Horizons Swim Coordinator

The Swim Coordinator is a seasonal, temporary position that reports directly to the Executive Director. Horizons is looking for an enthusiastic, team player with a passion for working with children in our community. Horizons Savannah develops public-private partnerships between independent and public-school communities to provide academic, cultural, and recreational programs designed to empower economically disadvantaged students to realize their full potential. We are currently located at three sites: Savannah Country Day School, Savannah Christian Preparatory School, and Bethesda Academy.

The Swim Coordinator works during pre- and post-program planning, as needed and during the entirety of the 6-week program as assigned in the schedule.

In cooperation with the Executive Director and Site Supervisors, the Swim Coordinator is responsible for the implementation of all swim instruction, testing, swim team and swim events throughout the summer. The Swim Coordinator will work with the Executive Director to maintain the safest pool environment with all needed supplies and personnel. This position is responsible for supervising lifeguards and swim instructors.

This Swim Coordinator is responsible for completing any required swim testing of students, reports on student progress and submitting testing data to the Executive Director or the National Office.

The Swim Coordinator's typical duties and responsibilities include, but are not limited to:

- Directing activities at the swimming pool, including supervision of swim instructors and lifeguards.
- Training staff in swim instruction techniques.
- Designing and helping others lead swimming lessons.
- Communicating with staff to ensure the safety of swimmers.
- Maintain attendance records, evaluating students and swim staff, and providing feedback.
- Attend events outside the school day including Swim Meets, Family Night and Faculty Meetings, as well as all other duties that may be required.
- Teach swim lessons as needed for ages 5-15.
- Plan and execute the final all-program Horizons Swim Meet in coordination with the Chatham County Aquatic Center.

Position Requirements:

- Current Lifeguard certification.
- Starfish Swim School Instructor Trainer Certification—Horizons can provide training but must be completed prior to summer program.
- Current CPR/First Aid Certification.
- Knowledge of aquatic programs.
- Must submit to and pass a fingerprint-based background screen and provide three (3) professional references.

Physical Demands:

Work is typically performed in an office or pool/aquatic center environment with intermittent sitting, standing, swimming, or walking in various settings. During Summer Program, work may be performed outdoors, with potential exposure to direct sun, heat, or inclement weather. The employee occasionally lifts or carries objects of a light-medium weight, up to 25 pounds. The exposure to pool water and chlorine or pool water treatment chemicals is possible in the pool environment. Full range of hand and finger motion may be utilized for data entry purposes. This position requires the ability to respond to potential emergency situations and render first aid or CPR if necessary.

To Apply:

Submit email resume/cover letter to Horizons Executive Director: cedwards@savcds.org Review of candidates begins immediately. Candidates must pass a fingerprint background check and reference check.

About Horizons:

An affiliate of Horizons National, Horizons Savannah is a public/private partnership offering a summer program that addresses the achievement and opportunity gaps of under-resourced students in the Savannah area throughout their school careers from K-12. The heart of Horizons is an exemplary summer academic program that supports a cohort of students in reading, writing, math, and science, paired with swimming lessons, field trips, sports, and enrichment activities in the performing and visual arts. The program also includes a year-round component featuring family events, and enrichment activities. Our mission is to partner with youth, their families, and the community to enrich the lives of students with the joy of learning, the skills for success and the inspiration to realize their dreams. For more information about Horizons Savannah, please visit http://www.horizonssavannah.org.

Horizons/SCDS seeks candidates of all cultures and backgrounds who embrace the mission of diversity, are eager to engage in the work of inclusion and have a desire to join a community of diverse individuals who celebrate their similarities while also recognizing their individuality.

Equal Opportunity Employer