



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

Regular Scheduled Board Meeting
December 14, 2021 – 6:00 pm
625 West Covina Blvd.
San Dimas, CA 91773

Through Teleconference
<https://zoom.us/j/8698887379>

Call-In Information
669-900-6833

Meeting ID: 869 888 7379

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Public Comments
4. Director's Report
 - a) English Learner Advisory Committee (ELAC)
 - b) Nationwide 403b Update
 - c) Employee Benefits Recap
5. Discussion and Potential Action on the Resolution of the Board of Directors of Blue Ridge Academy Considering the Continued State of Emergency and Circumstances for Board Meetings by Teleconference Pursuant to the Brown Act – 2021-7c
6. Discussion and Potential Action on the Next Regular Scheduled Board Meeting
7. Consent Agenda – Consideration for Action
 - a) 11-16-2021 Board Minutes
 - b) 12-9-2021 Board Minutes
8. Discussion and Potential Action on the First Interim Report
9. Discussion and Potential Action on Administrative Staffing
10. Discussion and Potential Action on the Education Effectiveness Block Grant (EEBG)



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11. Discussion and Potential Action on the Pension Plan Auditor Selection
12. Board of Director's Request
13. Adjournment

All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. Members of the public may also email their comments to the Board at Board@theblueridgeacademy.com no later than 1 business day before a Board meeting. Emailed comments will be read during the public comments portion of the meeting after the spoken comments, as time allows. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Blue Ridge Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 657-600-0976 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

Director's Report

Board Meeting
December 14, 2021



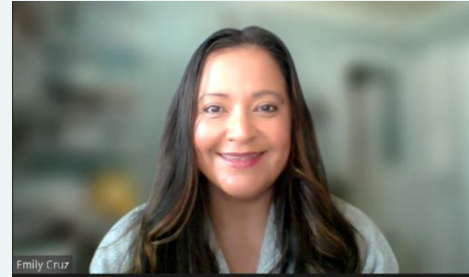
Agenda

- **English Learner Advisory Committee (ELAC)**
- **Nationwide 403b Update**
- **Staying competitive in a tough job market**



English Learner Advisory Committee (ELAC)

- **Meet the Committee!**
- **Purpose and Goals**
- **Resources and Communication**
- **Next public meeting will be held:**
 - **1/7/22 - newsletter, EL Coordinator, test prep resources**
 - **5/17/22 - results, continued support**



Nationwide 403B update

Thank you for approving the use of Nationwide to safeguard our retirement!

- **Over 350 employees actively contributing to their retirement**
- **At quarter closing on 9/30 our Blue Ridge staff had over 3.5 million dollars invested in their retirement accounts**
- **At quarter closing on 12/21/2021 our Blue Ridge staff will have over 4.1 million dollars invested in their retirement accounts**



Great things for team Blue Ridge

We are working on renewing our benefits. Here are some of the benefits we offer the team:

- **CalSTRS for instructional employees, 403B for every employee**
- **EAP - Employee Assistance Program provides confidential counseling services to our employees and their families through the EASE program**
- **Medical - Blue Shield, Kaiser, HSA and FSA accounts cover over 360 Blue Ridge employees and their families**
- **Dental - Cigna covers over 350 of Blue Ridge employees and their families**
- **Blue Ridge provides Life insurance and AD&D at no cost. Employees can choose to increase benefits**
- **We also offer our employees to participate in accident, critical illness, long term disability, and hospital confinement insurance at a low cost**



**RESOLUTION OF THE BOARD OF DIRECTORS OF BLUE RIDGE ACADEMY
CONSIDERING THE CONTINUED STATE OF EMERGENCY AND
CIRCUMSTANCES FOR BOARD MEETINGS BY TELECONFERENCE
PURSUANT TO THE BROWN ACT - 2021-7c**

WHEREAS, meetings of the Board of Directors (“Board”) of Blue Ridge Academy are called, held, and conducted in accordance with the Ralph M. Brown Act (Govt. Code § 54950, *et seq.*) (the “Brown Act”), as applicable.

WHEREAS, on or around March 4, 2020, Governor Newsom proclaimed a state of emergency in California in response to the coronavirus (COVID-19) outbreak. The state of emergency remains active, and state and local officials recommend health and safety measures to promote social distancing.

WHEREAS, on or around March 20, 2020, Governor Newsom issued Executive Order N-29-20 to temporarily suspend certain requirements under the Brown Act which, among other things, expanded flexibility to hold meetings by teleconference during the COVID-19 pandemic. Executive Order N-29-20 expires on September 30, 2021.

WHEREAS, following the recent enactment of Assembly Bill 361 (2021), revised Section 54953(e) of the Brown Act now provides modified conditions with regards to Board member and public participation by teleconference during a state of emergency in order to maintain social distancing.

NOW, THEREFORE, this Board hereby finds, resolves and orders as follows:

Section 1. After consideration or reconsideration, as applicable, of the circumstances of the ongoing state of emergency, this Board finds that such circumstances continue to directly impact the ability of Board members to meet safely in person and that state and local health officials continue to recommend measures to promote social distancing.

Section 2. In light of these ongoing circumstances, meetings of the Board, and its committees, if any, shall be called, held and conducted in accordance with the teleconferencing requirements of Section 54953(e)(2) of the Brown Act, rather than Section 54953(b)(3).

Section 3. This resolution shall take effect immediately upon its adoption and shall remain effective for thirty (30) days, or until this Board adopts a subsequent resolution in accordance with Section 54953(e), whichever occurs first.

Section 4. The officers of this Board, the Executive Director, or their designee(s), are individually authorized and directed to take or cause to be taken such other actions as may be required to fulfill the purposes of this resolution.

#

CERTIFICATE OF ADOPTION

I, _____, Secretary of Board of Directors of Blue Ridge Academy, a California nonprofit public benefit corporation, County of Kern, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Blue Ridge Academy, which was held on _____, 2021, at which all the members of the Board of Directors had due notice and at which a quorum was present; and at such meeting such resolutions were adopted by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

WITNESS my hand this _____ day of _____, 2021.

Secretary, Blue Ridge Academy

Blue Ridge Academy - Board Meeting Calendar

2021-2022

| July 2021 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| August 2021 | | | | | | |
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| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| September 2021 | | | | | | |
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| October 2021 | | | | | | |
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| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| Meeting Dates |
|-----------------------------------|
| July 5 - 6:00 pm (Optional) |
| July 26 - 6:00 pm |
| August 9 - 6:00 pm (Optional) |
| August 23 - 6:00 pm |
| September 7 - 6:00 pm (Optional) |
| September 25 - 9:00 am (Training) |
| October 5 - 6:00 pm (Optional) |
| October 26 - 6:00 pm |
| November 16 - 6:00 pm |
| December 14 - 6:00 pm |
| January 25 - 6:00 pm |
| February 8 - 6:00 pm (Optional) |
| February 22 - 6:00 pm |
| March 8 - 6:00 pm (Optional) |
| March 22 - 6:00 pm |
| April 5 - 6:00 pm (Optional) |
| April 26 - 6:00 pm |
| May 10 - 6:00 pm (Optional) |
| May 24 - 6:00 pm |
| June 7 - 6:00 pm (Optional) |
| June 21 - 6:00 pm |

| November 2021 | | | | | | |
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| 28 | 29 | 30 | | | | |

| December 2021 | | | | | | |
|---------------|----|----|----|----|----|----|
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| January 2022 | | | | | | |
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| February 2022 | | | | | | |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
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| 27 | 28 | | | | | |

| March 2022 | | | | | | |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| April 2022 | | | | | | |
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| May 2022 | | | | | | |
|----------|----|----|----|----|----|----|
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| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| June 2022 | | | | | | |
|-----------|----|----|----|----|----|----|
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |





Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

Regular Scheduled Board Meeting
November 16, 2021 – 6:00 pm
625 West Covina Blvd., San Dimas, CA 91773

Attendance: Jessie Maron, Arlene Nelson, Nicole Zolfo, Nikki Sanchez, May Hampton –
Teleconference

Also Present: Samantha Haynes, Dr. Loretta Burns, Amanda Panting, Tyler Myers, Giovanna
Arzaga, Sara Newcomb

Absent: None

1. Call to Order

Jessie Maron called the meeting to order at 6:07pm.

2. Approval of the Agenda

The Board motioned to approve the agenda

Motion: Jessie Maron

Second: Nicole Zolfo

Ayes: 5 Nays: 0

3. Public Comments

None

4. Director's Report

The Board received an update from the Directors. No action taken.

5. Discussion and Potential Action on the Resolution of the Board of Directors of Blue Ridge Academy Considering the Continued State of Emergency and Circumstances for Board Meetings by Teleconference Pursuant to the Brown Act – 2021-7b

The Board motioned to approve the Resolution of the Board of Directors of Blue Ridge Academy Considering the Continued State of Emergency and Circumstances for Board Meetings by Teleconference Pursuant to the Brown Act – 2021-7b

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 5 Nays: 0

6. Discussion and Potential Action on the Next Regular Scheduled Board Meeting

The Board motioned to approve the Next Regular Scheduled Board Meeting on December 14, 2021 at 6:00 pm.

