



PLEASANT VALLEY SCHOOL DISTRICT

District Administration Office
2233 Route 115, Suite 100
Brodheadsville, Pennsylvania 18322
Telephone: (570) 402-1000 / Fax: (570) 992-7275
www.pvbears.org



February 1, 2024

Dear Pleasant Valley Resident:

The Pleasant Valley School District Board of Education is pleased to offer the Property Tax Rebate to its qualified residents. Enclosed under this cover is the Pleasant Valley School District Property Tax Rebate Form for 2023. If you need assistance, business office staff can assist you in the completion of your form. The following dates have been set aside for assistance.

Tuesday, February 27, 2024	10:00 a.m. to 12:00 noon and 1:00 p.m. to 2:00 p.m.
Wednesday, March 20, 2024	10:00 a.m. to 12:00 noon and 1:00 p.m. to 2:00 p.m.
Thursday, April 25, 2024	10:00 a.m. to 12:00 noon and 1:00 p.m. to 2:00 p.m.

If you would like assistance, please call (570) 402-1000 to schedule an appointment to have your school property tax rebate form completed. You will need to provide the following documentation in order to complete the process:

- Proof of all household income for the 2023 year (including social security and retirement, pensions, interest, dividends, rental income, IRA distributions, wages, unemployment compensation, etc.)
- Your **paid** 2023 school property tax bill
- Proof of Age (Valid forms of ID: Birth Certificate, PA driver's license, or PA identification card.)
- Copy of your completed 2023 PA-1000 State Property Tax Rebate Form

Copies of this information will be made here at the district so you can return home with your original documents.

Please be advised, since the CoVid-19 pandemic, we are encouraging our tax payers to mail in or drop off their rebates at the district office. We will still make all necessary copies, and process your rebate.

In an effort to move paperless, we are encouraging tax payers to scan and email their tax rebate forms and all required documentation to the PVSD Business Office at eilber.donna@pvbears.org.

PLEASE NOTE: We ask that you enter the driveway that is directly across from the GULF Gas Station on route 115. Please drive forward and park in the lot immediately in front of the district office building. Enter the door under the Blue Roof.

All Pleasant Valley School District Property Tax Rebates must be filed with the Business Office by **December 31, 2024.**



2023 PLEASANT VALLEY SCHOOL DISTRICT PROPERTY TAX REBATE

Must be filed after February 1, 2024, and before December 31, 2024.



SECTION A

Name of Claimant: _____

Social Security Number of Claimant: _____ Claimant Birthdate: _____

Name of Spouse: _____

Social Security Number of Spouse: _____ Spouse Birthday: _____

Mailing Address: _____

City/State/Zip: _____ Borough or Township of Property _____

Phone Number: _____ Email Address: _____

SECTION B

1. I certify that I am:

- A Claimant, age 65 or older as of December 31, 2023
- A Claimant under age 65, with a Spouse age 65 or older as of December 31, 2023
- A Widow or Widower, age 50 to 64 as of December 31, 2023
- Permanently Disabled, age 18 to 64, during 2023

2. Is this your primary residence?

- Yes
- No

Chart A Household Income Eligibility	
Household Income:	Allowed as Rebate (over \$650.00):
\$ 0 to \$8,000	\$650
\$ 8,001 - \$15,000	\$500
\$15,001 - \$18,000	\$300
\$18,001 - \$35,000	\$250

SECTION C

1. Enter income amount from **Line 13** of 2023 PA-1000 Property Tax Rebate _____
2. Enter amount of **Paid** 2023 School District Property Taxes..... _____
3. Subtract the previous maximum standard PA-1000 Property Tax Rebate - \$650.00
4. Amount of taxes eligible for rebate (Total = Line 2 – Line 3)..... _____
5. Maximum rebate based on income eligibility (See Chart A) _____
6. Pleasant Valley School Property Tax Rebate Amount _____
(Compare Line 4 and Line 5, then enter the lesser amount on Line 6)

SECTION D

A signed copy of Form PA-1000 with all applicable schedules, supporting income documentation, as well as a copy of your receipted Pleasant Valley School District Property Tax bill for the 2023 year must be attached to this form to be eligible to receive a Pleasant Valley School District (**SEE FULL DIRECTIONS ON BACK SIDE**)

Excessive claims made with fraudulent intent will subject the claimant to a penalty of 25% of the entire amount claimed. The claimant shall be guilty of a misdemeanor punishable by a fine up to \$1,000 and/or imprisonment up to 1 year upon conviction.

► I declare that this claim is true, correct, and complete to the best of my knowledge and belief, and that this is the only claim filed by members of my household.

Claimant's Signature

Date

Signature of Preparer – if other than claimant

Date

INSTRUCTIONS FOR 2023 PROPERTY TAX REBATE

How to complete the PVSD Property Tax Rebate Application:

1. **COMPLETE PART A:** Fill out as much information as possible. Be sure to include your spouses' information, if necessary. Please provide proof of birth date. You can use one of the following as proof of age: your birth certificate, PA driver's license, or PA identification card.
2. **COMPLETE PART B:** Check Yes or No in the following boxes
3. **COMPLETE PART C:** Fill out as much information as possible. Only the paid school taxes on the primary residence where you live are eligible for rebate. Include a copy of the paid property tax receipt for the school taxes. A cancelled check is not acceptable.
4. **COMPETE PART D:** Sign and date

FAQ about the PVSD Property Tax Rebate:

1. **When can we file for our Rebate?** **After February 1, 2024, and before December 31, 2024.** If your application is received after December 31, 2024 we *cannot* process your application.
2. **Where do we bring the completed application?** You can mail or bring your form with all additional paper work to the Pleasant Valley District Office at 2233 Route 115, Suite 100, Brodheadsville, PA 18322. Alternately, you can scan and email your tax rebate forms and all required documentation to the PVSD Business Office at eilber.donna@pvbears.org.
3. **What additional paper is needed with my application?** Please make sure you include the additional paper work listed below with your application:
 - Completed and signed copy of your PA-1000 Pennsylvania Property Tax or Rent Rebate state rebate.**
 - Copy of your paid school tax receipt.**
 - Copy of the documents supporting each income item shown on the state rebate form.**
 - Proof of the eligibility. You can use one of the following as proof of age: your birth certificate, PA driver's license, or PA identification card.**
4. **How much of a rebate can I be eligible for?** The Pleasant Valley School District offers a rebate on taxes paid after the maximum rebate from the State Homestead Property Tax Rebate.

Schedule of Rebate for taxes in excess of \$650

<u>Household Income</u>	<u>Rebate Amount</u>
\$ 0 - \$ 8,000	up to \$650.00
\$8,001 - \$15,000	up to \$500.00
\$15,001 - \$18,000	up to \$300.00
\$18,001 - \$35,000	up to \$250.00
\$35,001 or over	Not eligible for rebate

MAXIMUM REBATE cannot exceed \$650 on homestead only

5. **Who do I contact if I have more questions?** If you need assistance in completing your form, you can contact the Pleasant Valley School District Business Office at 570-402-1000 x 1260.