



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

Regular Scheduled Board Meeting
September 25, 2021 – 9:00 am
625 West Covina Blvd.
San Dimas, CA 91773

Through Teleconference
<https://zoom.us/j/8698887379>

Call-In Information
669-900-6833

Meeting ID: 869 888 7379

AGENDA

1. Call to Order
2. Approval of the Agenda
3. Public Comments
4. Executive Director's Report
 - a) Maternity Transition
 - b) In Person Board Meetings
 - c) CDC & CDPH Guidelines
 - d) Enrollment Updates
5. Consent Agenda – Consideration for Action
 - a) 9-7-21 Board Meeting Minutes
 - b) Invoices over \$100,000
 - c) Work Sample Policy
6. Discussion and Potential Action on the Learning Continuity and Attendance Plan (LCAP) Budget Overview for Parents
7. Discussion and Potential Action on the COVID-19 Testing Policy
8. Discussion and Potential Action on the August Financials
9. Board Training – Charter Finance: Compliance Reporting with Spencer Styles of Charter Impact, Inc.



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

10. Board Training – The Brown Act and Conflict of Interest with Jennifer McQuarrie
11. Discussion on School Strategic Planning Goals
12. Board of Director’s Request
13. Discussion and Potential Action on the Next Regular Scheduled Board Meeting
14. Adjournment

All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. Members of the public may also email their comments to the Board at Board@theblueridgeacademy.com no later than 1 business day before a Board meeting. Emailed comments will be read during the public comments portion of the meeting after the spoken comments, as time allows. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Blue Ridge Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at 657-600-0976 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

Executive Director's Report

Board Meeting
September 25, 2021



Maternity Transition

- Tentative Dates:
 - October 4th–January 4th
 - Limited availability during Oct-Dec.
 - Communication through Amanda & Dr. Burns
- Administrative Roles
 - More communication by Directors during Board Meetings
 - Directors oversee their departments
 - Dr. Burns highest point of contact
 - Amanda first point of contact for all Governance items

In-Person Board Meetings

Beginning in October:

- New day: Tuesdays at 6PM
 - Dr. Burns & Amanda Panting available to facilitate
- AB 361 just approved
 - Extends the date range for virtual board meetings to January 1, 2024
 - Board votes whether the next meeting should be held virtually to ensure health & safety of individuals in attendance- every 30 days
 - Preparing resolution supported by the new legislation



Latest CDC and CDPH requirements

- CDPH issued [new ordinance](#) to require proof of vaccination or regular testing for all school employees last month
- Blue Ridge has been working with charter groups & legal to gain more information about how/if this applies to independent study/non-classroom based schools like ours
 - Clarity needed on whether we fall under homeschool exemption
- At this time, we will need to also follow this ordinance
- What does this mean?
 - Show proof of vaccination
 - Complete regular testing prior to any in-person activities
 - Collecting more data to see how this process will look logistically

Enrollment Updates

- Master Agreement deadline was 9/15
 - Approximately 30 MAs unsigned
 - Withdrawal process for those students
- Enrollment numbers final count 6700-6800
- Saw staff decline
 - Moving out of state, changing family situations, etc.
 - Need to increase staff before able to add students
- Potentially open up again for Semester 2





Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

Regular Scheduled Board Meeting
September 7, 2021 – 6:00 pm
625 West Covina Blvd., San Dimas, CA 91773

Attendance: Jessie Maron, Arlene Nelson, Nikki Sanchez, Nicole Zolfo, May Hampton

Absent: None

Also Present: Samantha Haynes, Dr. Loretta Burns, Tyler Myers

1. Call to Order

Jessie Maron called the meeting to order at 6:06 pm.

2. Approval of the Agenda

The Board motioned to approve the agenda.

Motion: Jessie Maron

Second: Nikki Sanchez

Ayes: 5 Nays: 0

3. Public Comments

None.

4. Public Hearing of the Learning Continuity and Attendance Plan (LCAP) Budget Overview for Parents

The Learning Continuity and Attendance Plan (LCAP) Budget Overview for Parents was presented by Tyler Myers at Charter Impact. There were no public remarks on this topic. No action was taken.

5. Consent Agenda – Consideration for Action

a) 8-23-2021 Board Meeting Minutes

b) Authorizer Approved LCAP

The Board motioned to approve the Consent Agenda – Consideration for Action with the change to update the time exiting closed session to 7:40 pm on the 8-23-2021 Board Meeting Minutes.

Motion: May Hampton

Second: Nikki Sanchez

Ayes: 5 Nays: 0



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

6. Discussion and Potential Action on the Board Meeting Calendar

The Board motioned to move their regular scheduled Board meetings to Tuesdays at 6 pm and the December meeting to 12/14 at 6 pm.

Motion: Jessie Maron

Second: Nikki Sanchez

Ayes: 5 Nays: 0

7. Board of Director's Request

- Jessie would like to see it announced to families that the board is available to the public as an option to provide stakeholder feedback and get information about school updates.

8. Announcement of Next Regular Scheduled Board Meeting

September 25, 2021 at 9:00 am.

9. Adjournment

The Board motioned to adjourn the meeting at 6:31 pm.

Motion: Jessie Maron

Second: May Hampton

Ayes: 5 Nays: 0

Prepared by:
Amanda Panting

Noted by:

Board Secretary



P.O. BOX 23250
SAN DIEGO, CA 92193-3250
000234945-0000 L

Please Pay this amount

BLUE RIDGE ACADEMY HMO
Nikki Kohlenbeder
955 STANISLAUS ST
MARICOPA, CA 93252-9779

AMOUNT DUE: **\$146,715.36**

DUE DATE: OCTOBER 01, 2021

OCTOBER 2021 statement includes
membership and financial transactions processed
from 08/02/2021 through 09/01/2021

Did you know that Kaiser Permanente can
now send an automatic email notification
when your electronic eligibility file has
been completed? Please contact us for
more information.

Save time by managing your account online at
account.kp.org
New invoices and bill cycle standardization coming soon!
Preview your new bill at kp.org/newgroupinvoice/ca

Refer to the Billing Summary page for
all billing unit(s) included in this statement.

(RETURN THIS PORTION WITH YOUR PAYMENT)

BLUE RIDGE ACADEMY HMO
Nikki Kohlenbeder
955 STANISLAUS ST
MARICOPA, CA 93252-9779

Billing Unit: 038562804 Customer ID: 000234945-0000
REMITTANCE ADVICE FOR: OCTOBER 2021

Please pay this Amount: \$146,715.36

AMOUNT PAID: _____

Due Date: OCTOBER 01, 2021

KAISER FOUNDATION HEALTH PLAN
FILE 5915
LOS ANGELES, CA 90074-5915

Provide Billing Unit number(s) on check and make it payable to:
KAISER FOUNDATION HEALTH PLAN

CONTACT INFORMATION:

Customer Inquiries: (800) 731-4661
Hours of Operation: Monday – Friday 8:00 a.m. to 5:00 p.m. PST

Send all membership and address changes to:

**KAISER FOUNDATION HEALTH PLAN
CALIFORNIA SERVICE CENTER
P.O. BOX 23250
SAN DIEGO, CA 92193-3250**

Provide Billing Unit number(s) on check and make it payable to:

**KAISER FOUNDATION HEALTH PLAN
FILE 5915
LOS ANGELES, CA 90074-5915**

Insufficient Funds

Kaiser Foundation Health Plan, Inc. charges an administrative service fee for any returned check due to insufficient funds in the payer's account. Kaiser Foundation Health Plan, Inc. reserves the right to terminate coverage for any account with three returned checks due to insufficient funds within a 12-month period.

Termination of Coverage

Kaiser Health Plan, Inc. requires 15 days written notice to terminate group coverage.

Delinquency

Group Employers delinquent in paying health plan dues may be subject to termination.

Notice of Consequences for Nonpayment of Premium

Your health plan is billing you for the cost of your health coverage. You must pay all amounts listed in this bill by the due date. If you do not pay this amount by the due date, your health coverage can be cancelled. You will receive a grace period before your plan can cancel your coverage for not paying the amount due. You can file a complaint with your plan and with the California Department of Managed Health Care. If you think there is a mistake. Learn more about your health care rights and responsibilities in your plan Evidence of Coverage.

This page is intentionally left blank.

Previous Balance Due			135,824.79
Payments	-BU	000234945-0000	-135,824.79
	-BU	000234945-7000	0.00
		Subtotal:	-135,824.79
Adjustments	-BU	000234945-0000	0.00
	-BU	000234945-7000	0.00
		Subtotal:	0.00
Retroactive Dues	-BU	000234945-0000	7,148.68
	-BU	000234945-7000	0.00
		Subtotal:	7,148.68
Current Dues	-BU	000234945-0000	135,042.91
	-BU	000234945-7000	4,523.77
		Subtotal:	139,566.68
			<hr/>
TOTAL DUE BY 10/01/2021			\$146,715.36