Motion: Jessie Maron

Second: Arlene Nelson

Ayes: 5 Nays: 0



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7. Discussion and Potential Action on the 10-26-2021 Board Minutes

The Board motioned to approve the 10-26-2021 Board Minutes

Motion: Arlene Nelson

Second: May Hampton

Ayes: 5 Nays: 0

8. Discussion and Potential Action on Semester 2 Enrollment and Funding

The Board motioned to approve Semester 2 Enrollment and Funding

Motion: Arlene Nelson

Second: Nikki Sanchez

Ayes: 5 Nays: 0

9. Discussion and Potential Action on the October Financials

The Board motioned to approve the October Financials

Motion: Jessie Maron

Second: Nikki Sanchez

Ayes: 5 Nays: 0

10. Public Hearing and Potential Action on the Independent Study Policy

The Board held a public hearing on the Independent Study Policy. No comments were made.

The Board motioned to approve the Independent Study Policy

Motion: Arlene Nelson

Second: Nicole Zolfo

Ayes: 5 Nays: 0

11. Board of Director's Request

- The Board wanted to comment on the perception of School Board members in the community in light of current events and continue to try and engage the community in Board meetings so they are aware of the actual role the Board has.

12. Adjournment

The Board motioned to adjourn the meeting at 6:54 pm.

Motion: Jessie Maron

Second: May Hampton

Ayes: 5 Nays: 0

Prepared by:

Amanda Panting

Noted by:

Board Secretary



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
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Regular Scheduled Board Meeting
December 9, 2021 – 6:00 pm
625 West Covina Blvd., San Dimas, CA 91773

Attendance: Jessie Maron, May Hampton, Nikki Sanchez, Nicole Zolfo
Absent: Arlene Nelson
Also Present: Samantha Haynes, Amanda Panting

1. Call to Order

Jessie Maron called the meeting to order at 6:04 pm.

2. Approval of the Agenda

The Board motioned to approve the agenda.

Motion: Jessie Maron

Second: Nicole Zolfo

Ayes: 4 Nays: 0 Absent: 1

3. Public Comments

None.

4. Public Hearing on the Education Effectiveness Block Grant (EEBG)

A public hearing was held regarding the Education Effectiveness Block Grant (EEBG).

No public comments were made.

No action was taken.

5. Discussion and Potential Action on Administrative Staffing

The Board motioned to table this item and asked the administration to provide more information regarding the full job description, salary scale and fiscal impact of the position, at the next meeting.

Motion: Nikki Sanchez

Second: Jessie Maron



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6. Adjournment

The Board motioned to adjourn the meeting at 6:26 pm

Motion: Jessie Maron

Second: Nikki Sanchez

Ayes: 4 Nays: 0 Absent: 1

Prepared by
Amanda Panting

Noted by

Board Secretary

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report Certification**

Charter School Name: Blue Ridge Academy
(continued) _____
CDS #: 15 63628 0134312
Charter Approving Entity: Maricopa Unified
County: Kern
Charter #: 1816
Fiscal Year: 2021/22

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION

As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

_____ QUALIFIED CERTIFICATION

As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

_____ NEGATIVE CERTIFICATION

As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

To the entity that approved the charter school:
(x) 2021/22 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Charter School Official
(Original signature required)

Print Name: Dr. Loretta Burns Title: Vice Principal

To the County Superintendent of Schools:
(x) 2021/22 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Print Name: _____ Title: _____

For additional information on the First Interim Report, please contact:

For Approving Entity:

Michael Coleman
Name

Superintendent
Title

661-769-8231 x202
Phone

mcoleman@musd.email
E-mail

For Charter School:

Spencer Styles
Name

Charter Impact, Inc.
Title

888-474-0322
Phone

sstyles@charterimpact.com
E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

ACOE District Advisor
Page 15 of 35

Date

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Detail**

Charter School Name: Blue Ridge Academy
(continued)
CDS #: 15 63628 0134312
Charter Approving Entity: Maricopa Unified
County: Kern
Charter #: 1816
Fiscal Year: 2021/22

