evaluation is necessary prior to implementing this service.

## Audiological Evaluation and Consultation Services

<https://www.esboces.org/hearing-audio>

A full complement of audiological evaluation and consultation services are available to support the education of students with hearing loss, either in-district or in an Eastern Suffolk BOCES setting. In addition to full audiological evaluations, follow-up, parent and staff training, Eastern Suffolk BOCES offers a full spectrum of services to support the use of Frequency Modulation (FM) auditory trainers, including needs assessment evaluations, selection and ordering, equipment adjustments, summer maintenance, ear molds, training workshops, and review of district equipment.

## CoSer 320

**CONTACT:**

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## CoSer 321, 323

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## CoSer 317

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## Evaluation Services for Students

<https://www.esboces.org/sped>

A wide variety of specialists is available to provide evaluations. Resulting reports help the districts determine the most appropriate educational program, related services, or educational strategies for the students. Upon request, test results are reviewed with parents and presented to the CSE.

The following evaluations are available:

- Speech/Language
- Psychological
- Vision
- Hearing
- Psychiatric
- Neuropsychological
- Augmentative/Alternative Communication
- Assistive Technology
- Mobility
- ESL
- Language psychological evaluations and educational assessments (Spanish)
- Autism spectrum disorder diagnostic
- Occupational Therapy
- Physical Therapy
- Autism Specialty Report (ADOS-2)

## Psychiatric Consultation

<https://www.esboces.org/psychconsult>

Initial psychiatric evaluations of students with behavioral, developmental, and/or mood disorders are provided by consulting psychiatrists. Psychoeducational and neuropsychological evaluations, classroom observations, medication reviews, and follow-up school consultations are available.

## Augmentative and Assistive Technology Services

<https://www.esboces.org/augment-assisttech>

**Augmentative and Alternative Communication:**

- Assist in the identification of students in need of augmentative communication intervention services
- Conduct comprehensive augmentative communication evaluations on students presenting with severe communication impairments
- Provide consultation/support services for all staff working with students who utilize augmentative communication aids, techniques, and strategies
- Conduct individual and/or small group trainings related to the use of specific augmentative communication aids, techniques, and strategies

**Assistive Technology:**

- Evaluate a student's ability to access the curriculum depending on his/her physical disability
- Collaborate with the educational team to identify software programs and/or adaptive equipment to enable the student to access the curriculum as independently as possible
- Provide training/consultations to students, staff, and family in the use and implementation of the recommended adaptive equipment and/or software
- Equipment orders placed for component school districts upon request

## CoSer 202, 203, 204, 205, 304, 311, 312, 313, 317, 515, 519

**CONTACT:**

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## CoSer 515

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## Summer Services

<https://www.esboces.org/sped>

The special education summer services provide IEP-based extended year services for those students with intensive management and/or educational needs requiring 12-month instruction to avoid significant regression.

## Regional Alternative High School Program

<https://www.esboces.org/sped>

The Regional Alternative High School Program provides high school students ages 16 to 21 who have been identified as having needs not being met in current school programs in our region. The program will be located in local area high schools and/or BOCES programs and offers "at risk" students an opportunity to address individual and family issues that are currently hampering their progress toward a New York State diploma. The program will continue to offer academic education at a commencement level, development of transition skills, and the development of social skills designed to foster improved function in a school setting.

The Regional Alternative High School Program offers placement to students that have been suspended or are awaiting an out of district placement, as well as offering students the option to attend for credit recovery and test preparation for state assessments.

## Regional Special Education Summer School Program

<https://www.esboces.org/sped>

The Regional Summer School Program was developed in response to requests from local school districts. Eastern Suffolk BOCES organized a consortium to create and oversee a regional summer school program. The program is located in local area school districts and serves students who attend their home districts during the traditional school year. Students with intensive management and/or educational needs require a continuation of district curriculum and instructional approaches during the summer months to prevent regression.

## CoSer 848, 948

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## CoSer 419

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## CoSer 801, 901

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<https://www.academyli.org/>

The Eastern Long Island Academy of Applied Technology serves high school juniors and seniors with rigorous and relevant learning in specific technical fields. Our broad array of programs is designed to meet the needs of component districts, students and our local workforce. Our dedication to sustained excellence is manifested in our agency-wide strategic planning initiative, and we continue to work with all of our partners and stakeholders to design future program offerings.

We prescribe to continuous improvement, with a focus on improving student outcomes, meeting or exceeding New York State Education Department standards, offering career and technical courses that are New York State Education Department approved, and utilizing research and best practices related to our student needs.

Our efforts reflect our ongoing commitment to deliver quality programs that transform the lives of our secondary and adult learners.

For more information, please visit [www.academyli.org](http://www.academyli.org).

### Career and Technical Education

Eastern Suffolk BOCES offers approximately 50 career education courses at the Edward J. Milliken Technical Center in Oakdale, Gary D. Bixhorn Technical Center in Bellport, and Harry B. Ward Technical Center in Riverhead.

Many colleges offer articulation agreements to students in targeted areas of study, and students may earn college credits through dual/concurrent enrollment opportunities at select post-secondary institutions.

New York State Education Department (NYSED) has approved academic credit for Career and Technical Education-approved courses. All courses may be used toward a Regents diploma and all have embedded in the coursework the state-mandated Career and Financial Management (CFM) requirement.

Secondary students typically spend one-half day in their home school district and one-half day at one of our three centers: Edward J. Milliken Technical Center, Gary D. Bixhorn Technical Center, or Harry B. Ward Technical Center.

#### 101.100 – Career and Technical Courses:

- |                                                         |                                                  |
|---------------------------------------------------------|--------------------------------------------------|
| Animal Science                                          | Dental Chairside Assisting                       |
| Art, Design and Visual Communications                   | Early Childhood Education                        |
| Audio Production                                        | Electrical Trade and Alternative Energy          |
| Auto Body Repair and Car Customizing                    | Fashion Merchandising and Design                 |
| Automotive Technology                                   | Heating, Ventilation and Air Conditioning (HVAC) |
| Aviation/Professional Pilot Training                    | Law Enforcement                                  |
| Barbering                                               | Marine/Motorsports Technology                    |
| Carpentry/Residential Construction and Home Improvement | Nurse Assisting                                  |
| Certified Personal Trainer                              | Physical Therapy Aide                            |
| Clinical Medical Assisting                              | Plumbing                                         |
| Computer Repair and Networking                          | Practical Nursing                                |
| Computer Science and App Development                    | Professional Photography and Digital Imaging     |
| Cosmetology                                             | Television, Video and Digital Film Production    |
| Culinary Arts/Restaurant Operations Management          | Welding/Metal Fabrication                        |

#### CONTACT:

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Emily Puccio  
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Robert Van Brunt  
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### CoSer 101

#### CONTACT:

Edward J. Milliken  
Technical Center  
Chanelle Cox, Ed.D.  
Principal  
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Gary D. Bixhorn  
Technical Center  
Nicole Zergebel  
Principal  
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631-286-6500

Harry B. Ward  
Technical Center  
Marie Davis  
Principal  
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631-369-8100

#### 101.130 – Career and Technical Education – Pull-Outs

Career and Technical senior-level students who require a health or remedial course in order to meet graduation requirements who are not able to fit one in their academic schedule at high school can take the course at The Academy. Students receive instruction during their 2.5 hour session. For additional details, please call or email the contacts listed.

#### 306.100 – Work Experience Coordinator/Teacher – 2 days per week

The New York State Department of Education and the Department of Labor outline specific requirements for students placed by the school in work-based learning experiences such as internships. Work-Based Learning Coordinator Teachers have NYS certification to oversee and provide these experiences. In addition, they recruit and maintain employer relationships, monitor student expectations and outcomes, collect attendance and report all required data, and offer student classes and instruction for all employability and career related areas. Teachers work from an office at the school, and become a part of the school instructional and support environment. All work-based learning and CDOS requirements are met for students that qualify.

#### In-District CTE

##### 326.110 – In-District CTE

To improve affordability and accessibility to CTE programs, BOCES created an In-District CTE model. In-District CTE will provide an Academy CTE course on-site up to 4 periods or 2.5 hours per day. The district is able to enroll as many as 20 students in the program per session, or up to 30 students with the support of a classroom paraprofessional.

The courses offered will mirror the BOCES CTE courses in the Technical Centers by using the same or equivalent curriculum, materials and equipment, work-based learning opportunities and field experiences. Districts purchase the CTE course in its entirety, but house the course on-site. The costs are budgeted to include curriculum, resources, materials, staffing, equipment and field experiences.

#### 101.120 – Career and Technical Education – Transportation

Secondary Career and Technical students enrolled in Practical Nursing, Nurse Assisting and Clinical Medical Assisting engage in various clinical internships throughout the school year. These internships are an integral part of the courses mentioned and are a required component of the curriculum. Supervised clinical rotations may include extended internship experience in nursing homes, hospitals, and/or medical offices. Students enrolled in these programs are transported to their assigned internships by The Academy.

### CoSer 306

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### CoSer 326

#### CONTACT:

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### CoSer 101

#### CONTACT:

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**101.140 – Career and Technical Education - Bilingual Intensive Support Services**  
Bilingual Intensive Support Services is a program designed to assist limited English proficient students to pursue and negotiate opportunities in Special Career and Technical Education. Students will attend their career class for the full school year with the support of a bilingual aide. Students will choose and specialize in one of the many career and technical education offerings.

Major components of this program are introduction and development of basic and technical language through conceptualized learning, career exploratory and/or vocational training, development of specialized content area knowledge, as well as pre-employment skill development.

**101.279 – Career and Technical Education – Individual Aide – Half Day**  
An individual aide is provided for those students attending a secondary career and technical program when requested by the district. The aide remains with the student for their entire session (AM or PM) each day.

### Special Career Education

<https://www.esboces.org/sce>

The Special Career Education Program provides a wide range of courses for students with disabilities. In addition to career and technical education, students receive specialized services designed to meet their IEP or transition plan goals and objectives. Mainstreaming into programs offered at the technical centers is available for high student achievers upon recommendation by a Special Career Education instructor. Every course fulfills the Career Development and Occupational Studies credential requirements which include work experiences, an employability profile, and documented work skills.

Special Career Education provides technical and academic skills needed to prepare for future employment and a successful path to college or other post-secondary programs.

#### Senior High School Level Offerings for Individuals with Disabilities

Students with disabilities concentrate on one or more selected career and technical education areas and develop entry-level employment skills in any of the following Special Career Education courses:

*All courses are introduction or entry level courses.*

- 103.110 – Special Career Education 12-1-1 – Half Day**
- 103.111 – Special Career Education 12-1-1 – Full Day**
- 103.120 – Special Career Education 8-1-1 – Half Day**
- 103.121 – Special Career Education 8-1-1 – Full Day**

Auto Body Repair and Refinishing	Introduction to Appearance Enhancement
Auto Front End and Brakes	Introduction to Baking
Canine Careers	Introduction to Cooking
Carpentry	Introduction to Heating, Ventilation and Air Conditioning (HVAC)
Computer Graphic Arts Technology	Introduction to Personal Training
Cosmetology	Introduction to Welding/Metal Fabrication
Digital Media Production	Modern Automotive Technology
Early Childhood Education	Project SEARCH®
Facilities Maintenance	Retail Store Services
Food Preparation/Service	Transportation Service
Health Related Occupations	Vehicle Maintenance and Light Repair
Horticulture	

\*Course offerings and class size options change every year. Please contact us for current offerings and class size options.

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### CoSer 103

**CONTACT:**  
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631-286-6500

Harry B. Ward  
Technical Center  
Marie Davis  
Principal  
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631-369-8100

Islip Career Center  
Peter J. Lepore  
Principal  
[plepore@esboces.org](mailto:plepore@esboces.org)  
631-244-5900

**103.170 – Special Career Education – Individual Aide – Full Day**  
A full-day individual aide is provided for those students attending a special career education program when requested by the district. The aide remains with the student for the entire school day.

**103.180 – Special Career Education - Bilingual Intensive Support Services**  
Bilingual Intensive Support Services is a program designed to assist limited English proficient students to pursue and negotiate opportunities in Special Career and Technical Education. Students will attend their career class for the full school year with the support of a bilingual aide. Students will choose and specialize in one of the many career and technical education offerings.

Major components of this program are introduction and development of basic and technical language through conceptualized learning, career exploratory and/or vocational training, development of specialized content area knowledge, as well as pre-employment skill development.

### Related Services

Related Services for students attending Eastern Suffolk BOCES Career and Technical Education Programs are available to local districts at a specified cost per session, based on the IEP.

#### Related services include:

- Speech/Language Therapy
- Counseling
- Individual Aide
- Occupational Therapy
- Physical Therapy
- Transition Planning
- Psychological Evaluation

**103.295 – Autism/Behavioral Consultant**  
Consulting services are designed to meet the needs for students with autism spectrum disorders to provide continuity and generalization across environments to emphasize consistency between home, school and community.

**103.297 – Parent Training**  
Parent Training provides a bridge between home and school programs and can assist parents in utilizing strategies in the home that are consistent with those used in school to facilitate student progress.

### Regional Summer School

**432.110 – The Regional Summer School Program** offers up to two courses for students who need remediation and/or credit recovery in academic areas including English, mathematics, social studies, science, health, physical education and foreign languages. Regents examinations are administered at the conclusion of this six-week course of study. Students who have an IEP with a 12-month education requirement are not eligible for this program. The cost of the Regents exam is included in the tuition for every course terminating in a Regents exam.

**432.120 – Regents Review Class**  
Students who are recommended by their district Principal to participate in review classes, as opposed to retaking an entire course, are offered Regents review preparation. Students meet with an instructor for two hours for each day of the program. The cost of the Regents exam is included in the Regents Review Class fee.

**432.130 – Regents Exam**  
Secondary students may register to take the New York State Regents exams held during the month of August at host sites. Please contact Emily Puccio for additional information.

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### CoSer 101, 103

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### CoSer 103

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### CoSer 432

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## Jail Education Programs

<https://www.esboces.org/incarcerated-ed>

### Re-ROUT (Recently Released Offenders Under Training)

Re-ROUT provides individualized services to Suffolk County residents who have been incarcerated and need assistance in obtaining employment or education after re-entry into their community.

### Alternative to Incarceration (ATI)

The goal of the ATI program is to reduce recidivism through educational achievement and employability development. ATI is designed to meet the individual needs of youth 16 - 21, who are assigned as a court placement or for high-risk students whose needs are not being met in their current school setting.

### Program for Incarcerated Youths

This program provides educational and counseling services for incarcerated youth under 21 years of age. The program is designed to prepare students to complete the requirements for a Regents, Local or High School Equivalency Diploma. Courses of study infuse contextualized learning, career preparation and skills achievement into daily lessons.

### Program for Incarcerated Adults

Individuals over the age of 21 have the opportunity to enroll in an Adult Basic Education program leading to a High School Equivalency Diploma or an English for Speakers of Other Languages (ESOL) class.

## Practical Nursing Program

<https://www.esboces.org/nursing>

Students may attend either a one-year full-time program (adults 18 and over) or a 17 month (10 months part-time and 7 months full-time) program (adults and high school seniors). For special registration procedures, please call Andrea Pekar.

## Supported Employment

<https://www.esboces.org/supportedemployment>

This program is coordinated with and partially funded by the Office of Adult Career and Continuing Education Services/Vocational Rehabilitation (ACCES-VR) and/or the Office for People with Developmental Disabilities (OPWDD). It provides job placement, intensive job site training and support, ongoing assessment of the adult participant's performance, and long-term follow-up services geared toward maintaining competitive employment.

## Pre-Employment Transition Services

Pre-Employment Transition Services (Pre-ETS) are provided to students with disabilities through the New York State Office of Adult Career and Continuing Education Services - Vocational Rehabilitation (ACCES-VR). Services are available to students between the ages of 14 to 21 that are potentially eligible for, but not currently receiving, ACCES-VR supports and services and include Job Exploration Counseling, Work-Based Learning, Counseling on Post-Secondary Opportunities, Workplace Readiness Training and Self Advocacy.

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## CoSer 813, 913

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## CoSer 821, 863, 921, 963

### CONTACT:

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## Perkins V Basic Secondary CTE Assistance Programs

The Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act was signed into law on July 31, 2018. This bill amends the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) and this amended act is now referred to as Perkins V. The purpose of this grant is to develop more fully the academic knowledge and technical and employability skills of secondary education students who elect to enroll in career and technical education programs by:

- Including preparation in high-skill, high-wage or in demand occupations
- Integrating rigorous and challenging academic and CTE instruction that link secondary and post-secondary
- Providing technical assistance that improves the quality of CTE faculty, teachers, counselors, and administrators
- Supporting partnerships between secondary, post-secondary, local workforce boards, business and industry
- Proving individuals with opportunities and skills to keep the US competitive

The new grant will fund activities and materials to support our region's efforts in meeting the four State Defined Priority Areas:

- Program Evaluation
- Develop and improve Work-Based Learning programs and activities
- Support Students with Disabilities (SWD) and English Language Learners (ELLs)
- CTE Teacher Training

## Equivalent Aid Program

The Equivalent Aid Program delivers basic literacy courses to out-of-school youths between the ages of 18 and 21. Instruction is provided in reading, writing, mathematics, and the development of English speaking, listening, and writing skills. This program includes assessment and support services to help young adults plan for future employment.

## Adult Education Program

<https://www.esboces.org/adulted>

The Adult Education Program is designed to meet the occupational and educational needs of adults on Long Island. More than 180 certification, licensing and continuing education courses are available. For a complete list of career opportunities, visit our website at [www.esboces.org/AEV](http://www.esboces.org/AEV).

Adult CTE program course offerings include the following:

- Career Training, Licensing and Certification courses
- Continuing Education and Personal Enrichment courses
- Business, Employers & Corporate Training
- Summer Career Exploration

### Employment Preparation Education Program (EPE)

The Employment Preparation Education Program offers Adult Secondary Education (ASE), Adult Basic Education (ABE), English as a Second Language (ESL), and job readiness training classes at no charge to adults 21 and older. Classroom instruction includes employability skills, reading, writing, mathematics, citizenship, and high school equivalency. Many adult students enroll in career and technical classes to prepare themselves for the workplace.

### Literacy Programs:

Adult Basic Education (ABE)  
Adult Secondary Education (ASE)  
English as a Second Language (ESL)

## CoSer 815, 915

### CONTACT:

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## CoSer 884, 984

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### Adaptive Driver Training

<https://www.esboces.org/adaptivedriver>

Eastern Suffolk BOCES offers an Adaptive Driver Training program for individuals exhibiting physically or non-physically disabling conditions. Candidates can be first-time drivers or re-trainees. All prospective students must possess a New York State learner's permit or valid driver's license. Additionally, students are required to undergo a thorough driving evaluation to determine whether they possess the appropriate physical, mental, and emotional abilities necessary for success in driver training. All vehicles are fully equipped with adaptive driving equipment for those with physical limitations.

One-on-one training is individualized and designed to teach driving habits and skills necessary to pass a New York State road test. The service is available to all school districts, as well as state and private rehabilitation programs and those with a physician's referral. This course is designated as the *Regional Adaptive Driver Training Program of Suffolk County for the Handicapped* by the Office of Adult Career and Continuing Education Services – Vocational Rehabilitation.

### CoSer 888,988

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## Department of Educational Support Services

The Department of Educational Support Services offers a variety of high-quality programs and services designed to assist school districts in our region and beyond in enhancing instruction with the goal of improving student outcomes. Research-based and targeted to meet local needs, these services are available for teachers, administrators, support staff, Boards of Education, and students.

Educational Support Services continues to improve communication with our districts through the increased use of technology and data, including a variety of listservs and web-based information.

**Initiatives include:**

- Arts-in-Education/Exploratory Enrichment
- Coaching/Professional Development
- Collaborations with local colleges and universities
- Cultural Competence
- Curriculum Development and Alignment
- Educational Leadership and Support
- Full Service Scoring Services
- Grant Writing
- Instructional Technology Integration
- Junior Naval/Air Force ROTC
- MyLearningPlan/Frontline Professional Growth
- NYS Standards and Assessments
- Principal Evaluator Service
- School Data Bank Services
  - Shared Data Experts
  - Ellevation
- School Library System Services
- Strategic Planning
- Student Enrichment Programs
- Technology Equipment Loaner Service
- Third Party Assessment Service

**CONTACT:**

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 631-244-4201

**CONTACT:**

Dr. Krystle Hernandez-Barnett  
 Divisional Administrator  
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 631-218-4181

## Exploratory Enrichment

<http://artsined.esboces.org/EESearch.aspx>

### 405.110 – Exploratory Enrichment Programs

Eastern Suffolk BOCES Exploratory Enrichment is a shared instructional program in academic or occupational subject areas providing activities which exceed, or are different from, content offerings found in standard courses. Students participate in shared learning activities, focusing on NYS academic and/or occupational standards with scientists, mathematicians, engineers, environmentalists, technology experts, historians, career development specialists, health and wellness experts, character education specialists, and others who provide students and teachers access to instructional resources and programs not typically available in the traditional classroom environment. This service includes:

- block booking programs, including in-school and off-site performances, workshops, residencies, field studies, and virtual programs
- publishing of an online comprehensive program catalog, including evaluations, with a wide selection of programs of academic excellence for Exploratory Enrichment as befits individual district needs and interests
- onsite and/or offsite student visits to Brookhaven National Laboratory (Brookhaven Science Associates) or other designated location(s)

## Junior ROTC

<https://www.esboces.org/enrichmentprograms>

### 422.100 – The Naval/Air Force Junior ROTC program includes:

- the hiring and supervision of teaching staff
- supplies and materials
- coordination of field trips and leadership conference
- school course credit

### 422.110 – Junior ROTC – Leadership Training

An annual workshop for JROTC cadets on leadership and citizenship. Open to all units on Long Island to attend.

## Summer Enrichment Programs

<https://www.esboces.org/enrichmentprograms>

### 432.445 – Summer Enrichment (Grades 1-8)

A literacy, math and science enrichment program for all students grades 1-8.

**Science and Math Enrichment Courses** – Hands-on science and math classes are designed to make ALL students get excited about the world around them. Sample programs include Ready Set Drones, Adventure Games, Brick Lab, Genetics, Makey Makey, Scratch Jr. Coding, Video Production and Video Game Design.

**Literacy Courses** – Students will participate in small groups specifically designed to develop literacy skills and engage students in their learning. Students should have fun as they design and author their own creative works. Sample programs include Dinosaurs, Observing Bots, Mo Willems, Enchanted STEAM Fairy Tales, Bricklab Zoo, Cooking Up Even More Stories, and Book Creator.

**Reading Adventures-Reading for All (For districts utilizing the Fountas and Pinnell reading model)** – Students will explore a wide variety of texts by participating in small reading groups at their instructional levels and will become involved in activities related to their reading. Reading Adventures will use fiction and non-fiction to engage students as they learn how reading can expand their world. Students will be benchmarked at beginning of program and retested at the end.

**Really Great Reading the Science of Reading (For districts not using Fountas and Pinnell)** – The science of reading is a body of research that incorporates insights and research from disciplines that include developmental psychology, educational psychology, cognitive science, and cognitive neuroscience. Based on science, the students will be taught effective phonics instruction utilizing; A hands-on approach that

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## CoSer 422

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## CoSer 432

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moves from presentation to practice and the direct application to reading and spelling. These three practices support effective decoding, and decoding is among the most fundamental skills for students to master when learning to read. Students will be given a pre-test at the beginning and a post-test at the end.

### Summer Enrichment (Grades 6-8)

The ESBOCES Middle School Leadership Institute has been created in partnership with Franklin Covey to create a leadership learning model based on a foundation of The 7 Habits of Highly Effective Teens to teach skills and principles that help prepare students for life. With life readiness and leadership readiness the program's core, this 6-week course will empower students to become principle-centered leaders. Participants must register for the entire six weeks to be eligible to participate. This program is open to rising 6th through 8th graders and will include a community service project.

### Summer Enrichment Leadership Institute (Grades 9-12)

The ESBOCES High School Leadership Institute has been created in partnership with Franklin Covey to create a leadership learning model based on a foundation of The 7 Habits of Highly Effective Teens to teach skills and principles that help prepare students for life. With life readiness and leadership readiness at the program's core, this 6-week course will empower students to become principle-centered leaders. Participants must register for the entire six weeks to be eligible to participate. This program is open to rising 9th through 12th graders. Students will have the opportunity to work with younger students in established grade 1-8 summer enrichment programs and the coursework will include a community service project. This course will be the pre-requisite for the anticipated Junior Counselor-In-Training program to be implemented in the summer of 2025.

