



PRESTFELDE

**BRIEF FOR THE POSITION AS HEAD OF ART TEACHER
(Maternity Cover – from 30 August 2024)**

PRESTFELDE PREPARATORY SCHOOL

Dear Applicant,

Thank you for your interest in our vacancy for the position of Head of Art Teacher (Maternity Cover).

The role comes at an exciting time with the School receiving an excellent ISI Inspection report in February 2023 which praised the academic strengths of the staff and pupils.

The School published its 2029 Centenary Strategy in September 2023 which aims to further enhance its position as a leading UK Prep School. We are looking for an outstanding individual who is passionate about Prep School education.

The successful candidate will have a record of success in teaching and learning, delivering high standards and first-rate interpersonal skills.

The pupils' academic successes along with their achievements in so many areas of school life, in and out of the classroom, only tell part of the story at Prestfelde. Children are genuinely happy here and the quality of relationships is a cornerstone of our community. The staff team are crucial in achieving this.

Prestfelde offers the opportunity to work in wonderful surroundings within a supportive community. It really is a fantastic place to work with staff encouraged to be lifelong learners, innovative in their thinking and reflective in their practise.

In this pack you will find the following information:

- Background
- The Role
- Detailed Responsibilities
- ISI Inspection Summary Document
- How to apply

I hope that you will find this information useful in compiling your application, but should you wish to discuss the post, please contact HR in the first instance.

Once again, thank you for your interest and I look forward to receiving your application.

Nick Robinson

Head of Prestfelde



BACKGROUND

Founded in 1929 by the Reverend G. K. Dovey, Prestfelde Preparatory School is part of the Woodard Corporation of Schools, a charity founded to provide high quality education in an actively Christian school environment. Prestfelde is a thriving, fully co-educational school, set amidst 30 acres of beautiful grounds on the edge of Shrewsbury, Shropshire. Prestfelde is a member of IAPS.

The Woodard Corporation

Prestfelde is a Woodard School, and as such has a distinct Christian ethos. Chapel life is central and the School has its own Chaplain. The School presents pupils for confirmation to the Bishop of Shrewsbury.

Prestfelde is an incorporated Woodard School and so part of the largest group of Church of England Schools in England and Wales. Founded by Nathaniel Woodard in 1848, the Woodard Corporation's primary purpose is to awaken a love of learning in all and to do this within a context that recognises the unique value of each individual person and our responsibility towards each other. All Woodard Schools have an outstanding reputation for providing academic excellence coupled with unrivalled pastoral care.

Woodard is the 18th largest charity in the UK, educates more than 30,000 pupils and employs over 2,500 teaching staff in a mix of schools, independent and maintained, senior and prep, co-educational and single sex, boarding and day. While the Incorporated Schools have a responsibility to the Woodard Board, they all operate with their own governing body, which is fully responsible for their own school's performance, governance and finance.

Further information on Prestfelde can be found on the School's website: www.prestfelde.co.uk.

Prestfelde School

Prestfelde is a happy and flourishing school of around 350 pupils, aged 3-13. The School prides itself on its academic, musical, sporting and artistic achievements, but also on its ability to foster positive attitudes, respect for others and a love of learning in all its pupils. The School received an excellent ISI Inspection report in February 2023, of which a summary document is enclosed. There are at least two

forms in every year group and the School comprises a first-rate team of staff, who are committed to delivering a broad, dynamic and innovative curriculum. High standards are achieved within a nurturing and inspiring learning environment. There is also an excellent learning support department.

Over recent years, the School has seen much development and is today rightly proud of its outstanding facilities including its own Chapel and Theatre, Music School, Dining Hall, Design and Technology Department, Gymnasium, Indoor Swimming Pool, Library, ICT suite, Art Department, two Science Laboratories, Boarding House, wonderful playing fields and Forest School. Over the summer work started on an Astro pitch to further support our sporting curriculum.

Whilst the School is proud to operate an inclusive entry policy and pupils' academic ability levels are broadly average on intake, it is nevertheless selective. Our entry process is designed to identify pupils who can benefit from our balanced and well-rounded education and to make a positive contribution towards the life of the School.