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

| Description | Object Code | Adopted Budget - July 1 | | | Actuals thru 10/31 | | | 1st Interim Budget | | |
|--|-----------------|-------------------------|----------------|---------------|--------------------|----------------|---------------|--------------------|----------------|---------------|
| | | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total |
| A. REVENUES | | | | | | | | | | |
| 1. LCFF Sources | | | | | | | | | | |
| State Aid - Current Year | 8011 | 64,031,029.00 | - | 64,031,029.00 | 12,235,061.00 | - | 12,235,061.00 | 60,647,092.00 | - | 60,647,092.00 |
| Education Protection Account State Aid - Current Year | 8012 | 1,391,600.00 | - | 1,391,600.00 | 349,313.00 | - | 349,313.00 | 1,313,200.00 | - | 1,313,200.00 |
| State Aid - Prior Years | 8019 | - | - | - | - | - | - | - | - | - |
| Transfers to Charter Schools in Lieu of Property Taxes | 8096 | 1,032,289.00 | - | 1,032,289.00 | 271,102.00 | - | 271,102.00 | 979,976.00 | - | 979,976.00 |
| Other LCFF Transfers | 8091, 8097 | - | - | - | - | - | - | - | - | - |
| Total, LCFF Sources | | 66,454,918.00 | - | 66,454,918.00 | 12,855,476.00 | - | 12,855,476.00 | 62,940,268.00 | - | 62,940,268.00 |
| 2. Federal Revenues | | | | | | | | | | |
| Every Student Succeeds Act (Title I - V) | 8290 | - | - | - | - | - | - | - | - | - |
| Special Education - Federal | 8181, 8182 | - | 701,923.00 | 701,923.00 | - | - | - | - | 662,378.00 | 662,378.00 |
| Child Nutrition - Federal | 8220 | - | - | - | - | - | - | - | - | - |
| Donated Food Commodities | 8221 | - | - | - | - | - | - | - | - | - |
| Other Federal Revenues | 8110, 8260-8299 | - | - | - | - | 1,530.34 | 1,530.34 | - | 1,530.00 | 1,530.00 |
| Total, Federal Revenues | | - | 701,923.00 | 701,923.00 | - | 1,530.34 | 1,530.34 | - | 663,908.00 | 663,908.00 |
| 3. Other State Revenues | | | | | | | | | | |
| Special Education - State | StateRevSE | - | 3,479,000.00 | 3,479,000.00 | - | 894,120.00 | 894,120.00 | - | 3,283,000.00 | 3,283,000.00 |
| All Other State Revenues | StateRevAO | 1,305,160.05 | 1,031,365.95 | 2,336,526.00 | (22,847.09) | (11,270.25) | (34,117.34) | 1,217,398.51 | 1,003,866.49 | 2,221,265.00 |
| Total, Other State Revenues | | 1,305,160.05 | 4,510,365.95 | 5,815,526.00 | (22,847.09) | 882,849.75 | 860,002.66 | 1,217,398.51 | 4,286,866.49 | 5,504,265.00 |
| 4. Other Local Revenues | | | | | | | | | | |
| All Other Local Revenues | LocalRevAO | - | - | - | - | - | - | - | - | - |
| Total, Local Revenues | | - | - | - | - | - | - | - | - | - |
| 5. TOTAL REVENUES | | | | | | | | | | |
| | | 67,760,078.05 | 5,212,288.95 | 72,972,367.00 | 12,832,628.91 | 884,380.09 | 13,717,009.00 | 64,157,666.51 | 4,950,774.49 | 69,108,441.00 |
| B. EXPENDITURES | | | | | | | | | | |
| 1. Certificated Salaries | | | | | | | | | | |
| Certificated Teachers' Salaries | 1100 | 18,454,922.89 | 3,621,448.11 | 22,076,371.00 | 5,621,438.82 | 1,016,040.18 | 6,637,479.00 | 17,066,957.82 | 4,006,102.18 | 21,073,060.00 |
| Certificated Pupil Support Salaries | 1200 | 2,349,687.00 | 180,511.00 | 2,530,198.00 | 271,822.80 | 116,615.20 | 388,438.00 | 1,434,700.80 | 116,615.20 | 1,551,316.00 |
| Certificated Supervisors' and Administrators' Salaries | 1300 | 1,418,800.00 | - | 1,418,800.00 | 355,687.36 | 100,566.64 | 456,254.00 | 1,347,687.36 | 100,566.64 | 1,448,254.00 |
| Other Certificated Salaries | 1900 | 162,628.00 | - | 162,628.00 | 297,109.10 | 68,761.90 | 365,871.00 | 1,029,219.10 | 68,761.90 | 1,097,981.00 |
| Total, Certificated Salaries | | 22,386,037.89 | 3,801,959.11 | 26,187,997.00 | 6,546,058.08 | 1,301,983.92 | 7,848,042.00 | 20,878,565.08 | 4,292,045.92 | 25,170,611.00 |
| 2. Non-certificated Salaries | | | | | | | | | | |
| Non-certificated Instructional Aides' Salaries | 2100 | - | - | - | 0.45 | 20,099.55 | 20,100.00 | 39,669.45 | 20,099.55 | 59,769.00 |
| Non-certificated Support Salaries | 2200 | 3,273,500.00 | 41,750.00 | 3,315,250.00 | 795,855.58 | 28,915.42 | 824,771.00 | 2,528,123.58 | 28,915.42 | 2,557,039.00 |
| Non-certificated Supervisors' and Administrators' Sal. | 2300 | 136,500.00 | - | 136,500.00 | - | - | - | - | - | - |
| Clerical and Office Salaries | 2400 | 464,500.00 | - | 464,500.00 | 223,131.17 | 21,331.83 | 244,463.00 | 804,677.17 | 21,331.83 | 826,009.00 |
| Other Non-certificated Salaries | 2900 | 35,000.00 | 117,000.00 | 152,000.00 | 192,509.00 | - | 192,509.00 | 428,302.00 | 120,600.00 | 548,902.00 |
| Total, Non-certificated Salaries | | 3,909,500.00 | 158,750.00 | 4,068,250.00 | 1,211,496.20 | 70,346.80 | 1,281,843.00 | 3,800,772.20 | 190,946.80 | 3,991,719.00 |
| 3. Employee Benefits | | | | | | | | | | |
| STRS | 3101-3102 | 3,609,286.00 | 609,074.00 | 4,218,360.00 | 1,045,691.70 | 212,747.30 | 1,258,439.00 | 3,579,159.78 | 704,994.22 | 4,284,154.00 |
| PERS | 3201-3202 | - | - | - | - | - | - | 604,585.54 | 27,629.46 | 632,215.00 |
| OASDI / Medicare / Alternative | 3301-3302 | 625,761.00 | 67,272.00 | 693,033.00 | 181,732.73 | 23,421.27 | 205,154.00 | 617,985.87 | 57,559.13 | 675,545.00 |
| Health and Welfare Benefits | 3401-3402 | 3,420,000.00 | 531,000.00 | 3,951,000.00 | 1,122,464.00 | - | 1,122,464.00 | 3,217,620.83 | 138,177.17 | 3,355,798.00 |
| Unemployment Insurance | 3501-3502 | 187,180.00 | 28,910.00 | 216,090.00 | 7,835.24 | 2,299.76 | 10,135.00 | 134,240.27 | 42,102.73 | 176,343.00 |
| Workers' Compensation Insurance | 3601-3602 | 216,800.00 | 32,478.00 | 249,278.00 | 96,494.00 | - | 96,494.00 | 224,769.21 | 40,983.79 | 265,753.00 |
| OPEB, Allocated | 3701-3702 | - | - | - | - | - | - | - | - | - |
| OPEB, Active Employees | 3751-3752 | - | - | - | - | - | - | - | - | - |
| Other Employee Benefits | 3901-3902 | 887,644.00 | 24,348.00 | 911,992.00 | 203,461.22 | 31,076.78 | 234,538.00 | 820,098.14 | 33,678.86 | 853,777.00 |
| Total, Employee Benefits | | 8,946,671.00 | 1,293,082.00 | 10,239,753.00 | 2,657,678.89 | 269,545.11 | 2,927,224.00 | 9,198,459.64 | 1,045,125.36 | 10,243,585.00 |
| 4. Books and Supplies | | | | | | | | | | |
| Approved Textbooks and Core Curricula Materials | 4100 | - | - | - | - | - | - | - | - | - |
| Books and Other Reference Materials | 4200 | - | - | - | - | - | - | - | - | - |
| Materials and Supplies | 4300 | 7,634,671.00 | 590,151.00 | 8,224,822.00 | 2,439,239.41 | 24,739.59 | 2,463,979.00 | 6,496,434.26 | 598,661.74 | 7,095,096.00 |
| Noncapitalized Equipment | 4400 | 1,887,593.00 | - | 1,887,593.00 | 47,293.19 | 2,625.81 | 49,919.00 | 1,957,304.30 | 120,811.70 | 2,078,116.00 |
| Food | 4700 | - | - | - | - | - | - | - | - | - |
| Total, Books and Supplies | | 9,522,264.00 | 590,151.00 | 10,112,415.00 | 2,486,532.60 | 27,365.40 | 2,513,898.00 | 8,453,738.56 | 719,473.44 | 9,173,212.00 |
| 5. Services and Other Operating Expenditures | | | | | | | | | | |
| Subagreements for Services | 5100 | 10,145,313.00 | 6,206,025.00 | 16,351,338.00 | 2,828,252.61 | 617,568.39 | 3,445,821.00 | 8,846,284.08 | 5,485,764.92 | 14,332,049.00 |
| Travel and Conferences | 5200 | 5,200.00 | - | 5,200.00 | 858.98 | 252.02 | 1,111.00 | 4,058.98 | 252.02 | 4,311.00 |
| Dues and Memberships | 5300 | 21,500.00 | - | 21,500.00 | 23,404.00 | - | 23,404.00 | 36,471.00 | - | 36,471.00 |
| Insurance | 5400 | 564,700.00 | - | 564,700.00 | 158,869.00 | - | 158,869.00 | 529,802.00 | - | 529,802.00 |
| Operations and Housekeeping Services | 5500 | 7,100.00 | - | 7,100.00 | 21,678.00 | - | 21,678.00 | 26,145.00 | - | 26,145.00 |
| Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 101,400.00 | - | 101,400.00 | 38,706.00 | - | 38,706.00 | 118,063.00 | - | 118,063.00 |
| Transfers of Direct Costs | 5700-5799 | 6,837,678.16 | (6,837,678.16) | - | 1,407,748.89 | (1,407,748.89) | - | 6,787,901.31 | (6,787,901.31) | - |
| Professional/Consulting Services and Operating Expend. | 5800 | 4,457,091.00 | - | 4,457,091.00 | 1,112,645.00 | 3,537.00 | 1,116,182.00 | 4,259,214.00 | 3,537.00 | 4,262,751.00 |
| Communications | 5900 | 77,700.00 | - | 77,700.00 | 25,839.00 | - | 25,839.00 | 76,839.00 | - | 76,839.00 |
| Total, Services and Other Operating Expenditures | | 22,217,682.16 | (631,653.16) | 21,586,029.00 | 5,618,001.48 | (786,391.48) | 4,831,610.00 | 20,684,778.37 | (1,298,347.37) | 19,386,431.00 |
| 6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only) | | | | | | | | | | |
| Land and Land Improvements | 6100-6170 | - | - | - | - | - | - | - | - | - |
| Buildings and Improvements of Buildings | 6200 | - | - | - | - | - | - | - | - | - |
| Books and Media for New School Libraries or Major Expansion of School Libraries | 6300 | - | - | - | - | - | - | - | - | - |
| Equipment | 6400 | - | - | - | - | - | - | - | - | - |
| Equipment Replacement | 6500 | - | - | - | - | - | - | - | - | - |
| Depreciation Expense (for accrual basis only) | 6900 | 10,980.00 | - | 10,980.00 | 3,658.00 | - | 3,658.00 | 17,845.00 | - | 17,845.00 |
| Total, Capital Outlay | | 10,980.00 | - | 10,980.00 | 3,658.00 | - | 3,658.00 | 17,845.00 | - | 17,845.00 |
| 7. Other Outgo | | | | | | | | | | |
| Tuition to Other Schools | 7110-7143 | - | - | - | - | - | - | - | - | - |
| Transfers of Pass-through Revenues to Other LEAs | 7211-7213 | - | - | - | - | - | - | - | - | - |
| Transfers of Apportionments to Other LEAs - Spec. Ed. | 7221-7223SE | - | - | - | - | - | - | - | - | - |
| Transfers of Apportionments to Other LEAs - All Other | 7221-7223AO | - | - | - | - | - | - | - | - | - |
| All Other Transfers | 7281-7299 | - | - | - | - | - | - | - | - | - |
| Transfers of Indirect Costs | 7300-7399 | - | - | - | (1,530.34) | 1,530.34 | - | (1,530.34) | 1,530.34 | - |
| Debt Service: | | - | - | - | - | - | - | - | - | - |

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Detail**

Charter School Name: Blue Ridge Academy
(continued)
CDS #: 15 63628 0134312
Charter Approving Entity: Maricopa Unified
County: Kern
Charter #: 1816
Fiscal Year: 2021/22