Please Pay this amount

LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Blue Ridge Academy

CDS Code: 15-63628-0134312

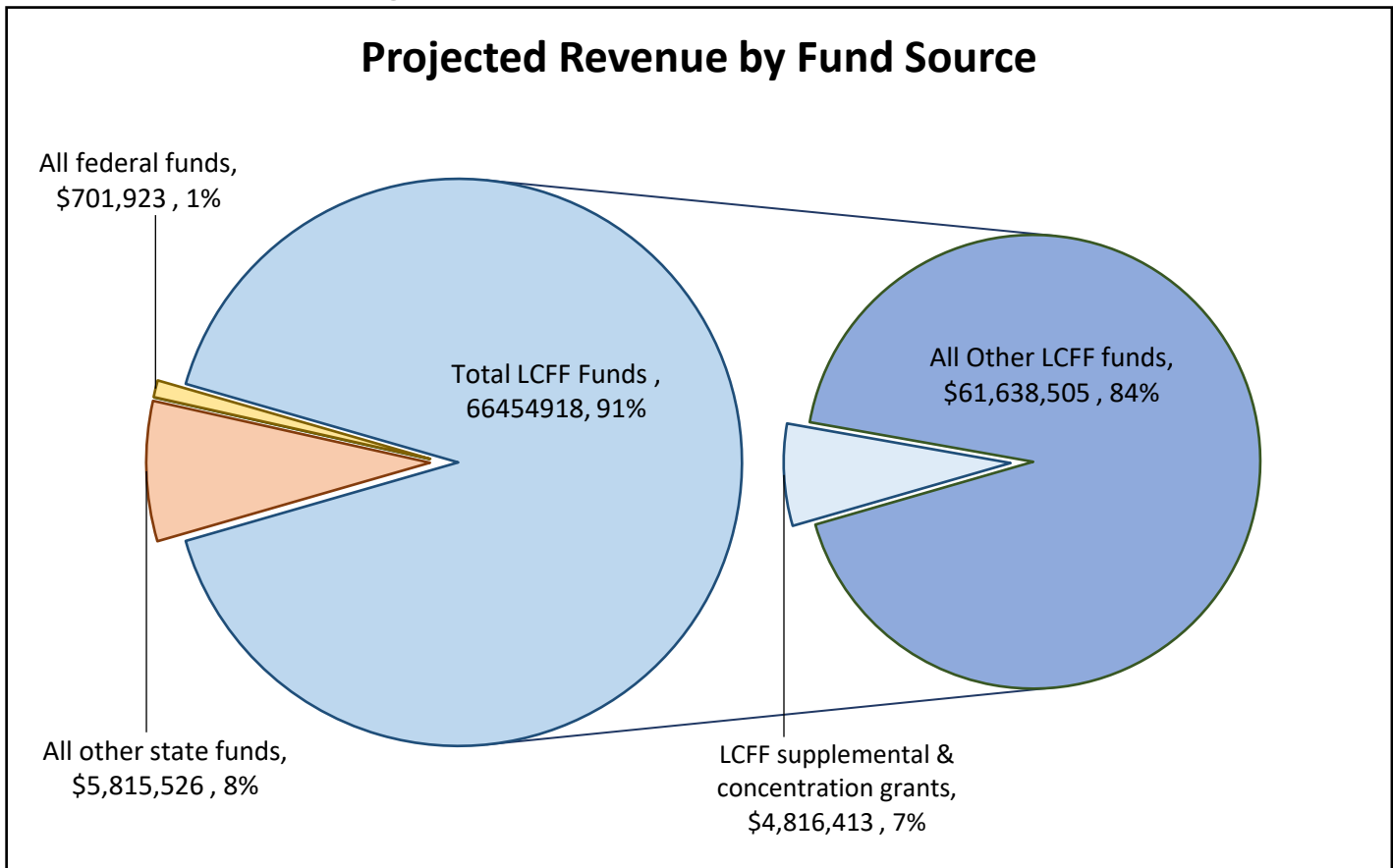
School Year: 2021 – 22

LEA contact information: Samantha Haynes

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2021 – 22 School Year

Projected Revenue by Fund Source

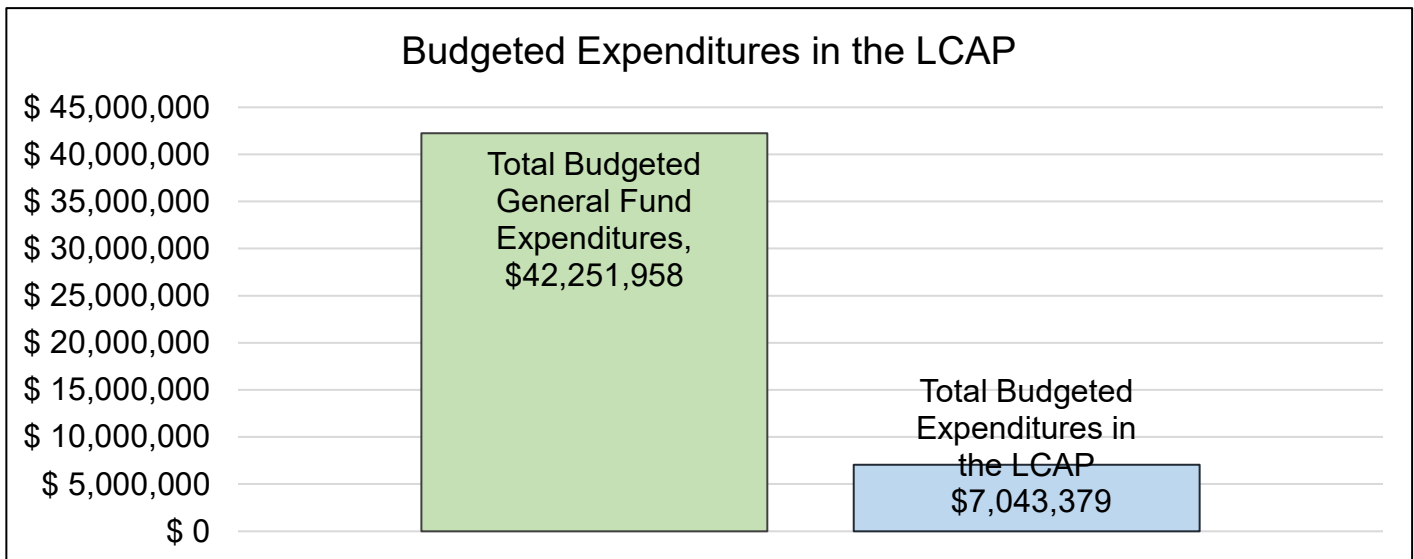


This chart shows the total general purpose revenue Blue Ridge Academy expects to receive in the coming year from all sources.

The total revenue projected for Blue Ridge Academy is \$72,972,367.00, of which \$66,454,918.00 is Local Control Funding Formula (LCFF), \$5,815,526.00 is other state funds, \$0.00 is local funds, and \$701,923.00 is federal funds. Of the \$66,454,918.00 in LCFF Funds, \$4,816,413.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Blue Ridge Academy plans to spend for 2021 – 22. It shows how much of the total is tied to planned actions and services in the LCAP.

Blue Ridge Academy plans to spend \$42,251,957.77 for the 2021 – 22 school year. Of that amount, \$7,043,379.00 is tied to actions/services in the LCAP and \$35,208,578.77 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

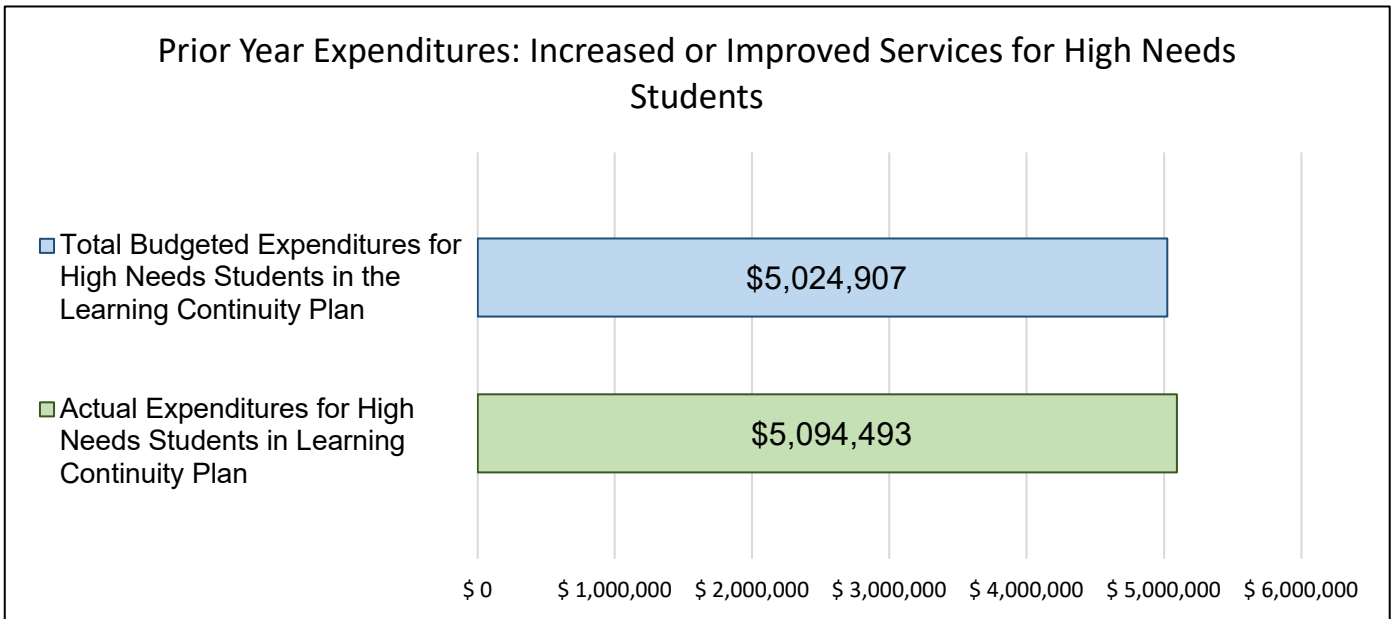
Staffing and related benefits, textbooks and general instructional materials, special education and instructional services, professional services, rent and facility costs and other general operational costs

Increased or Improved Services for High Needs Students in the LCAP for the 2021 – 22 School Year

In 2021 – 22, Blue Ridge Academy is projecting it will receive \$4,816,413.00 based on the enrollment of foster youth, English learner, and low-income students. Blue Ridge Academy must describe how it intends to increase or improve services for high needs students in the LCAP. Blue Ridge Academy plans to spend \$4,816,413.00 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2020 – 21



This chart compares what Blue Ridge Academy budgeted last year in the Learning Continuity Plan for actions and services that contribute to increasing or improving services for high needs students with what Blue Ridge Academy estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

In 2020 – 21, Blue Ridge Academy's Learning Continuity Plan budgeted \$5,024,906.60 for planned actions to increase or improve services for high needs students. Blue Ridge Academy actually spent \$5,094,493.00 for actions to increase or improve services for high needs students in 2020 – 21.



Work Sample Policy

Blue Ridge Academy offers independent study to meet the needs of pupils enrolled in the charter school; and as such, teachers must collect work samples from students to ensure that all students meet the State student academic achievement standards. This policy ensures that student work samples contain the information necessary to ensure the student's learning success.

The purpose of the Blue Ridge Academy Governing Board approving this Work Sample Policy is to accomplish the following:

1. Provide an overview for the Work Sample Policy
 2. Explain the requirements of an Acceptable Work Sample
 3. Identify criteria for Non-Compliant Work Samples
-
1. **Overview:** As an independent study program, Blue Ridge Academy is required to collect work samples from each of its students as a condition of apportionment. Work samples allow the student's supervising teacher to determine the time value of the completed student work. Work samples are turned in to the student's supervising teacher in accordance with the student's Master Agreement.
 2. **Procedures:** Homeschool teacher must verify that each work sample contain the following information:
 1. Student's First Name and Last Name (recognizable nicknames are allowable)
 2. Date that the work was completed, including the year. Dates should fall during school days (no weekends or holidays)
 3. The work sample must be the student's original work. If anything gets changed on the original work sample, the student must initial such changes. All initialed changes mean that the student made the changes, not the parent/guardian/caretaker or teacher.
 4. Student submits samples every Learning Period to their teacher.

