

COMPUTER COURSES

Introduction to Microsoft Excel 2016

This basic class will teach you how to create sheets, format them, add formulas, and shortcuts. Excel is often used to store financial information, manage small business inventory and books, and manage any kind of data.

Instructor: Lynette Morris

Start Date: February 20, 2024 (4 Sessions)

Class Meets: Tuesdays, 7:00-9:00 pm

Fee: \$50.00

Intermediate Microsoft Excel 2016

Expand your basic skills in Excel to create charts, graphs, and tables with your data! Learn how to format data to create professional visuals.

Instructor: Lynette Morris

Start Date: March 26, 2024 (4 Sessions)

Class Meets: Tuesdays, 7:00-9:00 pm

Fee: \$50.00

FORT OSAGE EDUCATION FOUNDATION

The Fort Osage Education Foundation is a nonprofit 501c3 that raises private dollars to support the Fort Osage School District. Our mission is to create and channel philanthropic efforts that support grants for special classroom projects, college scholarships and future endeavors.

Call Stephanie Smith for more information on how you can help!