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

| Description | Object Code | Adopted Budget - July 1 | | | Actuals thru 10/31 | | | 1st Interim Budget | | |
|--|-------------|-------------------------|--------------|---------------|--------------------|------------|----------------|--------------------|--------------|---------------|
| | | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total | Unrestricted | Restricted | Total |
| Interest | 7438 | 300,884.00 | - | 300,884.00 | 44,460.00 | - | 44,460.00 | 44,460.00 | - | 44,460.00 |
| Principal (for modified accrual basis only) | 7439 | - | - | - | - | - | - | - | - | - |
| Total, Other Outgo | | 300,884.00 | - | 300,884.00 | 42,929.66 | 1,530.34 | 44,460.00 | 42,929.66 | 1,530.34 | 44,460.00 |
| 8. TOTAL EXPENDITURES | | 67,294,019.05 | 5,212,288.95 | 72,506,308.00 | 18,566,354.91 | 884,380.09 | 19,450,735.00 | 63,077,088.51 | 4,950,774.49 | 68,027,863.00 |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8) | | 466,059.00 | 0.00 | 466,059.00 | (5,733,726.00) | (0.00) | (5,733,726.00) | 1,080,578.00 | - | 1,080,578.00 |
| D. OTHER FINANCING SOURCES / USES | | | | | | | | | | |
| 1. Other Sources | 8930-8979 | - | - | - | - | - | - | - | - | - |
| 2. Less: Other Uses | 7630-7699 | - | - | - | - | - | - | - | - | - |
| 3. Contributions Between Unrestricted and Restricted Accounts (must net to zero) | 8980-8999 | - | - | - | - | - | - | - | - | - |
| 4. TOTAL OTHER FINANCING SOURCES / USES | | - | - | - | - | - | - | - | - | - |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | 466,059.00 | 0.00 | 466,059.00 | (5,733,726.00) | (0.00) | (5,733,726.00) | 1,080,578.00 | - | 1,080,578.00 |
| F. FUND BALANCE, RESERVES | | | | | | | | | | |
| 1. Beginning Fund Balance | | | | | | | | | | |
| a. As of July 1 | 9791 | 16,319,249.33 | - | 16,319,249.33 | 8,512,209.12 | - | 8,512,209.12 | 8,512,209.12 | - | 8,512,209.12 |
| b. Adjustments to Beginning Balance | 9793, 9795 | - | - | - | - | - | - | - | - | - |
| c. Adjusted Beginning Balance | | 16,319,249.33 | - | 16,319,249.33 | 8,512,209.12 | - | 8,512,209.12 | 8,512,209.12 | - | 8,512,209.12 |
| 2. Ending Fund Balance, June 30 (E + F.1.c.) | | 16,785,308.33 | 0.00 | 16,785,308.33 | 2,778,483.12 | (0.00) | 2,778,483.12 | 9,592,787.12 | - | 9,592,787.12 |
| Components of Ending Fund Balance : | | | | | | | | | | |
| a. Nonspendable | | | | | | | | | | |
| Revolving Cash (equals object 9130) | 9711 | - | - | - | - | - | - | - | - | - |
| Stores (equals object 9320) | 9712 | - | - | - | - | - | - | - | - | - |
| Prepaid Expenditures (equals object 9330) | 9713 | - | - | - | - | - | - | - | - | - |
| All Others | 9719 | - | - | - | - | - | - | - | - | - |
| b. Restricted | 9740 | - | - | - | - | - | - | - | - | - |
| c. Committed | | | | | | | | | | |
| Stabilization Arrangements | 9750 | - | - | - | - | - | - | - | - | - |
| Other Commitments | 9760 | - | - | - | - | - | - | - | - | - |
| d. Assigned | | | | | | | | | | |
| Other Assignments | 9780 | - | - | - | - | - | - | - | - | - |
| e. Unassigned/Unappropriated | | | | | | | | | | |
| Reserve for Economic Uncertainties | 9789 | 2,175,189.24 | - | 2,175,189.24 | 2,040,835.89 | - | 2,040,835.89 | 2,040,835.89 | - | 2,040,835.89 |
| Unassigned/Unappropriated Amount | 9790 | 14,610,119.09 | 0.00 | 14,610,119.09 | 737,647.23 | (0.00) | 737,647.23 | 7,551,951.23 | - | 7,551,951.23 |

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Blue Ridge Academy
(continued)
CDS #: 15 63628 0134312
Charter Approving Entity: Maricopa Unified
County: Kern
Charter #: 1816
Fiscal Year: 2021/22

| Description | Object Code | 7/1 Adopted Budget (X) | Actuals thru 10/31 (Y) | 1st Interim Budget (Z) | 1st Interim vs. Adopted Budget Increase, (Decrease) | |
|--|-----------------|------------------------|------------------------|------------------------|---|----------------------|
| | | | | | \$ Difference (Z) vs. (X) | % Change (Z) vs. (X) |
| A. REVENUES | | | | | | |
| 1. LCFF/Revenue Limit Sources | | | | | | |
| State Aid - Current Year | 8011 | 64,031,029.00 | 12,235,061.00 | 60,647,092.00 | (3,383,937.00) | -5.28% |
| Education Protection Account State Aid - Current Year | 8012 | 1,391,600.00 | 349,313.00 | 1,313,200.00 | (78,400.00) | -5.63% |
| State Aid - Prior Years | 8019 | - | - | - | - | |
| Transfers to Charter Schools Funding in Lieu of Property Taxes | 8096 | 1,032,289.00 | 271,102.00 | 979,976.00 | (52,313.00) | -5.07% |
| Other LCFF Transfers | 8091, 8097 | - | - | - | - | |
| Total, LCFF Sources | | 66,454,918.00 | 12,855,476.00 | 62,940,268.00 | (3,514,650.00) | -5.29% |
| 2. Federal Revenues | | | | | | |
| Every Student Succeeds Act (Title I-V) | 8290 | - | - | - | - | |
| Special Education - Federal | 8181, 8182 | 701,923.00 | - | 662,378.00 | (39,545.00) | -5.63% |
| Child Nutrition - Federal | 8220 | - | - | - | - | |
| Donated Food Commodities | 8221 | - | - | - | - | |
| Other Federal Revenues | 8110, 8260-8299 | - | 1,530.34 | 1,530.00 | 1,530.00 | New |
| Total, Federal Revenues | | 701,923.00 | 1,530.34 | 663,908.00 | (38,015.00) | -5.42% |
| 3. Other State Revenues | | | | | | |
| Special Education - State | StateRevSE | 3,479,000.00 | 894,120.00 | 3,283,000.00 | (196,000.00) | -5.63% |
| All Other State Revenues | StateRevAO | 2,336,526.00 | (34,117.34) | 2,221,265.00 | (115,261.00) | -4.93% |
| Total, Other State Revenues | | 5,815,526.00 | 860,002.66 | 5,504,265.00 | (311,261.00) | -5.35% |
| 4. Other Local Revenues | | | | | | |
| All Other Local Revenues | LocalRevAO | - | - | - | - | |
| Total, Local Revenues | | - | - | - | - | |
| 5. TOTAL REVENUES | | | | | | |
| | | 72,972,367.00 | 13,717,009.00 | 69,108,441.00 | (3,863,926.00) | -5.30% |
| B. EXPENDITURES | | | | | | |
| 1. Certificated Salaries | | | | | | |
| Certificated Teachers' Salaries | 1100 | 22,076,371.00 | 6,637,479.00 | 21,073,060.00 | (1,003,311.00) | -4.54% |
| Certificated Pupil Support Salaries | 1200 | 2,530,198.00 | 388,438.00 | 1,551,316.00 | (978,882.00) | -38.69% |
| Certificated Supervisors' and Administrators' Salaries | 1300 | 1,418,800.00 | 456,254.00 | 1,448,254.00 | 29,454.00 | 2.08% |
| Other Certificated Salaries | 1900 | 162,628.00 | 365,871.00 | 1,097,981.00 | 935,353.00 | 575.15% |
| Total, Certificated Salaries | | 26,187,997.00 | 7,848,042.00 | 25,170,611.00 | (1,017,386.00) | -3.88% |
| 2. Non-certificated Salaries | | | | | | |
| Non-certificated Instructional Aides' Salaries | 2100 | - | 20,100.00 | 59,769.00 | 59,769.00 | New |
| Non-certificated Support Salaries | 2200 | 3,315,250.00 | 824,771.00 | 2,557,039.00 | (758,211.00) | -22.87% |
| Non-certificated Supervisors' and Administrators' Sal. | 2300 | 136,500.00 | - | - | (136,500.00) | (100%) |
| Clerical and Office Salaries | 2400 | 464,500.00 | 244,463.00 | 826,009.00 | 361,509.00 | 77.83% |
| Other Non-certificated Salaries | 2900 | 152,000.00 | 192,509.00 | 548,902.00 | 396,902.00 | 261.12% |
| Total, Non-certificated Salaries | | 4,068,250.00 | 1,281,843.00 | 3,991,719.00 | (76,531.00) | -1.88% |
| 3. Employee Benefits | | | | | | |
| STRS | 3101-3102 | 4,218,360.00 | 1,258,439.00 | 4,284,154.00 | 65,794.00 | 1.56% |
| PERS | 3201-3202 | - | - | 632,215.00 | 632,215.00 | New |
| OASDI / Medicare / Alternative | 3301-3302 | 693,033.00 | 205,154.00 | 675,545.00 | (17,488.00) | -2.52% |
| Health and Welfare Benefits | 3401-3402 | 3,951,000.00 | 1,122,464.00 | 3,355,798.00 | (595,202.00) | -15.06% |
| Unemployment Insurance | 3501-3502 | 216,090.00 | 10,135.00 | 176,343.00 | (39,747.00) | -18.39% |
| Workers' Compensation Insurance | 3601-3602 | 249,278.00 | 96,494.00 | 265,753.00 | 16,475.00 | 6.61% |
| OPEB, Allocated | 3701-3702 | - | - | - | - | |
| OPEB, Active Employees | 3751-3752 | - | - | - | - | |
| Other Employee Benefits | 3901-3902 | 911,992.00 | 234,538.00 | 853,777.00 | (58,215.00) | -6.38% |
| Total, Employee Benefits | | 10,239,753.00 | 2,927,224.00 | 10,243,585.00 | 3,832.00 | 0.04% |
| 4. Books and Supplies | | | | | | |
| Approved Textbooks and Core Curricula Materials | 4100 | - | - | - | - | |
| Books and Other Reference Materials | 4200 | - | - | - | - | |
| Materials and Supplies | 4300 | 8,224,822.00 | 2,463,979.00 | 7,095,096.00 | (1,129,726.00) | -13.74% |
| Noncapitalized Equipment | 4400 | 1,887,593.00 | 49,919.00 | 2,078,116.00 | 190,523.00 | 10.09% |
| Food | 4700 | - | - | - | - | |
| Total, Books and Supplies | | 10,112,415.00 | 2,513,898.00 | 9,173,212.00 | (939,203.00) | -9.29% |