The supervising teacher must verify the work sample by including the following:

1. Homeschool teacher's name
 2. Student's full name (if nickname was used)
 3. Course name (must clearly connect to the Master Agreement)
-
3. **Acceptable Work Sample Criteria:**
 - Includes student's full name and date, including year, in the top portion
 - Original or scanned PDF version
 - Demonstrates neat and organized work
 - Demonstrates a good reflection of the student's learning and abilities

- The sample needs to be completed and dated within the collection Learning Period
- Must be non-sectarian (non-religious)
- Photographs are accepted for projects and may contain a summary
- Samples may be typed or handwritten by the student. Younger students may dictate to the parent to write or type for them
- ~~Online curriculum samples should come from platform with a secured login~~
- Online curriculum samples must include all necessary information
- Online curriculum samples cannot combine snippets in order to display all necessary information
- ~~Students may sign their name and date including year, on online worksheets if not from a platform with a secured login~~
- ~~Students may use digital pens to sign their name and date including year~~
- For online curriculum samples, if not already generated, student may write first/last name and date, including year. This can be done handwritten, using digital pen, using computer mouse, or digital touch pad
- For a scanned sample, if not already generated, student may write first/last name and date, including year. This can be done handwritten, using digital pen, using computer mouse, or digital touch pad

4. Non-Compliant Work Samples Include:

- Scanned documents that are difficult to read or are very light
- Samples completed and dated not within the Learning Period
- ~~Online curriculum samples that are not from a platform with a secured login~~
- Students full name and date, including year, are missing
- Snapshots and snippets of online curriculum merged into a document
- Adding a typed name, date, etc. to a sample after it has been scanned



COVID-19 Testing Policy

Blue Ridge Academy (“Charter School”) adopts this COVID-19 Testing Policy (“Policy”) in accordance with the California Department of Public Health Order “Vaccine Verification for Workers in Schools” issued on August 11, 2021 (“Order”). The Order **requires** all schools to:

- Verify vaccine status of all workers; and
- Conduct diagnostic screening testing for workers who are not fully vaccinated starting October 15, 2021.

Consistent with the Order, and for purposes of this Policy, “workers” are paid or unpaid adults who physically interact with Charter School students or staff in furtherance of Charter School functions (e.g., teachers who meet with students, staff interacting in administrative offices, etc.). Fully vaccinated workers do not have to undergo COVID-19 diagnostic screening testing.

Vaccination Status Survey:

- Charter School will survey all workers asking if they are fully vaccinated.
- An individual is considered “fully vaccinated” two weeks or more after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna or vaccine authorized by the World Health Organization), or two weeks or more after they have received a single-dose vaccine (Johnson and Johnson [J&J]/Janssen).

Access to COVID-19 Vaccine:

- Charter School is not requiring workers to become vaccinated. If you are interested in more information about the COVID-19 vaccine, locations of walk-in clinics, and opportunities to book an appointment for the COVID-19 vaccine, please visit <https://myturn.ca.gov/> website.

Acceptable Evidence of Full Vaccination:

- A worker must provide acceptable evidence of vaccination to Charter School in order to be considered fully vaccinated. Per the Order, Charter School can accept one of the following as acceptable evidence of full vaccination:
 - COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services Centers for Disease Control & Prevention or WHO Yellow Card) which includes name of person vaccinated, type of vaccine provided and date last dose administered; OR
 - a photo of a Vaccination Record Card as a separate document; OR
 - a photo of the individual’s Vaccination Record Card stored on a phone or electronic device; OR

- documentation of COVID-19 vaccination from a health care provider; OR
 - digital record that includes a QR code that when scanned by a SMART Health Card reader displays to the reader client name, date of birth, vaccine dates and vaccine type; OR
 - documentation of vaccination from other contracted employers who follow CDPH vaccination records guidelines and standards.
- Workers can submit evidence of full vaccination via the school survey or to Human Resources at HR@theblueridgeacademy.com
 - When providing proof of vaccination, workers must not provide any other medical or genetic information to Charter School, including but not limited to underlying conditions or a diagnosis of a medical condition.

COVID-19 Diagnostic Screening Testing for Workers Who Are Not Fully Vaccinated:

- Consistent with the Order, and for purposes of this Policy, workers who are not fully vaccinated must undergo diagnostic screening testing for the weeks they physically interact with Charter School students or staff. For workers who physically interact with Charter School students or staff less frequently than once per week, they must undergo diagnostic screening testing during the week of the interaction or no greater than one week in advance to obtain a test result before the interaction.
- This testing will be provided at no cost. Charter School will share information with workers regarding the specifics of testing administration.
- Fully remote employees or volunteers are not required to undergo diagnostic screening testing.
- Previous history of COVID-19 from which the individual recovered more than 90 days earlier, or a previous positive antibody test for COVID-19, do not waive this requirement for testing.

Enforcement:

- Workers who do not comply with this Policy or who are not otherwise eligible for a reasonable accommodation to the testing requirement consistent with applicable law and this Policy may, depending on their position, be placed on unpaid/inactive status until compliance.
- If a worker believes they may be entitled to an accommodation consistent with applicable law and this Policy, they can contact Human Resources at HR@theblueridgeacademy.com. If requested, Charter School will engage in an interactive process with that individual, and work to identify any possible accommodations as appropriate (e.g., unpaid leave of absence). Charter School may not provide an accommodation should it result in a direct threat to health and safety of others or to the individual, and/or if the accommodation will cause an undue hardship for Charter School.
- Charter School may modify enforcement options based on the specific circumstances.

Future Revisions:

- As public health and legal guidance regarding COVID-19 testing at schools evolves, Charter School may revise this Policy accordingly. Upon any revision to this Policy, Charter School will provide notice in writing to workers. This Policy shall be implemented in a manner that is consistent with current federal, state, and local law.

Blue Ridge Academy

Monthly Financial Presentation – August 2021

Highlights

Highlights

- Overall surplus increase by 255K even with the reduction in projected student enrollment, but still only Q1 and may be reduced due to staffing and student attendance.
- Projected staffing has been reduced due to the reduction in estimated enrollment
- Cash ended month **\$4.8M**
 - Future factoring has been removed due to deferral schedule changing.

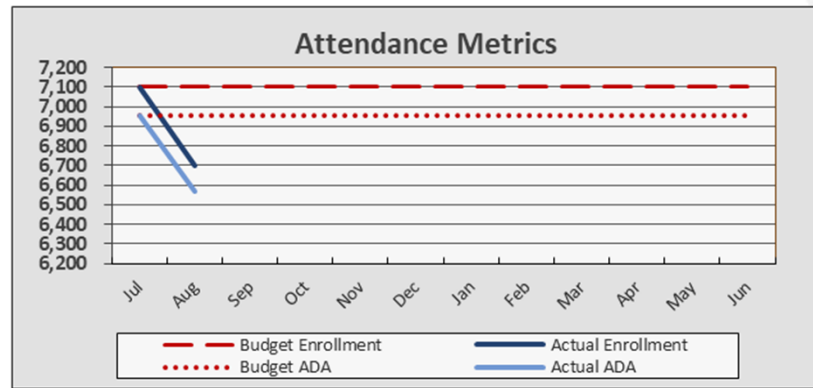
Compliance

- The SB740 40/80 and 25:1 PTR ratio within compliance with a very good buffer in case of reduced spending throughout school year.

Attendance

Enrollment & Per Pupil Data			
	Actual	Forecast	Budget
Enrollment	6700	6700	7100
ADA	6566	6566	6958
Attendance Rate	98.0%	98.0%	98.0%
Unduplicated %	41.0%	41.0%	39.1%
Revenue per ADA		\$10,531	\$10,488
Expenses per ADA		\$10,422	\$10,421

*ADA will remain fixed throughout fiscal year per SB98



- Enrollment reduced by 400

Revenue

- Revenue decreased due to the adjustment of enrollment by 400 students

Revenue	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 3,219,753	\$ 3,276,756	\$ (57,003)	\$ 62,940,268	\$ 66,454,918	\$ (3,514,650)
Federal Revenue	-	35,239	(35,239)	662,378	701,923	(39,545)
Other State Revenue	243,679	174,656	69,022	5,546,766	5,815,526	(268,760)
Other Local Revenue	-	-	-	-	-	-
Total Revenue	\$ 3,463,432	\$ 3,486,651	\$ (23,219)	\$ 69,149,412	\$ 72,972,367	\$ (3,822,955)

Expenses

- Overall costs reduced due to reduction in enrollment
- 256K savings in projected interest costs due to early deferral payback
- Staffing cost amounts updated based on 8/31 payroll

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	\$ 3,823,697	\$ 4,364,666	\$ 540,969	\$ 25,115,530	\$ 26,187,997	\$ 1,072,467
Classified Salaries	627,252	678,042	50,790	3,995,458	4,068,250	72,792
Benefits	1,456,730	1,692,220	235,490	9,306,061	10,239,753	933,692
Books and Supplies	1,256,038	845,673	(410,365)	9,790,857	10,112,415	321,558
Subagreement Services	530,625	1,764,040	1,233,415	15,121,883	16,351,338	1,229,456
Operations	97,195	112,700	15,505	650,528	676,200	25,672
Facilities	18,921	16,900	(2,021)	117,777	101,400	(16,377)
Professional Services	460,250	500,306	40,056	4,271,068	4,457,091	186,024
Depreciation	1,829	1,830	1	19,562	10,980	(8,582)
Interest	44,460	150,442	105,982	44,460	300,884	256,424
Total Expenses	\$ 8,316,997	\$ 10,126,818	\$ 1,809,821	\$ 68,433,184	\$ 72,506,308	\$ 4,073,124

Expenses

- Overall costs reduced due to reduction in enrollment
- 256K savings in projected interest costs due to early deferral payback
- Staffing cost amounts updated based on 8/31 payroll
 - Adjustments to position control due to reduction in enrollment
 - Removed:
 - 12 HSTs
 - 1 SPED Techers
 - 2 Regional Coordinators
 - 1 Enrichment Specialist
 - 1 Program Specialist
 - 1 Lead Testing Coordinator
 - 2 Lending Library Specialist
 - 1 Vendor Specialist
 - 1 Executive Auditing Assistant
 - 2 Enrollment Specialists
 - Reclassed:
 - 1 Assessment Team Coordinator to 1 Assessment Intake Coordinator
 - 3 Assistant Directors to Director
 - 1 Admin Assistant to 1 Service Specialist
 - 1 HR Manager to 1 HR Generalist

- Added:
 - 1 Compliance Specialist
 - 1 Counselor
 - 1 Vision Specialist
 - 1 HR Generalist
 - 2 Education Technology Coordinator
 - 1 Writing Intervention Specialist