## School Year Enrichment Programs

<https://www.esboces.org/enrichmentprograms>

**The School Year Enrichment Program includes:**

**435.110.100 – WISE (For High School)**

The High School Women in Science and Engineering (WISE) programs are multi-faceted programs designed for young women who show academic promise or interest in science, technology, engineering and mathematics. WISE encourages young women to pursue STEM careers by providing exciting hands-on research and learning opportunities by pairing each participant with active scientists to mentor them.

**435.150 – Long Island Science and Engineering Fair – Junior Varsity**

The Long Island Science and Engineering Fair – Junior Varsity - provides an opportunity for students in grades 9–12 to develop their presentation skills through participation in a local science competition.

**435.160 – Long Island Science and Engineering Fair**

The Long Island Science and Engineering Fair is a regional qualifier for the Intel International Science and Engineering Fair. This fair promotes and supports excellence in scientific inquiry in grades 9-12.

**435.170 – Middle School Long Island Science and Engineering Fair – Society for Science and the Public (SSP MSP)**

The Long Island Science and Engineering Fair – SSP MSP provides an opportunity for students in middle school to research and present a scientific topic of study. Students are judged on their knowledge and application of scientific research. Students are evaluated on merit of their work for positions at the National Competition.

**435.185 – Extended Day Enrichment Program**

The Extended Day Enrichment Program includes enrichment opportunities combined with homework assistance. The district can choose the extended day hours. Current programs operate from 7:00 - 9:00 a.m. before school and from 2:15 - 6:00 p.m. after school under the supervision of an Eastern Suffolk BOCES-appointed director. Students will participate in the homework room, where they will be provided assistance with their homework by a certified teacher and assistants. Parents will provide transportation to the program in the morning and pick up their child after school. The program will provide refreshments consisting of a nutritious snack and milk or juice each afternoon for each student. Students will be provided time for snack and recreation. Typical recreational activities will occur through the use of the school's gymnasium, an established activity room and the school's playgrounds. During the course of the year, social and emotional learning (SEL) programs and themed enrichment opportunities will be made available for students to join. In addition, live and virtual cultural arts presentations are provided through the ESBOCES Arts-in-Education program based on district and student interest.

**435.220 – Middle School Women in Science and Engineering (WISE) Program**

Middle School Women in Science and Engineering (WISE) - a program designed for young women who show academic promise or interest in science, technology, engineering and mathematics (STEM) in grades 6 through 8.

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## Arts-In-Education

<https://www.esboces.org/aie>

**440.110 – Arts-in-Education Programs**

Eastern Suffolk BOCES operates a shared service designed to integrate the arts into education. Individual activities may include music, drama, dance, writing, and the visual and media arts and the like. Staff development related to a specific arts activity may also be provided. Arts integration and arts enrichment activities are aligned with the NYS Arts Standards and the curriculum either as stand-alone arts, arts through another curriculum area, another area through the arts, or across curriculum programming. Eastern Suffolk BOCES Arts-in-Education (AIE) Regional Services (for both Suffolk County BOCES) includes:

- the coordination and block booking of arts and arts integration programs, including In-School and Off-Site Performances, Workshops, Residencies, Field Studies, Field Trips, Virtual Programs, Webinars and Professional Development
- publishing of a comprehensive online program catalog, including evaluations, with a wide selection of programs of artistic excellence for Arts-in-Education as befits individual district needs and interests
- facilitating professional development activities for the arts and general education community promoting the value of arts experiences, as well as specific skills in the arts, and the integration of arts into the curriculum
- workshops on the role of the arts and alignment of the New York State Learning Standards for the Arts, NY State Learning Standards and the National Core Arts Standards
- student conferences, exhibits, and performances through partnerships with cultural arts organizations.
- the publication of the newsletter, *The Star*

**440.120 – Conference for Kids**

STEAM (Science, Technology, Engineering, Art & Math) Conference for grades 4-6 provides a full day of intensive arts, science and enrichment workshops.

## School Library System

<https://www.esboces.org/sls>

The School Library System enables schools to participate in the development of a system-wide database and provides regional resource sharing among all types of libraries. The School Library System serves as the communication link to NYSED. This state-funded program is provided to all school districts.

**508.100 – Library Automation – Participation Fee**

Library Automation assists districts in maintaining their library catalogs online. Hardware, software, networks, user groups, and service contracts may be included.

Three software programs are available:

- OPALS (*Open Source Automated Library System*)
- Follett Destiny
- Follett AccessIT

User group meetings are included at no charge.

**508.200 – Library Automation Program**

**508.220 – Library Automation Scanners**

*Materials which become the property of the district are not eligible for BOCES aid.*

**508.250 – SORA/OverDrive Standalone Platform Basic Content**

Minimum SORA/OverDrive content purchase with coordination fee based on district size. Please contact the School Library System for details.

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## School Data Bank Services

<https://www.esboces.org/SDBS>

**514.410** – Introductory Services PS/PK-12 districts

**514.420** – Introductory Services PS/PK-6 districts

### Introductory Service – includes

- Initial individual user logon IDs
- Access to select ReportNet reports
- An Annual Suffolk Region Assessment Comparison Online Portfolio
- Invitations and discounts to all data-related trainings and workshops hosted by School Data Bank Services and Student Data Services
- Membership on the Data Advisory Team
- One registration to the DATAG Summer Conference
- One discounted customized in-district survey to support district initiatives
- Up to two in-district three-hour workshops or presentations, and/or data analysis project (514.410 - PS/PK-12 districts) (514.420 – PS/PK-6 districts)

### Additional Service Options

- Staff Developer/Shared Data Expert Service
- Data Analysis & Visualization Service – Online platform for district access
- Assessment Services – Full Service Scoring NYSED K-12 Assessment and Training
- Ellevation – Online Platform supporting ENL educators and English Language Learners

**514.430** – Full Service K12 - Per Student (min/max \$)

- Initial individual user logon IDs
- An Annual Suffolk Region Assessment Comparison Online Portfolio
- Invitations and discounts to all data-related trainings and workshops hosted by School Data Bank Services and Student Data Services
- Membership on the Data Advisory Team
- Two registrations to the DATAG Summer Conference
- Three in-district three-hour workshops or presentations, and/or data analysis project
- Access to BARS – BOCES Assessment Reporting System
- Two discounted customized in-district surveys to support district initiatives
- No charge for the two Regents exams scanned with highest counts of papers processed for June test period
- Expanded access to ReportNet reports available, for example:
  - Post-Secondary Reports
  - Regents Discrepancy Reports
  - Assessment Reports

### Additional Service Options

- Staff Developer/Shared Data Expert Service
- Data Analysis & Visualization Service – Online platform for district access
- Assessment Services – Full Service Scoring NYSED K-12 Assessments and Training
- Ellevation – Online Platform supporting ENL educators and English Language Learners

## CoSer 514

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**514.440** – .2 FTE Staff Developer/Shared Data Expert

The School Data Bank Services Program – Staff Developer/Shared Data Expert Service is available to assist district administrators, teachers, instructional coaches, and District Data/Test Coordinator(s) in their efforts to coordinate district data initiatives, data reporting, and data presentation materials, in addition to hosting professional development events.

The School Data Bank Services program administrators and Shared Data Experts collaborate with district administrators to design and implement a customized systemic plan for the integration of data. The Shared Data Expert engages with district administrators and teachers by analyzing and translating data from various sources, including instructional reports, the NYS School Report Card and NYS exams, as well as from the district's student management system and Third-Party Assessment systems. The results are utilized by districts to inform curriculum and programmatic decisions.

The Shared Data Expert is well-versed in the latest New York State Education Department data collection and reporting requirements and regulations. Using multiple sources of data, they can produce reports and visualizations in Excel, Access, PowerPoint, Tableau, etc.

All Shared Data Experts are New York State Certified Educators with a Master's Degree and an expertise in data analysis, use of instructional reports, learning standards, assessment tools, and technology. This professional will work with groups of administrators and teachers to explain the meaning of instructional data reports, NYSED assessment data, School Report Card data, and reports from the district's Student Management System, Third-Party Assessment software, etc.

The Shared Data Expert actively participates in regional and statewide professional development events and workshops to bolster innovation through core-skill development.

The Shared Data Expert team is experienced and equipped to work in-district and from a remote setting. They have access to essential Eastern Suffolk BOCES (ESBOCES) and the Regional Information Centers (RIC) staff, resources, technology and products. The School Data Bank Services program follows data privacy guidance, and is equipped with encrypted technology, access to the ESBOCES Secure Courier to communicate Personally Identifiable Information (PII) safely, and access to our secure servers.

**514.470** – Inclusive Service – Per Student (max \$)

### Inclusive Services - includes

- Initial individual user logon IDs
- An Annual Suffolk Region Assessment Comparison Online Portfolio
- Invitations and discounts to all data-related trainings and workshops hosted by School Data Bank Services and Student Data Services
- Membership on the Data Advisory Team
- Three registrations to the DATAG Summer Conference
- Four in-district three-hour workshops or presentations, and/or data analysis project
- Access to BARS – BOCES Assessment Reporting System
- Four discounted customized in-district surveys to support district initiatives
- No charge for the four Regents exams scanned with highest counts of paper processed for June test period

## CoSer 514

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## School Data Bank Services *(continued)*

- Expanded access to ReportNet reports available, for example:
  - Electronic Post-Secondary Reports
  - Regents Discrepancy Reports
  - Assessment Reports
- Requires a subscription of a .2 FTE Staff Developer/Shared Data Expert (SD/SDE) at a reduced rate to assist district administrators, teachers, instructional coaches, and District Data/Test Coordinator(s) in their efforts to coordinate district data initiatives and data reporting, data presentation materials, and hosts professional development events.
  - NYS Masters Certified Educators with strengths in data analysis, assessment tools, and technology. SD/SDEs use assessment tools, instructional reports and learning standards to translate and communicate data outcomes to district administrators through reports and visualizations in:
    - Excel
    - Access
    - PowerPoint
    - Tableau
  - Work in-district and from a remote setting using encrypted technology, secure BOCES servers and ESBOCES Secure Courier for communicating Personally Identifiable Information (PII) safely.
  - SD/SDEs have access to essential Eastern Suffolk BOCES (ESBOCES) and the Regional Information Centers (RIC) staff, resources, technology and products

### Additional Service Options

- Staff Developer/Shared Data Expert Service
- Data Analysis & Visualization Service – Online platform for district access
- Assessment Services – Full Service Scoring NYSED K-12 Assessment and Training
- Ellevation – Online Platform supporting ENL educators and English Language Learners

(Requires 514.480)

**514.480 – Inclusive Service – .2 FTE Staff Developer/Shared Data Expert - Discounted**  
 The School Data Bank Services Program – Staff Developer/Shared Data Expert Service is available to assist district administrators, teachers, instructional coaches, and District Data/Test Coordinator(s) in their efforts to coordinate district data initiatives, data reporting, and data presentation materials, in addition to hosting professional development events.

The School Data Bank Services program administrators and Shared Data Experts collaborate with district administrators to design and implement a customized systemic plan for the integration of data. The Shared Data Expert engages with district administrators and teachers by analyzing and translating data from various sources, including instructional reports, the NYS School Report Card and NYS exams, as well as from the district's student management system and Third-Party Assessment systems. The results are utilized by districts to inform curriculum and programmatic decisions.

The Shared Data Expert is well-versed in the latest New York State Education Department data collection and reporting requirements and regulations. Using multiple sources of data, they can produce reports and visualizations in Excel, Access, PowerPoint, Tableau, etc.

All Shared Data Experts are New York State Certified Educators with a Master's Degree and an expertise in data analysis, use of instructional reports, learning standards, assessment tools, and technology. This professional will work with groups of administrators and teachers to explain the meaning of instructional data reports, NYSED assessment data, School Report Card data, and reports from the district's Student Management System, Third-Party Assessment software, etc.

## CoSer 514

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The Shared Data Expert actively participates in regional and statewide professional development events and workshops to bolster innovation through core-skill development.

The Shared Data Expert team is experienced and equipped to work in-district and from a remote setting. They have access to essential Eastern Suffolk BOCES (ESBOCES) and the Regional Information Centers (RIC) staff, resources, technology and products. The School Data Bank Services program follows data privacy guidance, and is equipped with encrypted technology, access to the ESBOCES Secure Courier to communicate Personally Identifiable Information (PII) safely, and access to our secure servers.  
 (Requires 514.470)

### **514.485 – Bantam Service**

- Up to 10-Days of access to the Staff Developer/Shared Data Expert Service
  - The School Data Bank Services Program - Staff Developer/Shared Data Expert is available to assist district administrators, teachers, instructional coaches, and District Data/Test Coordinator(s) in their efforts to coordinate district data initiatives, data reporting, and data presentation materials, in addition to hosting professional development events.
  - The School Data Bank Services program administrators and Shared Data Experts collaborate with district administrators to design and implement a customized systemic plan for the integration of data. The Shared Data Expert engages with district administrators and teachers by analyzing and translating data from various sources, including instructional reports, the NYS School Report Card and NYS exams, as well as from the district's student management system and Third-Party Assessment systems. The results are utilized by districts to inform curriculum and programmatic decisions.
  - The Shared Data Expert is well-versed in the latest New York State Education Department data collection and reporting requirements and regulations. Using multiple sources of data, they can produce reports and visualizations in Excel, Access, PowerPoint, Tableau, etc.
  - All Shared Data Experts are New York State Certified Educators with a Master's Degree and an expertise in data analysis, use of instructional reports, learning standards, assessment tools and technology. This professional will work with groups of administrators and teachers to explain the meaning of instructional data reports, NYSED assessment data, School Report Card data, and reports from the district's Student Management System, Third-Party Assessment software, etc.
  - The Shared Data Expert actively participates in regional and statewide professional development events and workshops to bolster innovation through core-skill development.
  - The Shared Data Expert team is experienced and equipped to work in-district and from a remote setting. They have access to essential Eastern Suffolk BOCES (ESBOCES) and the Regional Information Centers (RIC) staff, resources, technology and products. The School Data Bank Services program follows data privacy guidance, and is equipped with encrypted technology, access to the ESBOCES Secure Courier to communicate Personally Identifiable Information (PII) safely, and access to our secure servers.
- Access to our web-based Instructional Reporting Platform – BARS (BOCES Assessment Reporting System)

### Additional Service Options

- Staff Developer/Shared Data Expert Service
- Data Analysis & Visualization Service – Online platform for district access
- Assessment Services – Full Service Scoring NYSED K-12 Assessment and Training
- Ellevation – Online Platform supporting ENL educators and English Language Learners

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## School Data Bank Services *(continued)*

**514.487** – *School Data Bank Services – Staff Developer/Shared Data Expert Service 10-Day Package*

A 10-day package of Staff Developer/Shared Data Expert is available to districts that participate in the School Data Bank Services at the Full, Inclusive or Bantam service level.

The Staff Developer/Shared Data Expert Service is available to assist district administrators, teachers, instructional coaches, and District Data/Test Coordinator(s) in their efforts to coordinate district data initiatives, data reporting, and data presentation materials, in addition to hosting professional development events.

The School Data Bank Services program administrators and Shared Data Experts collaborate with district administrators to design and implement a customized systemic plan for the integration of data. The Shared Data Expert engages with district administrators and teachers by analyzing and translating data from various sources, including instructional reports, the NYS School Report Card and NYS exams, as well as from the district's student management system and Third-Party Assessment systems. The results are utilized by districts to inform curriculum and programmatic decisions.

The Shared Data Expert is well-versed in the latest New York State Education Department data collection and reporting requirements and regulations. Using multiple sources of data, they can produce reports and visualizations in Excel, Access, PowerPoint, Tableau, etc.

All Shared Data Experts are New York State Certified Educators with a Master's Degree and an expertise in data analysis, use of instructional reports, learning standards, assessment tools and technology. This professional will work with groups of administrators and teachers to explain the meaning of instructional data reports, NYSED assessment data, School Report Card data, and reports from the district's Student Management System, Third-Party Assessment software, etc.

The Shared Data Expert actively participates in regional and statewide professional development events and workshops to bolster innovation through core-skill development.

The Shared Data Expert team is experienced and equipped to work in-district and from a remote setting. They have access to essential Eastern Suffolk BOCES (ESBOCES) and the Regional Information Centers (RIC) staff, resources, technology and products. The School Data Bank Services program follows data privacy guidance, and is equipped with encrypted technology, access to the ESBOCES Secure Courier to communicate Personally Identifiable Information (PII) safely, and access to our secure servers.

**514.650** – *Ellevation Inc.*

Ellevation Inc. is a web-based software platform that supports the unique needs of English Language Learner Students, and the educators that serve them. School districts enhance instruction, improve collaboration, and simplify compliance requirements so educators can focus on helping English Language Learner Students succeed.

## Library Services/Media

<https://www.esboces.org/sls>

**516.100** – *Library Services/Media – Participation Fee*

Library Services/Media assists library media centers in acquiring specialized online materials and services to support instruction. Full fee for non-508 Library Automation participants.

**516.210** – *Library Services/Media – Virtual Reference Collection*

A vast array of online databases are available through the Virtual Reference Collection (VRC) serving elementary, middle, and high school students.

**516.220** – *Library Services – Supplemental Databases*

A vast array of online databases NOT available on the Virtual Reference Collection (VRC) can be purchased through the School Library System for all grade levels PreK-12.

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**516.230** – *VRC District Training – Half Day*

3 hour training available through the School Library System.

**516.240** – *VRC District Training – Full Day*

6 hour training available through the School Library System.

**516.245** – *VRC Two Hour Consultation 1:1 Training*

Trainer will provide 1:1 training with teacher/librarian on using VRC effectively.

## Professional Learning

**531.150** – *Diversity, Equity, and Inclusivity (DEI) Development and Support*

### DEI Development and Support

- Develop an awareness around issues of Diversity, Equity, and Inclusivity throughout the Region
- Create a culture of open-mindedness and objectivity to identify and root out structural or systemic bias
- Increase awareness of cultural and socio-economic diversity
- Encourage greater understanding and acceptance of the viewpoints and perspectives of all
- Eliminate implicit bias in hiring practices
- Ensure instructional materials and professional learning opportunities are available across all school districts

### Basic Service/Support

- Consultation with an Administrator from the ESBOCES DEI Director's Office
- District Needs Assessment Summary Report
- Regional DEI PLC Monthly Meetings (2 registrations)
- ESBOCES Spring DEI Conference Registrations (1 registration)
- ESBOCES DEI Web Reg Workshops (4 Registrations)

**In addition to the DEI Basic Service and Support, the Enhanced Level includes:**

### Enhanced Service/Support

- ESBOCES Spring DEI Conference Registrations (2 registrations)
- Professional **In-District** Support (3 days/choose 1-2 strands)

**In addition to the DEI Enhanced Service and Support, the Premium Level includes:**

### Premium Service/Support

- ESBOCES Spring DEI Conference Registrations (3 registrations)
- Professional **In-District** Support (10 days/choose 2-3 strands)

**In-District Professional Support Strands (customized to best support your needs)**

### Phase I: Equity Self-Assessment, Courageous Conversations and Systems

- Establish forums and meetings to build understanding of the CR-SE Framework
- CR-SE Leadership Institute
- Equity Walks

### Phase II: Strategic Planning

- Training on strategic planning around equity
- Use guiding principles and visioning activities to develop equity goals
- Support Equity teams in developing goals and priority areas aligned with the CR-SE Framework

### Phase III: Engaging Stakeholders

- Ongoing community and professional learning based on identified needs
- Create shared governance structures (advisory committees, policy committees) that include both school and community participants to assist in the implementation of the CR-SE Framework
- Co-facilitate awareness for the community around DEI initiatives

## CoSer 531

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## Professional Development

<https://www.esboces.org/pd>

### 531.100 – New York State Curriculum and Assessment Service

The New York State Curriculum and Assessment Service (NYSCAS) is a subscription-based service that allows subscribing districts to qualify for aid on aidable services.

This also provides access to:

- classroom-embedded coaching
- professional listservs
- in-district professional development
- substitute reimbursement
- discounted regional workshops

### 531.300 – Customized Staff Development In-District

Districts have the flexibility to proactively allocate funds for professional development for the school year. They can input this estimated amount through our user-friendly Wincap platform.

When it is time to organize professional development, districts can easily access and complete an “In-District Planning Form” on our website. We will deduct the cost of the planned professional development from their initial commitment amount. An email will be generated (instead of a Contract Modification), that summarizes how the planned professional development is applied to the original amount and indicates a remaining balance. If the funds in this budget line fall short, a Contract Modification will be initiated to cover additional expenses.

Importantly, districts will only be billed for actual services rendered, not the initial estimation, ensuring a fair and accurate process.

Note: Coordination fee is a separate line item. (CoSer 531.310)

Our mission is to build local instructional capacity based on district identified goals and NYSED guidelines.

Customized Services Include:

- Instructional strategies
- Content specific training
- Customized staff development

Other Professional Development:

- State Standards
- Differentiated Instruction
- Cultural Responsiveness
- Assessment Review/Revision
- Multi-Tiered System of Supports (MTSS)
- Data Driven Instruction
- Teacher and Principal Evaluation
- Mental Health / Social Emotional Learning

Further Support Includes:

- Shared Decision Making training
- Mentor training
- Leadership training
- Leadership mentoring

### 531.315 – Professional Development and Curriculum Workshops

This service provides regional professional development and curriculum workshops for our component school districts. Professional development workshops are planned to meet NYSED initiatives, districts’ goals and teachers’/administrators’ objectives.

### 531.610 – Athletes Helping Athletes

This leadership team program trains teachers and high school student-athlete leaders to deliver an early intervention drug, alcohol and tobacco abuse prevention program to upper elementary school students, and to process the issues of sportsmanship/civility, as well as bullying and teasing. Student-athlete leaders from each school are trained at three conferences to prepare them for this program.

## CoSer 531

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### 531.200 – MyLearningPlan/Frontline – A Web-Based Professional Learning Management System

The service was developed to offer access to a powerful web-based data management system to assist districts in managing teacher participation in professional development.

**The MyLearningPlan/Frontline System includes:**

- alignment of district goals to professional development activities
- automated forms and procedures
- workshop approvals
- purpose of professional development experiences
- tracking of hours

### MyLearningPlan/Frontline – Employee Evaluation Management (EEM) (formerly OASYS)

The Employee Evaluation Management (EEM) is a web-based observation and appraisal management system, offers district leaders scheduling, managing, completing and reporting of all components of the evaluation process for teachers, principals, administrators and non-instructional staff. This system includes multiple rating categories, valid measures, and analysis of data on student growth. It works on any handheld device, tablet computer or laptop, including the iPad, and iPhone.

*\*MyLearningPlan/Frontline Employee Evaluation Management (formerly OASYS) with Danielson utilizes Danielson’s 2011/13 rubric and there is an additional fee.*

### MyLearningPlan/Frontline Coaching and Collaboration (formerly ELEVATE)

This is the online VIDEO-BASED Evaluator Training and Certification System from MyLearningPlan/Frontline.

### Leadership Development Placement Service

#### 531.400 – Educational Leadership, Development, and Placement Service – Basic

#### 531.410 – Educational Leadership, Development, and Placement Service – Expanded

#### 531.420 – Educational Leadership, Development, and Placement Service – Enhanced

This leadership initiative addresses four specific areas:

- Recruitment of new administrators
- Placement of interim administrative staff
- Development of principals, assistant principals and aspiring administrators
- Leadership Academy for all educational leaders

### 531.430 – Grant Writing Services

Eastern Suffolk BOCES has a list of grant writing professionals to help meet district needs for grant writing services. These individuals/companies can be contracted through CoSer 531, and this service is aid eligible.

**Grant Writing Services may include:**

- budget development
- development of a district profile
- evaluation design
- technical assistance

It is suggested that all interested districts apply for the service they require as soon as possible. For the larger grants, forecasts appear as early as September and extend through January, and grant applications are available beginning in February and ending in July. Notifications are not made until August or September, with funding commencing October 1, the beginning of the government fiscal year. Small grants vary greatly in their availability, submission, and commencement dates.

Contact us if you would like to be connected with a bid-approved grant writing service person/company.

## CoSer 531

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## CoSer 531

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## CoSer 514

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## CoSer 531

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## Assessment Services

<https://www.esboces.org/assessment-services>

### 514.515 – Full Service Scoring: NYS Assessments

School Data Bank Services will coordinate and oversee Assessment Services - Full Service Scoring for the New York Testing Program Constructed Response Section, for English Language Arts and Mathematics grades 3-8, Science grades 5 & 8 and NYSESLAT grades K-12 in coordination with our scoring vendor. A comprehensive website is available to inform and guide district leadership through the preparation and assessment intake process, <https://www.esboces.org/sdbs/assessmentservices>

Participating Suffolk County School Districts register through the *Scoring Registration System* website, <https://scoring.esboces.org> for Constructed Response Scoring and Assessment Intake of Paper-Based Testing and Computer-Based Testing.

