

Holbrook Public Schools

**RELATIONS WITH NONPUBLIC SCHOOLS:  
CRITERIA FOR APPROVAL OF A PRIVATE SCHOOL BY A SCHOOL COMMITTEE**

- I. Population to be served  
Admissions criteria; documentation of school's enrollment
  
- II. Physical Plant/Safety
  - a. The school shows evidence of current:
    - i. Certificate of occupancy
    - ii. Fire inspection
    - iii. Safety inspection
    - iv. Elevator inspection, if applicable
    - v. Compliance with lead paint poisoning prevention (for children under 6 years old)
    - vi. Compliance with other applicable federal and state health and safety standards (e.g., PCB, asbestos inspections, handicap accessibility)
    - vii. Copies of valid safety and health inspection certificates
  - b. The site, plant, and equipment adequately support the program and are operated to ensure the safety and health of the students.
  
- III. Curriculum  
The curriculum offered is "equivalent" to that offered in the local school system generally and, specifically, in terms of the following instructional areas:
  - a. Mathematics
  - b. Science and technology
  - c. History and social science
  - d. English
  - e. Foreign languages
  - f. The arts
  - g. Physical education
  
- IV. Educational Materials  
Textbooks and individual instructional materials, including computers and other technology, are adequate.
  
- V. School Staff  
The instruction provided is "thorough and efficient" based on:
  - a. Teacher qualifications
  - b. Adequate student/teacher ratio
  - c. Regular evaluation of staff
  - d. The school principal reviews criminal offender record information (CORI) of current and prospective employees and volunteers, as required by law
  
- VI. Administration  
The school has a clearly defined organization that facilitates its objectives.

VII. Records

- a. The school maintains an adequate system of student records (e.g., attendance, health, discipline, progress reports).
- b. The student records are kept in a secure and organized manner that is consistent with federal and state student record laws to the extent applicable.
- c. The school maintains and timely provides transcripts in response to requests of students and former students in accordance with G.L. c. 71, § 34A.
- d. The school is prepared efficiently to transfer transcripts of all students and former students to the Massachusetts Department of Elementary and Secondary Education and/or other schools should it cease operation, in accordance with G.L. c. 71, § 34G.

VIII. Student Services

The school provides adequate pupil personnel services for all students (e.g., health care procedures, guidance and counseling programs, discipline policy).

IX. Financial Support

- a. The school provides evidence of financial solvency and resources to sustain the educational program.
- b. The school presents documentation of its legal status. These may include copies of the articles of incorporation and the certification of tax-exempt status.

X. Student Learning Time

The school provides adequate student learning time (length of school year and school day) and hours of instruction in each subject.

XI. Student Performance Assessment

The school periodically evaluates students' skills, competencies, and knowledge and documents their progress.

Source: DESE

Adopted: January 17, 2024