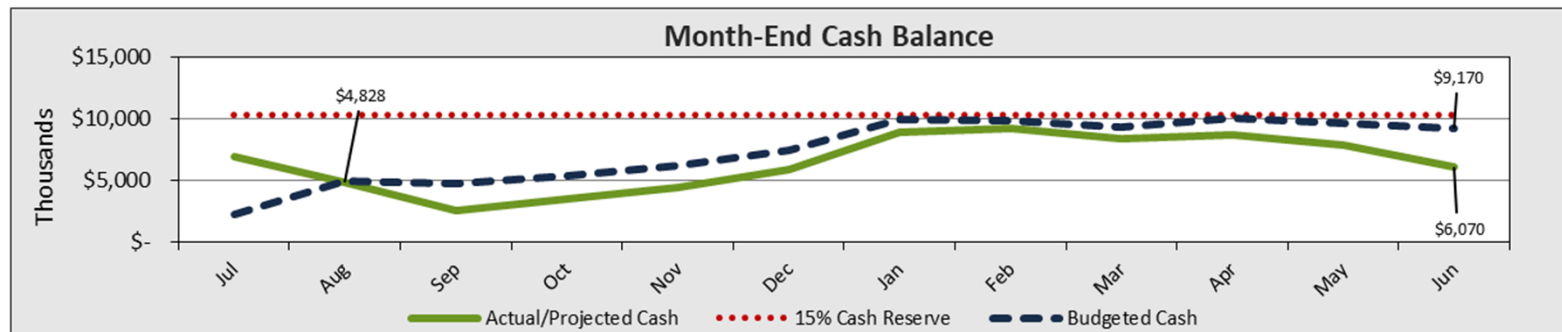
Fund Balance

- Year-end surplus forecasted at **1%** of total expenses.
- Projected end of year fund balance exceeds State requirements.

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (4,853,565)	\$ (6,640,167)	\$ 1,786,601	\$ 716,228	\$ 466,059	\$ 250,169
Beginning Fund Balance	<u>8,512,209</u>	<u>8,512,209</u>		<u>8,512,209</u>	<u>8,512,209</u>	
Ending Fund Balance	<u>\$ 3,658,644</u>	<u>\$ 1,872,042</u>		<u>\$ 9,228,437</u>	<u>\$ 8,978,268</u>	
<i>As a % of Annual Expenses</i>	5.3%	2.6%		13.5%	12.4%	

Cash Balance

- 8/31 cash balance: **\$4.83M**
- End of year projected cash balance positive but under budget due to reduction in estimated enrollment
- Next projected factoring: **n/a - removed**



Compliance Reporting

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Sep-03	Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	
FINANCE	Set by Authorizer	Unaudited Actual Reports - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/fr/cs/alternative.asp
DATA TEAM	Oct-06	California Basic Educational Data System (CBEDS) Information Day - The first Wed in Oct is CBEDS Information Day, used to collect information on student and staff demographics. Schools must complete the School Information Form (SIF). The SIF is used to report the count of classified staff, kindergarten program type, educational calendars, work visa applications, multilingual instructional programs, and languages of instruction. Data is due to CDE on October 29th .	BRA	No	No	http://www.cde.ca.gov/ds/dc/cb/
DATA TEAM	Oct-29	CBEDS-ORA - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, H-1B work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data.	BRA	No	No	https://www.cde.ca.gov/ds/dc/cb/
DATA TEAM	Oct-31	Complete 20-Day Attendance Report - Charter schools in their first year of operation that begin instruction by September 30th, and continuing charter schools that are expanding by adding one or more grade levels, may apply for a special advance on their funding for LCFF State Aid and EPA State Aid. The special advance is based on actual ADA and pupil demographic data for the first 20 days of student instruction.	BRA	No	Yes	https://www.cde.ca.gov/fg/aa/pa/csfunding.asp?tabsection=2

Appendices

- Monthly Cash Flow / Forecast 21-22
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Check Register
- AP Aging

Blue Ridge Academy

Monthly Cash Flow/Forecast FY21-22

Revised 09/17/21

ADA = 6566.00

Professional/Consulting Services

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals
5801 IT	52,203	52,151	52,151	52,151	52,151	52,151	52,151	52,151	52,151	52,151	52,151	52,151	-
5802 Audit & Taxes	-	-	-	3,300	3,300	3,300	-	-	-	-	-	-	-
5803 Legal	-	8,999	14,642	14,642	14,642	14,642	14,642	14,642	14,642	14,642	14,642	14,642	21,834
5804 Professional Development	1,864	1,449	2,205	2,205	2,205	2,205	2,205	2,205	2,205	2,205	2,205	2,205	-
5805 General Consulting	4,483	5,483	1,808	1,808	1,808	1,808	1,808	1,808	1,808	1,808	1,808	1,808	-
5806 Special Activities/Field Trips	3,377	5,022	2,286	3,727	4,112	3,301	4,104	4,417	5,656	4,534	5,456	8,060	-
5807 Bank Charges	1,329	1,575	1,558	1,558	1,558	1,558	1,558	1,558	1,558	1,558	1,558	1,558	-
5809 Other taxes and fees	3,655	320	3,150	3,150	3,150	3,150	3,150	3,150	3,150	3,150	3,150	3,150	-
5810 Payroll Service Fee	2,047	3,628	3,025	3,025	3,025	3,025	3,025	3,025	3,025	3,025	3,025	3,025	-
5811 Management Fee	106,599	109,474	114,243	114,243	114,243	114,243	114,243	114,243	114,243	114,243	114,243	114,243	13,991
5812 District Oversight Fee	-	96,593	100,526	186,566	176,717	176,717	186,566	176,717	155,331	163,005	153,156	153,156	163,159
	175,556	284,694	295,594	386,376	376,911	376,100	383,453	373,917	353,770	360,321	351,394	353,998	198,984

Depreciation

6900 Depreciation Expense	915	915	1,773	1,773	1,773	1,773	1,773	1,773	1,773	1,773	1,773	1,773	-
	915	915	1,773	1,773	1,773	1,773	1,773	1,773	1,773	1,773	1,773	1,773	-

Interest

7438 Interest Expense	44,460	-	-	-	-	-	-	-	-	-	-	-	-
	44,460	-	-	-	-	-	-	-	-	-	-	-	-

Total Expenses

	3,887,182	4,429,815	5,022,010	5,653,517	5,788,440	5,483,329	5,833,752	5,931,098	6,355,188	5,930,332	6,267,195	7,247,041	604,286
--	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	---------

Monthly Surplus (Deficit)

	(3,885,421)	(968,144)	(1,461,262)	943,167	963,093	937,971	1,124,471	337,287	(855,248)	372,746	(839,781)	(1,819,628)	5,866,977
--	-------------	-----------	-------------	---------	---------	---------	-----------	---------	-----------	---------	-----------	-------------	-----------

Cash Flow Adjustments

Monthly Surplus (Deficit)	(3,885,421)	(968,144)	(1,461,262)	943,167	963,093	937,971	1,124,471	337,287	(855,248)	372,746	(839,781)	(1,819,628)	5,866,977
Cash flows from operating activities													
Depreciation/Amortization	915	915	1,773	1,773	1,773	1,773	1,773	1,773	1,773	1,773	1,773	1,773	-
Public Funding Receivables	1,371,593	4,484,595	16,821,056	-	-	482,662	1,828,176	-	-	-	-	-	(6,471,263)
Grants and Contributions Rec.	8,696,100	1,290	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expenses	(524,344)	85,741	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	(1,649,633)	(120,781)	-	-	-	-	-	-	-	-	-	-	604,286
Accrued Expenses	(50,577)	190,825	-	-	-	-	-	-	-	-	-	-	-
Other Liabilities	(5,479,000)	2,231,575	(228,496)	-	-	-	-	-	-	-	-	-	-
Cash flows from financing activities													
Proceeds from Factoring	4,056,500	-	-	-	-	-	-	-	-	-	-	-	-
Payments on Factoring	(839,400)	(8,003,400)	(17,381,107)	-	-	-	-	-	-	-	-	-	-
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-

Total Change in Cash

	1,696,733	(2,097,385)	(2,248,036)	944,941	964,866	1,422,405	2,954,420	339,060	(853,474)	374,520	(838,008)	(1,817,854)	
--	-----------	-------------	-------------	---------	---------	-----------	-----------	---------	-----------	---------	-----------	-------------	--

Cash, Beginning of Month

	5,228,258	6,924,992	4,827,606	2,579,570	3,524,511	4,489,377	5,911,782	8,866,203	9,205,262	8,351,788	8,726,308	7,888,300	
--	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	--

Cash, End of Month

	6,924,992	4,827,606	2,579,570	3,524,511	4,489,377	5,911,782	8,866,203	9,205,262	8,351,788	8,726,308	7,888,300	6,070,445	
--	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	--

Annual Forecast	Original Budget Total	Favorable / (Unfav.)
	625,868	592,840 (33,028)
9,900	14,100 4,200	
177,250	186,000 8,750	
25,363	26,600 1,237	
28,505	42,600 14,550	
54,505	67,488 13,438	
18,487	19,000 513	
35,475	29,300 (6,175)	
35,924	38,100 2,176	
1,372,493	1,447,416 74,924	
1,888,208	1,993,648 105,440	
4,271,068	4,457,091 186,024	
19,562	10,980 (8,582)	
19,562	10,980 (8,582)	
44,460	300,884 256,424	
44,460	300,884 256,424	
68,433,184	72,506,308 4,078,325	
716,228	466,058 255,370	
1.05%		
716,228		
19,562		
18,516,818		
8,697,390		
(438,602)		
(1,166,128)		
140,247		
(3,475,921)		
4,056,500		
(26,223,907)		