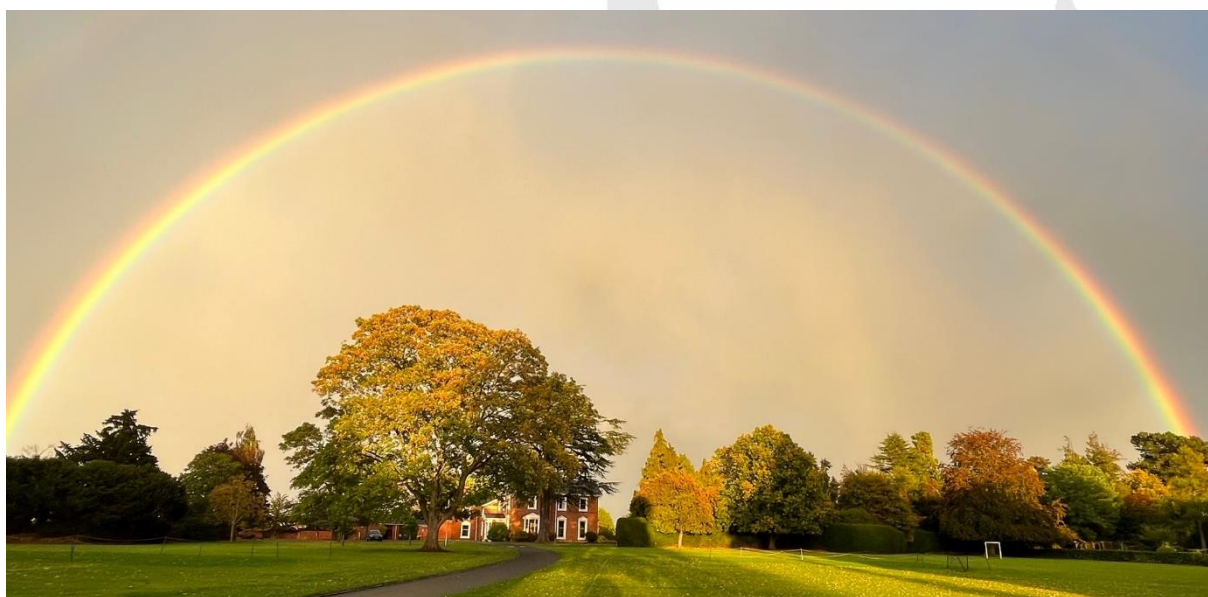
Aims & Values

Prestfelde promotes a love of learning in all girls and boys. The School enables all its pupils to maximise their academic potential and to develop their individual talents in a caring, Christian community which fosters sensitivity, confidence, a sense of service and enthusiasm for life.

The School prides itself on an explicit set of core values which are at the heart of all that it does: *Empathy, Aspiration, Perseverance, Selflessness, Respect, Unity, Confidence, Integrity, Courage and Humility*. These values are encapsulated in the five aims outlined as follows:

- To provide, within a Christian context, an all-round education which fosters a love of learning in all children, and which enables girls and boys to maximise their potential in all areas of school life.
- To maximise academic potential in all pupils.
- To recognise, promote and encourage individual talents.
- To produce well mannered, sensitive and self-confident young people by providing them with the encouragement and the opportunities to demonstrate selflessness, a sense of service and a zest for life.
- To provide an environment – physical, emotional and spiritual – which motivates, challenges and supports each individual.