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Blue Ridge Academy
(continued)
CDS #: 15 63628 0134312
Charter Approving Entity: Maricopa Unified
County: Kern
Charter #: 1816
Fiscal Year: 2021/22

| Description | Object Code | 7/1 Adopted Budget (X) | Actuals thru 10/31 (Y) | 1st Interim Budget (Z) | 1st Interim vs. Adopted Budget Increase, (Decrease) | |
|--|-------------|------------------------|------------------------|------------------------|---|----------------------|
| | | | | | \$ Difference (Z) vs. (X) | % Change (Z) vs. (X) |
| 5. Services and Other Operating Expenditures | | | | | | |
| Subagreements for Services | 5100 | 16,351,338.00 | 3,445,821.00 | 14,332,049.00 | (2,019,289.00) | -12.35% |
| Travel and Conferences | 5200 | 5,200.00 | 1,111.00 | 4,311.00 | (889.00) | -17.10% |
| Dues and Memberships | 5300 | 21,500.00 | 23,404.00 | 36,471.00 | 14,971.00 | 69.63% |
| Insurance | 5400 | 564,700.00 | 158,869.00 | 529,802.00 | (34,898.00) | -6.18% |
| Operations and Housekeeping Services | 5500 | 7,100.00 | 21,678.00 | 26,145.00 | 19,045.00 | 268.24% |
| Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 101,400.00 | 38,706.00 | 118,063.00 | 16,663.00 | 16.43% |
| Transfers of Direct Costs | 5700-5799 | - | - | - | - | |
| Professional/Consulting Services and Operating Expend. Communications | 5800 | 4,457,091.00 | 1,116,182.00 | 4,262,751.00 | (194,340.00) | -4.36% |
| | 5900 | 77,700.00 | 25,839.00 | 76,839.00 | (861.00) | -1.11% |
| Total, Services and Other Operating Expenditures | | 21,586,029.00 | 4,831,610.00 | 19,386,431.00 | (2,199,598.00) | -10.19% |
| 6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only) | | | | | | |
| Land and Land Improvements | 6100-6170 | - | - | - | - | |
| Buildings and Improvements of Buildings | 6200 | - | - | - | - | |
| Books and Media for New School Libraries or Major Expansion of School Libraries | 6300 | - | - | - | - | |
| Equipment | 6400 | - | - | - | - | |
| Equipment Replacement | 6500 | - | - | - | - | |
| Depreciation Expense (for accrual basis only) | 6900 | 10,980.00 | 3,658.00 | 17,845.00 | 6,865.00 | 62.52% |
| Total, Capital Outlay | | 10,980.00 | 3,658.00 | 17,845.00 | 6,865.00 | 62.52% |
| 7. Other Outgo | | | | | | |
| Tuition to Other Schools | 7110-7143 | - | - | - | - | |
| Transfers of Pass-through Revenues to Other LEAs | 7211-7213 | - | - | - | - | |
| Transfers of Apportionments to Other LEAs - Spec. Ed. | 7221-7223SE | - | - | - | - | |
| Transfers of Apportionments to Other LEAs - All Other | 7221-7223AO | - | - | - | - | |
| All Other Transfers | 7281-7299 | - | - | - | - | |
| Transfers of Indirect Costs | 7300-7399 | - | - | - | - | |
| Debt Service: | | | | | | |
| Interest | 7438 | 300,884.00 | 44,460.00 | 44,460.00 | (256,424.00) | -85.22% |
| Principal (for modified accrual basis only) | 7439 | - | - | - | - | |
| Total, Other Outgo | | 300,884.00 | 44,460.00 | 44,460.00 | (256,424.00) | -85.22% |
| 8. TOTAL EXPENDITURES | | 72,506,308.00 | 19,450,735.00 | 68,027,863.00 | (4,478,445.00) | -6.18% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8) | | 466,059.00 | (5,733,726.00) | 1,080,578.00 | 614,519.00 | 131.85% |
| D. OTHER FINANCING SOURCES / USES | | | | | | |
| 1. Other Sources | 8930-8979 | - | - | - | - | |
| 2. Less: Other Uses | 7630-7699 | - | - | - | - | |
| 3. Contributions Between Unrestricted and Restricted Accounts (must net to zero) | 8980-8999 | - | - | - | - | |
| 4. TOTAL OTHER FINANCING SOURCES / USES | | - | - | - | - | |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | 466,059.00 | (5,733,726.00) | 1,080,578.00 | 614,519.00 | 131.85% |
| F. FUND BALANCE, RESERVES | | | | | | |
| 1. Beginning Fund Balance | | | | | | |
| a. As of July 1 | 9791 | 16,319,249.33 | 8,512,209.12 | 8,512,209.12 | (7,807,040.21) | -47.84% |
| b. Adjustments/Restatements | 9793, 9795 | - | - | - | - | |
| c. Adjusted Beginning Fund Balance | | 16,319,249.33 | 8,512,209.12 | 8,512,209.12 | | |
| 2. Ending Fund Balance, June 30 (E + F.1.c.) | | 16,785,308.33 | 2,778,483.12 | 9,592,787.12 | | |
| Components of Ending Fund Balance : | | | | | | |
| a. Nonspendable | | | | | | |
| Revolving Cash (equals object 9130) | 9711 | - | - | - | - | |
| Stores (equals object 9320) | 9712 | - | - | - | - | |
| Prepaid Expenditures (equals object 9330) | 9713 | - | - | - | - | |
| All Others | 9719 | - | - | - | - | |
| b. Restricted | 9740 | - | - | - | - | |

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
First Interim Report - Summary**

Charter School Name: Blue Ridge Academy
 (continued)
 CDS #: 15 63628 0134312
 Charter Approving Entity: Maricopa Unified
 County: Kern
 Charter #: 1816
 Fiscal Year: 2021/22

| Description | Object Code | 7/1 Adopted Budget (X) | Actuals thru 10/31 (Y) | 1st Interim Budget (Z) | 1st Interim vs. Adopted Budget Increase, (Decrease) | |
|------------------------------------|-------------|------------------------|------------------------|------------------------|---|----------------------|
| | | | | | \$ Difference (Z) vs. (X) | % Change (Z) vs. (X) |
| c Committed | | | | | | |
| Stabilization Arrangements | 9750 | - | - | - | - | |
| Other Commitments | 9760 | - | - | - | - | |
| d Assigned | | | | | | |
| Other Assignments | 9780 | - | - | - | - | |
| e. Unassigned/Unappropriated | | | | | | |
| Reserve for Economic Uncertainties | 9789 | 2,175,189.24 | 2,040,835.89 | 2,040,835.89 | (134,353.35) | -6.18% |
| Unassigned/Unappropriated Amount | 9790 | 14,610,119.09 | 737,647.23 | 7,551,951.23 | (7,058,167.86) | -48.31% |

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
First Interim Report - MYP**

Charter School Name: Blue Ridge Academy

(continued) _____

CDS #: 15 63628 0134312

Charter Approving Entity: Maricopa Unified

County: Kern

Charter #: 1816

Fiscal Year: 2021/22

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
- Modified Accrual Basis** (Applicable Capital Outlay / Debt Service / Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439 and 9711-9789)