Cert.	Instr.
54.3%	84.9%
10,609,591	3,353,996

Pupil:Teacher Ratio
20.65 :1

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 3,219,753	\$ 3,214,567	\$ 5,186	\$ 3,219,753	\$ 3,214,567	\$ 5,186	\$ 64,031,029
Education Protection Account	-	-	-	-	-	-	1,391,600
In Lieu of Property Taxes	-	62,189	(62,189)	-	62,189	(62,189)	1,032,289
Total State Aid - Revenue Limit	3,219,753	3,276,756	(57,003)	3,219,753	3,276,756	(57,003)	66,454,918
Federal Revenue							
Special Education - Entitlement	-	35,239	(35,239)	-	35,239	(35,239)	701,923
Total Federal Revenue	-	35,239	(35,239)	-	35,239	(35,239)	701,923
Other State Revenue							
State Special Education	235,295	174,656	60,639	235,295	174,656	60,639	3,479,000
Mandated Cost	-	-	-	-	-	-	152,915
State Lottery	-	-	-	-	-	-	1,440,306
Prior Year Revenue	6,623	-	6,623	8,384	-	8,384	-
Other State Revenue	-	-	-	-	-	-	743,305
Total Other State Revenue	241,918	174,656	67,262	243,679	174,656	69,022	5,815,526
Total Revenues	\$ 3,461,671	\$ 3,486,651	\$ (24,980)	\$ 3,463,432	\$ 3,486,651	\$ (23,219)	\$ 72,972,367
Expenses							
Certificated Salaries							
Teachers' Salaries	\$ 1,558,265	\$ 1,702,198	\$ 143,933	\$ 3,079,847	\$ 3,404,395	\$ 324,548	\$ 20,426,371
Teachers' Extra Duty/Stipends	98,062	137,500	39,438	143,237	275,000	131,763	1,650,000
Pupil Support Salaries	102,729	210,850	108,121	190,118	421,700	231,582	2,530,198
Administrators' Salaries	114,667	118,233	3,567	228,421	236,467	8,046	1,418,800
Other Certificated Salaries	87,937	13,552	(74,385)	182,075	27,105	(154,970)	162,628
Total Certificated Salaries	1,961,660	2,182,333	220,673	3,823,697	4,364,666	540,969	26,187,997
Classified Salaries							
Instructional Salaries	5,224	-	(5,224)	10,182	-	(10,182)	-
Support Salaries	205,871	276,271	70,400	395,567	552,542	156,975	3,315,250
Supervisors' and Administrators' Salaries	-	11,375	11,375	-	22,750	22,750	136,500
Clerical and Office Staff Salaries	63,254	38,708	(24,546)	122,789	77,417	(45,373)	464,500
Other Classified Salaries	45,416	12,667	(32,749)	98,714	25,333	(73,381)	152,000
Total Classified Salaries	319,765	339,021	19,256	627,252	678,042	50,790	4,068,250
Benefits							
State Teachers' Retirement System, certificated pos	321,746	351,530	29,784	628,900	703,060	74,160	4,218,360
OASDI/Medicare/Alternative, certificated positions	19,346	21,020	1,673	37,971	42,040	4,069	252,237
Medicare/Alternative, certificated positions	31,924	36,733	4,809	62,154	73,466	11,312	440,796
Health and Welfare Benefits, certificated positions	229,363	329,250	99,887	556,079	658,500	102,421	3,951,000
State Unemployment Insurance, certificated positic	3,893	10,805	6,912	5,100	21,609	16,509	216,090
Workers' Compensation Insurance, certificated pos	39,609	20,773	(18,836)	58,474	41,546	(16,928)	316,761
Other Benefits, certificated positions	54,588	75,999	21,411	108,051	151,999	43,947	911,992
Total Benefits	700,469	846,110	145,640	1,456,730	1,692,220	235,490	10,307,236
Books & Supplies							
School Supplies	552,923	461,703	(91,220)	1,018,847	538,001	(480,846)	7,222,433
Software	42,697	78,407	35,710	121,708	156,815	35,107	940,889
Office Expense	13,613	5,125	(8,488)	17,741	10,250	(7,491)	61,500
Business Meals	411	-	(411)	670	-	(670)	-
Noncapitalized Equipment	95,018	120,667	25,649	97,073	140,607	43,534	1,887,593
Total Books & Supplies	704,663	665,903	(38,760)	1,256,038	845,673	(410,365)	10,112,415
Subagreement Services							
Special Education	220,516	493,642	273,126	308,855	987,283	678,428	5,923,700
Security	123	-	(123)	181	-	(181)	-
Other Educational Consultants	178,541	666,600	488,059	221,589	776,757	555,168	10,427,638
Total Subagreement Services	399,180	1,160,242	761,062	530,625	1,764,040	1,233,415	16,351,338
Operations & Housekeeping							
Auto and Travel	944	433	(511)	944	867	(77)	5,200
Business Meals	106	-	(106)	106	-	(106)	-
Dues & Memberships	1,100	1,792	692	2,875	3,583	708	21,500
Insurance	40,273	47,058	6,786	80,546	94,117	13,571	564,700
Utilities	729	342	(387)	1,349	683	(666)	4,100
Janitorial Services	482	250	(232)	638	500	(138)	3,000
Communications	4,885	5,225	340	9,206	10,450	1,244	62,700
Postage and Shipping	440	1,250	810	1,531	2,500	969	15,000
Total Operations & Housekeeping	48,960	56,350	7,390	97,195	112,700	15,505	676,200

Blue Ridge Academy

Budget vs Actual

For the period ended August 31, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Facilities, Repairs & Other Leases							
Rent	9,511	8,150	(1,361)	18,921	16,300	(2,621)	97,800
Other Leases	-	300	300	-	600	600	3,600
Total Facilities, Repairs & Other Leases	9,511	8,450	(1,061)	18,921	16,900	(2,021)	101,400
Professional/Consulting Services							
IT	52,151	49,403	(2,748)	104,354	98,807	(5,547)	592,840
Audit & Taxes	-	-	-	-	-	-	20,472
Legal	8,999	15,500	6,501	8,999	31,000	22,001	186,000
Professional Development	1,449	2,217	767	3,313	4,433	1,120	26,600
General Consulting	5,483	3,550	(1,933)	9,967	7,100	(2,867)	42,600
Special Activities/Field Trips	5,022	4,314	(707)	8,399	5,027	(3,371)	67,488
Bank Charges	1,575	1,583	9	2,903	3,167	263	19,000
Other Taxes and Fees	320	2,442	2,122	3,975	4,883	908	29,300
Payroll Service Fee	3,628	3,175	(453)	5,674	6,350	676	38,100
Management Fee	109,474	120,618	11,144	216,073	241,236	25,163	1,447,416
District Oversight Fee	96,593	98,303	1,710	96,593	98,303	1,710	1,993,648
Public Relations/Recruitment	-	-	-	-	-	-	22,142
Total Professional/Consulting Services	284,694	301,105	16,411	460,250	500,306	40,056	4,485,606
Depreciation							
Depreciation Expense	915	915	1	1,829	1,830	1	15,249
Total Depreciation	915	915	1	1,829	1,830	1	15,249
Interest							
Interest Expense	-	150,442	150,442	44,460	150,442	105,982	300,884
Total Interest	-	150,442	150,442	44,460	150,442	105,982	300,884
Total Expenses	\$ 4,429,815	\$ 5,710,870	\$ 1,281,055	\$ 8,316,997	\$ 10,126,818	\$ 1,809,821	\$ 72,606,574
Change in Net Assets	(968,144)	(2,224,219)	1,256,075	(4,853,565)	(6,640,167)	1,786,601	365,793
Net Assets, Beginning of Period	4,626,788			8,512,209			
Net Assets, End of Period	\$ 3,658,644			\$ 3,658,644			

Blue Ridge Academy

Statement of Financial Position

August 31, 2021

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 4,827,606	\$ 5,228,258	\$ (400,652)	-8%
Accounts Receivable	-	1,290	(1,290)	-100%
Public Funding Receivables	19,131,893	28,205,182	(9,073,288)	-32%
Factored Receivables	(17,381,107)	(16,688,407)	(692,700)	4%
Due To/From Related Parties	1,818,138	1,818,138	-	0%
Prepaid Expenses	1,220,946	782,343	438,602	56%
Total Current Assets	9,617,476	19,346,804	(9,729,328)	-50%
Long-Term Assets				
Property & Equipment, Net	22,863	24,692	(1,829)	-7%
Deposits	347,984	347,984	-	0%
Total Long Term Assets	370,847	372,676	(1,829)	0%
Total Assets	\$ 9,988,323	\$ 19,719,480	\$ (9,731,157)	-49%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 228,496	\$ 1,998,910	\$ (1,770,414)	-89%
Accrued Liabilities	3,858,509	3,718,262	140,247	4%
Deferred Revenue	2,242,674	5,490,099	(3,247,425)	-59%
Total Current Liabilities	6,329,679	11,207,271	(4,877,592)	-44%
Total Liabilities	6,329,679	11,207,271	(4,877,592)	-44%
Total Net Assets	3,658,644	8,512,209	(4,853,565)	-57%
Total Liabilities and Net Assets	\$ 9,988,323	\$ 19,719,480	\$ (9,731,157)	-49%

Blue Ridge Academy

Statement of Cash Flows

For the period ended August 31, 2021

	Month Ended 08/31/21	YTD Ended 08/31/21
Cash Flows from Operating Activities		
Change in Net Assets	\$ (968,144)	\$ (4,853,565)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	915	1,829
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	4,484,595	9,073,288
Grants, Contributions & Pledges Receivable	(8,002,110)	693,990
Due from Related Parties	-	-
Prepaid Expenses	85,741	(438,602)
Other Assets	-	-
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(120,781)	(1,770,414)
Accrued Expenses	190,825	140,247
Deferred Revenue	2,231,575	(3,247,425)
Other Liabilities	-	-
Total Cash Flows from Operating Activities	(2,097,385)	(400,652)
Cash Flows from Investing Activities		
Purchase of Property & Equipment	-	-
Total Cash Flows from Investing Activities	-	-
Cash Flows from Financing Activities		
Proceeds from Factoring	-	-
Proceeds from (payments on) Long-Term Debt	-	-
Total Cash Flows from Financing Activities	-	-
Change in Cash & Cash Equivalents	(2,097,385)	(400,652)
Cash & Cash Equivalents, Beginning of Period	6,924,992	5,228,258
Cash and Cash Equivalents, End of Period	\$ 4,827,606	\$ 4,827,606