This online system allows districts to register anticipated student participation counts for the annual administration of NYS Assessments, schedule a district's preferred assessment intake time, then the system generates and emails reminders, calculates cost, and creates a printable Service Contract with School Data Bank Services.

This service alleviates the need for districts to plan, coordinate, train, facilitate and navigate staffing challenges associated with district initiated and locally scored assessments.

### 514.516 – Full Service Scoring – Regents Examinations

School Data Bank Services will coordinate and oversee Assessment Services - Full Service Scoring for the New York Testing Program, including English Language Arts, Algebra I, Algebra II, Geometry, Earth & Space Sciences, Life Science: Biology, Chemistry, Physics, Global History & Geography, and US History & Government Regents in coordination with our scoring vendor. The scoring of exams for languages other than English are available.

Participating Suffolk School Districts register through the Scoring Registration System website, <https://scoring.esboces.org> for Constructed Response and Essay Scoring, and Exam intake of Paper-Based Testing.

This online system allows districts to register student participation counts for the annual administration of Regents exams and schedules a district's exam intake time. The system generates and emails reminders, calculates cost, and creates a printable Service Contract with School Data Bank Services.

### 531.530 – New York State Alternate Assessment (NYSAA) Grade 3-HS Training for Computer Based Testing

School Data Bank Services – Assessment Services provides educators with the opportunity to participate in a facilitator-lead workshop for the administration of the NYS Alternate Assessment for Computer Based Testing. This certification and re-certification for NYSAA Test Administrators is required by NYSED. Educators will have an opportunity to participate in a question and answer session.

District educators and staff can participate in the following sessions. The workshop is offered in-person and through a virtual setting.

- Full-Day Workshop – Supports participants new to the process and those who have a gap in administration
  - This training is required for all new Test Administrators and past Test Administrators that did not administer the assessment the prior year.
- Half-Day Refresher Workshop – Supports those who participated in the last year's administration of the assessment and participated in the Half-Day or Full-Day Workshop in the prior year.

The NYSED required NYSAA Workshop includes:

- An annual informational update from the Department of Education regarding the NYS Alternate Assessment (NYSAA)
- A detailed overview of the changes made to the assessment and administration of the assessment
- A presentation of the training program for teachers administrating the NYSAA
- Completion of an online test with Certificate of Completion
- Participation in a Question and Answer session

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## Principal Evaluator Service

This service is for School Superintendents who also serve as the Principal in their district.

A trained and experienced evaluator will provide a comprehensive Principal evaluation.

### 531.640 – Principal Evaluator Service – Basic

The basic service includes two (2) full days, which include two Principal visits and an evaluation.

### 531.641 – Principal Evaluator Service – Enhanced

The enhanced service includes two (2) Principal visits, an evaluation, plus additional coaching/mentoring days as agreed upon by both the district and the evaluator.

## Curriculum Services

<https://www.esboces.org/curriculum-service>

### 531.350 – Comprehensive Curriculum Development

### 531.351 – Curriculum Writing

### 531.352 – Curriculum Printing

The Eastern Suffolk BOCES Comprehensive Curriculum Development Service offers the availability of the following:

- The Curriculum Writing Collaborative
  - One free seat for the Curriculum Writing Collaborative which will meet four times a year and cover the following topics:
    - The Curriculum Writing Process
    - Selecting Priority Standards
    - Curriculum Development that Addresses the Whole Child
    - Providing Professional Learning for Teachers
- National Presenters
  - Free and/or discounted seats at curriculum writing workshops with local a year and/or national curriculum writing presenters
- Curriculum Writing
  - Summer or year-round curriculum writing – Eastern Suffolk BOCES hires your teachers to write curriculum for your district. Participation in regional curriculum writing will gain you access to regionally developed curriculum created by district teams and local experts.
  - Eastern Suffolk BOCES assistance in coordinating the paperwork needed to hire district curriculum writers
- Curriculum Printing
  - Use of the Eastern Suffolk BOCES bid on printed materials such as: Agenda Books, Student Workbooks, Regents Reference Tables (i.e., Earth Science, Chemistry, Physics), Study Guide Manuals, Science Lab Manuals, Teacher Lesson Books
  - Use of Eastern Suffolk BOCES duplication services to reproduce NYSED documents to support your classroom curriculum

### 531.360 – New York State Next Generation Learning Standards Duplication

The NYS Next Generation ELA and Mathematics Learning Standards duplication service allows districts to order copies of the New York State Next Generation Learning Standards in a spiral-bound format. Options include all appendices for ELA and Literacy, along with PreK – 12 for both ELA and Mathematics. ELA and Mathematics may be further broken down into elementary and secondary grade levels.

## Model Schools

<https://www.esboces.org/ms>

Rates vary by enrollment:

**532.100.110** – 2000 or < students

**532.100.120** – > 2001 students

The Model Schools Program offers support to teachers and administrators in the area of technology integration. It provides Educational Technology Coaches who offer customizable and affordable services through on-site professional development, as well as:

- administrative workshops
- district-to-district networking
- free technology integration workshops throughout the year
- loaning of equipment
- Model Schools liaison meetings and technology showcases
- on-line workshop/course delivery
- on-site customized training
- substitute reimbursement
- NYS technology planning

**532.150** – Model Schools Sub-Reimbursement

**532.151** – Model Schools Sub-Reimbursement Process Fee

**532.160** – Model Schools Workshops

This service provides regional technology integration professional development for our component school districts.

Professional development workshops are planned to meet best practice in instructional technology aligned to NYSED initiatives, districts' goals and teachers'/administrators' objectives.

**532.200** – Model Schools – On-Site Staff Developers - Per Day

The Model Schools Program offers support to teachers and administrators in the area of technology integration. It provides Educational Technology Coaches who offer customizable and affordable services through on- and off-site professional development.

**532.205** – Model Schools – On-Site Staff Developer Technology Services

**532.210** – Model Schools – Professional Development - Units of 40 Days

The Model Schools Program offers support to teachers and administrators in the area of technology integration. It provides Educational Technology Coaches who offer customizable and affordable services through on-site professional development.

**532.240** – esports Base Service

ESBOCES Model Schools will coordinate and support districts in providing esports activities through gamification vendor platforms. Model Schools will specifically focus on assisting districts in promoting healthy gaming and aligning activities in this service to the Computer Science and Digital Fluency Standards, content area learning standards and 21st century skills. Work with BOCES/RICs across the state to promote esports and advocate and improve upon esports opportunities including competitions.

As part of this service, Districts will receive the following:

1. General support surrounding the convening of a club/team through email, phone, and in-person support.
2. Regional coaching clinics to develop the esports skills of both students and coaches.
3. Guidance with integrating educational learning standards and curriculum into the esports club/team.
4. Access to our regional esports listserv for districts to exchange innovative, thought-provoking and problem-solving ideas regarding esports in a collaborative environment.
5. Ensure that Ed Law 2D data privacy laws are followed with any vendor relationships.
6. Coordination with outside vendors.
7. Use of the Eastern Suffolk BOCES contract for the PlayVs and HSEL DBA Generation esports gaming platform for competitive gameplay.

\*\*An additional fee per student, per season will be charged for this option.

Please contact ESBOCES for the most up to date fees.

## CoSer 532

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## Third Party Assessment Service

<https://www.esboces.org/thirdparty>

**601.810** – aimsweb

aimswebPlus is a tool for teachers and educational teams in MTSS/RTI and special education contexts. aimswebPlus offers nationally-normed skills-based benchmark assessments and progress monitoring integrated into one application across reading and math domains with additional add-on measures across dyslexia and behavior/social-emotional skills. aimswebPlus informs daily instruction and provides growth results to caregivers and district/state audiences. In reading and math achievement using curriculum-based assessment and standards-aligned content for student in PreK through Grade 12. Additionally, aimswebPlus links to instructional resources to support growth in reading, writing, and math skills. aimswebPlus uncovers learning gaps quickly, identifies at-risk students, and assesses growth at the individual and group levels.

**601.860** – Northwest Evaluation Association (NWEA)

Approved by New York State for achievement and as a student growth measure. All assessments are aligned to state standards:

- MAP® Growth™ Reading, Mathematics, Language Usage: Adaptive diagnostic for K-12 students provides growth and proficiency data
- MAP® Growth™ K-2: Reading and Mathematics
- MAP® Growth™ Science
- MAP® Spanish Math for grades 2-12
- MAP® Reading Fluency™ is an online, adaptive assessment that efficiently measures oral reading fluency, comprehension, and foundational skills. It uses advanced technology to enable group testing, automatically record and score each student, and deliver instructionally useful data.
- MAP® Accelerator™ Differentiation in math simplified to help teachers unlock learning gains for every student, NWEA® has partnered with Khan Academy™ to develop MAP® Accelerator™. This powerful tool ties MAP® Growth™ scores to personalized learning pathways so students get support tailored to their needs, whether on, above, or below grade level.

**601.865** – LinkIt!

LinkIt! is a simple, yet comprehensive system for assessment creation, delivery, scoring, and reporting. The platform consists of an assessment system, a dashboard-style reporting interface, and sophisticated, yet intuitive, analytical tools for tracking student and teacher performance. Its integrated content modules include a standards-aligned item bank, a benchmark assessment series, and a library of intervention lessons.

**601.870** – LAS Links

When analyzing data from grade-level content tests, districts may find themselves wondering how to support students in building their capacity to understand and use academic language. LAS Links Online is a research-based progress monitoring tool that can be used to pinpoint if students know how to solve grade-level content questions.

Aligned to NY Progression Standards for ELLs and meeting NYSED's criteria for progress monitoring, LAS Links is available for grades K-12 in English or Spanish (see below). LAS Links supports English and/or Spanish language acquisition across language domains: speaking, listening, reading, and writing for Basic Interpersonal Communicative Skills (BICS) and Cognitive Academic Language Proficiency (CALP).

Educators use the DRC INSIGHT platform to progress monitor students with LAS Links twice a year, to have two data points prior to administering the NYSESLAT. Using the student performance data available shortly after test completion with fidelity, educators can understand how to group students at the MTSS level and target areas of support needed.

This research-based assessment allows teacher to pinpoint areas of strength and areas of growth, prior to NYSESLAT testing, allowing for targeted and meaningful instruction for each student.

Special Note: LAS Links Español is a research-based, Spanish language proficiency assessment that measures the speaking, listening, reading, and writing skills of K-12 students. It is aligned to ACTFL standards and can be used with dual language, bilingual, and/or world language students to measure their social and academic language skills.

## CoSer 601

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## CoSer 601

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### Third Party Assessment Service *(continued)*

Using the best practice of testing, LAS Links Español with LAS Links English, educators have access to a complete linguistic profile of students. Through the two progress monitoring windows and training provided, educators can determine relative language proficiency to help students build connections between both languages and to use the data to provide multiple access points to content in class.

preLAS Online is an interactive and 1:1 language proficiency tool that can be used for students ages 3-6. preLAS is an engaging progress monitoring tool that can be used to measure early learners' preliteracy and oral skills, with the use of interactive games, cue pictures, audio and storytelling. The online Student Proficiency Report can be used alongside the preLAS Instructional Strategies to support students' language acquisition in English and/or Spanish. There is an optional observational component for students age 3.

#### 601.880 – Renaissance Learning, Inc. (STAR)

- **STAR360:** A comprehensive pre-K-12 interim and formative assessment suite. Renaissance Star 360® delivers valid, reliable screening, progress monitoring, and student growth data to make informed decisions. Guide greater student growth to lead students toward mastery of state-specific learning standards for reading, math, and early literacy.
- **Accelerated Reader:** Renaissance Accelerated Reader provides teachers with insight into independent reading practice, research-proven goal setting tools, activities that span a variety of skills and text types, and a community of support. Students enjoy endless choice and the agency required to truly fall in love with reading, achieve mastery, and grow.
- **myON Reader:** myON Reader gives pre-K-12 students access to thousands of enhanced digital titles – fiction, nonfiction, graphic novels, and more – at a wide range of reading levels, in English and Spanish!
- **myON News:** myON News, powered by News-O-Matic, provides K-8 students with age-appropriate news articles. Students learn about the world around them as they develop stronger digital and media literacy skills!
- **myON Books**
- **Freckle:** Freckle helps to differentiate instruction for students. Students automatically work on the Math, ELA, Social Studies and Science lessons at their level. That way, they are always engaged and challenged, never facing material that is too difficult or easy for them.
- **Lalilo:** Build the foundational literacy skills for K-2 learner with engaging practice that meets students where they are.

#### 601.885 – Panorama

Bring together social-emotional learning (SEL), multi-tiered system of supports (MTSS), response to intervention (RTI), school climate, and student voice – all in one platform. Panorama pulls together all of your student/district data into one spot and gives you visual dashboard reports.

Move from interpreting data to taking action and improving student outcomes. Look at your data through an equity lens to identify and make progress on gaps in your district. Ensure students are prepared for graduation and beyond by monitoring their progress every step of the way.

#### PANORAMA STUDENT SUCCESS

Use one system to manage your Multi-Tiered System of Supports (MTSS), Positive Behavioral Intervention and Supports (PBIS), and/or Response to Intervention (RTI) frameworks and record student progress.

#### PANORAMA FOR SOCIAL-EMOTIONAL LEARNING

Panorama helps schools and districts support child and adult Social-Emotional Learning (SEL) with research-backed surveys/assessments and actionable data reports.

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### PANORAMA SURVEYS

Promote a positive school climate by collecting valid and reliable feedback about what matters most and take action - from belonging and teacher-student relationships, to engagement and school safety. Helps schools understand feedback from stakeholder groups through these surveys: Student Voice, School Climate, Teacher & Staff Voice, and Family-School Relationship.

#### 601.890 – Right Reason Technology

RightPath Student Success System

RightPath™ is an integrated student and teacher success system, which provides solutions in the areas of Data Management, Instructional Planning, Teaching & Learning and Professional Performance. RightPath components include:

- **Blended Learning & eLearning:** Online core courses and electives for credit recovery, Regents Prep, Suspensions, Homebound, Alternative Education and Learning Support.
- **Assessments:** Benchmark assessments for K-8 in ELA and Math as well as local and regional assessments aligned to the common-core. Approved by New York State for achievement and as a student growth measure.
- **Learning Support:** RightPath™'s Intervention Lessons
- **Instructional Development:** APPR and Teacher Evaluation tools for the management of state requirements. The suite includes SLO Creation and Management, Observations, EOY Evaluations, HEDI Sheets and Teacher Performance Profiles.
- **Comprehensive Data Analysis:** A comprehensive data analysis system. Create, score and scan bubble sheets. Provide RtI Management and longitudinal student performance profiles.
- **Instructional Planning:** Suite includes online planning, daily and weekly lesson plans, teacher and administrator sharing, access to online student assignments and student gradebook.

#### 601.895 – i-Ready

- **Adaptive Diagnostic and Growth Measure:** A K-12 adaptive diagnostic that pinpoints student needs down to the sub-skill level in both reading and math. Also contains a growth monitoring assessment to ensure students are on the right track. Approved by New York State for achievement and as a growth measure. The i-Ready Assessments suite:
  - Pinpoints students' strengths and knowledge gaps at the sub-skill level
  - Delivers personalized learning paths in i-Ready Instruction
  - Automatically groups students and offers targeted instructional recommendations
  - Helps educators spot trends across student groups
  - Predicts performance on specific standards by school/class

Domains Addressed:

**Reading:** Phonological Awareness, Phonics, High-Frequency Words, Vocabulary, Comprehension: Literature, Comprehension: Informational Text

**Mathematics:** Number and Operations, Algebra and Algebraic Thinking, Measurement and Data, Geometry

- **Teacher-Led Instruction:** i-Ready reports take the diagnostic data and provide teachers with instructional priorities and strategies as well as a plan for differentiated instruction. Reports point them to instructional resources that best meet individual, small group, or whole class needs.
- **Student-Driven Online Instruction & Practice:** Provides explicit instruction, guided practice and scored activities based upon student's placement levels from the diagnostic.
- **i-Ready Instruction:**
  - Delivers personalized learning paths to growth for each student, balancing rigor and reachability
  - Meets learners at their level, helps them problem solve, and keeps them motivated to continue their progress
  - Provides digital instruction that is proven to drive gains for students at all levels

### CoSer 601

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## Regional Information Center

The Suffolk Regional Information Center (RIC), in conjunction with other RICs across the state, provides component school districts with a wide array of technology tools and solutions. These high-quality programs and services are designed to provide districts with the most cost effective and efficient technologies available. The RIC continues to be a regional leader in technology by offering a variety of services in support of instructional and administrative software and systems. Financial and District Services provides services and customer support for fiscal and administrative management software for financial applications, election management, cafeteria point of sale, capital projects, facilities management, document imaging, emergency notification systems, language interpretation services, and various other administrative platforms. Also offered are Data Privacy and Security Services, secure email service, email archiving, School Safety and Educational Climate (SSEC) reporting, and administrative district integration platforms. The enhanced Virtual Learning service provides opportunities for credit recovery, credit bearing, home-bound instruction, and blended courses/content, in addition to a large variety of K-12 video conferencing opportunities. LAN/WAN/Network/Technical Infrastructure Management and Support services provide internet access and fiber WAN services, hosted NOC management solutions, and security and surveillance services. Technology Acquisition Services awards opportunities for the procurement of one-time and multi-year administrative and instructional hardware/software options, and network printer projects.

The Student Data Services program provides support and training for student information systems as well as special education software, test scoring, data warehouse, required state data reporting, and student data analysis.

### Virtual Learning Services

<https://www.esboces.org/vl>

Eastern Suffolk BOCES Virtual Learning Services are designed to provide districts with a variety of delivery options that can best fit the needs of individual districts and students. In addition to virtual learning solutions and videoconferencing, ESBOCES in coordination with the multiple BOCES partners across New York State, also offers a Learning Management System (LMS) to deliver a variety of virtual learning opportunities. Support is available for the various components.

#### 444.105 – District Based Virtual Learning Services

Districts select virtual learning solutions such as Blended Courses & Content, Credit/Credit Recovery, Homebound Instruction, Test Prep, or Classroom to Classroom connections on a student by student basis. Offerings include AccelerateU, Edmentum, Educere, Fullmind/iTutor, Imagine Learning KidOYO, Odysseyware, Schoology, SOLA/OLA, and the NYS Distance Learning Network.

#### 444.111 – Immersive Experiences

This subscription based service allows your students the opportunity to engage with expert content providers. Benefits include:

- Access to NYS Collaborations – [www.nysdlc.org](http://www.nysdlc.org)
- Access to an electronic videoconference provider directory
- Bi-annual meeting to showcase videoconference providers
- Access to a Zoom license

#### 444.121 – Learning Management Systems (LMS)

Learning Management Systems provide software applications for the administration, documentation, tracking, reporting and delivery of electronic educational technology courses or training programs. Licensing, maintenance and support are available for service offerings including, but not limited to Buzz, Canvas, eDoctrina, itslearning, Otus, and Schoology.

#### 444.127 – Video Conference Content

Choice of Virtual Learning video conferencing content is rich and varied, available for K-12 and crossing a multitude of subject areas. All services will include administrative fees for coordination.

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### CoSer 444

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#### 444.130 – Video Conference Booking

Video Conference.

#### 444.140 – Video Conference On-site Technical Support

Technical assistance on-site/in-district for the use of videoconference equipment.

#### 444.400 – Language Interpreting Service

Propio Language Services offers an Over-the-Phone Interpreting Service, providing access to over 200 languages. This service enables school districts to address the needs of students and parents with limited English proficiency on the same level as those who are English proficient.

NTC, LLC utilizes trained linguists in over 25 languages. Services include in-person interpretation, document translation, video remote interpreting, and telephone interpretation. Language classes for educators and support staff and English classes for community members are also offered.

### Instructional Technology Acquisition Services

<https://www.esboces.org/TAS>

This CoSer offers opportunities for the acquisition of hardware, software, services, network components, and installation to support districts' instructional needs.

Instructional Technology Acquisitions require staff development through participation in Model Schools; there is an additional 15% professional development fee for Model Schools (CoSer 532) on all hardware and software acquired under this service code.

Contact Technology Acquisition Services for an in-depth explanation of specifics related to one-time acquisitions, and multi-year financed projects.

#### 514.110 – Multi-Year Financed Projects

**Base Service:** Participation in the Model Schools CoSer 532

This service offers opportunities to acquire equipment and software over multiple school years to support district goals in relation to Instructional Technology. Additional services supporting multi-year, financed projects such as installation may also be acquired via other RIC CoSers.

Multi-year financed projects for instructional services through Eastern Suffolk BOCES are paid over multiple years with associated interest rates. These board-approved projects allow districts to allocate project costs over three to five years to help contain district expenses.

Multi-year projects require State Education Department approval and are financed through Eastern Suffolk BOCES. There is an associated project coordination fee for all acquisitions and services. Fees are based upon a sliding scale of total budget for each project.

#### 514.130 – One Time Acquisitions

**Base Service:** Participation in the Model Schools CoSer 532

This CoSer offers opportunities for the acquisition of hardware, software, services, network components, and installation to support the districts' instructional needs.

All projects under this category are considered one-time acquisitions; approval and payment occur in the current school year. There is an associated project coordination fee for all acquisitions through this CoSer.

### Internet Service Provisioning

<https://www.esboces.org/internetservices>

#### 514.210

This service includes a basic and enhanced level, and provides school districts with access to fully redundant commercial internet. Bandwidth is guaranteed along with 24/7 support, monitoring and alert management, and monthly utilization reports. Enhanced service includes a dedicated link from the school district connected to the Eastern Suffolk BOCES Regional Information Center.

#### 514.215 – IVB Internet Voice Bundle

Dedicated direct Internet Access combined with digital PRI communication circuits.

### CoSer 444

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### CoSer 514

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## Subsidized District Acquisitions

<https://www.esboces.org/TAS>

### 520.150

This service will assist districts with technology related projects by consulting, planning, coordinating, and acquiring aid-able with restrictions hardware, software, and services that will include, but not be limited to:

- Smart Schools Investment Plans
- Other Grant-funded Projects

Based upon the allowable categories, the program will provide leadership, recommendations, and coordination of the acquisition of district-owned hardware, software, and warranties plus installation and services.

While hardware, software, and services are not aid-eligible, all fees will be BOCES aid-eligible.

**520.150.100** – Hardware/Software/Service Acquisitions (not aid-eligible)

**520.150.200** – Installation and Related Services (not aid-eligible)

## Transportation Management and Routing

<https://www.esboces.org/RIC-transportation>

### 601.090

Eastern Suffolk BOCES will provide project management and implementation services which will include initial needs assessment, database preparation, training, and ongoing support.

#### System offerings include:

**601.090.210** – Applied Data Services

**601.090.215** – Applied Data Services – Annual Program Licensing/Renewal

**601.090.410** – Education Logistics

**601.090.415** – Education Logistics – Annual Program Licensing/Renewal

**601.090.610** – Transfinder Transportation Routing System

**601.090.620** – On-site Support

## Administrative Technology Acquisitions

<https://www.esboces.org/TAS>

This CoSer offers opportunities for the acquisition of hardware, software, services, network components, and installation of districts' administrative needs that support BOCES services.

Contact Technology Acquisition Services for an in-depth explanation of specifics related to one-time acquisitions, multi-Year financed and network printer projects.

### 601.150 – Administrative Technology Acquisitions – One Time Acquisitions

**Base Service:** Participation in a Regional Information Center service or other Eastern Suffolk BOCES service

This CoSer offers opportunities for the acquisition of hardware, software, services, network components and installation in support of administrative services currently provided by Eastern Suffolk BOCES. New services include Chromebook repair services and mobile device insurance. All projects under this category are considered one-time acquisitions; approval and payment occur in the current school year. There is an associated project coordination fee for all acquisitions through this CoSer.

## CoSer 520

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## CoSer 601

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### 601.160 – Administrative Technology Acquisitions – Multi-Year Financed Projects

**Base Service:** Participation in a Regional Information Center service or other Eastern Suffolk BOCES service

This service offers opportunities to acquire equipment and software over multiple school years in support of administrative services currently provided by Eastern Suffolk BOCES. Additional services supporting multi-year, financed projects such as installation may also be acquired via other RIC CoSers.