| Description | Object Code | FY 2021/22 | | | Totals for 2022/23 | Totals for 2023/24 |
|--|-----------------|---------------|--------------|---------------|--------------------|--------------------|
| | | Unrestricted | Restricted | Total | | |
| A. REVENUES | | | | | | |
| 1. LCFF Sources | | | | | | |
| State Aid - Current Year | 8011 | 60,647,092.00 | 0.00 | 60,647,092.00 | 63,751,637.00 | 67,120,997.00 |
| Education Protection Account State Aid - Current Year | 8012 | 1,313,200.00 | 0.00 | 1,313,200.00 | 1,339,464.00 | 1,366,253.00 |
| State Aid - Prior Years | 8019 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfers of Charter Schools in Lieu of Property Taxes | 8096 | 979,976.00 | 0.00 | 979,976.00 | 999,575.00 | 1,019,567.00 |
| Other LCFF Transfers | 8091, 8097 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total, LCFF Sources | | 62,940,268.00 | 0.00 | 62,940,268.00 | 66,090,676.00 | 69,506,817.00 |
| 2. Federal Revenues | | | | | | |
| Every Student Succeeds Act (Title I - V) | 8290 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Special Education - Federal | 8181, 8182 | 0.00 | 662,378.00 | 662,378.00 | 675,626.00 | 689,138.00 |
| Child Nutrition - Federal | 8220 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Donated Food Commodities | 8221 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Federal Revenues | 8110, 8260-8299 | 0.00 | 1,530.00 | 1,530.00 | 1,561.00 | 1,592.00 |
| Total, Federal Revenues | | 0.00 | 663,908.00 | 663,908.00 | 677,187.00 | 690,730.00 |
| 3. Other State Revenues | | | | | | |
| Special Education - State | StateRevSE | 0.00 | 3,283,000.00 | 3,283,000.00 | 3,348,660.00 | 3,415,633.00 |
| All Other State Revenues | StateRevAO | 1,217,398.51 | 1,003,866.49 | 2,221,265.00 | 1,530,062.00 | 1,560,663.00 |
| Total, Other State Revenues | | 1,217,398.51 | 4,286,866.49 | 5,504,265.00 | 4,878,722.00 | 4,976,296.00 |
| 4. Other Local Revenues | | | | | | |
| All Other Local Revenues | LocalRevAO | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total, Local Revenues | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5. TOTAL REVENUES | | | | | | |
| | | 64,157,666.51 | 4,950,774.49 | 69,108,441.00 | 71,646,585.00 | 75,173,843.00 |
| B. EXPENDITURES | | | | | | |
| 1. Certificated Salaries | | | | | | |
| Certificated Teachers' Salaries | 1100 | 17,066,957.82 | 4,006,102.18 | 21,073,060.00 | 22,086,440.00 | 22,528,169.00 |
| Certificated Pupil Support Salaries | 1200 | 1,434,700.80 | 116,615.20 | 1,551,316.00 | 1,779,204.00 | 1,814,788.00 |
| Certificated Supervisors' and Administrators' Salaries | 1300 | 1,347,687.36 | 100,566.64 | 1,448,254.00 | 1,517,760.00 | 1,548,115.00 |
| Other Certificated Salaries | 1900 | 1,029,219.10 | 68,761.90 | 1,097,981.00 | 1,120,127.00 | 1,142,530.00 |
| Total, Certificated Salaries | | 20,878,565.08 | 4,292,045.92 | 25,170,611.00 | 26,503,531.00 | 27,033,602.00 |
| 2. Non-certificated Salaries | | | | | | |
| Non-certificated Instructional Aides' Salaries | 2100 | 39,669.45 | 20,099.55 | 59,769.00 | 60,694.00 | 61,908.00 |
| Non-certificated Support Salaries | 2200 | 2,528,123.58 | 28,915.42 | 2,557,039.00 | 2,650,370.00 | 2,703,378.00 |
| Non-certificated Supervisors' and Administrators' Sal. | 2300 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Clerical and Office Salaries | 2400 | 804,677.17 | 21,331.83 | 826,009.00 | 889,766.00 | 907,561.00 |
| Other Non-certificated Salaries | 2900 | 428,302.00 | 120,600.00 | 548,902.00 | 545,281.00 | 556,187.00 |
| Total, Non-certificated Salaries | | 3,800,772.20 | 190,946.80 | 3,991,719.00 | 4,146,111.00 | 4,229,034.00 |

| Description | Object Code | FY 2021/22 | | | Totals for 2022/23 | Totals for 2023/24 |
|---------------------------------|-------------|--------------|------------|--------------|--------------------|--------------------|
| | | Unrestricted | Restricted | Total | | |
| 3. Employee Benefits | | | | | | |
| STRS | 3101-3102 | 3,579,159.78 | 704,994.22 | 4,284,154.00 | 4,797,200.00 | 5,163,481.00 |
| PERS | 3201-3202 | 604,585.54 | 27,629.46 | 632,215.00 | 1,082,158.00 | 1,146,092.00 |
| OASDI / Medicare / Alternative | 3301-3302 | 617,985.87 | 57,559.13 | 675,545.00 | 701,484.00 | 715,514.00 |
| Health and Welfare Benefits | 3401-3402 | 3,217,620.83 | 138,177.17 | 3,355,798.00 | 3,417,000.00 | 3,485,340.00 |
| Unemployment Insurance | 3501-3502 | 134,240.27 | 42,102.73 | 176,343.00 | 207,760.00 | 207,760.00 |
| Workers' Compensation Insurance | 3601-3602 | 224,769.21 | 40,983.79 | 265,753.00 | 251,327.00 | 256,354.00 |
| OPEB, Allocated | 3701-3702 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
First Interim Report - MYP**

Charter School Name: Blue Ridge Academy

(continued) _____

CDS #: 15 63628 0134312

Charter Approving Entity: Maricopa Unified

County: Kern

Charter #: 1816

Fiscal Year: 2021/22

| | | | | | | |
|--|-------------|---------------|----------------|---------------|---------------|---------------|
| OPEB, Active Employees | 3751-3752 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Employee Benefits | 3901-3902 | 820,098.14 | 33,678.86 | 853,777.00 | 919,489.00 | 937,879.00 |
| Total, Employee Benefits | | 9,198,459.64 | 1,045,125.36 | 10,243,585.00 | 11,376,418.00 | 11,912,420.00 |
| 4. Books and Supplies | | | | | | |
| Approved Textbooks and Core Curricula Materials | 4100 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Books and Other Reference Materials | 4200 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Materials and Supplies | 4300 | 6,496,434.26 | 598,661.74 | 7,095,096.00 | 7,381,737.00 | 7,679,959.00 |
| Noncapitalized Equipment | 4400 | 1,957,304.30 | 120,811.70 | 2,078,116.00 | 2,162,072.00 | 2,249,420.00 |
| Food | 4700 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total, Books and Supplies | | 8,453,738.56 | 719,473.44 | 9,173,212.00 | 9,543,809.00 | 9,929,379.00 |
| 5. Services and Other Operating Expenditures | | | | | | |
| Subagreements for Services | 5100 | 8,846,284.08 | 5,485,764.92 | 14,332,049.00 | 14,725,535.00 | 15,131,207.00 |
| Travel and Conferences | 5200 | 4,058.98 | 252.02 | 4,311.00 | 4,485.00 | 4,666.00 |
| Dues and Memberships | 5300 | 36,471.00 | 0.00 | 36,471.00 | 37,944.00 | 39,477.00 |
| Insurance | 5400 | 529,802.00 | 0.00 | 529,802.00 | 551,206.00 | 573,475.00 |
| Operations and Housekeeping Services | 5500 | 26,145.00 | 0.00 | 26,145.00 | 26,843.00 | 27,565.00 |
| Rentals, Leases, Repairs, and Noncap. Improvements | 5600 | 118,063.00 | 0.00 | 118,063.00 | 122,833.00 | 127,795.00 |
| Transfers of Direct Costs | 5700-5799 | 6,787,901.31 | (6,787,901.31) | 0.00 | 0.00 | 0.00 |
| Professional/Consulting Services and Operating Expend. | 5800 | 4,259,214.00 | 3,537.00 | 4,262,751.00 | 4,449,572.00 | 4,648,017.00 |
| Communications | 5900 | 76,839.00 | 0.00 | 76,839.00 | 79,944.00 | 83,173.00 |
| Total, Services and Other Operating Expenditures | | 20,684,778.37 | (1,298,347.37) | 19,386,431.00 | 19,998,362.00 | 20,635,375.00 |
| 6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis only) | | | | | | |
| Land and Land Improvements | 6100-6170 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Buildings and Improvements of Buildings | 6200 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Books and Media for New School Libraries or Major Expansion of School Libraries | 6300 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Equipment | 6400 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Equipment Replacement | 6500 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Depreciation Expense (for accrual basis only) | 6900 | 17,845.00 | 0.00 | 17,845.00 | 18,202.00 | 18,566.00 |
| Total, Capital Outlay | | 17,845.00 | 0.00 | 17,845.00 | 18,202.00 | 18,566.00 |
| 7. Other Outgo | | | | | | |
| Tuition to Other Schools | 7110-7143 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfers of Pass-through Revenues to Other LEAs | 7211-7213 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfers of Apportionments to Other LEAs - Spec. Ed. | 7221-7223SE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfers of Apportionments to Other LEAs - All Other | 7221-7223AO | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| All Other Transfers | 7280-7299 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfers of Indirect Costs | 7300-7399 | (1,530.34) | 1,530.34 | 0.00 | 0.00 | 0.00 |
| Debt Service: | | | | | | |
| Interest | 7438 | 44,460.00 | 0.00 | 44,460.00 | 0.00 | 0.00 |
| Principal (for modified accrual basis only) | 7439 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total, Other Outgo | | 42,929.66 | 1,530.34 | 44,460.00 | 0.00 | 0.00 |
| 8. TOTAL EXPENDITURES | | 63,077,088.51 | 4,950,774.49 | 68,027,863.00 | 71,586,433.00 | 73,758,376.00 |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8) | | 1,080,578.00 | 0.00 | 1,080,578.00 | 60,152.00 | 1,415,467.00 |

| Description | Object Code | FY 2021/22 | | | Totals for 2022/23 | Totals for 2023/24 |
|--|-------------|--------------|------------|--------------|--------------------|--------------------|
| | | Unrestricted | Restricted | Total | | |
| D. OTHER FINANCING SOURCES / USES | | | | | | |
| 1. Other Sources | 8930-8979 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2. Less: Other Uses | 7630-7699 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3. Contributions Between Unrestricted and Restricted Accounts (must net to zero) | 8980-8999 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4. TOTAL OTHER FINANCING SOURCES / USES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | 1,080,578.00 | 0.00 | 1,080,578.00 | 60,152.00 | 1,415,467.00 |

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
First Interim Report - MYP**