Blue Ridge Academy

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
18203	Office Depot	8/4/2021	\$ 520.15
18204	Activities for Learning, Inc.	8/5/2021	1,828.34
18205	All About Learning Press, Inc.	8/5/2021	786.90
18206	Anchor Counseling & Education Solutions, LLC	8/5/2021	12,780.42
18207	And Dance	8/5/2021	300.00
18208	Beautiful Feet Books, Inc.	8/5/2021	4,272.09
18209	Bitsbox	8/5/2021	299.40
18210	Brainery Bits	8/5/2021	16,249.86
18211	Brian & Jayme Newbold	8/5/2021	3,585.86
18212	Cassandra Bradford	8/5/2021	6,150.00
18213	Center for Vision Development Optometry Inc	8/5/2021	660.00
18214	Charter Tech Services	8/5/2021	2,495.50
18215	CompuScholar, Inc.	8/5/2021	240.00
18216	Courtney's School of Dance	8/5/2021	200.00
18217	Crafty School Crates	8/5/2021	2,423.86
18218	Dance Magic Studios	8/5/2021	872.20
18219	Dawn Gordon	8/5/2021	150.00
18220	Discount School Supply	8/5/2021	198.29
18221	eDynamic Learning	8/5/2021	5,300.00
18222	Elemental Science	8/5/2021	1,063.53
18223	eLuma LLC	8/5/2021	44,659.14
18224	Evan-Moor	8/5/2021	249.31
18225	History Unboxed LLC	8/5/2021	6,728.48
18226	Houghton Mifflin Harcourt Publishing Co.	8/5/2021	215.34
18227	Hugos GymFitness	8/5/2021	1,539.65
18228	InfoArmor, Inc	8/5/2021	252.85
18229	JackKris Publishing, LLC	8/5/2021	21.99
18230	Jackson Lewis P.C.	8/5/2021	3,354.00
18231	KiwiCo Inc	8/5/2021	10,680.54
18232	Lakeshore Learning Materials	8/5/2021	1,062.30
18233	Lakewood Family YMCA	8/5/2021	3,223.00
18234	Learning Without Tears	8/5/2021	630.74
18235	LEGO Education	8/5/2021	492.19
18236	Little Passports	8/5/2021	701.55
18237	Logic of English	8/5/2021	1,767.55
18238	Math-U-See, Inc.	8/5/2021	657.00
18239	McGraw Hill LLC	8/5/2021	7,256.48
18240	McRory Pediatric Services	8/5/2021	260.00
18241	Morey's Music Store, Inc	8/5/2021	75.18
18242	Moving Beyond the Page	8/5/2021	13,665.08
18243	MYART	8/5/2021	295.00
18244	Mystery Science Inc.	8/5/2021	89.00
18245	NCS Pearson Inc	8/5/2021	4,899.15
18246	Oak Meadow Inc.	8/5/2021	961.48
18247	Peace Hill Press dba Well Trained Mind Press	8/5/2021	220.35
18248	Momentum	8/5/2021	810.00
18254	Rainbow Resource Center	8/5/2021	21,836.71
18255	Reading with TLC	8/5/2021	247.49
18256	Rene Urbanovich	8/5/2021	1,200.00
18257	Roots Learning Centers LLC	8/5/2021	9,100.00

Blue Ridge Academy

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
18258	School Health Corporation	8/5/2021	111.51
18259	Silicon Valley High School, Inc	8/5/2021	95.00
18262	Singapore Math Inc.	8/5/2021	5,150.38
18263	Starfall Education Foundation	8/5/2021	70.00
18264	Stephens Educational Services, LLC	8/5/2021	505.50
18265	Studio 1 Dance Academy	8/5/2021	545.00
18266	Sunset Learning Studio	8/5/2021	360.00
18267	TalkBox.Mom, Inc	8/5/2021	1,907.36
18268	Teacher Synergy, LLC	8/5/2021	2,356.09
18270	Teaching Textbooks	8/5/2021	2,338.26
18271	The Critical Thinking Co.	8/5/2021	111.92
18272	Ramsey Solutions	8/5/2021	223.44
18273	Therapy in Action, Inc	8/5/2021	750.00
18275	Timberdoodle.com	8/5/2021	27,193.53
18276	Top Billing Entertainment	8/5/2021	95.00
18277	Tutorific!	8/5/2021	225.00
18278	Verizon Wireless	8/5/2021	4,282.78
18279	Verizon Wireless	8/5/2021	38.01
18280	WriteShop	8/5/2021	421.10
18281	CALSTRS	8/9/2021	504,222.75
18282	Mutual of Omaha	8/10/2021	6,789.63
18283	A1 Driving and Traffic School	8/12/2021	20.00
18284	Abrie Mikkelson	8/12/2021	240.00
18285	Activities for Learning, Inc.	8/12/2021	488.13
18286	ADT Security Services	8/12/2021	57.99
18287	All About Learning Press, Inc.	8/12/2021	931.70
18288	AP fbo Edlogical Group Corp	8/12/2021	3,155.05
18289	Autism Learning Partners	8/12/2021	480.00
18290	Beautiful Feet Books, Inc.	8/12/2021	813.05
18291	Blue Shield of California	8/12/2021	138,131.90
18296	BookShark	8/12/2021	49,199.91
18297	Brave Writer, LLC	8/12/2021	120.45
18298	Center for Vision Development Optometry Inc	8/12/2021	165.00
18299	Charter Tech Services	8/12/2021	36,951.71
18300	CompuScholar, Inc.	8/12/2021	120.00
18301	Derrick Riggs	8/12/2021	220.00
18302	DV Therapy	8/12/2021	1,800.00
18303	E-Therapy LLC	8/12/2021	1,511.25
18305	Educational Development Corporation	8/12/2021	2,973.59
18306	Elemental Science	8/12/2021	39.56
18307	Erin Letham	8/12/2021	417.85
18308	Evan-Moor	8/12/2021	802.23
18309	Generation Genius, Inc	8/12/2021	175.00
18310	Hands 4 Building, LLC	8/12/2021	458.97
18311	Houghton Mifflin Harcourt Publishing Co.	8/12/2021	187.34
18312	Individualized Educational Services	8/12/2021	3,200.00
18313	JacKris Publishing, LLC	8/12/2021	39.09
18314	Jessica King	8/12/2021	Void
18315	Jessica Maron	8/12/2021	200.00
18316	John Tracy Center	8/12/2021	247.50
18317	Jostens	8/12/2021	529.57

Blue Ridge Academy

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
18318	Justine Sherman & Associates Inc	8/12/2021	20,780.00
18319	Kids Immersion, LLC	8/12/2021	144.00
18320	Kids in Motion Pediatric Therapy Inc.	8/12/2021	5,805.00
18321	La Habra Music Center	8/12/2021	556.00
18322	Lakeshore Learning Materials	8/12/2021	529.46
18323	Language to Learning, Inc.	8/12/2021	600.00
18324	Learning Without Tears	8/12/2021	633.96
18325	Logic of English	8/12/2021	831.80
18326	May Hampton	8/12/2021	200.00
18327	McGraw Hill LLC	8/12/2021	1,768.88
18328	Mercurius	8/12/2021	35.68
18329	Moving Beyond the Page	8/12/2021	4,186.12
18330	MoxieBox Art	8/12/2021	1,242.29
18331	Nicole the Math Lady	8/12/2021	326.00
18332	Nikolette Sanchez	8/12/2021	200.00
18333	Oak Meadow Inc.	8/12/2021	2,301.16
18334	Oxford Consulting Services, Inc.	8/12/2021	4,300.85
18335	Partners in Special Educations, Inc.	8/12/2021	3,306.25
18336	Peace Hill Press dba Well Trained Mind Press	8/12/2021	154.50
18337	Pediatric Therapy Associates	8/12/2021	5,853.75
18338	Professional Tutors of America	8/12/2021	3,311.25
18340	Rainbow Resource Center	8/12/2021	4,381.44
18341	Ramsey Solutions	8/12/2021	151.58
18342	Tutoring by Rayan	8/12/2021	1,600.00
18343	RingCentral Inc.	8/12/2021	13,837.39
18344	Rock Tree Sky	8/12/2021	2,200.00
18345	Singapore Math Inc.	8/12/2021	1,429.31
18346	Spanish Advantage	8/12/2021	3,980.00
18347	Starfall Education Foundation	8/12/2021	35.00
18348	Storybook Bindles	8/12/2021	360.00
18349	Teacher Synergy, LLC	8/12/2021	2,101.69
18350	Teaching Textbooks	8/12/2021	220.69
18351	The Critical Thinking Co.	8/12/2021	242.27
18353	Timberdoodle.com	8/12/2021	26,443.01
18354	Time Warner Cable	8/12/2021	72.98
18355	Time Warner Cable	8/12/2021	129.97
18356	Time4Learning	8/12/2021	1,071.00
18357	Urban Youth Park - Palos Verdes	8/12/2021	2,160.00
18358	Wieser Educational, Inc.	8/12/2021	810.10
18359	WM Corporate Services, Inc.	8/12/2021	482.24
18360	WM Music Lessons	8/12/2021	1,070.00
18361	WriteShop	8/12/2021	429.32
18362	Young Music, LLC	8/12/2021	297.00
18363	Z Ultimate Self Defense Studios	8/12/2021	600.00
18364	New Jersey Family Support Payment Center	8/13/2021	234.00
18365	Activities for Learning, Inc.	8/19/2021	687.31
18366	ADT Security Services	8/19/2021	64.99
18367	All About Learning Press, Inc.	8/19/2021	400.55
18368	Avani Zaidi	8/19/2021	700.00
18369	Beautiful Feet Books, Inc.	8/19/2021	706.31
18370	Bitsbox	8/19/2021	86.85

Blue Ridge Academy

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
18371	BookShark	8/19/2021	6,612.51
18372	BrainStorm Studios	8/19/2021	299.20
18373	Branche Jones	8/19/2021	3,000.00
18374	Brave Writer, LLC	8/19/2021	967.85
18375	Charter Tech Services	8/19/2021	38,601.76
18376	Childrens Therapy Network - Ventura	8/19/2021	1,312.50
18377	Cognitive Square Inc	8/19/2021	114.20
18378	Crafty School Crates	8/19/2021	2,615.45
18379	Creating A Masterpiece	8/19/2021	229.00
18380	Drew's Art Box LLC	8/19/2021	70.00
18381	Dror Zilpa	8/19/2021	900.00
18382	Educational Development Corporation	8/19/2021	90.56
18384	eDynamic Learning	8/19/2021	11,130.00
18385	Effectual Educational Consulting Services	8/19/2021	20,347.20
18386	Elemental Science	8/19/2021	210.52
18387	EMH Sports USA, Inc.	8/19/2021	1,041.25
18388	Evan-Moor	8/19/2021	199.98
18389	Fidelity Security Life Insurance Co.	8/19/2021	2,917.26
18390	Frome Realty Fund Alpha LLC	8/19/2021	3,380.00
18391	Global Teletherapy	8/19/2021	483.00
18392	Hands 4 Building, LLC	8/19/2021	152.99
18393	History Unboxed LLC	8/19/2021	2,009.01
18394	Homeschool Planet	8/19/2021	74.95
18395	Homeschool Spanish Academy	8/19/2021	1,337.00
18396	Houghton Mifflin Harcourt Publishing Co.	8/19/2021	1,073.30
18397	Jamie Wright	8/19/2021	1,580.00
18398	Josie Sutton, Educational Therapy	8/19/2021	750.00
18399	Kaiser Foundation Health Plan	8/19/2021	135,824.79
18400	Kaiser Foundation Health Plan	8/19/2021	5,584.90
18401	Kathleen Crady	8/19/2021	50.00
18402	Kids in Motion Pediatric Therapy Inc.	8/19/2021	1,046.25
18405	Lakeshore Learning Materials	8/19/2021	11,983.42
18406	Lanterns Global	8/19/2021	1,700.00
18407	Law Offices of Young, Minney, & Corr, LLP	8/19/2021	1,017.00
18408	Learning Without Tears	8/19/2021	29.54
18409	LEGO Education	8/19/2021	142.30
18410	Lincoln Learning Solutions	8/19/2021	7,238.00
18411	Little Passports	8/19/2021	3,543.37
18412	Live Education Inc.	8/19/2021	1,491.15
18413	Logic of English	8/19/2021	379.66
18414	Math-U-See, Inc.	8/19/2021	810.00
18415	McGraw Hill LLC	8/19/2021	3,044.77
18416	Mercurius	8/19/2021	939.77
18417	Morey's Music Store, Inc	8/19/2021	38.03
18418	Moving Beyond the Page	8/19/2021	6,064.37
18419	MoxieBox Art	8/19/2021	771.71
18420	Mystery Science Inc.	8/19/2021	267.00
18421	Oak Meadow Inc.	8/19/2021	564.44
18422	Peace Hill Press dba Well Trained Mind Press	8/19/2021	100.60
18423	Momentum	8/19/2021	432.00
18428	Rainbow Resource Center	8/19/2021	13,024.78