Little Prestfelde (FS1– Year 2)

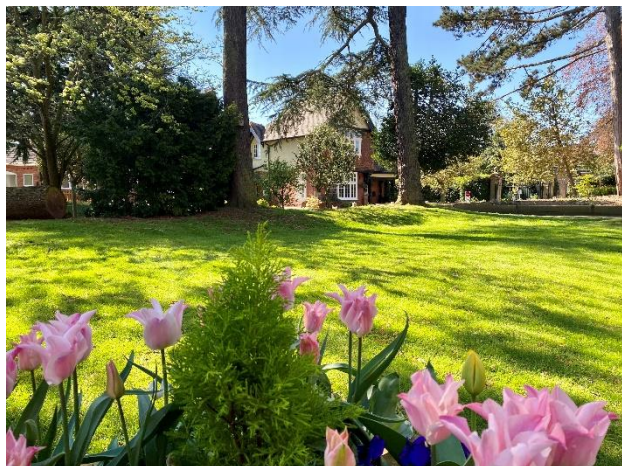


Little Prestfelde caters for the pre-preparatory year groups, aged 3-7 years of age in a purpose-built building with, amongst many things, its own Library, changing rooms and covered play-area. 'Little P' not only boasts excellent facilities, but also experienced, well-qualified staff, with dedicated classroom assistants on hand. The department is bright, modern and secure.

The aim is for our children to become good citizens for the future with excellent values, enabling them to become learners for life. This is achieved through active involvement, hands on practical experiences, which embed and consolidate their new understanding, throughout all areas of the curriculum.

The children have the opportunity to respond physically, emotionally, artistically and musically through an exciting and inspirational creative curriculum. In addition, our children benefit from the skills of specialist teachers. Technology is used in all its forms and the children benefit from the close association with Middle and Senior Prestfelde.

Middle Prestfelde (Years 3, 4 and 5)



Prestfelde's 7-10-year-olds enjoy the use of a modern classroom block and a beautiful outdoor learning environment in the Beckbury garden. The classes are still based with a Form Teacher for most subjects, but with specialist teaching provision in Music, IT, Design, Sport and other subjects too.

Middle Prestfelde pupils really benefit from the full range of activities on offer at Prestfelde. They are encouraged to join clubs which are run between 4-5pm, most weekdays. Prep is run every day between 4-5pm with second prep available in Senior Prestfelde between 5-6pm.

They also begin to play fixtures against other schools and are involved in the House competitions which are a key element of school life.

Senior Prestfelde (Years 6, 7 and 8)

In Senior Prestfelde, children attend a broad range of subjects with subject specialists. Children will be in different groups throughout the day, depending on subjects that are being studied. Senior Prestfelde's main academic focus is to prepare pupils for entrance and Scholarship examinations in Year 8.

With encouragement, high-expectations and first-rate teaching and learning, many Year 8 pupils gain scholarships at leading Senior Schools. In recent years, Prestfelde pupils have been awarded scholarships at Shrewsbury School, Wrekin College, Concord College, Ellesmere College, Repton School, Millfield, Bloxham and Malvern College.



Moreton Hall, Westminster School, Sedburgh,

Co-Curricular

Prestfelde is committed to the provision of a successful and balanced co-educational experience and offers an array of co-curricular activities, encompassing everything from Forest School to Dodgeball. Pupils are encouraged to gain new skills and hobbies through the many clubs on offer during breaks and after school, enjoying Chess, Computing and Knitting amongst others! There are opportunities for the older children in particular to take part in activities out of school, tours and trips overseas, and all children at Prestfelde enjoy a regular and stimulating range of expeditions to local and national venues. The school runs an optional Saturday morning activity programme for Years 3 to 8.

Sport

The School firmly believes in the important role that sport plays as part of a balanced education for everyone. We want all pupils to embrace physical activity and make sure it becomes part of their lifestyle in whatever form. The range of different sports on offer help to develop the whole child through team skills, individual determination, competitiveness and self-discipline, all of which complement their wider education.



Prestfelde regularly sends teams to local and national tournaments, as well as encouraging children to play at County and, National level. The School offers the major sports (Football, Rugby, Hockey, Netball, and Cricket in addition to many other physical activities which awaken and develop other interests. Tennis, Swimming and Cross-Country are all particularly strong at the School, Sporting facilities are first-class and include: a gymnasium, covered swimming-pool, netball, tennis courts and magnificent grounds which are well used throughout the year.