Charter School Name: Blue Ridge Academy

(continued) _____

CDS #: 15 63628 0134312

Charter Approving Entity: Maricopa Unified

County: Kern

Charter #: 1816

Fiscal Year: 2021/22

| F. FUND BALANCE, RESERVES | | | | | | |
|--|------------|--------------|------|--------------|--------------|---------------|
| 1. Beginning Fund Balance | | | | | | |
| a. As of July 1 | 9791 | 8,512,209.12 | 0.00 | 8,512,209.12 | 9,592,787.12 | 9,652,939.12 |
| b. Adjustments/Restatements | 9793, 9795 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| c. Adjusted Beginning Balance | | 8,512,209.12 | 0.00 | 8,512,209.12 | 9,592,787.12 | 9,652,939.12 |
| 2. Ending Fund Balance, June 30 (E + F.1.c.) | | 9,592,787.12 | 0.00 | 9,592,787.12 | 9,652,939.12 | 11,068,406.12 |
| Components of Ending Fund Balance: | | | | | | |
| a. Nonspendable | | | | | | |
| Revolving Cash (equals object 9130) | 9711 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Stores (equals object 9320) | 9712 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Prepaid Expenditures (equals object 9330) | 9713 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| All Others | 9719 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| b. Restricted | 9740 | | 0.00 | 0.00 | 0.00 | 0.00 |
| c. Committed | | | | | | |
| Stabilization Arrangements | 9750 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Commitments | 9760 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| d. Assigned | | | | | | |
| Other Assignments | 9780 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| e. Unassigned/Unappropriated | | | | | | |
| Reserve for Economic Uncertainties | 9789 | 2,040,835.89 | 0.00 | 2,040,835.89 | 2,147,592.99 | 2,212,751.28 |
| Unassigned/Unappropriated Amount | 9790 | 7,551,951.23 | 0.00 | 7,551,951.23 | 7,505,346.13 | 8,855,654.84 |



21-22 Staffing Needs

There are currently two Administrators who each serve as an Assistant Director of Teacher Support. Blue Ridge Academy would like to add one additional Assistant Director of Teacher Support, for a total of three in this position. While this position was not officially adopted as its own line item into the budget, Blue Ridge ensured that the funding would be available if the position became needed within the 21-22 school year or beyond. Fiscal impact for this position has been reviewed and discussed with Blue Ridge Academy financial support. The most recent financial projections reflected a \$1M surplus and the Executive Director is proposing to use those surplus funds for this newly added position

| | |
|--------------------|--|
| Job Title: | Assistant Director |
| Reports to: | Director, Vice Principal, Executive Director |
| Supervises: | Regional Coordinators, Assigned Departments |

Summary of Position:

Under the direction of the Directors and Executive Director for Blue Ridge Academy, this position is responsible for Regional Coordinators and other assigned departments. The Assistant Director will provide support with all aspects of serving students, parents, Homeschool Teachers, Regional Coordinators, and other regional support positions. He/She will, within a specified region, be the initial point of contact and support for Regional Coordinators. The Assistant Director will also support community outreach and school growth. This position does require some travel both within and outside of the region. This position will maintain a roster of up to 10 students.

Duties and Responsibilities:

- I. Responsibilities to school
 - A. Attends all required meetings and trainings
 - B. Completes all work thoroughly
 - C. Manages time effectively to meet all necessary deadlines
 - D. Response to all calls and emails in a timely manner
 - E. Update the Regional Tracker
 - F. Finalize Weekly Update, as assigned

- G. Ensure updated information is available on school website
 - H. Attend regularly scheduled meetings with Executive Director to review updates, plan, and troubleshoot issues
 - I. Plan and oversee monthly All Staff Meetings
 - J. Maintain contracts and vendor relations for respective department
 - K. Participation in the selection of certificated and classified staff within their department; ensuring that all certificated and classified personnel are appropriately credentialed and/or qualified; hiring and releasing certificated and classified personnel as needed; supervision of certificated and classified personnel in accordance with school policies
 - L. Seek approval for staffing needs
 - M. Set guidelines and procedures for pertinent departments
 - N. Available to serve on WASC Visiting Committees as needed
- II. Responsibilities to staff
- A. Attend Regional Coordinator-Homeschool Teacher meetings – Rotating each month within the specified region
 - B. Develop Professional Learning Communities
 - C. Assist with staff development opportunities
 - D. Assist with hiring new Regional Coordinators, Homeschool Teachers, and other positions as appropriate by screening applicants, participating in interviews, and assist as needed during the hiring/onboarding process
 - E. Field calls and emails from Regional Coordinators and other regional support positions
 - F. Help oversee the review and collection of Work Records and Attendance Collection
 - G. Help ensure information, processes, and procedures from all Departments is shared with fidelity and in a timely manner
 - H. Help oversee Special Committees and or adjunct duties
 - I. Support in the training of Regional Coordinators
 - J. Support in the training of all staff within pertinent departments
 - K. Hold regular meetings at least bi-monthly with every team within the department they oversee
 - L. Conduct Regional Coordinator Evaluations and/or evaluations from classified staff within pertinent departments
 - M. Participate in Homeschool Teacher Evaluations as needed
 - N. Provide support to staff during school breaks and summer months
 - O. Assist with Homeschool Teacher training by providing resources and workshops
 - P. Assist with student transfers and Teacher Assignments for new students as needed
 - Q. Monitor the Teacher Tracker and resolve any issues or questions that arise as needed
 - R. Help plan and book events (Examples: Holiday Party, Graduation, Retreats, Back to school, etc.)
 - S. Ensure Year-End Transition (YET) is completed accurately and on time
 - T. Participate in data collection and analysis
- III. Responsibilities to students
- A. Place new enrolling students on teacher rosters in a manner that is fiscally responsible for the school and fairly among the local teachers' rosters.
 - B. Regularly visit and support area Community Connections events
 - C. Monitor and follow up with any non-compliance issues that arise with students or Homeschool Teachers
 - D. Promote student academic achievement at all levels

- E. Advocate for equitable academic and extracurricular programs in all facets of the school
- IV. Responsibilities to parent
 - A. Finalize Parent Updates, as assigned
 - B. Oversee and help develop training and support for families
 - C. Help RC field calls and emails from families
- V. Mission and Vision
 - A. Promotes Blue Ridge Academy's mission & vision statements and core values
 - B. Follows and supports all Blue Ridge policies and procedures
 - C. Maintains positive attitude
- VI. Other duties as assigned.

Qualifications:

- Minimum 1 year of leadership experience as an Educational Administrator, Regional Coordinator or Regional Community Coordinator, or position with similar skill sets.
- Valid California teaching credential
- Master's Degree preferred
- Live, or be willing to relocate, within Blue Ridge Academy's primary counties, Los Angeles or Ventura, Preferred
- Ability and comfort in working in a fast-paced, entrepreneurial environment, with a demonstrated ability and desire to flexibility shift responsibilities over time as the role and department evolve.
- Excellent analytical and data-based decision making skills
- Strong customer service orientation in approach to working with teachers, school administrators and families.
- Knowledgeable of Blue Ridge's policies and procedures
- Demonstrates an understanding of and exhibits effective leadership skills, including but not limited to: ability to coach and mentor, problem solve within a team, be an active listener, lead with empathy and integrity, manage difficult conversations, receive and provide constructive feedback, facilitate and collaborate during team meetings.

Preferred Qualifications:

- Working knowledge of technology and technological platforms including but not limited to: Google Suite (Gmail, Excel, Google Docs/Word, Google Forms), Microsoft OS platform.
- Professional etiquette with regards to technology use.
- Excellent written and oral communication skills.
- Experience working in virtual education settings.
- Demonstrate the ability to work effectively as a team member, work independently, and be self-motivated.
- Demonstrate the ability to quickly grasp new techniques, deal with rapid changes and events, and remain calm in stressful situations.
- Promote a positive atmosphere.
- Demonstrate flexibility in the workplace.

Education:

- Valid California teaching credential
- Master's Degree preferred

Physical Demands:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- While performing the duties of this job, the employee is regularly required to walk and stand; sit; use hands and/or fingers to handle or feel; and reach with hands and arms; the employee is occasionally required to stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. Specific hearing abilities are required by this job. Keyboarding and/or phone use up to 8 hours per day may be required.
- Exposure to hot, cold, wet, humid, or windy conditions caused by weather may occasionally be experienced.
- Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Work Environment:

This position is both a remote and in-person position in which the employee will work from home but will also be required to go to the office or other school events or meetings. Some travel will be required.

Right to Revise:

This job description is not meant to be all-inclusive and the School reserves the right to revise this job description as necessary without advance notice.

The statements herein are intended to describe the general nature and level of work being performed by employees, and are not to be construed, as an exhaustive list of responsibilities, duties and skills required of personnel so classified. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer without notice.

Salary/233 contractual days
DOE according to Administrative salary scale

Blue Ridge Academy

July 1, 2021 – Administrator Salary Table

A – Basis – 12-month Calendar*

PAY SCALE LEVEL

| Pay Scale Group | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|-----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| A | \$110,000 | \$110,000 | \$112,500 | \$112,500 | \$115,000 | \$115,000 | \$117,500 | \$117,500 | \$120,000 | \$120,000 |
| B | \$112,500 | \$112,500 | \$115,000 | \$115,000 | \$117,500 | \$117,500 | \$120,000 | \$120,000 | \$122,500 | \$122,500 |
| C | \$115,000 | \$115,000 | \$117,500 | \$117,500 | \$120,000 | \$120,000 | \$122,500 | \$122,500 | \$125,000 | \$125,000 |
| D | \$117,500 | \$117,500 | \$120,000 | \$120,000 | \$122,500 | \$122,500 | \$125,000 | \$125,000 | \$127,500 | \$127,500 |

NBC or Doctorate Differential is \$3000 paid in two installments in January and June.