Multi-year financed projects for administrative services through Eastern Suffolk BOCES are paid for over multiple years with associated interest rates. These board approved projects allow districts to allocate project costs over three to five years to help contain district expenses. Multi-year projects require State Education Department approval and are financed through Eastern Suffolk BOCES. There is an associated project coordination fee for all acquisitions. Fees are based upon a sliding scale of total budget for each project.

### 601.170 – Administrative Technology Acquisitions – Multi-Year Network Printer Projects

**Base Service:** Participation in a Regional Information Center service or other Eastern Suffolk BOCES service

This service offers opportunities for the acquisition of networked printers and corresponding software and service to support an administrative service offered by Eastern Suffolk BOCES.

Printer acquisitions made by your district through this CoSer may be paid over multiple years as a multi-year, non-financed project. These board approved acquisitions allow districts to budget for specific monthly expenses. There is an associated project coordination fee for all acquisitions; fees are based upon a sliding scale of total budget for each project.

## LAN/WAN/Network/Technical Infrastructure Management and Support Services

<https://www.esboces.org/LAN-WAN>

### 601.305 – Security and Surveillance Services

Service offerings include, but are not limited to, the installation of surveillance cameras and door access controls.

### 601.310 – IaaS – Infrastructure as a Service

The RIC's Infrastructure as a Service (IaaS) solution is a type of cloud computing service that offers essential compute, storage and networking resources to complement our Software as a Service (SaaS) platforms or can be tailored to a specific district requirement.

### 601.320 – Staffing Needs Assessment

Assist districts with their analysis of current technology and cyber security staffing related to both governance and operations.

### 601.325 – Staffing Needs Assessment <1,000 Students

### 601.335 – Centralized Hosted NOC Services

RIC centralized hosting of Eastern Suffolk BOCES supported applications. The ESBOCES hosted environment includes dedicated secure LAN network segments that reside on VMware clusters in a highly-available, disaster avoidance infrastructure. This environment eliminates the needs and challenges districts face with in-district or self-hosted applications.

The comprehensive services covering 601.340, 601.350 and 601.360 provide LAN/WAN network support to all participating districts, in conjunction with professional technical services from our business partners on a per diem or project-by-project basis. Fees for these services vary based upon technical expertise of personnel required and scope of engagement. Project management oversight for installation and maintenance of LANs and WANs and high speed fiber optic circuits is included in this service.

### 601.340 – On-site LAN/WAN Support Services

This service provides network support on a per-diem basis to ensure reliability of network functions.

### 601.350 – LAN/WAN Projects

Technical projects beyond the scope of daily network maintenance are delivered on a project-by-project basis.

### 601.360 – LAN/WAN Equipment/Hardware Maintenance

Maintenance options are available to safeguard equipment/hardware functionality.

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## LAN/WAN/Network/Technical Infrastructure Management and Support Services *(continued)*

### 601.370 – VoIP Projects

This service provides VoIP (Voice over Internet Protocol) project design, implementation and management support to all participating districts. Fees for these services vary based upon provider and the technical expertise of personnel required.

### 601.380 – Fiber WAN in District – Recurring Cable Maintenance or Cable Installation

This service provides design, implementation, maintenance, monitoring and management oversight of leased intra-district wide-area dedicated fiber optic communications facilities.

## Data Protection Officer Support

### 601.480 – Data Protection Officer Support

This service is designed to support a district's Data Protection Officer (DPO) as they strive to meet Education Law 2-d requirements and increase their cyber security posture. Districts agree to use the same/similar NIST policies and procedures, when appropriate, and to a phased-in approach of controls and prioritization of systems. Districts that commit to this service are automatically enrolled in the RIC One Data Privacy and Security Core Service. Districts also have access to a DPO Help Desk for questions related to Ed. Law 2-d.

### 601.481 – Cybersecurity Contingency Planning

#### 601.481.300 – Creation IRP/DRP/BCP

Option 1 - Creation of IRP/DRP/BCP – Participants in this service will have the opportunity to work along with a cohort of no more than 6 total districts over the course of 3 months to review and customize templates for the creation of Incident Response, Disaster Recovery and Business Continuity Plans. All templates will be provided to the districts. Each cohort will participate together in a 90 minute discovery call to review their specific status and needs. Each district will receive up to 2 hours of personal training/coaching on the concept, use and completion of these documents sets. Each cohort will also participate in a one hour detailed review of each plan, including an after action review to identify lessons learned.

#### 601.481.310 – Creation IRP/DRP/BCP+IRP Tabletop

Option 2 - Creation of IRP/DRP/BCP+ IRP Tabletop – Participants in this service will have the opportunity to work along with a cohort of no more than 6 total districts over the course of 3 months to review and customize templates for the creation of Incident Response, Disaster Recovery and Business Continuity Plans. All templates will be provided to the districts. Each cohort will participate together in a 90 minute discovery call to review their specific status and needs. Each district will receive up to 2 hours of personal training/coaching on the concept, use and completion of these documents sets. Each cohort will also participate in a one hour detailed review of each plan, including an after action review to identify lessons learned. Once the initial plans have been finalized, participants in this option will then conduct a Tabletop Drill of their new Incident Response Plan. Each district will receive up to an additional 6 hours of planning and organization sessions to ensure preparedness for the test. Once prepared, each district will conduct their Tabletop drill, which would be at most 3 hours in duration which will include time to conduct an after-action review. Finally each district will also be provided 2 hours of post-incident testing support focusing on lessons learned, gap analysis/remediation and preparation of subsequent IRP Tabletop Drills.

#### 601.481.320 – Individual Tabletop Drills DRP/BCP

Option 3 – Creation BCP Business Continuity Plan – Individual Tabletop Drills of DRP/BCP – Districts that wish to enroll in this service must first participate in Option 1. This service is to test a single Disaster Recovery or Business Continuity plan that was developed under Option 1. Each district will receive one hour of personal coaching and training in the completion of a Business Impact Analysis document prior to beginning any drill. The template for this document will be provided. Each district will then receive up to 6 hours of planning and organization sessions with their internal team members to ensure the district is prepared for the drill. Each district will then participate in the drill, which will be, at most 3 hours in length. Time will be provided at the end of the drill to conduct an after-action review. If districts would like to conduct a drill on more than one of their plans, a separate engagement will be required for each plan to be tested.

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### 601.481.200 – Cybersecurity/Technical Professional Development

Provides access to various high-level cyber security and technical professional development to support staff who support districts' networks and the data contained within, specifically related to the National Institute of Standards and Technology Cyber Security framework and best practices which is to identify, protect, detect, respond and recovery.

### 601.482 – Technology Training

601.482.100 – CBT Nuggets Technology Training Licenses

### 601.483 – IT Asset Management

Districts enrolling in this service will be subscribed to the Armis Unified Asset Intelligence Platform. This system provides an accurate and complete inventory of all devices connected to your district network. It helps to promote IT hygiene, control and reduce attack surfaces, and manage risk by detecting and mitigating assets that may be impacted by threats. Additionally, the platform assists with compliance to internal policies and industry standards by ensuring all devices are up to date with regard to patches and software vulnerabilities. The Armis platform can discover and monitor all assets on your district network, including IoT devices, IP Cameras and IP Phones. It helps identify risks and gaps by using extensive CVE and compliance databases and automates enforcement through active threat alerting & remediation, detecting device behavior anomalies, monitoring for patch and firmware levels.

## Financial and District Services

<https://www.esboces.org/financial-district-services>

### 601.405 – Data Privacy and Security Service

#### RIC ONE Data Privacy and Security Core Service

Designed to provide assistance to districts to locate, identify, and control their data. This service supports districts' compliance with New York State's "Common Core Reform Act, Education Law 2-d, Parents Bill of Rights." As part of the core service, participating districts will have access to leadership resources and an inventory tool.

#### Core Service Includes:

- Inventory Tool – This tool enables districts to compile a list of their software inventory, as well as linking to third-party vendor's software privacy policies, thus helping districts to comply with provisions of the New York State's Parents' Bill of Rights. This service includes an orientation to the tool for maximum efficiency
- Digital Digests & Archived Digests – Quarterly newsletter on the topic of data privacy and security with current information, effective strategies, best practices, and leadership resources
- Podcast
- Professional Development – Three self-paced modules that are managed by the District Services team
- NIST Management Tool

### 601.406 – Secure Email Service

Secure email service allows for the safe transmission of confidential information via email, text, and attachments.

Participating districts will have access to this easy to install and use application that integrates with the district's current email system. Secure email uses directory encryption technology and only the intended recipient can open the encrypted mail. The RIC will provide Level 1 support. Secure email is fully integrated with Microsoft Outlook 2016 and 2019 for Mac and Windows, Outlook 365, Outlook Web Access (OWA) 2016 and 2019, Outlook for mobile browsers.

### 601.410 – Election Management Systems

Centralized voter registration systems enable school districts to compile voter signature books and budget vote data, produce poll lists and other needed reports. District Clerks meet once a year remotely or at Eastern Suffolk BOCES, and a listserv is provided for both Suffolk and Nassau Counties for all who wish to participate. System offerings include Bold and NTS Data Services.

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## Financial and District Services *(continued)*

### 601.415 – Cafeteria Systems POS

Eastern Suffolk BOCES will work together with your district to evaluate your district's needs, then coordinate with vendors to customize the system of your choice to meet your requirements, closely supporting initial implementation. We will provide technical assistance, training, and on-going support for the district's Cafeteria Management and Point of Sales systems.

#### System offerings include:

- 601.415.110 – Cafeteria Systems Custom On-site Support
- 601.415.111 – Cafe Systems Hardware-Nutrikids
- 601.415.140 – Cafe Systems Licensing-Nutrikids
- 601.415.150 – Cafeteria Systems Hardware – Mosaic
- 601.415.155 – Cafeteria Systems Licensing – Mosaic
- 601.415.156/157 – Cafeteria Systems Mosaic Support
- 601.415.161/162 – Nutrikids Support
- 601.415.170 – LINQ Titan
- 601.415.186/187 – Linq Support

### 601.420 – Capital Projects Software

The Capital Projects Planning and Reporting Tool (CPPRT) allows districts to track and report on all aspects of their capital projects on a multi-year basis and provides a complete audit trail and history of the entire project. Features include the ability to address capital projects in conjunction with New York State Education Department of Facilities Planning requirements. The tool automatically generates all required New York State Education Department forms, including the Final Building Project Report.

The Facilities Assessment & Survey Tool (FAST) is designed to assist districts in meeting the mandated Comprehensive Public School Building Safety Program (CPSBSP) and associated reports, such as Building Condition Survey, Annual Visual Inspection, School Facility Report Card, and Five-Year Plan. FAST also provides districts with the ability to develop a comprehensive long-range facilities plan that may serve as a foundation for future capital projects.

- 601.420.120 – Capital Projects FAST - Licensing
- 601.420.125 – Cap Pro FAST Annual Maintenance and Support
- 601.420.140 – Capital Projects Hosting
- 601.420.150 – Cap Pro Reporting Tool Licensing
- 601.420.160 – Cap Pro Reporting Tool Annual Maintenance and Support

### 601.425 – Meeting Management Solutions

School board meeting management solutions provide a single application that automates the entire public and formal meeting process from agenda preparation through approval and decision workflow to minutes compiling.

- 601.425.210 – BoardDocs
- 601.425.999 – Meeting Management Solutions On-site Support

### 601.435 – Email Archiving for eDiscovery

This is an Eastern Suffolk BOCES SaaS hosted solution that meets key compliance regulations. Archiving is accessible utilizing IMAP4, sMAP4, POP3, or SPOP3 protocols, and the solution functions with top email servers: Microsoft Exchange, Office 365, Gmail and more.

An easy to use redaction tool removes social security numbers and other sensitive detail from emails before satisfying FOIL requests. The built-in auditor function tracks all user actions ensuring no alterations are made to emails. These features allow districts to experience maximum efficiency and accelerated search capability in response to eDiscovery request.

A key benefit of this service is the ability to restore critical data. Pricing is based on licensing and space.

### 601.440 – Emergency and Notification Systems

Web-based calling systems enable school administrators to record, schedule, send, and track personalized messages to students, parents, and staff in minutes. Eastern Suffolk BOCES support: setup, phone support, user group meetings, and training are available.

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Remind utilizes text messaging to reach everyone in your community. Educators can send messages instantly from phones or computers in 90+ languages, while students and families have the options of receiving messages by text, smartphone notifications or email. A Remind plan gives school districts the tools to get every family involved, making meaningful communications easier while protecting the community.

To learn more about this shared service and the individual system offerings, please contact the Suffolk RIC.

- 601.440.120 – Finalsite / formerly Blackboard
- 601.440.121 – Finalsite Connect Per Student
- 601.440.125 – Finalsite Reliable Mass Notification BC-MN
- 601.440.130 – Finalsite Responsive Library
- 601.440.131 – Finalsite Video Publishing and Viewing WCM
- 601.440.132 – Finalsite Reliable Website Hosting
- 601.440.133 – Finalsite Ally Bundle
- 601.440.134 – Finalsite Custom Branded Mobile App MCA-APP
- 601.440.140 – Finalsite Connect Care Annual Fee
- 601.440.160 – ENS/School Messenger Emergency Notification
- 601.440.170 – ENS/School Messenger per District Start Up
- 601.440.200 – Remind Messaging Service
- 601.440.220 – ParentSquare

### 601.445 – Web Analytics/Governance

These web governance solutions help school districts remove the need for manually finding website errors and help teams create a strong content strategy.

### 601.450 – Document Imaging/Scanning Services

This service provides a seamless web-based content management solution that addresses organizational issues of all sizes. The system controls and manages information created from sources stored in many different forms, including paper files, archival box storage, faxes, emails, and many others. The service is designed to organize, distribute, store, and provide secure access when and where users need it. Off-site storage helps meet state law requirements governing the retention of school and student records. The FileBound Records Management module allows organizations to identify which records need to be maintained, and creates specific retention schedules and rules to accommodate practically any requirement.

#### System offerings include:

- 601.450.300 – FileBound – Initial Project Set Up Fees
- 601.450.310 – FileBound – Hosting up to 50,000 Images/Documents
- 601.450.315 – FileBound – Software Maintenance and Support up to 50,000 Images/Documents
- 601.450.320 – FileBound – Hosting up to 250,000 Images/Documents
- 601.450.325 – FileBound – Software Maintenance and Support up to 250,000 Images/Documents
- 601.450.326 – FileBound – Hosting up to 500,000 Images/Documents
- 601.450.327 – FileBound – Software Maintenance and Support up to 500,000 Images
- 601.450.330 – FileBound – Hosting up to 750,000 Images/Documents
- 601.450.335 – FileBound – Software Maintenance and Support up to 750,000 Images/Documents
- 601.450.340 – FileBound – Hosting up to 1,000,000 Images/Documents
- 601.450.345 – FileBound – Software Maintenance and Support up to 1,000,000 Images/Documents
- 601.450.350 – FileBound – Hosting >1m Images/Documents
- 601.450.355 – FileBound – Software Maintenance and Support >1m Images
- 601.450.800 – Scanning by Outsource Vendor

## Financial and District Services *(continued)*

### 601.455 – *nVision*

nVision offers a comprehensive, fully integrated business and financial software application that offers the following modules: Payroll, Human Resources, Budget, Receivables, Negotiations, Systems, Accounting, Requisition, Bid, and Timepiece.

Optional modules and add-ons include:

- Receivables is an invoice/billing system which tracks revenue and integrates with nVision's accounting module.
- Requisition allows users to create electronic requisitions which follow an electronic path of approval, verify funds to create purchase orders, and integrates with nVision's accounting module.
- Bid integrates with nVision's accounting and requisition modules and is designed to automate the school bidding process.
- Timepiece is a time and attendance management solution that allows employees to punch in and out for attendance and payroll payment. Timepiece integrates with nVision's payroll and human resource modules.
- Support services include: Helpdesk Support: RICFDSSupport@esboces.org, telephone application support for all modules, training documentation, classes, user groups, New York State Retirement workshops and on-site training based on daily rate. Virtual support is also available (current copy of your nVision database containing Eastern Suffolk BOCES user name and password required).
- nVision Annual License is additional.
- W-2/1099 form printing services are available.
- nVision and Timepiece hosting are available under WinCap code:
  - 601.455.118 - nVision hosting

nVision Daily Off-Site Data Verification Service provides fully automated daily backups of your database stored at the Suffolk RIC NOC and replicated out of region with the capability to restore critical data. Processes are in place to alert ESBOCES staff of daily backup status and to further contact districts as needed.

A SQL maintenance plan is run creating a daily backup that is archived for 14 days with the last backup of each month archived for a full year. These backups are then replicated and transported through a secure and encrypted transfer offsite (out of region). The integrity of the backup is checked daily to confirm previous day district activity in the database, with a full backup done daily for 30 days.

The Suffolk RIC is available for support in the event that districts need assistance in setting up the initial backup configuration of their nVision server.

Financial and District Services will assist districts in completing their required Annual Data Verification Test at no cost to the district.

Eastern Suffolk BOCES will abide by any remote access security policies the district has in place.

It is the district's responsibility to schedule and complete an annual data backup verification. Data recovery will be provided upon request; both the data backup verification and the data recovery are included in this service.

Timepiece Backup – Automated daily backups of your Timepiece database and your Bio-Connect database are stored at the RIC. An Eastern Suffolk BOCES user account and password are required within Timepiece to verify successful file transfer, and Eastern Suffolk BOCES staff is alerted to contact the district to send a new backup if the daily backup is unsuccessful.

### 601.465 – *Veeam Off-site Backup Storage*

This service offers school districts a secondary backup that is located offsite and out of region with robust capabilities for legacy physical and virtualized deployments.

Our offsite secondary solution integrates into a district's Veeam console, already being utilized for local onsite backups. This feature allows a district to independently perform on demand data restores directly through their Veeam console. The local backups are replicated over the internet with TLS encryption on transport; all backup files are encrypted at rest using a district managed encryption key.

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Please note that a district's use of Veeam software for their primary backup is essential to take advantage of this service; for your convenience, procurement is possible through Eastern Suffolk BOCES.

### 601.467 – *District Central Reporting Systems*

This shared service offers a variety of web based software management systems to assist district business offices by offering comprehensive analysis and assessment services. Systems include but are not limited to School Safety and Educational Climate incident information collection, which provides assistance to districts in meeting NYSED data compliance requirements, encrypted survey tools, and custom integrated and distributed form creation tools.

### 601.468 – *Visitor Management Systems*

Visitor management system software applications assist in providing easier visitor control and increased visitor security. Licensing and support are also available.

#### 601.468.110 – *Raptor Licensing and Maintenance*

### 601.470 – *Administrative District Platforms*

Software support systems provide administrators with the ability to address multiple tasks, including but not limited to, attendance, security, building access, data analysis, forms automation, and work-flow process. Available software support systems include but are not limited to SchoolFront, BrightBytes, FinalForms, Forecast5, Frontline, Hudl, K12 Insight, and SchoolSource Technologies.

#### ScholarChip

Eastern Suffolk BOCES support includes setup, training, and telephone support. This K-12 ASP smart card solution has an advanced and comprehensive security and multi-point attendance platform. Features include rapid entry, no swiping, no scanning, electronic payments and signatures, and can be used for access to lockers, the library or cafeteria. Cards are available in credit card size, as token tags for book bags or coats, as paper labels for books, or inventory control tags.

#### 601.470.110 – *ScholarChip – Annual License Fee*

#### 601.470.115 – *ScholarChip – Hardware*

#### 601.470.120 – *ScholarChip – On-site Support*

#### 601.470.300 – *Forecast5 – Annual License Fee*

Through this shared service, district leaders have the ability, through multi-dimensional data analytics, to develop financial strategies and monetize valuable insights. Districts are using Forecast5 applications for data discovery, performance assessment, benchmarking, long term planning and strategic governance to complete time sensitive tasks quickly, manage resources optimally, and engage and communicate with stakeholders. To learn more about this shared service, please contact the Suffolk RIC.

#### 601.470.400 – *Hudl – Annual License Fee*

Through this shared service, districts will have access to tools for coaches and athletes to review and analyze game footage and improve team play. Hudl offers tools to edit and share video, study associated play diagrams, and create quality highlight reels for entertainment and recruiting purposes. Videos may be recorded from iPhone, iPad or hard drive camera and viewed from any computer or mobile device. Team schedules, rosters and results can also be updated throughout the season.

In addition, these tools can be used for play production, speech team, marching band, show choir, classroom projects, general physical education classes, and more.

#### 601.470.500 – *Frontline Applicant Tracking – Annual License Fee*

Through this multi-dimensional shared service, districts have several opportunities. Frontline Recruiting and Hiring utilizes a software application to better navigate the hiring process through enhanced recruiting, streamlined interviewing, easier targeting, and faster hiring.

**Financial and District Services (continued)****601.470.510 – Frontline Central**

This is an online centralized employee record keeping system geared towards securely and efficiently managing sensitive information while improving communications between Human Resources and employees. Features of this application include integration and analyzation of valuable employment data, and management of the tracking of certifications and licenses of K-12 state specific employee credentials.

Additional module for time and attendance is also available.

**601.470.550 – K12 Insight**

K12 Insight works with school leaders to build stronger relationships with parents, teachers, students and staff utilizing survey solutions.

- Reliable survey instruments on all topics relevant to school districts are available as part of K12 Insight's solution
- A proven way to build highly-engaged and trusted relationships with parents, teachers, students and members of the community to improve the quality of education
- Surveys may be customized to a district's specific needs
- Coordination of the report generation phase will inform the decision-making process.

**601.470.650 – SchoolFront**

SchoolFront is used to manage K-12 employee, classroom and student information. Primarily, it can be used by the Business and Human Resources Office as a way to digitize and organize existing resources. It can also be used to organize and manage vaccination cards, along with offering a yes/no questionnaire regarding vaccination status.

**601.470.700 – SchoolSource Technologies**

SchoolSource Technologies provides tactical and strategic advisory and consulting services to school district's administration and staff.

**601.470.750 – FinalForms**

FinalForms is an online registration and data management system designed to help schools collect, verify, and distribute student and staff data to meet department, district, and state compliance requirements and increase student safety while reducing risk, controversy, and liability with a real-time, digital paper trail.

**601.475 – Facilities Management Systems**

Internet-based facilities management systems are designed specifically for facility professionals to help educational institutions increase efficiency and improve services. Separate modules are available for IT and maintenance work orders, preventive maintenance, inventory management, facility usage and scheduling, utility tracking and reporting, budget and capital planning, IT asset management, event scheduling, and trip planning and management. System offerings include:

**601.475.110 – SchoolDude – IT Direct, Help Desk, Technology, Insight**

**601.475.120 – SchoolDude – Inventory Direct**

**601.475.130 – SchoolDude – Maintenance Direct**

**601.475.140 – SchoolDude – PM Direct**

**601.475.160 – SchoolDude – FS Direct, Event Manager**

**601.475.170 – SchoolDude – Community Direct, MySchoolDude**

**601.475.180 – SchoolDude – Utility Direct, Energy Planner, Utility Bill Population**

**601.475.190 – SchoolDude Event Essentials, Connect Authenticate, TripDirect, Dude Intelligence**

**601.475.210 – SchoolDude – Community Use**

**601.475.300 – Master Library**

**601.475.400 – Asset/HelpDesk Management**

**601.475.810 – QWare**

**601.478 – Equipment to Support District Services****601.490 – Web-Based Registration Management**

This shared service offers online registration and enrollment management, providing school districts a broader reach and connection into their communities for the promotion of school sports, camps, programs, clubs, activities and more.

**Data Warehouse****601.220.100 – NYS Required Reporting – PS/PK-6 districts****601.220.200 – NYS Required Reporting – PS/PK-12 districts**

This service requires mandated participation for all districts as per NYSED. Billing will be based upon most recent verified BEDS PS/PK-6 or PS/PK-12 enrollments as reported in L2RPT. Services include scheduled District Data Coordinator meetings, access to locally developed verification reports, Level 0 software, daily loading to the Level 1 data warehouse, weekly loading to the Level 2 data warehouse, and access to <http://datacentral.esboces.org>. Also provided is ongoing phone and email support to assist meeting state mandated deadlines. Workshops and resources are provided throughout the year to offer assistance in assuring the accuracy and timely reporting of data. The Data Warehouse contains required information related to student demographics, enrollments, assessments, program services, special education services, student grades and data, as well as all required data elements for Staff Reporting.

**601.220.300 – NYS Required Reporting (Teacher/Course)**

This service requires mandated participation for all districts as per NYSED. Billing will be based upon most recent verified BEDS PS/PK-12 enrollments as reported in L2RPT. This data encompasses all staff related required data elements including, but not limited to, staff snapshot, teacher attendance, course/instructor and staff evaluation information. Also provided is ongoing phone and email support to assist meeting state mandated deadlines. Workshops and resources are provided throughout the year to offer assistance in assuring the accuracy and timely reporting of data.

