



## Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252  
Ph (661) 525-1178 | Fax (661) 465-4544

Regular Scheduled Board Meeting  
April 26, 2021 – 6:00 pm  
625 West Covina Blvd., San Dimas, CA 91773

Attendance: Jessie Maron, Arlene Nelson, May Hampton, Nikki Sanchez  
Absent: Nicole Zolfo  
Also Present: Samantha Haynes, Dr. Loretta Burns, Tyler Myers  
All via Teleconference

### 1. Call to Order

Arlene Nelson called the meeting to order at 6:11 pm.

### 2. Approval of the Agenda

The Board motioned to approve the agenda.

Motion: Nikki Sanchez

Second: May Hampton

Ayes: 3 Nays: 0 Absent: Jessie Maron, Nicole Zolfo

### 3. Public Comments

None

Jessie Maron arrived at 6:14 pm.

### 4. Executive Director's Report:

The Executive Director provided a report on:

- a) Enrichment
- b) Testing
- c) Enrollment
- d) SPED/Pupil Services
- e) Community Connections
- f) Ceremonies

### 5. Consent Agenda – Consideration for Action

The Board motioned to approve the Consent Agenda – Consideration for Action of the following items:

- a) 21-22 Calendar
- b) Board Meeting Minutes – March 22, 2021
- c) Board Meeting Minutes – April 12, 2021

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 4 Nays: 0 Absent: Nicole Zolfo



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### 6. Discussion and Potential Action on the March Financials:

The Board motioned to approve the March Financials.

Motion: Arlene Nelson

Second: May Hampton

Ayes: 4    Nays: 0    Absent: Nicole Zolfo

### 7. Discussion and Potential Action on the Resolutions for the Sale of Additional Receivables to Charter School Capital:

Upon motion duly made, seconded and unanimously approved, the resolutions attached to these minutes and incorporated herein by this reference are hereby adopted.

Motion: Arlene Nelson

Second: May Hampton

Ayes: 4    Nays: 0    Absent: Nicole Zolfo

### 8. Discussion and Potential Action on the 2020-2021 Audit Report:

The Board motioned to approve the 2020-2021 Audit Report.

Motion: Arlene Nelson

Second: May Hampton

Ayes: 4    Nays: 0    Absent: Nicole Zolfo

### 9. Discussion and Potential Action on the Employee Handbook:

The Board motioned to approve the Employee Handbook with the deletion of the Core Purpose on page 7.

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 4    Nays: 0    Absent: Nicole Zolfo

### 10. Discussion and Potential Action on the Vendor Contract:

The Board motioned to approve the Vendor Contract.

Motion: Arlene Nelson

Second: May Hampton

Ayes: 4    Nays: 0    Absent: Nicole Zolfo

### 11. Discussion and Potential Action on the Work Sample Policy:

The Board motioned to approve the Work Sample Policy.

Motion: Arlene Nelson

Second: May Hampton

Ayes: 4    Nays: 0    Absent: Nicole Zolfo



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### 12. Discussion and Potential Action on the 21-22 Service Agreements:

The Board motioned to approve the Service Agreements:

- a) Renaissance
- b) School Pathways
- c) Procurify

Motion: Jessie Maron

Second: Nikki Sanchez

Ayes: 4    Nays: 0    Absent: Nicole Zolfo

### 13. Discussion and Potential Action to Delegate Authority to Board President to Negotiate Employment Agreements with Executive Director/Principal:

The Board motioned to Delegate Authority to Board President to Negotiate Employment Agreements with Executive Director/Principal

Motion: Nikki Sanchez

Second: May Hampton

Ayes: 4    Nays: 0    Absent: Nicole Zolfo

### 14. Discussion and Potential Action on the Executive Director and Vice Principal / Special Education Director Salary Schedule:

The Board motioned to approve the Executive Director and Vice Principal / Special Education Director Salary Schedule:

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 4    Nays: 0    Absent: Nicole Zolfo

### 15. Board of Director's Requests:

Jessie Maron – requested the following:

- Highlighting at a future Board Meeting some HSTs to recognize them for all their hard work.
- Staff to bring back information on the vendor onboarding process. She requested possibly do a presentation from the vendor onboarding team on how they are working to bring on new vendors and grow the vendor onboarding team.

### 16. Announcement of Next Regular Scheduled Board Meeting

May 10, 2021 at 6:00 pm.

### 17. Adjournment

The Board motioned to adjourn the meeting at 7:44 pm.

Motion: Jessie Maron

Second: May Hampton

Ayes: 4    Nays: 0    Absent: Nicole Zolfo



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Prepared by:  
Samantha Haynes

Noted by:

*Nicole Zolfo*

Nicole Zolfo (May 13, 2021 03:34 PDT)

Board Secretary


# 4-26-21 Board Minutes

Final Audit Report


2021-05-13

Created:	2021-05-12
By:	Bryanna Brossman (Bryanna.Brossman@theblueridgeacademy.com)
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## "4-26-21 Board Minutes" History

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