



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

Regular Scheduled Board Meeting - Blue Ridge Academy
July 27, 2020 – 6:00 pm
625 West Covina Blvd., San Dimas, CA 91773

Attendance: Jessie Maron, Arlene Nelson, Nicole Zolfo, May Hampton - Teleconference

Absent: Nikki Sanchez

Also Present: Samantha Haynes, Dr. Loretta Burns, Amanda Panting, Emily Cruz –
Teleconference

1. Call to Order:

Jessie Maron called the meeting to order at 6:11 pm

2. Approval of the Agenda:

The Board motioned to approve the Agenda.

Motion: Jessie Maron

Second: May Hampton

Ayes: 4 Nays: 0

3. Public Comments:

Lorri Espinosa addressed the Board of Directors regarding the change in amount of instructional funds available to students this school year.

4. Executive Director's Report:

The Executive Director provided a report to the Board of Directors on:

- Transition Updates
- Enrollment
- Facilities
- Lending Library
- In-Person Services
- Teamwork

5. Discussion and Potential Action on the June Board Meeting Minutes:

The Board motioned to approve the June Board Meeting Minutes.

Motion: May Hampton

Second: Arlene Nelson

Ayes: 4 Nays: 0



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6. Discussion and Potential Action on the 2020-2021 Budget:

The Board was presented five (5) options to choose from regarding the 2020-2021 Budget. The Board members, Blue Ridge Staff and Charter Impact staff, discussed at length the implications of the various choices.

The Board chose to go with option #3 with the adjustment made to show 0% Rollover; 2400/2600/2600/2800 and a 2.05% surplus percentage.

Motion: Jessie Maron

Second: May Hampton

Ayes: 4 Nays: 0

7. Discussion and Potential Action on the Fiscal Policies and Procedures:

The Board motioned to approve the Fiscal Policies and Procedures.

Motion: Arlene Nelson

Second: Jessie Maron

Ayes: 4 Nays: 0

8. Discussion and Potential Action on the Education Protection Account Plan:

The Board motioned to approve the Education Protection Account Plan with updated changes based on the previously approved Budget.

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 4 Nays: 0

9. Discussion and Potential Action on the Sublease Agreement:

The Board motioned to approve the Sublease Agreement.

Motion: Arlene Nelson

Second: May Hampton

Ayes: 4 Nays: 0

10. Discussion and Potential Action on the Invoices over \$100,000:

The Board motioned to approve the Invoices over \$100,000.

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 4 Nays: 0



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11. Discussion and Potential Action on the Employee Handbook:

The Board motioned to approve the Employee Handbook.

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 4 Nays: 0

12. Discussion and Potential Action on the Parent Student Handbook:

The Board motioned to approve the Parent Student Handbook.

Motion: Arlene Nelson

Second: May Hampton

Ayes: 4 Nays: 0

13. Discussion and Potential Action on the Comprehensive Safety Plan:

The Board motioned to approve the Comprehensive Safety Plan.

Motion: Jessie Maron

Second: May Hampton

Ayes: 4 Nays: 0

14. Discussion and Potential Action on the Compensation Policy:

The Board motioned to approve the Compensation Policy.

Motion: Jessie Maron

Second: May Hampton

Ayes: 4 Nays: 0

15. Discussion and Potential Action on the Conflict of Interest Policy:

The Board motioned to approve the Conflict of Interest Policy

Motion: Nicole Zolfo

Second: Arlene Nelson

Ayes: 4 Nays: 0

16. Discussion and Potential Action on the Public Random Drawing/Lottery Policy:

The Board motioned to approve the Public Random Drawing/Lottery Policy.

Motion: Jessie Maron

Second: May Hampton

Ayes: 4 Nays: 0



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17. Discussion and Potential Action on the Independent Study Policy:

The Board motioned to approve the Independent Study Policy

Motion: Arlene Nelson

Second: Jessie Maron

Ayes: 4 Nays: 0

18. Discussion and Potential Action on the Executive Director Contract, Salary and Fringe Benefits:

The Board motioned to approve the Executive Director for a 1-year contract, an annual salary of \$185,000, and a \$1000 stipend for used towards Professional Development.

Motion: Jessie Maron

Second: May Hampton

Ayes: 4 Nays: 0

19. Board of Director's Requests:

None

20. Announcement of Next Regular Scheduled Board Meeting:

August 10, 2020 at 6:00 pm.

21. Adjournment:

The Board adjourned the meeting at 8:41 pm.

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 4 Nays: 0

Prepared by:

Amanda Panting

Noted by:

Nicole Zolfo

Board Secretary