**601.222 – Level 0 Data View Service**

Level 0 Data View provides districts with an extract for custom data projects.

**601.223 – Digital Resource Survey Service**

Digital Resource Survey Service assists districts with new SIRS digital resource data reporting requirements. Districts may participate in the Full Printing, Scanning and Reporting Service for all students as of BEDS day, or Select Printing Scanning and Reporting Service based on students in student lite file and subsequent files during the year, or receive a Digital File. District is responsible for verifying and locking data in Level 0.

**601.224 – Apperson Equipment and Supplies**

This service will provide districts the opportunity to purchase Apperson scanners and supplies, including scan sheets and ink-cartridges. The scan sheets may be used for local assessments, such as mid-terms, finals or other benchmarking assessments.

**601.225 – Bars on the Web**

Reporting services are provided to districts through the BOCES Assessment Reporting System (BARS), including ESSA and multi-year reports for New York State Assessments and Exams. Districts use this application to produce reports, filter to disaggregate by subgroups, and export and compare data. Reports and data are added to the application as new tests are administered and results become available.

**601.226 – District Data Loading Service**

The District Data Loading Service is designed for districts that need assistance with the day to day technical aspects of NYSED data reporting and verification. The service includes: extracting data from district source systems, importing data to Level 0, guidance on correcting errors, review of Level 2 errors, personalized End of Year guidance and best practices, expedited NYS 3-8 Test Room and Regents Walk in files, and two personalized trainings of the districts choosing.

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## Student Management Systems

Please call for specific details about each Student Management System since each package is unique. Billing will be based upon the most recent verified BEDS PS/PK-12 enrollment as reported in L2RPT.

### 601.510 – PowerSchool Student Management System

This is a web-based student information system that allows teachers, administrators, parents, and students to access a broad array of information and student data. Attendance, state reports, parent portal, disciplinary tracking, and a teacher grade book are all included in this web-based student information service.

#### Included Within Service:

- Application support, local BOCES hosted training, user group meetings, help desk

#### Additional Available Services:

- Custom pages and reports, production services, in-district support, on-site support

ESBOCES Student Data Services provides three levels of application and server hosting using a high-availability virtual infrastructure. Participating districts benefit by reducing their in-house equipment and personnel costs. Additional benefits are realized because ESBOCES retains the responsibility of firewall security, power redundancy, load balancing, and application and equipment updates.

- PowerSchool Sandbox serves as a playground for the district users to test data without risking changes on their real data.

### 601.610 – Infinite Campus Student Management System

This is a web-based, centralized database student management system that tracks attendance, student demographics, grading, discipline reporting, and master and walk-in scheduling. Students, parents, and teachers can access secure information from anywhere.

#### Included Within Service:

- Application support, local BOCES hosted training, user group meetings, help desk

#### Additional Available Services:

- Custom pages and reports, production services, in-district support, on-site support

### 601.710 – eSchoolData Student Management System

eSchoolData is delivered via a completely web-based application service platform. Key features include Student Portfolio Management, real-time attendance tracking and reports, master and walk-in scheduling, disciplinary tracking and reports, health information, and access to historical data.

#### Included Within Service:

- Application support, local BOCES hosted training, user group meetings, help desk

#### Additional Available Services:

- Custom pages and reports, production services, in-district support, on-site support

GURUBoards® are an analytical tool that presents real time data in meaningful ways, helping to drive educational instruction and policy. Unlike traditional dashboards, GURUBoards® can be tailored to meet all business and reporting needs from a single, personalized interface. The administration module allows the district to easily create and share role-based GURUBoards® with administrators, counselors, teachers, and other district staff members to ensure that they have access to the data that they need. Within GURU is ZAPS Data Exchange which enables the automation of data management tasks and selection from a library of generic and vendor-specific profiles to feed third party applications or import student data using CSV files.

### 601.800 – eDocument Parent Portal / Report +

Portfolio+ and Report+ allow districts to digitally present their state and district administered assessment parent reports via the parent portal. Districts can publish images for unlimited real time viewing, which dramatically enhances communication between the district and parents. The archive feature allows for images to be hosted over multiple school years. The software license allows for users to print and archive custom transcript documents, individually or in Bulk PDF formats using the Portfolio+ service.

Portfolio (+) is a convenient solution to allow districts to digitally present important and confidential parent reports and student documents.

## CoSer 601

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Report (+) is a revolutionary communication tool that can be used to produce any document, form, or report using the API of your Student Management System from concept to production. Report (+) is designed to save time and money with full automation to send the reports directly to all necessary parties in a streamlined process that forgoes unnecessary administrative touch points and provides a Go Green, paperless solution.

These services through Educational Vistas, Inc. were formerly offered through WebEDGE/EDGE Document Solutions.

### 601.850 – schooltool Student Management System

This is a web-based, centralized database student management system that tracks attendance, student demographics, grading, discipline reporting, and master and walk-in scheduling. Students, parents, and teachers can access secure information from anywhere.

#### Included Within Service:

- Application support, local BOCES hosted training, user group meetings, help desk

#### Additional Available Services:

- Custom pages and reports, production services, in-district support, on-site support

### 601.815 – Passport for Good

Passport for Good is a simple software solution that supports established volunteer and community service programs, offers long term personal tracking of student volunteer hours, automates authentication of volunteer hours and provides aggregated data about the impact that volunteering has on communities. In addition to providing value for the student, Passport for Good demonstrates the significant value that schools and colleges bring to the community. The result is greater engagement by faculty, staff, families, taxpayers, local businesses and community nonprofits.

In conjunction with the New York State Education Department, Passport for Good developed a data collection platform where students can track their progress, and capture their experience both in and out of the classroom. As a student driven platform, students are able to easily navigate the path required for the Seal of Civic Readiness by automatically calculating civic knowledge and participation points based on approved submissions. Also provided is a dashboard to view progress in real-time, assisting students with a digital passport that helps them apply for college or explore career opportunities.

### 601.820 – Curricuplan

Curricuplan is a powerful web-based curriculum mapping and instructional content management solution for developing high quality curriculum aligned to the New York State Learning Standards and the EngageNY curriculum. Curricuplan provides secure, online access for educators to participate in an online community focused on the development, sharing and review of teachers' instructional plans with the common goal of increasing student achievement and meeting state mandates. Curricuplan has the following features: Curriculum Planning Online, Curriculum Mapping, Teacher Portfolio and Customized Templates.

#### Included Within Service:

- application support
- local training
- help desk

### 601.830 – eBoard

eBoard is an easy-to-use, online service that allows educators to quickly post information for parents and students. It can be used by classroom teachers, administrators, nurses, coaches, or anyone in the school community with a need to communicate. eBoard helps foster a sense of community and can help increase traffic to your district's website.

#### Included Within Service:

- application support
- local training
- help desk

## CoSer 601

### CONTACT:

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## Special Education Student Management Services

**514.500** – *n2y* – *Unique Licenses*

News 2 You (n2y) is a literacy and language based instruction module where students explore diverse current events topics.

Unique Learning System is an online, interactive, standards-based curriculum specifically designed for students with special needs. Subscribers interact with monthly, instructional, thematic units of study. Each unit contains special education lesson plans and interactive materials that teachers can implement into classroom learning activities. The unit lesson plans define three levels of differentiated tasks which accommodate the diversity of learners with significant disabilities. Data collection is incorporated with Unique Learning System, allowing teachers, parents and administrators the ability to watch student growth! This software is geared for the New York State Alternate Assessment students.

Unique Learning System Classics allows students to have equitable access to renowned literary works such as novels and plays to expand their imaginations.

SymbolStix PRIME is a web-based, symbol search engine that gives you access to the most complete and current symbol sets available anywhere with 30,000 symbols.

L3 Skills is an online resource that engages and creates opportunities for individuals with special needs to master educational concepts through age appropriate games and activities.

SymbolStix Squares promotes the development of communication and comprehension skills for emergent learners. Each 3x3 picture card provides visual vocabulary support to enhance understanding, reinforce concepts, and engage learning for the home, school, and therapy environments.

Positivity is an online behavior and classroom management tool used to promote positive behaviors in and out of the classroom for successful learning outcomes, promotes confidence, emotional control, and independence through student centered activities, and includes simple data reporting and tracking features.

Inspire Skill-based intervention to close learning gaps. Drives meaningful outcomes for all students with an intervention curriculum that guides students to independent learning success on general education standards.

Polaris Comprehensive web-based IEP solution which is standards based to provide effortless, effective collaboration through every stage of the IEP process: planning, writing, executing, and reporting. Creates accurate data-driven roadmaps and maintains compliance.

**514.560** – *Super Duper, Inc. - Hearbuilder*

A systematic learning program for PreK to eighth-grade students that provides individualized instruction in basic concepts, following directions, phonological awareness, sequencing, and auditory memory.

**601.020** – *Clear Track 200*

This web-based, fully customizable system manages any and all information relevant to the special education process. It is compliant with all NYSED requirements, with updates provided free of charge. The program includes a comprehensive student demographic section, a flexible evaluation component, goal and objective banks, least restrictive environment statements, transitional plan components where appropriate, and an integrated Medicaid reimbursement component. Extensive letters, documents, and IEPs can be generated, and information can readily be exported for use within spreadsheets, databases, etc. Comprehensive reports, including the generation of the STAC, exist within the system with the capability to create user-defined reports. Data entry and production of IEPs are available at an additional charge.

**601.030** – *Frontline RTI (Response to Intervention) Direct*

Frontline RTI (Response to Intervention) Direct unlimited license includes access to this web-based program that allows teachers and administrators to meet the requirements for teaching and reporting the progress of RTI students.

**Note: Frontline will charge an implementation fee to add any feature/module that is not currently included in the district's subscription.**

## CoSer 514

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## CoSer 601

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**601.040** – *Frontline IEP Direct*

**Frontline IEP Direct unlimited license includes:**

Frontline IEP Direct is a web-based special education student information and program management application. It gives districts the ability to draft IEPs online and share student and program information district-wide and district to district. It enables districts to produce state-mandated reports, CSE and CPSE reports, or customized reports. Frontline IEP can help monitor, track, and review all of your special education needs.

Frontline IEP Centris Sync: Centris Sync automatically checks for database changes between the general education student information system and Frontline IEP and regularly sends any changes as appropriate.

Frontline IEP Document Repository: This service is an online document management solution designed exclusively for Special Education.

Frontline NYS NYSE Directors: An online interactive web-based resource for NYS special education directors.

Frontline IEP 504 Direct: An accommodation plan if the student has a physical or mental impairment that substantially limits a major life activity.

**Note: Frontline will charge an implementation fee to add any feature/module that is not currently included in the district's subscription.**

**601.050** – *Frontline Medicaid*

**Frontline Medicaid unlimited licenses includes access to:**

Frontline Medicaid Direct: An integrated Medicaid module for Medicaid data entry and submission.

Frontline Medicaid Direct Toolkit: An innovative new product that delivers powerful diagnostic and reporting features designed to drive significant increases in Medicaid.

**Note: Frontline will charge an implementation fee to add any feature/module that is not currently included in the district's subscription.**

**601.065** – *Frontline Resource Management/Automated Scheduling*

Frontline Resource Management assists special education administrators, directors, and supervisors in allocating resources efficiently. To calculate and allocate the precise level of providers required to provide student services based on the data pulled directly from IEP's and other workload factors. It provides caseload equity among providers through needs-based allocation of providers to schools. Takes into account and minimizes travel time when providers are assigned to multiple locations. Provides clarity regarding true provider needs to assist with budgeting efforts.

Frontline Automated Scheduling provides support to special education administrators, directors, and supervisors to reduce the burden of provider scheduling. To automatically create and coordinate provider service calendars, student schedules and teacher pull-out restrictions and more. Custom scheduling preferences are available to personalize group size, number of sessions and disability types. Changes in caseloads of providers throughout the year instantly adjust to service calendars. Includes a service delivery component to help providers service more students in less time and improve staff satisfaction.

**601.055** – *Special Education SMS Daily Support*

**601.075** – *Goalbook*

Goalbook is a web-based solution that improves student outcomes by increasing teacher effectiveness throughout the special education process. Goalbook builds teacher capacity to develop higher quality IEPs and implement them with more effective specially designed instruction.

**601.855** – *Branching Minds, Inc.*

Branching Minds, Inc. is a web-based software platform that delivers and monitors the intervention process to struggling students for remediating learning challenges.

## CoSer 601

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## Test Scanning and Reporting Services

### 601.990 Series – Test Scanning and Report Services

This service processes, scans and reports all NYS assessment data, including NYSAA, NYSESLAT, NYSITELL, Regents Exams, grades 3-8 Math, grades 3-8 ELA, and grades 5 and/or 8 Science exams. This service requires mandated participation for all districts as per NYSED.

The Regents Data Loading Service leverages the Data Warehouse to automatically load Regents exam scores directly to Level 0 for the purposes of meeting State reporting mandates.

The AP Data Loading Service leverages the Data Warehouse and district provided College Board data files to automatically load Advanced Placement scores directly to Level 0 for the purposes of meeting State reporting mandates.

## Intellipath

<https://www.esboces.org/intellipath>

### 644.110 – Intellipath

Provided in partnership with Verizon, Intellipath/Centrex is a central office based telecommunications service. The network affords voice communications for schools, and permits direct dialing between lines connected to the service (inter-office). Districts benefit from volume discounts on non-Intellipath calls in the virtual private network, and they have access, through Eastern Suffolk BOCES, to a dedicated service representative.

### 644.130 – PRI Line Charges

In partnership with the Office of General Services approved options, PRI lines are offered at discounted rates.

## CoSer 601

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## CoSer 644

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## Student Assistance Service

<https://www.esboces.org/sas>

In addition to the programs offered by the Eastern Suffolk BOCES Divisions of Educational and Management Services, there are several programs available to our component school districts and their students to assist them in meeting their respective goals. For more information, please contact the program administrator.

### 525.110 – Student Assistance Service

The Student Assistance Service (SAS) is a resiliency-based pro-active education, prevention and early intervention program utilizing certified/licensed professional counselors to provide services to students grades K-12. The program is available to all students but targets those who are beginning to exhibit behavioral, academic or social problems. Intervention is warranted when there are any signs of stress which can result in substance abuse or other self-destructive behavior.

SAS was modeled after our successful Employee Assistance Program [EAP] and provides similar services for students:

- Education
- Identification
- Assessment

Emphasis is placed on creating a caring and supportive atmosphere, encouraging high expectations and fostering a sense of belonging. Counselors provide guidance on Social Emotional Learning [SEL] concerns and are often recognized for their expertise in both substance abuse prevention and social/behavioral/emotional problem management. When a school district contracts with SAS, they purchase a service along with a counselor being assigned to a particular school. Counselors establish themselves in their buildings through faculty and classroom presentations. When a student sees the SAS counselor, the counselor will provide an assessment and help formulate a plan. This may include a referral to an in-school group with the professional counselor or other pupil personnel service. Those students in need of other services are referred to resources within the community. The program focuses on a model of universal, selected and indicated interventions. This highlights the importance of establishing building-wide initiatives in addition to reaching out to the community while working with students and groups.

Referrals may come from many sources: parents, faculty, administrators or other concerned parties. The program is most effective when the main source of referral is the student. The confidentiality of students and parents is respected.

SAS serves many districts and is regarded as a model proactive program by the New York State Office of Addiction Services and Support and the Suffolk County Division of Substance Abuse Services.

### 525.120 – Conflict Resolution and Mediation Service

The implementations of the Safe Schools Against Violence Education [SAVE] and Dignity for All Students [DASA] Acts have encouraged students to be held responsible for their own social interactions when teasing or harassing peers. School districts are now charged with enforcing this accountability and making every effort to support and protect their learning communities from harassment and conflict. However, differentiating between harmless or playful teasing, general peer conflict and bullying can often be quite complex. Many times it is challenging for professional staff to offer this level of oversight when they have their own ambiguity about the threshold between harmless social teasing, peers in conflict and bullying.

The Conflict Resolution and Mediation Service program provides varying levels of intervention to assist districts in elucidating the distinctions and to guide them in formulating operational policies and procedures in compliance with SAVE/DASA legislation. The complexity of understanding social dynamics, preventing and minimizing peer conflict often requires a multi-tiered strategic plan sensitive to the unique culture and characteristics of each district. Subsequently, districts may select a variety of different macro-mesa-micro intervention plans to meet their personal needs. Program offerings include:

#### Small Group Trainings (hourly)

Interpersonal Conflict Resolution and Peer Mediation Training is available for any of the targeted constituents of the learning community. Trainees will be guided in strategies to understand how to mediate disputes effectively; implement effective and evidenced based conflict mediation strategies and recognizing the continuum between misunderstanding, teasing, harassment and bullying. (Approximately 15 hours). Example Topics Might Include:

- Establishing Positive Behavior and Building Cultures
- Conflict Resolution and Mediation Training
- Referral services for students and families
- Diversity, Multiculturalism and Racism
- Turning Conflict into Cooperation
- Early Intervention
- Implementation of evidence-based programs
- Bullies
- Resolving Personal Conflict

#### Workshops / Presentations (Fee for Service)

## CoSer 525

### CONTACT:

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### Student Assistance Service *(continued)*

Broader topical workshop style presentations provided to district targeted audiences in single or multi-series sessions. The Workshop format is particularly helpful for districts that are instituting new initiatives to change district/building culture and would like on-going professional trainers to provide workshops related to reducing conflict in their buildings. Presenters are carefully selected and recognized professional presenters in such areas as:

- Conflict Resolution
- Bullying or Harassment (DASA)
- Enhancing School Climates

#### Consultant Services (hourly)

In cases where Districts have established SAVE/DASA teams and are requesting professional consulting services on specific topics of interest (related to SAVE/DASA) a Consultant or Consulting Team is available to provide hourly support. Consultants are often used as districts are implementing new conflict reduction strategies and seek guidance/assistance in managing the strategic plan. Consultants are specialists in designated topical areas and have advanced degrees and specialization in working within their field of expertise.

#### 525.130 – Violence Prevention Specialist

Implementation of the Safe Schools Against Violence Education (SAVE) and Dignity for All Students [DASA] Acts requires districts to review the number of violence related incidents, measure concerns of disproportionality, assess possible intervening/dependent variables and develop strategic plans of action. This requires reflection upon data analysis and making revisions to school/building climate, discipline policies and a myriad of other pro-active prevention strategies.

Social emotional issues contributing to increases in violent related incidents often include: drug abuse/transactions, continuous harassment/bullying of peers, defiance to authority figures and refusal to follow school rules. Building leaders are often challenged in finding effective and proven tools to address these social emotional variables.

The Violence Prevention Specialist provides support through the use of macro-mesa-micro intervention techniques with evidenced based practices proven to be the most operative at improving social emotional learning problems. The goal of the Violence Prevention Specialist is to reduce the frequency of violence related incidents and improve school climate.

#### District Assigned Violence Prevention Specialist:

A licensed professional mental health provider (i.e., Licensed Clinical Social Worker) who has specialized training in violence prevention and conflict mediation will assist school administration in the development of a district wide comprehensive plan and demonstrate compliance with New York State SAVE and DASA legislation.

The designated Specialist will work in tandem with district administrators recommending or assisting in the implementation of strategies, policies and procedures sensitive to the unique needs of the district. As an example, specialists may offer professional development or program recommendations to support departmental leaders in concern areas such as the incidences of disproportionality or excessive suspension rates. In other cases, the Specialist may target a specific site location or building to offer guidance in growing a culture of peaceful learning.

Specialists use both qualitative (interviewing) and quantitative data from sources such as the Violent and Disruptive Incident Reporting (VADIR) system and/or other district resources to build functional needs assessments. The Specialist then discusses and reviews the outcomes with district designated authorities and builds a plan of action for interventions. This is often referred to as the Transformation Stage. Examples include facilitating community consortiums, building liaison relationships for the district with police/probation, conferencing with building leaders or central administrators or offering workshops/training to targeted district staff. Additional activities might include working with the district administrator for Special Education or Pupil Personnel officer to assist in the development of plans for decreasing student violence, reducing suspension rates from students with special needs or providing on site assistance and consultation on interventions for selected classrooms. Often, the district may also elect to participate in the use of Conflict Resolution workshops/trainers or advisers as a supplementary [see separate cost-share program] resource. Once the targeted changes have been implemented as demonstrated by quantitative data analysis [pre-post testing], an on-going plan for sustaining the change initiative is developed and the process is complete.

Violence Prevention Specialists require a minimum of a one year commitment and work full time within the host district setting.

### CoSer 525

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## Division of Management Services

Eastern Suffolk BOCES Management Services Division addresses the diverse needs of our educational community. The Division is a unique regional and internal resource dedicated to continuing its proven history of innovation, expertise, and a deep commitment to quality. The Division designs, provides, and facilitates services and specialized information in the areas of administration, support, and management. Through the delivery of these effective services, the Division assists Eastern Suffolk BOCES programs and Long Island school districts in accomplishing their respective missions.

### Department of Administrative Services

<https://www.esboces.org/admin-business>

Shared administrative services promote cost efficiency in school district administration and allow local districts to utilize their limited resources for instructional purposes. Services include regional transportation, nonpublic school textbook distribution, district printing and duplication services, auction services, substitute services, public relations, and regional occupational safety and health services.

### Department of Business Services

<https://www.esboces.org/admin-business>

Shared business services promote cost efficiency in school district administration and allow local districts to utilize their limited resources for instructional purposes. Services include Cooperative Bidding, Health Insurance Coordination, and the Workers Compensation Consortium.

### Duplication/Printing Services

<https://www.esboces.org/duplication>

Eastern Suffolk BOCES Central Support Services Program operates a shared service for participating school districts for the production of high-quality, printed materials to assist districts in reducing their expenses by outsourcing their printing and duplication needs. Printing capabilities range from quick-copy duplicating to custom printed materials.

Using state-of-the-art equipment, a large variety of items, including, but not limited to, business cards, brochures, booklets, envelopes, letterhead, NCR forms, newsletters, calendars, postcards, posters, and other creative educational visual aids can be produced. A variety of paper types and finishing options are available. Post-printing tasks include collating, binding, trimming, folding, hole-punching, and stapling. Delivery service to the district's central office is available at no additional cost.

These services are eligible for BOCES aid if the district subscribes to the Library Services/Media base service. Materials which become the property of the district are not eligible for BOCES aid.

### Transportation Service Provider

<https://www.esboces.org/transportation-sp>

Eastern Suffolk BOCES is equipped to meet the needs of its numerous districts by facilitating the sharing of transportation services among neighboring school districts, to provide safe, efficient, and economical transportation. The cost of transportation is prorated among all districts sharing the total cost of each service. Eastern Suffolk BOCES has a professional, accommodating staff to intervene and resolve all transportation issues/problems. If you are experiencing excessive costs for students being transported outside of your district, call us for a cost effective solution.

**603.110** – Regional Winter Transportation for Eastern Suffolk BOCES Special Education Students

**603.120** – Regional Summer Transportation for Eastern Suffolk BOCES Special Education Students

**603.210** – Regional Winter Transportation for Non-BOCES Special Education/Homeless/Residential Students

**603.220** – Regional Summer Transportation for Non-BOCES Special Education/Homeless/Residential Students

**604.110** – Regional Transportation for Special Career Education Students (SCE)

**604.120** – Regional Transportation for Career and Technical Education Students (CTE)

#### CONTACT:

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#### CONTACT:

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### CoSer 505

#### CONTACT:

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### CoSer 603, 604, 607

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**607.110** – Regional Transportation for Enrichment Students

**607.120** – Regional Transportation for Nonpublic School Students

**607.121** – Regional Transportation for Late Buses

**607.130** – Regional Transportation for In-District Summer School Students

**607.230** – Regional Transportation for In-District Winter Students

**604.130** – Regional Transportation for Field and Coach Trips

Eastern Suffolk BOCES provides safe, efficient, and economical transportation for field trips utilizing coach and/or school buses. For Coach Service, our staff of NYS DMV and SED certified bus technicians meet with the driver, review their qualifications and inspect the vehicle before each BOCES contracted trip. Our professional, accommodating staff handles all aspects of the trip for the district. Pricing available upon request.

### Transportation Resource Center

<https://www.esboces.org/transportation-rc>

Eastern Suffolk BOCES offers many services designed to improve safety awareness and ensure compliance with regulatory agencies such as the New York State Education Department, the New York State Department of Motor Vehicles, and the New York State Division of Driver Program Regulations (*Bus Driver Certification Unit*). Eastern Suffolk BOCES also has a drug and alcohol testing consortium.