Blue Ridge Academy

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
18429	Rainbow Ridge Ranch	8/19/2021	350.00
18430	Ramsey Solutions	8/19/2021	211.30
18431	Rock Tree Sky	8/19/2021	2,445.00
18432	Rosemary Johnson & Associate Clinic	8/19/2021	500.00
18433	Scout	8/19/2021	798.00
18434	Singapore Math Inc.	8/19/2021	1,272.58
18435	Southern California Edison	8/19/2021	711.64
18436	Specialized Therapy Services	8/19/2021	19,272.75
18437	Speech Language & Educational Associates	8/19/2021	4,290.00
18438	Starfall Education Foundation	8/19/2021	175.00
18439	Stephens Educational Services, LLC	8/19/2021	3,022.40
18440	Storybook Bindles	8/19/2021	300.00
18441	TalkBox.Mom, Inc	8/19/2021	88.20
18442	Teacher Synergy, LLC	8/19/2021	332.47
18443	Teaching Textbooks	8/19/2021	1,056.00
18444	The Advantage Group	8/19/2021	676.00
18445	The Speech and Language Group, Inc	8/19/2021	437.50
18446	Timberdoodle.com	8/19/2021	11,551.51
18447	Todd Nash	8/19/2021	440.00
18448	Voyager Sopris Learning	8/19/2021	1,677.58
18449	WATT Enterprises	8/19/2021	6,130.59
18450	Young Music, LLC	8/19/2021	13.00
18451	Jessica King	8/19/2021	1,635.00
18452	Singapore Math Inc.	8/23/2021	562.84
18453	Activities for Learning, Inc.	8/26/2021	1,225.49
18454	All About Learning Press, Inc.	8/26/2021	1,545.90
18455	Alma Santana	8/26/2021	73.92
18456	Alyce's Art Studio	8/26/2021	620.50
18457	Anchor Counseling & Education Solutions, LLC	8/26/2021	40,397.92
18458	BeachSide CrossFit	8/26/2021	1,170.00
18459	Beautiful Feet Books, Inc.	8/26/2021	1,974.34
18460	Bitsbox	8/26/2021	86.85
18461	BrainStorm Studios	8/26/2021	300.00
18462	Brave Writer, LLC	8/26/2021	178.95
18463	CHLIC-CHICAGO	8/26/2021	17,588.51
18464	Crafty School Crates	8/26/2021	1,170.85
18465	Cybrschool LLC	8/26/2021	8,400.00
18466	Dancing Shadow Conservatory	8/26/2021	560.00
18467	Dawn Gordon	8/26/2021	134.79
18468	Department of Justice	8/26/2021	320.00
18469	Elaine Rodriguez	8/26/2021	68.72
18470	Elemental Science	8/26/2021	649.62
18471	Emily Cook - Build Your Library	8/26/2021	69.90
18472	Gary Austin Advertising	8/26/2021	2,942.00
18473	Generation Genius, Inc	8/26/2021	175.00
18474	Glory Reins Riding School, Inc	8/26/2021	3,085.00
18475	History Unboxed LLC	8/26/2021	1,354.13
18476	Ian McLeod	8/26/2021	2,715.00
18477	Jackris Publishing, LLC	8/26/2021	164.55
18478	KiwiCo Inc	8/26/2021	8,248.18
18479	Lakeshore Learning Materials	8/26/2021	3,689.07

Blue Ridge Academy

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
18480	Law Office of Jennifer McQuarrie	8/26/2021	22.00
18481	Learning Without Tears	8/26/2021	167.82
18482	LEGO Education	8/26/2021	565.63
18483	Logic of English	8/26/2021	397.52
18484	Los Angeles County of Education	8/26/2021	4,161.60
18485	Math-U-See, Inc.	8/26/2021	1,783.00
18486	McGraw Hill LLC	8/26/2021	261.69
18487	Moving Beyond the Page	8/26/2021	5,226.65
18488	MoxieBox Art	8/26/2021	553.12
18489	Musical Youth Artist Repertory Theatre	8/26/2021	191.00
18490	Mutual of Omaha	8/26/2021	6,789.63
18491	Mystery Science Inc.	8/26/2021	178.00
18492	Nicole the Math Lady	8/26/2021	980.00
18493	Oak Meadow Inc.	8/26/2021	5,001.58
18494	Procopio, Cory, Hargreaves & Savitch LLP	8/26/2021	6,192.00
18495	Purchase Power	8/26/2021	38.08
18500	Rainbow Resource Center	8/26/2021	13,691.82
18501	Rosemary Johnson & Associate Clinic	8/26/2021	1,500.00
18503	Singapore Math Inc.	8/26/2021	2,171.14
18504	Specialized Therapy Services	8/26/2021	15,864.00
18505	Stephens Educational Services, LLC	8/26/2021	484.50
18506	Studies Weekly	8/26/2021	129.83
18507	Sunrise Surf Academy LLC	8/26/2021	525.00
18508	Sunset Learning Studio	8/26/2021	730.00
18509	TalkBox.Mom, Inc	8/26/2021	38.59
18510	Teacher Synergy, LLC	8/26/2021	388.31
18511	Teaching Textbooks	8/26/2021	598.80
18512	Timberdoodle.com	8/26/2021	9,393.63
18513	Time4Learning	8/26/2021	357.00
18514	UPS	8/26/2021	136.26
18515	Wright Guitarist	8/26/2021	660.00
18516	WriteShop	8/26/2021	59.90
18517	New Jersey Family Support Payment Center	8/31/2021	234.00
ACH	Acorn Naturalists	8/5/2021	16.48
ACH	Acorn Naturalists	8/5/2021	107.35
ACH	Amazon Capital Services	8/5/2021	35,265.42
ACH	BioBox Labs LLC	8/5/2021	188.36
ACH	BioBox Labs LLC	8/5/2021	660.84
ACH	BioBox Labs LLC	8/5/2021	356.88
ACH	Charter Impact, Inc.	8/5/2021	106,599.00
ACH	Donna Carroll-Rich	8/5/2021	560.00
ACH	Dynamic Therapy Solutions and Dyslexia Center, PC	8/5/2021	140.00
ACH	eat2explore	8/5/2021	102.30
ACH	Ereflect Pty Ltd	8/5/2021	67.00
ACH	Ereflect Pty Ltd	8/5/2021	67.00
ACH	Institute for Excellence in Writing	8/5/2021	31.90
ACH	Institute for Excellence in Writing	8/5/2021	176.99
ACH	Institute for Excellence in Writing	8/5/2021	64.61
ACH	Institute for Excellence in Writing	8/5/2021	59.66
ACH	Institute for Excellence in Writing	8/5/2021	38.11
ACH	Institute for Excellence in Writing	8/5/2021	208.96

Blue Ridge Academy

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
ACH	Institute for Excellence in Writing	8/5/2021	38.33
ACH	Institute for Excellence in Writing	8/5/2021	84.07
ACH	Institute for Excellence in Writing	8/5/2021	38.33
ACH	Institute for Excellence in Writing	8/5/2021	175.87
ACH	Institute for Excellence in Writing	8/5/2021	60.02
ACH	Institute for Excellence in Writing	8/5/2021	49.07
ACH	Jeff Speakman's Kenpo 5.0 Pasadena	8/5/2021	159.00
ACH	Kyung Park	8/5/2021	57.00
ACH	Lighthouse Therapy LLC	8/5/2021	22,704.45
ACH	Little Surf Co	8/5/2021	435.00
ACH	Loubella Farms, LLC	8/5/2021	300.00
ACH	MEL Science U. S., LLC	8/5/2021	279.20
ACH	MEL Science U. S., LLC	8/5/2021	314.10
ACH	MEL Science U. S., LLC	8/5/2021	314.10
ACH	Opus Music School	8/5/2021	1,250.00
ACH	Piano by Melody	8/5/2021	3,360.00
ACH	School Pathways, LLC	8/5/2021	45,274.99
ACH	School Specialty LLC	8/5/2021	83.40
ACH	School Specialty LLC	8/5/2021	78.31
ACH	School Specialty LLC	8/5/2021	108.88
ACH	School Specialty LLC	8/5/2021	328.14
ACH	School Specialty LLC	8/5/2021	76.71
ACH	School Specialty LLC	8/5/2021	78.85
ACH	School Specialty LLC	8/5/2021	33.46
ACH	School Specialty LLC	8/5/2021	13.55
ACH	School Specialty LLC	8/5/2021	16.92
ACH	STEM World Pasadena, LLC	8/5/2021	777.60
ACH	The Creativity Land	8/5/2021	330.00
ACH	Traditional Equitation School	8/5/2021	580.00
ACH	Glendora Employment Agency Inc	8/6/2021	9,414.00
ACH	Acorn Naturalists	8/12/2021	34.71
ACH	Amazon Capital Services	8/12/2021	37,218.81
ACH	Arlene Nelson	8/12/2021	200.00
ACH	Art of Problem Solving	8/12/2021	96.00
ACH	Art of Problem Solving	8/12/2021	96.00
ACH	BioBox Labs LLC	8/12/2021	660.84
ACH	Charter Impact, Inc.	8/12/2021	1,685.60
ACH	Charter's Choice Educational Services	8/12/2021	8,810.00
ACH	Chris Byers, MA, CCC-SLP	8/12/2021	4,810.00
ACH	Colleen Sharpe	8/12/2021	390.00
ACH	Colleen Sharpe	8/12/2021	1,440.00
ACH	Dream Catcher of L.A.	8/12/2021	350.00
ACH	Dream Catcher of L.A.	8/12/2021	350.00
ACH	eat2explore	8/12/2021	344.35
ACH	eat2explore	8/12/2021	179.70
ACH	Edmentum Inc	8/12/2021	2,992.50
ACH	Elizabeth Preston	8/12/2021	975.00
ACH	Institute for Excellence in Writing	8/12/2021	237.88
ACH	Institute for Excellence in Writing	8/12/2021	357.95
ACH	Jennifer Dunlap	8/12/2021	300.00
ACH	Jiu-Jitsu Defense Inc.	8/12/2021	480.00

