



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

Regular Scheduled Board Meeting
May 10, 2021 – 6:00 pm
625 West Covina Blvd., San Dimas, CA 91773

Attendance: Jessie Maron, Arlene Nelson, May Hampton, Nikki Sanchez, Nicole Zolfo
Absent: None

Also Present: Samantha Haynes, Dr. Loretta Burns
All via Teleconference

1. Call to Order

Jessie Maron called the meeting to order at 6:02 pm.

2. Approval of the Agenda

The Board motioned to approve the agenda.

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 5 Nays: 0

3. Public Comments

None

4. Executive Director's Report:

The Executive Director did not have an Executive Directors report.

5. Consent Agenda – Consideration for Action

The Board motioned to approve the Consent Agenda – Consideration for Action of the following items:

- a) Board Meeting Minutes – April 26, 2021

Motion: Jessie Maron

Second: Nikki Sanchez

Ayes: 5 Nays: 0

6. Discussion and Potential Action on the Employee Benefits:

The Board reviewed the benefits proposals that were put together by Gallagher for staff medical, dental, vision and life insurance benefits. Staff recommended keeping the current medical, current dental programs, and update the life insurance plan.

The Board motioned to approve the proposed Employee Benefits.

Motion: Arlene Nelson

Second: May Hampton

Ayes: 5 Nays: 0



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7. Discussion and Potential Action on Board of Directors Self Evaluation:

The Board completed and discussed the Board of Directors Self Evaluation. The Board discussed the following items as action steps:

- Legislative updates be brought to the Board on a regular basis and general legal updates from the Charter School Development Center or Charter School lawyers sent to the Board Members.
- Follow-up on how LCAP goals are being met throughout the year, and to have a simpler presentation for Board Members to absorb the information when the LCAP goals are being presented.
- Develop a formal onboarding processes for new board members and have job descriptions for each position.
- Adding Board of Directors background/biography to the websites.
- Have a plan in place to make sure that there are diverse members serving on the Board of Directors.
- Continue to utilize the Board Self Evaluation tool.
- Develop a formal process for managing ineffective, destructive, or absentee Board Members.
- Create a Board Handbook.
- Develop a Succession Plan for the Executive Director.

8. Discussion and Potential Action on the Board Bylaws and Terms:

The Board motioned to have Samantha Haynes reach out to legal about the Board Terms and the plan for the staggering of terms based on the officer positions.

Motion: Arlene Nelson

Second: Nikki Sanchez

Ayes: 5 Nays: 0

9. Board of Director's Requests:

None.

10. Announcement of Next Regular Scheduled Board Meeting:

May 24, 2021 at 6:00 pm.

11. Adjournment:

The Board motioned to adjourn the meeting at 7:48 pm.

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 5 Nays: 0



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Prepared by:
Samantha Haynes

Noted by:

Nicole Zolfo

Nicole Zolfo (May 26, 2021 20:59 PDT)

Board Secretary


5-10-21 Board Minutes

Final Audit Report


2021-05-27

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