**417.100** – Eastern Suffolk BOCES Mobile Safety Bus Grades K through 6

The Eastern Suffolk BOCES specialized bus rolls up to a school equipped with TV monitors, a wheelchair lift, and a video camera focused behind the bus. The bus visits schools all over Long Island, and everyone has fun learning bus safety. The visit satisfies one of the three NYSED required bus drills.

**624.110** – Bus Driver Drug and Alcohol Testing

**624.120** – DOT Supervisor Reasonable Suspicion Symposium

**624.130** – NYSED Basic Bus Driver Training

**624.140** – DMV 19A Certified Examiner Course

**624.150** – NYSED Advanced Bus Driver Training

**624.160** – NYSED School Bus Driver Instructor Training (SBDI)

**624.170** – DMV Driver Abstract Services

**624.180** – NYSED Driver/Monitor/Attendant File Audits

**624.190** – DMV 19A Driver File Audit

**624.200** – NYSED Pre-Service Driver Monitor/Attendant Training

**624.210** – NYSED Basic Monitor/Attendant Training

**624.220** – Driver Application DS870

**624.225** – NYSED Refresher Training – Driver/Monitor/Attendant

**624.230** – NYSED Driver/Monitor Physical Performance Testing

**624.240** – DMV 19A Driver Biennial/Behind the Wheel

**624.250** – DMV 19A Annual Defensive Driver Observation

**624.260** – Point Insurance Reduction Program (PIRP)

**624.280** – NYSED Required Training for CPR/First Aid for Attendant

**624.290** – CDL Bus Driver Training

### Transportation – Related Services

<https://www.esboces.org/transportation-sp>

**629.110** – Shared Management

Eastern Suffolk BOCES provides a Transportation Professional to manage the district's transportation operation during the transitional period when the district is in the process of hiring a replacement employee. If a district is in need of supplemental support, Eastern Suffolk BOCES has trained staff who can accommodate.

**629.120** – Child Safety Zone

Eastern Suffolk BOCES provides a service to determine whether an area is a Child Safety Zone by conducting an in-depth analysis of conditions, using specific DOT guidelines, under which walking to and from school may endanger the safety of a child.

**629.130** – Mapping Services

Eastern Suffolk BOCES offers this service to prepare maps for individual districts, as well as regions, depending on the need of the district.

### CoSer 417,624

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### CoSer 629

#### CONTACT:

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## Auction Services

<https://www.esboces.org/auction>

Eastern Suffolk BOCES operates a shared service for the sale of surplus equipment to assist districts in reducing their storage costs and receive the best price available for surplus equipment without having to dedicate staff to preparing a bid or managing an auction. Using various auction websites, this service will provide a responsible, profitable means to dispose of surplus equipment in a forum open to the public.

## Nonpublic School Textbook Program

<https://www.esboces.org/textbook-program>

This program processes applications and distributes textbooks to students in grades K-12 who reside in participating public school districts but attend nonpublic schools. Program staff communicates directly with the nonpublic schools and parents. Pooling both textbooks and operation resources results in a considerable savings of both time and money for the public school districts. Textbooks are distributed and collected at four convenient locations in Suffolk County.

## Substitute Services

<https://www.esboces.org/subservices>

This office provides procurement of per diem substitute teachers, nurses, aides, assistants and other personnel. Three levels of service are offered.

### 628.100 – Basic Level

#### The substitute service:

- uploads the district's initial data
- provides training and continued support to the district navigator

### 628.110 – Level 1

**628.111 – Level 1 – Summer Only – Must be currently contracted district to use summer only services.**

#### The district:

- provides the service with a list of active substitutes and employees
- maintains responsibility for providing the service with updated lists of employees and substitutes

#### The substitute service:

- uploads the district's initial data and provides initial training
- obtains substitutes from the respective district's approved lists
- provides daily attendance and replacement personnel
- communicates with district office and building personnel to maintain proper coverage
- communicates with district office to maintain accurate employee and substitute lists

### 628.120 – Level 2

#### The district:

- provides the service with a list of active substitutes and employees
- maintains responsibility for providing the service with updated lists of employees

#### In addition to the substitute services provided in Level 1, the substitute service:

- interviews/refers and places all substitutes for district
- maintains substitute placement, processes payroll reports, and provides information for unemployment purposes
- provides names and certification status of replacement personnel
- verifies license/certification status of each substitute

## CoSer 605

#### CONTACT:

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## CoSer 623

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## CoSer 628

#### CONTACT:

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## Cooperative Bidding

<https://www.esboces.org/cb>

School districts that participate in the Cooperative Bidding Program realize significant savings in time, labor, and money. Presently Eastern Suffolk BOCES is providing this shared service to 67 school districts in Suffolk County including Eastern Suffolk BOCES and Western Suffolk BOCES, the Towns of Babylon, Brookhaven, East Hampton, Islip, Southampton and Smithtown, the Village of Patchogue, and the Centereach Fire District. Services that are provided include:

- Coordination of membership activity;
- Bid preparation, evaluation and analysis, including legal review of new bids
- Legal advertisements;
- Bid award recommendations and reports;
- Researching, vetting and qualifying vendors;
- Bid management;
- Intercession on vendor problems and complaints from contacting vendors to issue resolution on behalf of the participant and/or escalation to ESBOCES attorney, if necessary;
- Coordinate and conduct ad-hoc committees to develop and review cooperative bids;
- Annual update to our members

#### Currently, the program solicits bids for 63 categories, which include the following:

- |                                                                                   |                                                                                   |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| • Arts and Crafts Supplies                                                        | • Glazing Services and Supplies                                                   |
| • Athletic Equipment/Uniform                                                      | • Graphing Calculators                                                            |
| • Reconditioning, Recertifying, Repair and Cleaning                               | • Hazardous Waste Removal and Disposal                                            |
| • Audio Visual Supplies and Equipment                                             | • HVAC Services                                                                   |
| • Automatic Temperature Control Service and Repair                                | • Industrial Technology Supplies                                                  |
| • Awards and Trophies                                                             | • Integrated Pest Management                                                      |
| • Boiler, Kitchen Exhaust and Duct Cleaning Services                              | • Labels and Report Forms                                                         |
| • Bus Supplies and Parts                                                          | • Land Survey and Utility Locating Services                                       |
| • Carpentry Services                                                              | • Library Supplies                                                                |
| • Central Station Monitoring                                                      | • Medical and Nursing Supplies and Equipment                                      |
| • Classroom Furniture and School Related Items                                    | • Medical Insurance Consultant/Affordable Care Act                                |
| • Concrete, Asphalt and Related Site-Work Improvements                            | • Metal Fencing                                                                   |
| • Cosmetology, Esthetician, Barber Supplies and Equipment                         | • Microcomputers, Peripherals and Software                                        |
| • Curricular Paper                                                                | • Music Instrument Rentals                                                        |
| • Custodial Equipment (manuf. disc.)                                              | • Music Instruments and Supplies                                                  |
| • Custodial Equipment Pads                                                        | • Musical Instrument Repairs                                                      |
| • Custodial Liners and Gloves                                                     | • Networked Copiers                                                               |
| • Custodial Matting (with or without Logo)                                        | • Paint and Paint Supplies                                                        |
| • Custodial Supplies                                                              | • Painting Services                                                               |
| • Data Cabling and Wiring (Supply and Installation)                               | • Physical Education/Athletic/First Aid Supplies                                  |
| • Doors – Repair, Maintenance and Installation                                    | • Plumbing Services                                                               |
| • Electrical Lamps, Tubes and Ballasts                                            | • Promotional Items                                                               |
| • Electrical Services                                                             | • Roof Repairs                                                                    |
| • Elevator Maintenance, Repair and Inspection                                     | • Sanitizing Classrooms and Office Space Services                                 |
| • Fence Equipment and Accessories                                                 | • Science Supplies                                                                |
| • Field Marking Equipment and Paint                                               | • Security Services                                                               |
| • Fine, Recycled and other Specialty Paper                                        | • Small Wares                                                                     |
| • Fire Extinguisher Maintenance                                                   | • Soil Boring Services and Related Geotechnical Reports                           |
| • Flooring Supply and Installation                                                | • Special Education Instructional Supplies                                        |
| • Fuel Oil                                                                        | • Stationery Supplies, Furniture and Equipment (catalog purchase)                 |
| • General Motors/Chevrolet, Chrysler/Dodge and Ford OEM Parts and Repair Services | • Tank Testing, Repair and Cleaning                                               |
| • General Office Supplies                                                         | • Third Party Administrator for Tax Sheltered Annuities (403(b) and 457(b) Plans) |

## CoSer 612

#### CONTACT:

Laurie Conley  
Purchasing Administrator  
[lconley@esboces.org](mailto:lconley@esboces.org)  
631-687-3160

## Communications Services/Public Relations

<https://www.esboces.org/communications>

### 601.200 – Web Services

Website development, maintenance, and hosting services are provided to support the district's communications strategy. Website hosting services are only offered in combination with website maintenance services.

### 609.100 – Graphics and Communications Services

Services such as graphic design; event photography; and survey development and data analysis are available to assist school districts in advancing education through effective communications. Services are eligible for aid.

### Translation/ Interpretation Services – Non-instructional

Services include written documentation translation, in-person, over-the-phone, and video remote translation and interpretation in a variety of languages and/or American Sign Language to support a school district's public information program. Services are eligible for aid.

### 609.300 – Communication Consulting/Public Relations

The Communication Consulting Service (CCS) provides options for school districts to secure communications services with select public relations consulting firms through a Request for Proposal (RFP) solicited and approved by Eastern Suffolk BOCES. Services include consultation, staff development, and guidance on all matters related to public relations and communications, bond referendum support and website development, maintenance, and hosting. Website hosting services are only offered in combination with website maintenance services. Consulting firms work directly with school administration to implement a communication strategy and provide staff development that is district specific. Portions of this service are aid-eligible.

## Employee Assistance Program (EAP)

<https://www.esboces.org/eap>

**617.100** – The Employee Assistance Program assists employees, retired employees, and their immediate family members of participating school districts with resolving social and personal difficulties, which may be affecting job performance. The EAP is a joint union/management program that is confidential, voluntary, and neutral.

The EAP is staffed by licensed mental health professionals who provide help for a wide range of issues including: social; emotional; financial; family and work-related problems. Services include: crisis intervention counseling, in-person or virtual assessments of problem situations and referrals to pre-screened resources. Additional services include: workshops on staff development and professional topics for enhancing the workplace culture; intervention training for supervisors and union representatives; 24-hour availability to district leaders for emergency response services; a monthly administrative and staff newsletter and a comprehensive data bank of personally pre-screened referral resources and the insurances they accept.

The EAP utilizes a research-based instrument to measure the program's effectiveness of services as well as return on investment related to issues of absenteeism, 'presenteeism', and workplace distress. The program employs a bottom up, top down Shared Decision Making (SDM) model through the EAP Local Committees which meet regularly throughout the year. These committees enable the EAP to provide a systemic approach to services, addressing the individual's issues as well as the workplace as a whole.

## CoSer 601

### CONTACT:

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631-687-3267

## CoSer 609

### CONTACT:

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## CoSer 617

### CONTACT:

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LCSW-R, ACSW  
Program Administrator  
Human Support Services  
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631-289-0078

## Regional Occupational Safety and Health (ROSH)

<https://www.esboces.org/ROSH>

### 618.110 – Health and Safety Consultant

Under the ROSH Program, participants have access to Environmental Consultants under an RFQ. These qualified professional consultants may assist with services beyond the scope of a Health and Safety Specialist such as asbestos and lead testing, indoor air quality assessments, Legionella compliance, subsurface investigations, construction testing, NYS DOH/DOL certification, etc. Pricing is on a case by case basis as per established contract rates. At a minimum, you must be a part of the ROSH Basic Service to access this contract.

### 618.120/130 – Health and Safety – Basic Service

ROSH assists local districts in developing a comprehensive health, safety, and risk management program. Basic service participants are serviced remotely on an as needed and as available basis. Services include assisting the district through advertised training workshops, model plans, and technical assistance in order to understand and comply with local, state, and federal rules, regulations, and laws. Eastern Suffolk BOCES offers training and workshops at various locations during the school year, participating districts may send appropriate employees.

In-District Specialist is provided under COSER 618.150 and is not included under Basic Service. As requested, ESBOCES can provide written sample plans for your adaptation and use. Basic Service also includes access to available communications, notifications, newsletters and reminders.

### 618.150 – Health and Safety Specialist

Districts that sign up for the In-District Health and Safety Specialist Program are accommodated at a higher level of service. The Health and Safety Specialist will report directly to the school district and coordinate the District Health and Safety Program. All requested awareness training is provided on-site by the Specialist. This also allows for the training of new employees as they are hired without having to wait for the Basic Service scheduled training workshops. Direct assistance with writing and updating written plans including Safety Data Sheet compilation and recordkeeping is provided. Additionally, we will assist with any health and safety matter on an "as contracted" basis.

Accordingly, the level of service purchased will have a direct effect upon the amount of services that are accomplished over a given year (*i.e., one day a week service can accomplish more than a twice monthly visit*). The service period could range from a minimum of one-half day per week up to a maximum of three days per week, depending upon the needs of the district. At a minimum, you must be a part of the ROSH Basic Service to access a Specialist.

### 618.160 – Health and Safety Security Consultant

Under the ROSH Program, participants have access to Security Consultants under an RFQ. These qualified professional consultants may assist with services beyond the scope of a normal safety officer such as performing Security Audits and providing Security Management Services. Pricing is on a case by case basis as per established contract rates. At a minimum, you must be a part of the ROSH Basic Service to access this contract.

### 618.210 – Health and Safety Web-based Compliance Training

Under the ROSH Program, participants have access to a web-based product providing online tutorial training in health and safety, OSHA, HR, sexual harassment, discrimination, drug and alcohol awareness, and other workplace compliance matters impacting school personnel. Tutorials address trainings governed by state and federal laws and/or mandates. Over 125 tutorials are available. For an additional cost, tutorials can also be customized. On average, each tutorial takes 20 minutes to complete. Staff completion of tutorials is documented and archived via an online system accessible to the district assigned system administrator.

## CoSer 618

### CONTACT:

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Program Administrator for  
Safety & Administrative  
Support

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631-472-8785

**618.300 – PublicSchoolWORKS EmployeeSafe<sup>SM</sup>**

EmployeeSafe is a web-based platform that contains comprehensive resources and customizable tools to aid the school district in compliance with their health, safety and risk management program. The tools include online organized and prepared Staff Training resources such as Right to Know, Bloodborne Pathogens, DASA, etc. as well as the ability to create or upload custom training modules that are delivered directly to employee’s inboxes on schedule with follow-ups and reported non-completions to administrators. Additional program tools include Safety Document Library (to house compliance plans, district policies/procedures, inventories, etc.), SDS Library, customized NYS schools Task-Specific Compliance Management as well as Staff Accident Management. Ticket style systems aid in the compressive nature of this service to ensure efficient collective use of the available tools for administrators and staff.

There are multiple levels of service packages described below. All are offered per employee (minimum fee applies) and each level; Gold, Silver, Bronze, has an initial one time per employee implementation fee as well as an annual per employee service fee.

- Gold Package includes the entire EmployeeSafe Suite; Staff Training, Safety Document Library, Chemical Safety Hotline, Online SDS Library, Compliance Management, Staff Access Management, and EZMaint Work Order System.
- Silver Package includes Staff Training, Compliance Task Management and EZMaint Work Order System.
- Bronze Package includes Staff Training, Safety Document Library, Chemical Safety Hotline, and Online SDS Library.

**Coordination of Self-Funded Health Insurance and Workers’ Compensation**

**633.110 – Health Insurance Coordination Service – East End Health Plan**

This program provides administrative support services for the Participating School Districts in the East End Health Plan. Services include depositing funds received by the Plan, issuing payments on behalf of the Plan, maintaining the necessary accounting records, preparation of necessary financial reports, and provide extensive administrative office support services for the daily operation of the Plan. Individual districts must apply and be approved by the East End Health Plan Board of Trustees to become a Participating District in the Plan. For further information, please contact the Health Insurance Plan Administration office at 631-687-3140 or email [fperry@eehp.org](mailto:fperry@eehp.org).

**633.120 – Health Insurance Coordination Service - Suffolk School Employees’ Health Plan**

This program provides administrative services for health insurance coordination in parts of Suffolk County. Services consist of receiving and depositing participant contributions; reimbursing claims and other program charges; maintaining the necessary accounting records; retention of signed minutes, contracts and other documents provided by the SSEHP; and serving as the liaison between the insurance carrier, program administrator, and participating districts. Individual districts must apply and be approved by the insurance plan to participate in the program.

**633.130 – East End Workers’ Compensation Plan**

This program provides administrative support services for the Workers’ Compensation Insurance Consortium. Services include depositing funds received by the Consortium, issuing payments on behalf of the Consortium, maintaining the necessary accounting records, preparation of necessary financial reports, and administrative office support services for the Consortium. Individual districts must apply to the East End Workers’ Compensation Plan Consortium to become a Participating District in the Consortium. For further information, please contact the East End Workers’ Compensation Plan Consortium office at 631-687-3140.

**CoSer 633**

**CONTACT:**  
 Director of  
 Business Services  
 631-687-3212



## Human Resources Services

The Eastern Suffolk BOCES Department of Human Resources advances the region's pursuit of excellence by fostering expertise and best practices in development of the agency's most valuable resources – high performing people and quality programs. Through a collaborative effort, the Department provides a range of services that promote staff development, recruitment, communications, and research that capitalize on the diverse backgrounds and experiences of the agency's staff. Together, these efforts allow the Department to support the growth of services and programs that build capacity for teaching and learning throughout the region.

### Human Resources Manager

<https://www.esboces.org/hr>

**314.100** – *Human Resources Manager .2 FTE (1 day per week)*

Eastern Suffolk BOCES will provide a shared Human Resources Manager to oversee the Human Resources function of participating districts and to supervise local support personnel in the operation of a Human Resources office. The Human Resources Manager may perform the following tasks:

- recruit, screen, and recommend staff as appropriate;
- participate in collective bargaining negotiations with unions;
- administer Collective Bargaining Agreements;
- monitor personnel policies;
- coordinate the district's evaluation process;
- serve as the district's Title IX Officer;
- supervise the preparation of the personnel portion of the Board of Education agenda;
- attend district Board of Education meetings upon request of the district;
- prepare job descriptions;
- prepare information for salary studies and statistical reports;
- coordinate activities with the local Civil Service Commission;
- organize employee training programs; and
- advise employees on benefit programs.

### Negotiations Information Services

<https://www.esboces.org/NIS>

**602.110** – *Negotiations Information Services*

The Negotiations Information Services allows school districts the ability to request data and reports in ways that support the unique needs of individual districts, which can be used for negotiations and fiscal planning.

Subscribing NIS districts agree to complete and return to ESBOCES digital surveys, polls and forms that provide contract data for bargaining units. Reports and information are prepared based on individual requests from districts. We collect salary, benefits, and insurance information from Suffolk County district employees including.

- Teachers
- Administrators
- Clerical
- Custodial
- Para-professionals
- Cafeteria Staff

#### CONTACT:

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Assistant Superintendent  
for Human Resources  
[nrivers@esboces.org](mailto:nrivers@esboces.org)  
631-687-3029

#### CONTACT:

Arlene Durkalski  
Director of Human  
Resources  
631-687-3008

### CoSer 314

#### CONTACT:

Dr. Nichelle Rivers  
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for Human Resources  
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631-687-3029

#### CONTACT:

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### CoSer 602

#### CONTACT:

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#### CONTACT:

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Resources  
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## Personnel Services

<https://www.esboces.org/pers-services>

**606.100** – *Labor Relations .2 FTE (1 day per week)*

The Personnel Services shared service will provide the district with assistance and support for day-to-day Human Resource/Personnel operations. The scope of the assistance and support will be developed by the district in consultation with the ESBOCES Department of Human Resources.

**606.105** – *Labor Relations .2 FTE (1 day per week)*

- Negotiation Planning
- Regional Negotiations Information and Trends
- Labor Contract Administration;
- Guidance to Support Compliance with Civil Service Requirements
- Guidance Under New APPR/Tenure Requirements
- Grievance/Arbitration Procedures

**606.110** – *Mentoring/Professional Development .2 FTE (1 day per week)*

- Policy and Regulation Guidance,
- Professional Development to Support Best Practices in Human Resources Administration,
- Supervision and Progressive Discipline;
- Development of Best Practices:
  - Annual Review of Employee Handbook,
  - Hiring Practices Manual, Mandatory Postings;
  - Seniority Maintenance;
  - and Digital HR Records Management.

**606.115** – *HR Audit Services .2 FTE (1 day per week)*

Human Resources/Personnel Audit Services

**606.120** – *Financial Planning .2 FTE (1 day per week)*

Employee Participation in Financial Planning Fairs (Providing Education in Development of Strategic Planning for Financial Well-Being).

**606.125** – *NYS Certification Presentations*

The Regional Certification Office will provide in-district presentations for staff regarding a variety of certification-related topics, including but not limited to navigating the TEACH website, special education certification, teaching assistant certification, and coaching licenses. Email [teachercert@esboces.org](mailto:teachercert@esboces.org)

## Recruiting Service

<https://www.esboces.org/recruiting>

This shared service is designed to assist participating districts with the recruitment of potential staff. Such assistance is provided through three levels of service depending upon the needs of subscribing districts. Districts may select the level of service appropriate for their specific needs.

**608.110** – *Participation in Recruitment/Diversity Fair*

This Diversity Fair is aimed at recruiting highly qualified and diversified educators to serve students in school districts throughout the region. On the day of the fair, school district staff conducts brief screening interviews with candidates who have passed a paper screening (completed by Eastern Suffolk BOCES) and meet the minimum qualifications for the vacancies that participating school districts are seeking to fill. A candidate database maintained by Eastern Suffolk BOCES is available to all participating school districts throughout the year.

**608.115** – *Human Resources Professional Development*

This service will provide districts with the opportunity to obtain professional development in the area of Human Resources Best Practices. When available, such workshops will be provided to districts at a maximum rate of \$250.00 per participant per workshop (some workshop pp price may be less). In addition, membership in this level shared service includes participation in the ESBOCES Recruitment Diversity Fair.

## CoSer 606

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#### CONTACT:

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Director of Human Resources  
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## CoSer 608

#### CONTACT:

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631-687-3029

#### CONTACT:

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**Recruiting Service (continued)**<https://www.esboces.org/recruiting>**608.120 – Basic Recruitment Assistance**

Eastern Suffolk BOCES will assist districts in basic recruitment and candidate screening services. Participating members will have the opportunity to provide Eastern Suffolk BOCES with precise qualifications required for such positions, which will be used to post and attract highly qualified individuals for the identified positions tailored to district needs.

**608.125 - Civil Service Recruitment/Diversity Fair**

This Civil Service Fair is aimed at recruiting highly qualified and diversified candidates for the non-competitive and labor class Civil Service positions within school districts throughout the region. On the day of the fair, school district staff conducts brief screening interviews with candidates who have passed a paper screening (completed by Eastern Suffolk BOCES) and meet the minimum qualifications for the vacancies that participating school districts are seeking to fill. Seminars about Civil Service rules and procedures will be available on the day of the fair for those interested in learning more about working in Civil Service positions. A candidate database maintained by Eastern Suffolk BOCES is available to all participating school districts throughout the year.

**608.130 – Enhanced Recruitment Assistance .2 FTE (1 day per week)**

Districts subscribing to this level of service receive the benefits of full recruitment services, including:

- designing vacancy announcements;
- advertising positions;
- collecting applications;
- pre-screening and initial interviews;
- identifying highly qualified candidates; and
- performing reference and background checks.

This level of service also offers

- professional development to promote organizational cultural responsiveness to support district goals to recruit and retain staff reflective of the community's diversity and
- the opportunity to participate in recruitment networking events.

**CoSer 608****CONTACT:**

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**CONTACT:**

Arlene Durkalski  
Director of Human  
Resources  
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## Grants and Specially Funded Programs

Eastern Suffolk BOCES provides numerous services through specially funded projects that provide support to Eastern Suffolk BOCES students and component districts. Those projects are described in the following section. For more information, contact the staff member indicated.

### American Rescue Plan for Homeless Children and Youth (ARP-HCY)

ESBOCES serves as the Lead LEA for (7) program initiatives in collaboration with 27 regional School Districts and 8 regional NYS Migrant Programs which are funded by a series of ARP-HCY sub-grants offered through the New York State Education Department. These state grant-funded programs work together with School Districts, Migrant Programs, homeless shelters, and community-based agencies to provide a combination of advocacy and supplementary educational services to children and youth living in temporary or transitional housing.