Music

Prestfelde has an outstanding reputation for developing the creative and musical talents of its pupils. Pupils have the use of a modern, purpose-built Music School housing a department which delivers high quality musical education to every child. All instrumental teachers are specialists, and every major orchestral instrument is on offer, as well as piano, organ, guitar, drums, saxophone and singing. There is a special emphasis on ensemble playing, with a Recorder Group and Training Band including children from the earliest stages, leading to the String Group, Brass Group, Jazz Group and a 35-piece Orchestra. Regular concerts are given inside and outside the School with more advanced pupils having reached the finals of national competitions.

Creative & Performing Arts

Prestfelde has an excellent reputation for developing the creative and musical talents of its pupils. Through drama, children at Prestfelde enjoy expressing themselves through a wide variety of musical and performance mediums. Art and Design Technology are particularly strong with all pupils taking advantage of the excellent facilities and specialist teaching. The annual Art Exhibition showcases the children's high levels of work to the local community and the School also has its own Cookery School with regular opportunities for pupils of all ages.

Boarding

Boarding life at Prestfelde replicates the fun and variety of a busy, loving and happy family, but with the added advantage that you are surrounded by your friends and it is completely flexible. Children from Year 3 to Year 8 can board on a Tuesday, Thursday and Friday night at any stage of the term.

A fun and varied boarding programme is provided that includes activities ranging from treasure hunts and river walks to worm charming! The Boarders' Common Room is a comfortable place where children can relax and spend time together, and there is a well-equipped boarders' kitchen where evening snacks and hot drinks can be prepared.



Living in Shrewsbury & Shropshire

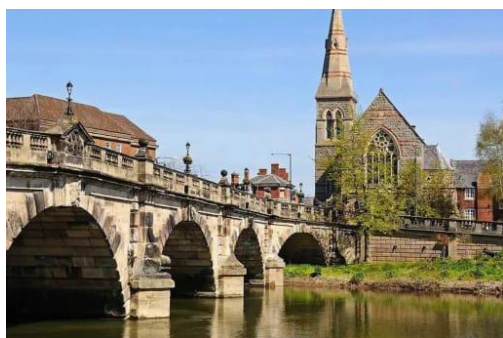
Shrewsbury is a cultural and commercial hub serving the whole county and parts of mid-Wales. It is a historic and very attractive town with striking architecture and more than 600 listed buildings, almost completely surrounded by the River Severn. Fresh food and homemade crafts are sold four days of the week at Shrewsbury's famous market, whilst the stunning Quarry Park is host to the annual Flower Show and Food Festival - it's also a venue which stages a number of concerts and plays produced by Theatre Severn throughout the summer.

Shropshire is a beautiful county and Shropshire Hills Area of 'Outstanding Natural Beauty', covers almost a quarter of Shropshire- fantastic for walking, cycling and other outdoor pursuits. Indeed, Shropshire has recently been named on the Abta 10 global holiday destinations list:

<https://www.bbc.co.uk/news/uk-england-shropshire-67883475>

National parks such as Snowdonia, the Peak District and Brecon Beacons are within a 90-minute drive.

There is a direct train service between Shrewsbury and London Euston, with a commute time of two hours thirty minutes. Within around an hour in the car, you can be in Chester or Birmingham, or even the coast in one hour 40 minutes.



THE ROLE

We are currently seeking to recruit a part-time Head of Art Teacher (Maternity Cover – from 30 August 2024) to join our outstanding team, here at Prestfelde School.

This is an exciting opportunity to contribute to the success of a leading independent co-educational preparatory school, which is known for achieving outstanding results within a family-orientated and supportive community.

PRINCIPAL ACCOUNTABILITIES

- To lead the vision for Art across the School and contribute to the Centenary Strategy.
- To lead and coordinate the Art Curriculum across the School.
- To teach Art to our Key Stage 2 and Key Stage 3 pupils within our School.
- To prepare pupils for Art Scholarships at 11+ and 13+ for future schools.
- To work closely with the Head of CDT, Art department and Deputy Head (Teaching & Learning).
- To maintain consistently high standards of progress for all pupils.
- To enthuse, challenge and support pupils in achieving excellent progress within this subject through a variety of different teaching methods and styles. You will also be expected to further the pupils' love of learning and, of course, to communicate his or her passion for the subject.
- To act as a form tutor in years 6-8.
- To line manage the Middle School CDT & Art Teacher and Art Technician.
- To manage the departmental budget.
- To organise the annual Art Exhibition with support from the Art Technician.
- To integrate the use of technology to assist with the pupil's learning and development of the subject.
- To develop strong partnership links with parents.
- To enrich the Prestfelde learning environment through display.