*Annualized salary includes 233 work days. The 233 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar.

**Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the school Board.

Pay Scale Group Key:

A – Assistant Directors with minimum requirements, Bachelor’s Degree

B – Assistant Directors with Master’s Degree or Administrative Credential

C – Directors with minimum requirements, Bachelor’s Degree

D – Directors with Master’s Degree or Administrative Credential

Blue Ridge Academy

2021-22 Educator Effectiveness Block Grant Local Plan

Total Funding: \$924,043

1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.

Budgeted Costs: \$200,000

2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Budgeted Costs: \$250,000

3. Practices and strategies that reengage pupils and lead to accelerated learning.

Budgeted Costs: \$80,000

4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Budgeted Costs: \$120,000

5. Practices to create a positive school climate, including, but not limited to, providing positive behavioral supports, multitiered systems of support, transforming a school site's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Budgeted Costs: \$120,000

6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Budgeted Costs: \$24,043

7. Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas and building and strengthening capacity to increase bilingual and biliterate proficiency.

Budgeted Costs: \$24,000

8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Budgeted Costs: \$76,000

9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to EC Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Budgeted Costs: \$15,000

10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Budgeted Costs: \$15,000

November 10, 2021

Sara Newcomb, Plan Administrator
Blue Ridge Academy
625 W. Covina Blvd.
San Dimas, CA 91773

Re: Blue Ridge Academy [403(b) Plan]

Dear Ms. Newcomb,

We are pleased to confirm our understanding of the services we are to provide for Blue Ridge Academy (the Plan) for the year ended June 30, 2021 (with options for 2022 and 2023) in connection with its annual reporting obligation under the Employee Retirement Income Security Act of 1974 (ERISA).

Audit Scope and Objectives

Except as described below, we will audit the financial statements of the Plan, an employee benefit plan subject to the Employee Retirement Income Security Act of 1974 (ERISA), as permitted by ERISA Section 103(a)(3)(c). The statements comprise the statement of net assets available for benefits as of June 30, 2021, the related statement of changes in net assets available for benefits for the year then ended, and the disclosures (collectively, the financial statements). We will also report on the supplemental schedules of the Plan for the year ended June 30, 2021. The following supplementary information accompanying the financial statements, as applicable, will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures:

- 1) Assets (Held at End of Year) and Assets (Acquired and Disposed of Within Year).
- 2) Loans or Fixed Income Obligations in Default or Classified as Uncollectible.
- 3) Reportable Transactions.
- 4) Nonexempt Transactions.
- 5) Delinquent Participant Contributions.

These financial statements and supplemental schedules are required to be included in the Plan's Form 5500 filing with the Employee Benefits Security Administration (EBSA) of the Department of Labor (DOL).

Except as described in the following paragraph, the objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

You have determined it is permissible in the circumstances and elected to have the audits of the Plan's financial statements performed in accordance with ERISA Section 103(a)(3)(C) pursuant to 29 CFR 2520.103-8 of the DOL's Rules and Regulations for Reporting and Disclosure under ERISA. As permitted by ERISA Section 103(a)(3)(C), our audit need not extend to any statements or information related to assets held for investment of the Plan (investment information) by Nationwide, the trustee, which is a bank or similar institution or insurance carrier that is regulated, supervised, and subject to periodic examination by a state or federal agency, that prepared and certified the statements or information regarding assets so held in accordance with 20 CFR 2520.103-5. Our audit will not extend to the certified investment information, except for obtaining and reading the certification, comparing the certified investment information with the related information presented and disclosed in the financial statements and supplemental schedules, and reading the disclosures relating to the certified investment information to assess whether they are in accordance with the presentation and disclosure requirements of U.S. GAAP. Accordingly, the objective of an ERISA Section 103(a)(3)(C) audit is not to express an opinion about whether the financial statements as a whole are presented fairly, in all material respects, in accordance with U.S. GAAP.

Auditor's Responsibilities for the Audit of the Financial Statements

Except as described above, we will conduct our audit in accordance with U.S. GAAS and will include tests of your accounting records and other procedures we consider necessary, except that assets and related transactions certified by the trustee will not be tested. As part of an audit in accordance with U.S. GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations, including prohibited transactions with parties in interest or other violations of ERISA rules and regulations, that are attributable to the Plan or to acts by management or employees acting on behalf of the Plan.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with U.S. GAAS, except as previously noted. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential and will include prohibited transactions in the supplemental schedule of nonexempt transactions as required by the instructions to Form 5500. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will obtain an understanding of the Plan and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.



We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Plan's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of investments except those certified to by the trustee, and certain other assets and liabilities by correspondence with financial institutions and other third parties. We may also request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

In addition, we will perform certain procedures directed at considering the Plan's compliance with applicable Internal Revenue Service (IRS) requirements for tax exempt status and ERISA plan qualification requirements. However, you should understand that our audit is not specifically designed for and should not be relied upon to disclose matters affecting plan qualifications or compliance with the ERISA and IRS requirements. If during the audit we become aware of any instances of any such matters or ways in which management practices can be improved, we will communicate them to you.

Other Services

We are not engaged to prepare the Plan's Form 5500, including required schedules, for the year ended June 30, 2021; however, we will authorize the Plan to include our auditor's report on the financial statements and supplemental schedules with the Plan's Form 5500 filing. We will also assist in preparing the financial statements of the Plan in conformity with U.S. GAAP based on information provided by you.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to the preparation of the financial statements, but management must make all decisions with regard to those matters.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; for establishing an accounting and financial reporting process for determining appropriate value measurements; and for the preparation and fair presentation of the financial statements in conformity with U.S. GAAP. You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers), including the completeness and accuracy of the certification by the trustee, and for determining if the certification from the trustee includes the fair value of investments as of the plan's year-end. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Plan from whom we determine it necessary to obtain audit evidence. You are also responsible for maintaining a current plan instrument, including all plan amendments;



and for administering the Plan and determining that the Plan's transactions that are presented and disclosed in the financial statements are in conformity with the Plan's provisions, including maintaining sufficient records with respect to each of the participants to determine the benefits due or which may become due to such participants. You are also responsible for determining whether (1) an ERISA Section 103(a)(3)(C) audit is permissible under the circumstances; (2) the investment information is prepared and certified by a qualified institution as described in 29 CFR 2520.103-8; (3) the certification meets the requirements in 29 CFR 2520.103-5; and (4) the certified investment information is appropriately measured, presented, and disclosed in accordance with the applicable financial reporting framework. You are also responsible for providing to us, prior to the dating of our report, a draft of the Plan's Form 5500 that is substantially complete. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Plan involving (1) Plan management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Plan received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the Plan complies with applicable laws and regulations. You are also responsible for the fair presentation of the supplemental schedules and the form and content of the financial statements and supplemental schedules in conformity with the DOL's Rules and Regulations for Reporting and Disclosure under the ERISA. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge and/or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your personnel will prepare all schedules, analyses and confirmations we request and will locate any invoices or other documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will retain the audit documentation for this engagement for seven years from the date of our report. The audit documentation for this engagement is the property of Turner, Warren, Hwang & Conrad Accountancy Corporation and constitutes confidential information. However, we may be requested to make certain audit documentation available to the U.S. Department of Labor pursuant to authority given to it by law. If requested, access to such audit documentation will be provided under the supervision of Turner, Warren, Hwang & Conrad Accountancy Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the U.S. Department of Labor. The U.S. Department of Labor may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.



Kian Moshirzadeh is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to complete the review of your Form 5500 and issue our report no later than July 31, 2022 or the extended due date of October 15, 2022. As you have instructed, our engagement does not include preparation of the Plan's Form 5500.

The AICPA's Audit and Accounting Guide, Employee Benefit Plans, requires that, before an auditor's report on the Plan's financial statements can be included with a filed Form 5500 (including and related schedules), the auditor must review the Form 5500 and consider whether there are any material inconsistencies between the other information in the form and the audited financial statements (including the required supplemental schedules) or any material misstatement of fact. We will, therefore, not issue our auditor's report until the completed Form 5500 has been provided for our review.

We estimate our fees for these services in 2021 will be \$24,000. (We estimate our fees for 2022 and 2023 to be \$26,000 and \$20,000, respectively.) We also anticipate billing you for out-of-pocket expenses, such as mileage at cost. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expensed and to reimburse us for all out-of-pocket expenditures through the date of termination.

Our firm is licensed by the California, Hawaii, Nevada, and Washington Boards of Accountancy, and all CPAs in our firm are licensed by the California, Hawaii, Nevada or Washington Boards of Accountancy.

Reporting

We will issue a written report upon completion of our audit of the Plan's financial statements. Our report will be addressed to the Plan Administrator of the Plan. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to further modify our report or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our report will include other modifications, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the engagement, we may decline to issue a report or withdraw from this engagement.

We appreciate the opportunity to be of service to the Plan and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign a copy and return it to us.

Very truly yours,



RESPONSE:

This letter correctly sets forth the understanding of Blue Ridge Academy.

Plan Administrator Signature and Title

Date