Services include emergency assistance, school supplies, personal-care items, nutritional support, emergency clothing, transportation, mentorship programs, Summer Enrichment and Career Exploration Programming as well as outreach and advocacy to connect families and children with their schools.

The Family Education Outreach Program works in collaboration with NYS-TEACHS (New York State Technical & Educational Assistance Center for Homeless Students). For printed information and materials related to the success of homeless children in school and for additional information and assistance regarding homeless educational concerns, please contact: <http://www.nysteachs.org/>, or call (800) 388-2014.

### Long Island – Metro Migrant Education Program (MEP)

<https://www.nysmigrant.org/about>

This program is funded through a NYSED sub-grant and authorizes supplementary educational services and advocacy under Title I, Part C for all Agricultural Migrant Eligible students, families and Out-of-School Youth. Migrant eligibility is determined through a certification process by the New York State Office of Identification and Recruitment (ID&R). Families who have moved into a school district within the past three years and who work in agriculture or fisheries may be referred to determine their eligibility.

Once eligibility is confirmed, the Migrant Education Program addresses the distinctive needs of migrant children ages 3 – 22 as outlined in the NYSED – MEP Service Delivery Plan. Parents, students, and staff work in partnership with local schools, community service agencies and agricultural businesses to help migrant children and youth meet New York State’s challenging educational standards. Assuming an advocacy role, staff members assess the educational, health, and social needs of each family member and outlines an appropriate service provision plan. All services are supplemental to the local school district’s efforts.

For additional information, please see: <https://www.nysmigrant.org>. These services are available to migrant eligible workers under age 22 and to children of agricultural workers, fishers and food packers in school districts in Suffolk, Nassau and the five Boroughs at no cost to districts.

#### CONTACT:

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Family Education Outreach  
Coordinator  
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631-548-7700

#### CONTACT:

Tinamarie Rickmers  
Family Education  
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631-548-7700

## Long Island Regional Bilingual Education Resource Network (L.I. RBERN)

<https://www.esboces.org/LIRBERN>

The state-funded L.I. RBERN provides a variety of educational services and resources to all 125 school districts and five (5) Charter Schools in Nassau and Suffolk Counties. The purpose of this program is to assist public school personnel in designing, developing, implementing, and enhancing educational services for English Language Learners (ELLs) across Long Island. Districts and schools identified by NYSED as not meeting the State’s annual accountability measures for the ELL subgroup under ESSA are considered priorities for receiving technical assistance and professional development to improve ELL student outcomes.

#### L.I. RBERN services include:

- Regional technical assistance and consultations regarding Commissioner’s Regulations and NYSED policies
- Collaboration with NYSED and Statewide/Regional Networks related to school improvement efforts
- Participation on NYSED Office of Accountability review teams, as required
- Intensive on-site staff development and embedded coaching
- ELL program planning, implementation, and quality review
- Dissemination of information related to federal and state regulations, resources, research, state memoranda, and materials distributed by NYSED
- Annual Long Island Teachers’ Institute
- Local and statewide conference coordination for educators of ELLs
- Resource library with professional books, sample textbooks, and other materials related to the education of ELLs
- Parent involvement, outreach efforts, and advocacy

## Long Island ESSA Title III English Language Learners (ELL) Consortium

<https://www.esboces.org/ESSA>

The Long Island RBERN is the lead applicant and coordinating entity for a consortium funded through Title III of the federal Every Student Succeeds Act. The Consortium provides specialized technical assistance and staff development to English as a New Language (ENL) programs in 45 school districts in the Eastern Suffolk, Western Suffolk, and Nassau BOCES catchment areas. The program is carried out in collaboration with the Eastern Suffolk and Nassau BOCES Model Schools Programs and the Student Data Services of the Suffolk Regional Information Center. The purpose of the Consortium is to improve the instruction and achievement of English Language Learners (ELLs) through analysis of assessment data and incorporation of technology in their instruction. Title III funding provides a rigorous thematic professional development program, that includes full-day professional learning sessions, personalized learning and embedded coaching, and instructional technology in the form of hardware, software, and Internet subscriptions, to all ENL teachers in Long Island Title III Consortium member districts. The annual collaborative culminating event is the “Celebration of Learning” where all Long Island Consortium teachers share Learning Experiences developed for their students that demonstrate the innovative uses of instructional technology provided through the Consortium.

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#### CONTACT:

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631-218-5175



## Supplemental Services

School districts can benefit from services that are provided by BOCES throughout the state. These services are available through a “cross-contract” with Eastern Suffolk BOCES. This arrangement assures that the contracting school district receives the BOCES state aid that is available when subscribing to a specific service. Costs are determined by the respective BOCES that delivers the service. Eastern Suffolk BOCES does not charge a fee for the coordination of services between school districts and other BOCES.

### Policy Services

Please visit our Policy Services website at [www.e1b.org](http://www.e1b.org) for further information and to view examples of our services. Click on the Policy Services icon in the center of the main page.

**Policy Manual Development** – With this service, districts will receive assistance in developing a new Policy Manual through the provision of sample policies and the assignment of a policy coordinator to guide them through the process. If desired, a member of the Policy Services staff will make a presentation or video conference to the board of education. The policy coordinator is available to answer questions, discuss the process and assist the district with the customization of the Policy Manual at each stage of development. In addition, the district will also receive access to our Monthly Policy Updates within the SharePoint platform at no additional charge while they are in the process of developing the new Policy Manual.

Following completion of the process, an electronic copy of the Word version of the new Policy Manual will be emailed to the District. A limited number of paper copies in binders, CDs, and/or Flash Drives will also be provided to the district, as needed. Districts may choose to place their Policy Manual on the District’s website for access by the community. For Districts that already have BoardDocs, Districts may contract for the Policy Services Support Option within BoardDocs, meaning our staff will be assigned as your “Policy Publisher” and will upload the new Policy Manual into BoardDocs on behalf of the District. See below for additional information about BoardDocs.

**Administrative Manual Development** – As a supplemental service to the Policy Manual, the Administrative (Regulation) Manual is usually developed upon completion of the Policy Manual and defines the areas for which administrators are responsible. Administrative Manuals are the link between written board policies and the successful implementation of those policies. The Administrative Manual helps to ensure that the district’s Board and administration are in congruence with the operation of the district. With this service, districts will receive assistance in developing a new Administrative Manual through the provision of sample regulations and forms and the assignment of a policy coordinator to guide them through the process. The coordinator is available to answer questions, discuss the process and assist the district with the customization of the Administrative Manual at each stage of development. In addition, the district will also receive access to our Monthly Administrative Updates within the SharePoint platform at no additional charge while they are in the process of developing the new Administrative Manual.

Following completion of the process, an electronic copy of the Word version of the new Administration Manual will be emailed to the District. A limited number of paper copies in binders, CDs, and/or Flash Drives will also be provided to the district, as needed.

### BoardDocs

BoardDocs is a comprehensive electronic governance tool designed to streamline agenda and policy management by enabling boards of education to upload, display, distribute, and house board of education documents online. Using BoardDocs, boards of education can create, revise, and publish agenda items and supporting documents, as well as the district’s Policy Manual. Boards of education are able to hold virtually paperless meetings with preparation time and effort greatly reduced. Information can be made public or kept confidential, accessible only to users with sufficient privileges. The service allows for archiving items metasearch capabilities for anything stored by BoardDocs’ secure server.

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 Manager of Policy Services  
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 716-821-7084

Two different versions are available. With BoardDocs Pro, board members can use an online voting feature, distribute confidential newsletters, and use other library features. BoardDocs LT is an economical solution for districts working to stay within a budget. Districts also have the option to add additional “Policy Services Support” for an additional fee, which allows our staff to become your “Policy Publisher” to upload and maintain your policies within BoardDocs. If your local BOCES does not offer BoardDocs, you may cross contract for this service through Erie 1 BOCES to receive your BOCES aid.

**Specialized Policy Projects** – This service provides individualized Policy Services to districts to address unique situations or needs related to policy issues. The service includes an assessment meeting to determine the needs and goals of the district, followed by consulting support, as requested, to achieve the district’s goals. The service would consist of strategic planning meetings with the district team to determine the needs of the district and implications on policy. The cost would be determined and billed per project depending on the size of the district and scope of the project (plus expenses). Examples of Specialized Policy Projects include:

- An “Extended Policy Audit” which may be used to fully update a Policy Manual that was developed more than one year ago. (Policy manuals that were completed less than one year ago are eligible for the traditional Policy Audit [Level 3]). This service is intended for policy manuals that are in need of extensive revisions, but do not yet warrant the full development of a new Policy Manual to bring it into full legal compliance. Upon completion of the Extended Policy Audit, the district would contract for either the Policy Audits (Level 3) or the Quarterly Policy Revision and Updates (Level 2) in the subsequent year as the means to keep their manuals updated in a consistent manner. This process is also available for the Administrative Manuals.
- Consultation prior to or in anticipation of a district merger to explore and discuss how the consolidation or re-figuration of the merged districts would affect the policy and/or administrative regulations.
- The development of a combined Policy Manual following the merger of two school districts.
- Review and update a specific section of the Policy and/or Administrative Manual, such as Non-Instructional/Business Operations or Special Education.

**Policy Manual Review** – A comprehensive review of your current Policy or Administrative Manual is performed to determine if the development of a new manual is necessary or recommended. Following the review, if the district decides to pursue the development of a new manual, a portion of the cost of the special project will be deducted from the cost of the new manual if the new manual is contracted for within the same fiscal year. The cost is determined by the scope of the project, plus expenses.

This service has been created for districts that are unsure of the status of their policy or administrative manual and wish to determine how many policies (or regulations, procedures and forms) may be out of date or missing from their manuals. For manuals more than about eight to ten years old, the development of a new manual is usually strongly recommended. For those manuals that may be about four to seven years old, a policy manual review will provide the data necessary for the district and board to make an informed decision on the best course of action.

## Policy Services *(continued)*

### MAINTENANCE OF THE POLICY AND/OR ADMINISTRATIVE MANUALS

**Note:** We offer three levels of service to maintain your Policy and/or Administrative Manual. Refer to Level 1, Level 2 or Level 3. Policy/Administrative Updates (Level 1) and Quarterly Policy/Administrative Revisions (Level 2) may be purchased without previously subscribing to the Manual Development Service.

**Monthly Policy Updates (Level 1)** – Participating districts have access to our SharePoint online platform and will receive an email notification when a Policy Update has been added to SharePoint. Each Policy Update typically includes a newsletter (the Policy Pulse) sharing information related to changes in law and regulation, new guidance documents, or any other material relevant to a district's Policy Manual. When warranted, a new or substantially revised sample policy will be provided in SharePoint. These Monthly Updates provide general information that is applicable and of interest to all districts, whether they have recently developed a Policy Manual or currently have a Policy Manual from another source.

**Monthly Administrative Updates (Level 1)** – Participating districts have access to our SharePoint online platform and will receive an email notification when an Administrative Update has been added to SharePoint. Each Administrative Update typically includes a newsletter (the Administrative Advisor) sharing information related to changes in law and regulation, new guidance documents, or any other material relevant to a district's Administrative Manual. When warranted, new or substantially revised sample regulations and/or forms will be provided in SharePoint. Typically, but not always, the topic of the Administrative Update corresponds to the Monthly Policy Update.

**Quarterly Policy Revisions & Monthly Policy Updates (Level 2)** – In addition to receiving access to Policy Updates within SharePoint, districts have access to our SharePoint online platform and will receive an email notification when the Quarterly Policy Revisions have been added to SharePoint. This service included a quarterly summary of recommended revisions based on review of changes in federal and state laws, Commissioner's regulations and SED guidance impacting existing district policies. New/revised policies will be included with the quarterly summary with changes highlighted in the text of the policy for ease of board of education review. Materials will be provided electronically through the SharePoint platform. This service will provide timely and comprehensive information to ensure districts are able to revise and maintain their own policy manuals.

#### Quarterly Administrative Revisions & Monthly Administrative Updates

**(Level 2)** – In addition to receiving access to Administrative Updates within SharePoint, districts have access to our SharePoint online platform and will receive an email notification when the Quarterly Administrative Revisions have been added to SharePoint. This service included a quarterly summary of recommended revisions based on review of changes in federal and state laws, Commissioner's regulations and SED guidance impacting existing district regulations. Revised regulations will be included with the quarterly summary with changes highlighted in the text of the regulation. Changes may also be recommended for forms. Materials will be provided electronically through the SharePoint platform. This service will provide timely and comprehensive information to districts that revise and maintain their own administrative manuals.

**Annual Policy Audits (Level 3)** – For Policy Manuals recently developed with Policy Services, this service provides districts with customized updating to reflect changes in law, regulation, and guidance. Proposed changes will be annually sent to the district in a highlighted fashion for ease of board of education review. Once the recommended revisions are adopted by the board, the changes are prepared and incorporated into the District's Policy Manuals. Following completion of the Audit process, an electronic copy of the Word version of the updated Policy Manual will be emailed to the District. Updated paper copies, CDs, and/or Flash Drives may also be provided to the district, as needed. For those districts that also contract for Policy Services Support within BoardDocs, our staff will update the Policy Manual within BoardDocs upon completion of the Audit. Additionally, districts will also receive access to the Monthly Policy Updates within SharePoint.

**Annual Administrative Audits (Level 3)** – For Administrative Manuals recently developed by Erie 1 BOCES, this service provides districts with customized updating to reflect the many changes in legislative mandates and regulations. Proposed changes to regulations

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and forms will be annually sent to the district in a highlighted fashion for ease of district and administrative review. Once the recommended revisions are accepted by the district (Board adoption of Administrative Manuals is not required), the changes are prepared and incorporated into the District's Administrative Manuals. Following completion of the Audit process, an electronic copy of the Word version of the updated Administrative Manual will be emailed to the District. Updated paper copies, CDs, and/or Flash Drives may also be provided to the district, as needed. Additionally, districts will also receive access to the Monthly Administrative Updates within SharePoint.

**Code of Conduct Review** – Policy Services will provide a policy coordinator to help facilitate the review of the district's current Code of Conduct. The Coordinator will review the Code of Conduct prior to the first committee meeting and make suggestions for revisions based on changes in law and regulation or areas of significance based on current district practice and culture (for example, the use of electronic equipment by students). As needed, the policy coordinator will help facilitate the discussion and review process at a series of committee meetings, track the revisions discussed during the committee meetings, and provide drafts at subsequent meetings. After the review process is complete, Policy Services will provide final updated copy for the Code of Conduct and also furnish paper copies and/or CDs, as requested/needed.

## BOCES 4 Science Comprehensive Elementary Curriculum and Supporting Resource Kits

Since 2016, Monroe 2-Orleans BOCES, Monroe 1 BOCES, Wayne-Finger Lakes BOCES, and Genesee Valley BOCES have enjoyed a joint partnership to provide a comprehensive K-5 science program based on the New York State Science Learning Standards (NYSSLS). Curriculum development and unit writing was completed by New York State teachers for New York State teachers. We had teacher representation from 66 districts across New York State.

BOCES 4 Science has 22 units of instruction, comprising a fully comprehensive K-5 curriculum. Students who complete all grade level units will have engaged in learning of all grade-level New York State Science Learning Standards.

Learning in each unit of instruction is designed to be three-dimensional, student centered, and interdisciplinary in order to transform a classroom into an inquiry zone for all students. Engineering principles are integrated into each unit. Phenomena and/or Problem-based units and lessons allow students to construct their understanding regarding the NYSSLS topics. Curriculum is based on the NYSSLS and is correlated to the New York State Next Generation Standards for Mathematics and English Language Arts.

To support this curriculum, BOCES 4 Science provides supporting resource kits. These kits include materials that allow students to actively engage in hands-on science. Each kit has materials for up to 30 students.

To meet the needs of school districts, BOCES 4 Science has been working to create digital professional learning experiences for teachers, at no additional cost. These sessions help teachers develop a deeper understanding of NYSSLS and instructional methods to support learning through the use of the BOCES 4 Science curriculum. We have available an online and alternative-setting learning plan designed to provide additional resources and guidance to teachers who are engaging students in person, remotely, or in a hybrid setting.

Visit BOCES 4 Science at <http://www.boces4science.org> or contact Steven Montemarano, Director of BOCES 4 Science, at [smontema@monroe2boces.org](mailto:smontema@monroe2boces.org) for more information and to request a preview of unit resources.

## GASB 75 Fiscal Impact Analysis

This service provides school districts, BOCES, and Counties with the Other Post Employment Benefit (OPEB) Valuation required by the Government Accounting Standards Board (GASB) Statement 75 and also assists subscribers in monitoring the financial and economic impact of OPEB costs. The BOCES GASB 75 service is supported by a nationally recognized actuarial firm.

### Ancillary Actuarial Services

Some services we are offering include but are not limited to:

- Healthcare Consulting
- Plan design and contribution analysis
- Budget projections
- Health plan opt-out analysis
- Medicare advantage and EGWP strategies
- Renewal negotiations
- Healthcare analytics

Please reach out for pricing today!

## ESBOCES #570

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## ESBOCES #676

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## Long Island High School for the Arts

Since 1973, the Long Island High School for the Arts has allowed Long Island students to develop their talents in the areas of the performing arts, visual and media arts, and production and managerial arts. Instructors are respected professionals in their fields, with credentials ranging from Broadway, film and television to teaching positions at colleges, and repertory companies. Students attend LIHSA for half of each school day and spend the remaining half in their home high schools in Nassau and Suffolk counties.

LIHSA is a CTE program in the arts with seven program pathways within it: Performing Arts, Visual and Media Arts, Production and Managerial Arts, Audio Production, Game Design, Animation and Multimedia Film & Television. These programs are based on a two-year sequence of study, with students taking their credits in a required core program area. All coursework is designed to develop foundational skills and artistic expression to prepare students for post secondary work in their program area.

The half-day Arts High School provides students with intensive arts programs designed to meet New York State requirements for a high school diploma. Under New York State's "4+1" pathway assessment option, students must take and pass four required Regents Exams and complete a comparably rigorous pathway to meet the fifth assessment requirement for graduation. Students can now do this with completion of the Career and Technical Education-approved exam and the core sequence of classes at LIHSA.

Students will also be eligible for a Technical Endorsement on their diploma if they meet the requirements for either a local diploma, a Regents diploma or a Regents diploma with advanced designation and successfully completes the approved CTE program including the 3-part technical assessment. In addition, students enrolled in LIHSA will also complete Work Based Learning (WBL) hours through their participation in classes. WBL at LIHSA is most often aligned with world renown arts organizations who provide artistic residencies that provide opportunities for students to work side by side with an artist in a selected art form.

Students who participate in this program will take their academic courses at their home high schools and choose to attend LIHSA for the morning program from 8:00 to 10:30, or the afternoon program from 12:00 to 2:30. Many courses are certified for college credit, and most students graduate with advanced credits and full or partial scholarships to prestigious colleges, universities and conservatories.

Student acceptance to Long Island High School for the Arts is based upon successful completion of an audition or portfolio review for performing arts majors and a traditional application for all other program areas.

## Online Application System for Educators (OLAS)

Using the Internet to transmit employment applications, candidates can apply to one or more participating districts in the Regional Teacher Recruitment Service by filling out one application. Candidates can target the districts to which they wish to apply and have the option of granting all districts access to their information and other supportive documents. Districts can search for, sort, and print applications, cover letters, and resumes using multiple sophisticated search criteria. The online application is free to candidates. Vacancies in participating districts are entered onto the OLAS web page.

View OLAS at [www.olasjobs.org](http://www.olasjobs.org)

## ESBOCES #154

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## ESBOCES #690

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## State Aid and Financial Planning Service

This service helps school districts negotiate their way through the complex world of school finance. Publications, workshops, personal consultation, and a hotline service keep administrators informed and up to date on state aid and school finance issues.

Member districts and BOCES receive a broad spectrum of valuable services. From technical assistance with state aid forms and revenue projection, to analysis of state aid proposals and education-related legislations, the State Aid and Financial Planning Service meets your needs.

### Primary Service Activities

State Aid and Financial Planning Service members receive the following services on a regular basis:

- **Hotline Information Service** – Specialists are available to answer questions on all aspects of state aid.
- **State Aid Projections** – Specialists are ready to assist districts with state aid projections for the next fiscal year-end, and maintain a statewide database to project state aid under various proposals (Governor, Regents, Legislature, Present Law).
- **Presentations** – Specialists present two sets of regional workshops yearly, across the state, as well as numerous special topic presentations. Staff regularly present at local chapter and BOCES-wide meetings and state conferences.
- **Publications and Online Resources**
- **“Coffee Talk, Knowledge Café, Tea Time, and BO-Talk” Webinar Series** – Each month a specific topic related to school business management functions is reviewed and discussed. The one-hour webinars provide real-time, interactive information right at your own desk! The sessions are delivered entirely over the Internet; no teleconferencing (telephone) is required. There is no registration or fee required. Also, if you miss the session, a recorded version will be available. CTLE and CPE credits are offered (pre-registration required).

### STAC Service:

The Special Education Aid Assistance Service is designed to help school districts claim all available aid for students with disabilities and allows districts to customize the level of service that best meets local needs. The staff will provide training for district personnel on procedures and best practices for collecting and filing information and utilizing the System to Track and Account for Children (STAC). Districts may choose a more comprehensive service where Questar III staff performs all data collection, submission, and verification for all placements of special education programs and Homeless Youth.

We also provide:

- Presentations and Trainings tailored to district needs
- Publications and Online Resources
- Excess Cost Aid Projections
- STAC Talk Webinar Series – CTLE credits are offered

This service is provided on a fixed fee basis.

## ESBOCES #665

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## ESBOCES #680

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 Team Leader  
 Special Education Aid  
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 518-479-6889

## GASB 75 Service

Questar III has developed a service specifically designed for school districts/BOCES to help implement and manage the Governmental Accounting Standards Board (GASB) Statement No. 75. The GASB 75 team partners with Milliman, a world-renowned actuarial consulting firm, that ensures GASB 75 compliance. Our constant communication with Milliman allows for discussion and review that enhances our customer service and industry knowledge. Our GASB 75 service has been very successful, allowing us to expand across NYS.

## Internal Audit Service

We are a unique organization that understands what is involved to operate a school district efficiently and effectively. The staff at Questar III have school district knowledge, expertise and resources that separate us from other professionals. As a BOCES that has provided internal audit services for more than 15 years to Districts statewide, we have the capability to handle challenges that school districts will encounter. Questar III works as a team to meet the highest level of expectations.

The internal audit service provides independent, objective assurance, and professional consulting services designed to add value and improve the operations of school districts and BOCES throughout New York State. We strive to help school districts accomplish their objectives by bringing a systematic, disciplined approach to evaluate and improve the efficiency and effectiveness of risk management, control, and governance processes.

## Asset Management & Valuation Service

The Asset Management & Valuation Service has teamed up with AssetWorks to provide school districts and BOCES across New York State with a detailed, complete, and reliable perpetual inventory system. Since its inception in fiscal year 2007-2008, Questar III BOCES has serviced more than 150 districts and BOCES with a complete physical inventory, including building appraisals, an annual re-inventory, and a thorough and user-friendly web-based inventory software system. This service provides districts with the tools needed to follow the guidelines and regulations of GASB 34. It also assists with meeting audit requirements.

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## ESBOCES #662

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## Law-Related Education

### Mock Trial

The Mock Trial program is offered for elementary and middle school students. Each participating district will receive a full trial with instructions on preparing students. The trial is an adaptation of trials prepared by the New York State Bar Association for the annual high school competition. Each district will prepare both prosecution and defense sides of the case. A team consists of six plaintiffs and six defendants with an option for three alternatives (maximum team size is 15). A district may register several teams. Two training sessions are scheduled for teachers. The program culminates in a one-day Mock Trial tournament in the spring.

## Outdoor/Environmental Education Program

As an integral and essential part of a comprehensive curriculum, the Western Suffolk BOCES Outdoor/Environmental Education Program utilizes the natural environment in a multi-disciplinary approach to promote more effective learning. The program strongly supports the New York State Science Learning Standards and supplements, strengthens, and gives new dimension to existing school curriculum by means of direct observation and hands-on learning experiences outside the classroom. The O/EEP also fosters the rational use and preservation of the natural environment by laying the foundation for responsible action.