TEACHING

To ensure that you carry out and perform all of the teaching standards detailed below:

- Set high expectations which inspire, motivate and challenge pupils

- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Plan and teach well-structured lessons
- Adapt teaching to respond to the strengths and needs of all pupils
- Make accurate and productive use of assessment
- Manage behaviour effectively to ensure a good and safe learning environment
- Fulfil wider professional responsibilities
- Personal and professional conduct.

PROFESSIONAL DEVELOPMENT

- To participate in lesson observations when required.
- To participate in INSET days and attend courses as requested.

MONITORING AND TRACKING OF PUPIL PROGRESS

- Ensure progress and standards are monitored and any assessments scrutinised to identify areas of strength and development.
- To be responsible for assessing, recording and reporting on the development, progress and attainment of pupils.
- To participate in work scrutiny as directed by the Head.

GENERAL

- Where required, to represent the School at internal and external events.
- To undertake such other tasks relevant to the needs of the School or the role as these arise.
- To work towards and support the School's vision and objectives outlined in the School Development Plan.
- To work within the School's health and safety policy to ensure a safe working environment for staff, students and visitors.
- To work within the School's Diversity Policy to promote equality of opportunity for all students and staff, both current and prospective.
- Maintain high professional standards of attendance, punctuality and appearance and to conduct positive, courteous relations with pupils, parents and colleagues.
- Engage actively in the Professional Development Programme.

- The Head of Art Teacher will be expected to fulfil any reasonable request made by the Head.
- All staff are required to adhere to the School's Child protection Policy Statement at all times. If, in the course of carrying out their duties, a member of staff becomes aware of any actual or potential risks to the safety or welfare of children in the School, these concerns must be reported to the School's designated Child Protection Officer.
- This job description is not exhaustive and will be reviewed as part of the appraisal process. It may be subject to modification or amendment at any time after consultation with the post holder.

ADDITIONAL INFORMATION

Start Date: 30 August 2024 for the fixed purpose of maternity cover. The expected end date is 5 July 2025 but the contract could be curtailed earlier at the end of maternity leave.

Timetable: This is a 0.8 FTE role working with flexibility, ideally across 5 days, during term-time only (35 weeks).

Salary: FTE depending on experience and qualifications. Prestfelde offers its own salary scale, which is compatible with national pay spine (M1-6). We also support teachers with an employer's contribution towards their pension with Royal London.

Outstanding lunches are provided during term time only and are free of charge as well as parking.



Please see the link below relating to the School's most recent inspection.

[Executive Summary Document - ISI Inspection 2023](#)

HOW TO APPLY

To apply, please complete an Application Form and a Recruitment Monitoring Form, which can be found on our website here: <https://www.prestfelde.co.uk/vacancies>

Closing Date: Wednesday, 28 February 2024

Interview Date: Monday, 4 March 2024

Candidates selected for interview will be required to provide proof of ID and any relevant qualifications.

Please return completed application forms (CVs alone will not be accepted) together with a covering letter to:

HR Officer
Prestfelde Preparatory School
London Road
Shrewsbury
SY2 6NZ

Email: hr@prestfelde.co.uk

School Website: www.prestfelde.co.uk

Tel: 01743 245 400

Prestfelde Preparatory School is committed to safeguarding and promoting the welfare of children and we will check the suitability of staff to work with children. Applicants must be willing to undergo an enhanced Disclosure and Barring Service check and overseas police checks (where applicable). Please see the School's Safeguarding & Promoting Welfare of Children Policy for full details of its safer recruitment procedure. Prestfelde is committed to Equal Opportunities and welcomes applications from all sections of the community.