**Note: Districts must arrange their own transportation.**

### Day Use Program

#### Teacher In-Service Training

Since teacher participation is the most vital aspect of the success of this program, teachers participate in an environmental education training program. This training provides teachers with the knowledge and professional resources to effectively conduct a class at our outdoor learning labs. During training, teachers will engage in activities relating to:

- New York State Science Learning Standards
- Marine, Freshwater, and Terrestrial Ecology
- Earth's Systems, Weather and Climate, Structure and Function of Organisms, and Inheritance and Variation in Traits

Throughout the training, teachers build curriculum guides that apply to each specific site where they are enrolled. Teachers then implement lessons making use of the equipment, resources, and staff at each site.

#### Caleb Smith Outdoor Learning Lab

Located in the 543-acre Caleb Smith State Park Preserve, the laboratory contains numerous displays and serves as a terrific site to facilitate exploration of the deciduous woodland and ponds.

#### Sunken Meadow Outdoor Learning Lab

A state-of-the-art science facility equipped with a plethora of displays and live organisms serves as a base for teacher trainings and STEM-based student activities. This learning lab is located in a secluded section of the 1,226 acre Sunken Meadow State Park and provides a unique hands-on learning environment to explore salt marsh, beach and dune habitats.

#### Connetquot Outdoor Learning Lab

Located at the site of the historic Snedecor Inn, this site provides an opportunity to explore a river ecosystem equipped with a working trout hatchery and gristmill. In addition, the learning lab is located within Long Island's Pine Barrens.

## ESBOCES #455

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## ESBOCES #460

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## Residential Program

Teachers and students live and learn together at sites on or off Long Island. This intensive experience allows classes to focus on the natural environment and build an unrivaled bond by participating in many group and team building activities. Residential programs are preceded by in-service training and planning guidance. In addition, staff is available throughout the experience for teacher assistance.

### On Long Island

#### Dorothy P. Flint (Fall/Spring)

Cornell Cooperative Extension/4H Division, Riverhead

**Features:** Woodlands, a working farm, and a boardwalk/trail to the seashore

**Facilities:** Science center, open-air arts and crafts building, and over 40 cabins

#### Camp Quinipet (Fall/Winter/Spring)

United Methodist Church, Shelter Island

**Features:** Woodland property on Peconic Bay

**Facilities:** Seven heated guest houses, indoor recreation and arts and crafts facility, meeting rooms, and a modern dining hall

### Off Long Island

#### New York

#### Frost Valley Environmental Education Center (Fall/Winter/Spring)

Frost Valley YMCA, Oliverea

**Activities:** Project Adventure, geology, and orienteering

**Features:** 4,500 acre Catskill Forest Preserve

**Facilities:** Winterized facilities, two program centers, 45 cabins, nine lodges, and a dining hall

#### The Fresh Air Fund/Sharpe Reservation, Fishkill (Fall/Spring)

**Activities:** Hiking, camping, freshwater studies

**Features:** 2,550 acre site in southern Dutchess County

**Facilities:** Self-contained residences and a dining hall

## Special Services

At sites throughout Long Island, OEEP staff guide students through customized, firsthand investigations of the natural world, providing them with a variety of unique authentic science experiences. Additionally, outdoor education staff can create customized programs for individual school districts.

### Bay Investigations

These scientific investigations can be conducted in Shinnecock Bay aboard the research vessel Peconic, or in the Great South Bay from Captree Boat Basin. While onboard, students use a variety of nets and sampling equipment to analyze the physical and biological environment of the bay.

### Challenge Course

To instill group cooperation skills and team-building abilities as part of your school's Character Education efforts, make the Challenge Course experience a part of your curriculum! The Challenge Course at the Sunken Meadow Outdoor Learning Lab allows students to work in small groups under the guidance of an instructor/facilitator. During the experience, students progress through a series of increasingly difficult group tasks.

## Outdoor/Environmental Education Program

*(continued)*

### Conservation Biology

Whether through a native brook trout reintroduction project or an invasive pine beetle study and pine tree reintroduction project, several options for exciting, engaging real-world science projects are available.

### Dissections

In school or at one of our Outdoor Learning Labs, students will dissect an organ or an entire organism while being led by a trained biologist. This is a great addition to any biology, physiology or psychology class. Specimens available for dissection include, but not limited to: owl pellets, Albatross bolus, frogs, pigs, sheep brains, sheep eyes, bovine hearts, bovine ovaries, squid and clams.

### Earth Balloon

This 19-ft. inflatable globe uses high quality satellite images to provide exciting and interactive science and geography programs ranging from Biomes to Human Development. Grade-appropriate programs take place in your school to support your diverse K-12 curriculum, especially promoting geographic literacy. The Earth Balloon can be used in multiple classes each day.

### Ecology Awareness

The program introduces basic ecology principles and concepts through the investigation of woodland, freshwater, and marine environments.

### Exploring Long Island's Fisheries Resources

Students investigate fish anatomy, physiology and ecology, explore fishery habitats and learn about the socio-economic factors affecting fisheries.

### Exploring Long Island's Secret Wilderness

Students are acquainted with the Pine Barrens through field excursions, classroom and field exercise, a canoe trip and guest lectures. Students develop an understanding of groundwater, watershed, fire climax forest, and plant and animal competition.

### Farming at Sea: A Mariculture Project

Students learn about a new type of agriculture – mariculture – by growing hard-shelled clams under controlled conditions. The clams will be seeded in Long Island Sound to help restock coastal waters. Field work is included.

### Fire Island Ecology

This program is focused on interpreting Long Island's barrier beach environment and showing students how diverse it can be. In addition, students will understand how this diverse environment influences the inhabitation of organisms.

### Field Natural History

Students learn the geology, biology, and history of freshwater, marine, and terrestrial environments by studying the Nissequogue and Peconic watersheds.

### Field Research Expedition Program

Critical thinking skills are developed as students investigate environmental issues and conduct independent research projects. This program involves international and domestic travel, research and publication of projects.

### Insects

This program focuses on Long Island insects and their adaptations, anatomy, morphology and diversity. Each topic contains an associated "hands-on" activity.

### Introduction to Intermediate Level Science

In this exciting program, students investigate either a freshwater ecosystem or compare two different biological communities. Students will employ process skills emphasized in the NYS Science Learning Standards, including transect studies, use of dichotomous keys and microscopy.

### Marine Mammals

Students will work with a researcher to conduct a postmortem on a porpoise, dolphin, or seal in a classroom. Program includes a slide/lecture necropsy.

## ESBOCES #460

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### Marine Studies I:

Students explore, investigate, and compare marine habitats, flora, fauna, and Long Island nautical heritage.

### Marine Studies II:

Students explore, investigate, and compare marine environments, including estuary/salt marsh, rocky inter-tidal and seashore. Studies are conducted at Sunken Meadow State Park and Flax Pond in Stony Brook.

### Nature Discoveries:

Activities emphasize an interdisciplinary approach to geology, botany, reptiles, amphibians, insects, and mammals. Students learn about the availability of natural materials, how they are used, and how to use them in crafts and hobbies.

### Ornithology

This is an introduction to the avian world through bird watching. Through field work and readings, students observe and learn firsthand how birds function.

### Remote Operated Vehicles (ROV)

This program takes a unique spin on field science. It emphasizes engendering and business and tasks students with building a fully functional remotely operated vehicle (ROV) that will explore and collect data in a marine environment. The goals set for the student are to have a functional ROV, keep it within budget and a Shark Tank style presentation to market it to their peers.

### StarLab

This state-of-the-art digital portable planetarium provides an introduction to astronomy and the wonders of the night sky. Grade-appropriate programs take place in your school and can be tailored to meet each class's learning objectives. While the StarLab is used by one class at a time, the lab can be used in multiple classes each day.

### Studies in Long Island History

This program incorporates DBQ and fieldwork to support the New York State Social Studies Standards. This includes field trips, guest speakers and a written research project focusing on Long Island history.

### Whales: Study and Research

Students learn about marine mammal behavior, adaptations and their role in the ocean's ecosystem.

### Create a Customized Program

Since school districts have their own unique curricula needs, the Outdoor Environmental Education Program staff is available to work with district staff to create innovative and customized programs and projects. These programs allow students to practice authentic science, meet the district's science education scope and sequence and gain the content and skills necessary for mastery of the New York State Math and English Standards and NYS P-12 Science Learning Standards.

## Science Enrichment Excursions

### Grades K through 12

Excursions are from Manhattan to Montauk and beyond. Western Suffolk BOCES staff will discuss and offer assistance with all science-based excursions.

## State University at Stony Brook

### Grades 7 through 12

**Institute of STEM Education — SUNY@ Stony Brook:** Restriction Enzyme Analysis, DNA Restriction Enzyme Analysis, Bacterial Transformation, Plasmid Engineering and Bacterial Transformation, Polymerase Chain Reaction, Forensics Laboratory, Physics Teaching Laboratory, Chemistry Teaching Laboratory, Earth Science Laboratory, Long Island Ecology and Greenhouse Laboratory. Students have the opportunity to use state-of-the-art techniques and equipment utilized in many research laboratories around the world.

## ESBOCES #460

### CONTACT:

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## Curricula Support Services

### Project Lead the Way

Provides transformative learning experiences for K-12 students using science activities, projects, and real-world problems. Offers specific science modules for K-5, 6-8 and 9-12 with a focus on computer science, engineering and biomedical science. Provides teachers with the training, resources, and support they need to engage students in real-world learning.

### New York State Science Curriculum Writing

This program is designed to support teachers as they transition to the New York State P-12 Science Learning Standards. This is a program of curriculum development where teachers have science curriculum written for them and are further supported as they implement the new standards in their classroom. This program includes one unit of science curriculum and two in-school visitations of Western Suffolk BOCES Outdoor Education staff per unit.

### New York State Science Curriculum Development

This program is designed to support teachers as they transition to the New York State P-12 Science Learning Standards. This is an interactive program of curriculum development where teachers will work intensively with science leaders from the Western Suffolk BOCES Outdoor Environmental Education Program (OEEP) as teachers develop their own curriculum. The role of the OEEP staff is to facilitate curriculum development by using their expertise to assist and strategically develop exciting inquiry-based investigations that take place in the classroom. This can be a single-unit partnership or a full-year partnership as the new standards are implemented. This includes two in-school visitations of OEEP staff per unit.

### STEM Curriculum and Materials

This program provides school districts with the opportunity to view and assess various STEM related curricula, materials and services with the assistance of BOCES staff. The curricula, materials and services offered are designed to assist teachers with the design and delivery of engaging STEM instruction that supports the New York State Science Learning Standards (NYSSLS).

### Summer New York State Science Curriculum Development

This is a summer program designed to facilitate science curriculum development as science teachers transition to the New York State P-12 Science Learning Standards. This is a one-week program of curriculum development where teachers have the ability to work with colleagues from their own and other districts to design and write new science curriculum that meets the NYS P-12 science learning standards. During this program, teachers will work intensively with science leaders from the Western Suffolk BOCES Outdoor Environmental Education Program (OEEP) as teachers develop curriculum. The role of the OEEP staff is to facilitate curriculum development by using their expertise and the experience of other teachers to assist and strategically develop exciting inquiry-based investigations. In addition, this program will make teachers aware of potential services and resources that can be used in the classroom.

### NYS Science and Engineering Fair (NYSSEF)

This is the Intel ISEF/Science Service affiliated state fair of New York. Students compete for scholarships, tuition grants and other prizes. Top high school projects from the Intel division of NYSSEF represent the state of New York. Students in 9th through 12th grade apply for either the NYSSEF ISEF Division or Andromeda Division. Students 6th through 8th grade may only enter the Broadcom Division.

## ESBOCES #460

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## School Planning and Research Services

Provides support for school administrators as they plan for a district's future needs with detailed demographic, enrollment and facilities studies.

### Comprehensive Long-Range Planning Studies

A Long-Range Planning Study presents a detailed analysis of demographic trends in the district, including births, population, housing, resident characteristics and non-public or charter school enrollments. An analysis of historical district enrollment trends, paired with information obtained through the demographic analysis, will lead to ten-year enrollment projections for the district, each grade level and each school. A study may also include an analysis of the current utilization of facilities and an examination of future options for the district. An update study is also available to districts that have previously contracted for a Comprehensive Long-Range Study within the past three years. Updates provide projections based on the most recent trends in the district. Studies produced by Western Suffolk BOCES meet the mandate specified in Section 155.1 of the Commissioner's regulations for Comprehensive Long-Range Planning.

### Superintendent's Hearing Officer

This service provides support to districts in facilitating Superintendent's hearings. Experienced hearing officers serve as consultants to districts on per session, as needed basis.

### School Aid Specialist

Western Suffolk BOCES provides participating districts with assistance in the development of internal planning processes, planning skills, the analysis of data in the area of finance, and the development of plans related to school administration and management responsibilities. In addition, participating districts are provided assistance in procuring and maximizing all areas of State and Federal Aid.

## Insurance Management Services

### Flexible Benefits

This program develops and administers a Section 125 Flexible Benefits Plan for employees of a school district.

## ESBOCES #685

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Adaptive Driver Training .....	888, 988	16
Administrative Technology Acquisitions.....	601	38
Adult Education Program.....	813, 913	15
Alternative to Incarceration (ATI).....	449	14
American Rescue Plan for Homeless Children and Youth (ARP-HCY).....		68
Arts-In-Education.....	440	21
Assessment Services .....	514	31
Asset Management & Valuation Service – Questar III BOCES .....	662	79
Athletes Helping Athletes.....	531	28
Auction Services.....	605	58
Audiological Evaluation and Consultation Services.....	317	7
Augmentative and Assistive Technology Services.....	519	8
Autism Consultant Services/Parent Training/Home ABA Services .....	205	6
BOCES 4 Science – Monroe 2 – Orleans BOCES.....	570	76
Career and Technical Education.....	101	10, 11
Communications Services/Public Relations .....	601, 609	60
Consulting Teacher Services/Parent Training/Home ABA Services .....	320	7
Cooperative Bidding .....	612	59
Coordination of Self-Funded Health Insurance and Workers' Compensation .....	633	62
Counseling – Special Education.....	202-205	6
Curricula Support Services – Western Suffolk BOCES .....	460	84
Curriculum Services .....	531	30
Data Protection Officer Support.....	601	40
Data Warehouse.....	601	47
Day Treatment Centers/Sagamore Children's Psychiatric Center /ESBOCES .....	203, 205	5
Diversity, Equity, and Inclusivity (DEI) Development and Support .....	531	27
Duplication/Printing Services.....	505	56
Employee Assistance Program (EAP).....	617	60
Employment Preparation Education Program (EPE).....	884, 984	15
English as a Second Language – Special Education.....	202-205	6
Equivalent Aid Program .....	884, 984	15
Evaluation Services for Students.....	202, 203, 204, 205, 304, 311, 312, 313, 317 515, 519.....	8
Exploratory Enrichment .....	405	18
Financial and District Services .....	601	41
GASB 75 Service – Questar III BOCES .....	664	79
GASB 75 Fiscal Impact Analysis – Capital Region BOCES .....	676	76
Grant Writing Services.....	531	29

Hearing Evaluation .....	317	8
Hearing Services – Special Education .....	202-205	6
Human Resources Manager.....	314	64
In-District CTE .....	326	11
Instructional Technology Acquisition Services .....	514	37
Insurance Management Services – Western Suffolk BOCES .....	695	85
Intellipath .....	644	52
Internal Audit Service – Questar III BOCES .....	664	79
Internet Service Provisioning.....	514	37
Jail Education Programs.....	449, 871, 971	14
Junior ROTC.....	422	18
LAN/WAN/Network/Technical Infrastructure Management and Support Services .....	601	39
Law-Related Education – Western Suffolk BOCES .....	455	80
Library Services/Media .....	516	26
Literacy Programs – Adult Education .....	884, 984	15
Long Island ESSA Title III English Language Learners (ELL) Consortium.....		69
Long Island High School for the Arts – Nassau BOCES .....	154	77
Long Island – Metro Migrant Education Program (MEP).....		68
Long Island Regional Bilingual Education Resource Network (L.I. RBERN).....		69
Mobility Evaluation.....	202	8
Model Schools .....	532	32
MyLearningPlan/Frontline .....	531	29
Negotiations Information Services.....	602	64
New York State Required Reporting.....	601	47
Nonpublic School Textbook Program .....	623	58
Occupational Therapy – Special Education.....	202-205	6
Occupational Therapy Concentrated Consultation Services .....	321, 323	7
Online Application System for Educators (OLAS) – Putnam – North Westchester BOCES .....	690	77
Outdoor/Environmental Education Program – Western Suffolk BOCES ..	460	80
Outreach House/ESBOCES Education Program.....	205	5
Perkins V Basic Secondary CTE Assistance Programs .....	815, 915	15
Personnel Services.....	606	65
Physical Therapy – Special Education .....	202-205	6
Physical Therapy Concentrated Consultation Services.....	321, 323	7
Policy Services – Erie 1 BOCES .....	657	72
Practical Nursing Program.....	813, 913	14
Pre-Employment Transition Services .....	802, 902	14
Principal Evaluator Service.....	531	30

Professional Development.....531 ..... 28

Professional Learning - Diversity, Equity, and Inclusivity (DEI)

    Development and Support.....531 ..... 27

Program for Incarcerated Adults.....871, 971 ..... 14

Program for Incarcerated Youths.....871, 971 ..... 14

Psychiatric Consultation .....515 ..... 8

Psychiatric Program Stony Brook/ESBOCES .....203 ..... 5

Psychological Evaluation.....312 ..... 8

Recruiting Service .....608 ..... 65

Regents Exam .....432 ..... 13

Regents Review Class .....432 ..... 13

Regional Alternative High School Program .....419 ..... 9

Regional Occupational Safety and Health (ROSH).....618 ..... 61

Regional Special Education Summer School Program .....801, 901 ..... 9

Regional Summer School.....432 ..... 13

Related Services for CTE.....101, 103 ..... 13

Related Services for Special Education Students .....202-205 ..... 6

Re-ROUT (Recently Released Offenders Under Training).....449 ..... 14

School Data Bank Services.....514 ..... 22

School Library System.....508 ..... 21

School Planning & Research Services – Western Suffolk BOCES .....685 ..... 85

School Year Enrichment Programs.....435 ..... 20

Special Career Education.....103 ..... 12

Special Education Student Management Services.....514 ..... 50

Special Education Student Management Services.....601 ..... 50

Specialized Support Services for School Districts.....304, 305, 311, 312,  
313, 317, 321, 323 ..... 6

Speech/Language Evaluation.....304 ..... 8

Speech/Language Therapy – Special Education .....202-205 ..... 6

STAC Service – Questar III BOCES.....680 ..... 78

State Aid and Financial Planning Service – Questar III BOCES .....665 ..... 78

Student Assistance Service.....525 ..... 53

Student Management Systems .....601 ..... 48

Subsidized District Acquisitions .....520 ..... 38

Substitute Services.....628 ..... 58

Summer Enrichment Programs .....432 ..... 18

Summer Services – Special Education .....848, 948 ..... 9

Supported Employment.....821, 863 , 921, 963 ..... 14

Test Scanning and Reporting Services.....601 ..... 52

Third Party Assessment Service.....601 ..... 33

Translation/Interpretation Services.....609 ..... 60

Transportation Management and Routing .....601 ..... 38

Transportation – Related Services .....629 ..... 57

Transportation Resource Center .....417, 624 ..... 57

Transportation Service Provider .....603, 604, 607 ..... 56

Virtual Learning Services.....444 ..... 36

Vision Evaluation .....313 ..... 8

Vision Services – Special Education .....202-205 ..... 6

Work Experience Coordinator/Teacher.....306 ..... 11

American Rescue Plan for Homeless Children and Youth (ARP-HCY).....	68
Long Island ESSA Title III English Language Learners (ELL) Consortium.....	69
Long Island – Metro Migrant Education Program (MEP).....	68
Long Island Regional Bilingual Education Resource Network (L.I. RBERN).....	69
Career and Technical Education.....	101 10, 11
Related Services for CTE.....	101, 103 13
Special Career Education.....	103 12
Long Island High School for the Arts – Nassau BOCES.....	154 77
Mobility Evaluation.....	202 8
Counseling – Special Education.....	202-205 6
English as a Second Language – Special Education.....	202-205 6
Hearing Services – Special Education.....	202-205 6
Occupational Therapy – Special Education.....	202-205 6
Physical Therapy – Special Education.....	202-205 6
Speech/Language Therapy – Special Education.....	202-205 6
Vision Services – Special Education.....	202-205 6
Related Services for Special Education Students.....	202-205 6
Evaluation Services for Students.....	202, 203, 204 205, 304, 311, 312, 313, 317, 515, 519 8
Day Treatment Centers/Sagamore Children's Psychiatric Center /ESBOCES.....	203, 205 5
Psychiatric Program Stony Brook/ESBOCES.....	203 5
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Outreach House/ESBOCES Education Program.....	205 5
Speech/Language Evaluation.....	304 8
Specialized Support Services for School Districts.....	304, 305, 311, 312, 313, 317, 321, 323 6
Work Experience Coordinator/Teacher.....	306 11
Psychological Evaluation.....	312 8
Vision Evaluation.....	313 8
Human Resources Manager.....	314 64
Audiological Evaluation and Consultation Services.....	317 7
Hearing Evaluation.....	317 8
Consulting Teacher Services/Parent Training/Home ABA Services.....	320 7
Physical Therapy Concentrated Consultation Services.....	321, 323 7
Occupational Therapy Concentrated Consultation Services.....	321, 323 7
In-District CTE.....	326 11
Exploratory Enrichment.....	405 18
Transportation Resource Center.....	417, 624 57
Regional Alternative High School Program.....	419 9

Junior ROTC.....	422 18
Regional Summer School.....	432 13
Regents Review Class.....	432 13
Regents Exam.....	432 13
Summer Enrichment Programs.....	432 18
School Year Enrichment Programs.....	435 20
Arts-In-Education.....	440 21
Virtual Learning Services.....	444 36
Jail Education Programs.....	449, 871, 971 14
Re-ROUT (Recently Released Offenders Under Training).....	449 14
Alternative to Incarceration (ATI).....	449 14
Law-Related Education – Western Suffolk BOCES.....	455 80
Curricula Support Services – Western Suffolk BOCES.....	460 84
Outdoor/Environmental Education Program – Western Suffolk BOCES.....	460 80
Duplication/Printing Services.....	505 56
School Library System.....	508 21
Assessment Services.....	514 31
Instructional Technology Acquisition Services.....	514 37
Internet Service Provisioning.....	514 37
School Data Bank Services.....	514 22
Special Education Student Management Services.....	514 50
Psychiatric Consultation.....	515 8
Library Services/Media.....	516 26
Augmentative and Assistive Technology Services.....	519 8
Subsidized District Acquisitions.....	520 38
Student Assistance Service.....	525 53
Athletes Helping Athletes.....	531 28
Curriculum Services.....	531 30
Diversity, Equity, and Inclusivity (DEI) Development and Support.....	531 27
Grant Writing Services.....	531 29
MyLearningPlan/Frontline.....	531 29
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Professional Learning - Diversity, Equity, and Inclusivity (DEI) Development and Support.....	531 27
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BOCES 4 Science – Monroe 2 – Orleans BOCES.....	570 76
Administrative Technology Acquisitions.....	601 38
Data Protection Officer Support.....	601 40
Data Warehouse.....	601 47
Financial and District Services.....	601 41
LAN/WAN/Network/Technical Infrastructure Management and Support Services.....	601 39
New York State Required Reporting.....	601 47

Special Education Student Management Services.....	601	50
Student Management Systems .....	601	48
Test Scanning and Reporting Services.....	601	52
Third Party Assessment Service.....	601	33
Transportation Management and Routing .....	601	38
Communications Services/Public Relations.....	601, 609	60
Negotiations Information Services.....	602	64
Transportation Service Provider .....	603, 604, 607	56
Auction Services.....	605	58
Personnel Services.....	606	65
Recruiting Service .....	608	65
Translation/Interpretation Services.....	609	60
Cooperative Bidding .....	612	59
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Asset Management & Valuation Service – Questar III BOCES.....	662	79
GASB 75 Service – Questar III BOCES .....	664	79
Internal Audit Service – Questar III BOCES .....	664	79
State Aid and Financial Planning Service – Questar III BOCES .....	665	78
GASB 75 Fiscal Impact Analysis – Capital Region BOCES.....	676	76
STAC Service – Questar III BOCES.....	680	78
School Planning & Research Services – Western Suffolk BOCES .....	685	85
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Pre-Employment Transition Services .....	802, 902	14
Adult Education Program.....	813, 913	15
Practical Nursing Program.....	813, 913	14
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Equivalent Aid Program.....	884, 984	15
Employment Preparation Education Program (EPE) .....	884, 984	15
Literacy Programs – Adult Education .....	884, 984	15
Adaptive Driver Training .....	888, 988	16



Eastern Suffolk BOCES Board and Administration

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