Blue Ridge Academy

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
ACH	Kids Connections Developmental Therapy Center	8/12/2021	367.20
ACH	Kids Connections Developmental Therapy Center	8/12/2021	489.60
ACH	Kids Connections Developmental Therapy Center	8/12/2021	275.40
ACH	Kids Connections Developmental Therapy Center	8/12/2021	489.60
ACH	Kids Connections Developmental Therapy Center	8/12/2021	979.20
ACH	Los Angeles Intensive Pediatric Therapy	8/12/2021	1,500.00
ACH	Los Angeles Intensive Pediatric Therapy	8/12/2021	1,500.00
ACH	Magical Steps	8/12/2021	5,877.99
ACH	Mathnasium of Monterey Park	8/12/2021	688.00
ACH	Mathnasium of Monterey Park	8/12/2021	780.00
ACH	Mathnasium of Monterey Park	8/12/2021	130.00
ACH	MEL Science U. S., LLC	8/12/2021	209.40
ACH	MEL Science U. S., LLC	8/12/2021	209.40
ACH	Nicole Zolfo	8/12/2021	200.00
ACH	School Specialty LLC	8/12/2021	40.72
ACH	School Specialty LLC	8/12/2021	30.00
ACH	School Specialty LLC	8/12/2021	30.00
ACH	Seaside Speech Therapy Inc.	8/12/2021	227.50
ACH	Seaside Speech Therapy Inc.	8/12/2021	650.00
ACH	Seaside Speech Therapy Inc.	8/12/2021	650.00
ACH	Seaside Speech Therapy Inc.	8/12/2021	130.00
ACH	Seaside Speech Therapy Inc.	8/12/2021	130.00
ACH	Seaside Speech Therapy Inc.	8/12/2021	130.00
ACH	Seaside Speech Therapy Inc.	8/12/2021	812.50
ACH	Seaside Speech Therapy Inc.	8/12/2021	444.60
ACH	Seaside Speech Therapy Inc.	8/12/2021	910.00
ACH	Seaside Speech Therapy Inc.	8/12/2021	130.00
ACH	Seaside Speech Therapy Inc.	8/12/2021	910.00
ACH	Seaside Speech Therapy Inc.	8/12/2021	260.00
ACH	Seaside Speech Therapy Inc.	8/12/2021	260.00
ACH	Stepping Stones Riding Program	8/12/2021	130.00
ACH	Stepping Stones Riding Program	8/12/2021	130.00
ACH	Sylvan Learning Center Long Beach	8/12/2021	2,877.70
ACH	Glendora Employment Agency Inc	8/13/2021	9,408.00
ACH	Amazon Capital Services	8/19/2021	46,089.26
ACH	Charter Impact, Inc.	8/19/2021	119.53
ACH	Charter Impact, Inc.	8/19/2021	2,800.00
ACH	Charter's Choice Educational Services	8/19/2021	8,141.25
ACH	Charter's Choice Educational Services	8/19/2021	1,518.75
ACH	Coaching Goddess, Inc.	8/19/2021	580.00
ACH	Dynamic Therapy Solutions and Dyslexia Center, PC	8/19/2021	210.00
ACH	eat2explore	8/19/2021	89.85
ACH	Gabriella Peacock	8/19/2021	2,372.00
ACH	Glissando Music School	8/19/2021	720.00
ACH	Institute for Excellence in Writing	8/19/2021	92.48
ACH	Institute for Excellence in Writing	8/19/2021	213.11
ACH	Institute for Excellence in Writing	8/19/2021	210.07
ACH	Institute for Excellence in Writing	8/19/2021	38.33
ACH	Institute for Excellence in Writing	8/19/2021	38.33
ACH	Institute for Excellence in Writing	8/19/2021	61.49
ACH	Judea Media LLC	8/19/2021	299.00

Blue Ridge Academy

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
ACH	Judea Media LLC	8/19/2021	299.00
ACH	Judea Media LLC	8/19/2021	199.00
ACH	Lighthouse Therapy LLC	8/19/2021	4,192.63
ACH	Lynne Alba Speech Therapy Solutions, P.C.	8/19/2021	403.16
ACH	McColgan & Associates Inc.	8/19/2021	1,456.25
ACH	McColgan & Associates Inc.	8/19/2021	3,190.00
ACH	MEL Science U. S., LLC	8/19/2021	279.20
ACH	MEL Science U. S., LLC	8/19/2021	314.10
ACH	MEL Science U. S., LLC	8/19/2021	314.10
ACH	MEL Science U. S., LLC	8/19/2021	314.10
ACH	MEL Science U. S., LLC	8/19/2021	314.10
ACH	MEL Science U. S., LLC	8/19/2021	314.10
ACH	School Specialty LLC	8/19/2021	22.55
ACH	School Specialty LLC	8/19/2021	78.85
ACH	Glendora Employment Agency Inc	8/20/2021	9,508.00
ACH	A+ Tutoring Inc.	8/26/2021	320.00
ACH	Acorn Naturalists	8/26/2021	51.44
ACH	Amazon Capital Services	8/26/2021	14,605.65
ACH	Colleen Sharpe	8/26/2021	540.00
ACH	Colleen Sharpe	8/26/2021	390.00
ACH	Colleen Sharpe	8/26/2021	390.00
ACH	Colleen Sharpe	8/26/2021	390.00
ACH	Colleen Sharpe	8/26/2021	540.00
ACH	Colleen Sharpe	8/26/2021	390.00
ACH	Colleen Sharpe	8/26/2021	390.00
ACH	Diamond Learning Center	8/26/2021	480.00
ACH	Dream Catcher of L.A.	8/26/2021	350.00
ACH	Dream Catcher of L.A.	8/26/2021	700.00
ACH	Dream Catcher of L.A.	8/26/2021	350.00
ACH	Dream Catcher of L.A.	8/26/2021	700.00
ACH	Dream Catcher of L.A.	8/26/2021	700.00
ACH	Dream Catcher of L.A.	8/26/2021	350.00
ACH	Dream Catcher of L.A.	8/26/2021	50.00
ACH	Dream Catcher of L.A.	8/26/2021	350.00
ACH	Dream Catcher of L.A.	8/26/2021	350.00
ACH	Dream Catcher of L.A.	8/26/2021	350.00
ACH	Ereflect Pty Ltd	8/26/2021	67.00
ACH	Ereflect Pty Ltd	8/26/2021	67.00
ACH	Gilchrist Farm	8/26/2021	5,819.00
ACH	Golden State BJJ	8/26/2021	1,200.00
ACH	Ignite Martial Arts, Inc	8/26/2021	300.00
ACH	Institute for Excellence in Writing	8/26/2021	100.88
ACH	Institute for Excellence in Writing	8/26/2021	60.38
ACH	Institute for Excellence in Writing	8/26/2021	37.46
ACH	Institute for Excellence in Writing	8/26/2021	197.77
ACH	Institute for Excellence in Writing	8/26/2021	175.87
ACH	Institute for Excellence in Writing	8/26/2021	196.59
ACH	Kingi Ohana House	8/26/2021	300.00
ACH	Mary Vita-Catama	8/26/2021	260.00
ACH	MEL Science U. S., LLC	8/26/2021	305.72
ACH	MEL Science U. S., LLC	8/26/2021	338.44

Blue Ridge Academy

Check Register

For the period ended August 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
ACH	MEL Science U. S., LLC	8/26/2021	338.44
ACH	MEL Science U. S., LLC	8/26/2021	343.94
ACH	Miss Ayla Music LLC	8/26/2021	900.00
ACH	Miss Ayla Music LLC	8/26/2021	900.00
ACH	Miss Ayla Music LLC	8/26/2021	353.00
ACH	Music Box	8/26/2021	385.00
ACH	Music Box	8/26/2021	385.00
ACH	Music Box	8/26/2021	578.00
ACH	One Spark Academy	8/26/2021	865.00
ACH	Paseo Aquatics Sports LLC	8/26/2021	582.00
ACH	Paseo Aquatics Sports LLC	8/26/2021	194.00
ACH	Paseo Aquatics Sports LLC	8/26/2021	188.50
ACH	Paseo Aquatics Sports LLC	8/26/2021	194.00
ACH	Quicksilver Hill Sports Academy	8/26/2021	375.00
ACH	Quicksilver Hill Sports Academy	8/26/2021	375.00
ACH	Red Dragon Karate Diamond Bar	8/26/2021	537.00
ACH	Retter Production Inc.	8/26/2021	2,295.90
ACH	SoCal Jiu Jitsu & Self Defense	8/26/2021	360.00
ACH	SoCal Jiu Jitsu & Self Defense	8/26/2021	360.00
ACH	Stay Singing	8/26/2021	225.00
ACH	Glendora Employment Agency Inc	8/26/2021	6,492.00
Total Disbursements Issued in August			<u>\$ 2,116,669.92</u>

Blue Ridge Academy

Accounts Payable Aging

For the period ended August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Accrediting Commission for Schools	1306406	8/15/2021	7/16/2021	\$ -	\$ 1,100	\$ -	\$ -	\$ -	\$ 1,100
Activities for Learning, Inc.	383773	9/16/2021	8/17/2021	330	-	-	-	-	330
Activities for Learning, Inc.	383774	9/16/2021	8/17/2021	24	-	-	-	-	24
Activities for Learning, Inc.	383772	9/16/2021	8/17/2021	230	-	-	-	-	230
All About Learning Press, Inc.	907625	9/11/2021	8/12/2021	160	-	-	-	-	160
All About Learning Press, Inc.	907615	9/11/2021	8/12/2021	209	-	-	-	-	209
All About Learning Press, Inc.	907659	9/12/2021	8/13/2021	18	-	-	-	-	18
All About Learning Press, Inc.	907658	9/12/2021	8/13/2021	105	-	-	-	-	105
All About Learning Press, Inc.	907771	9/16/2021	8/17/2021	173	-	-	-	-	173
All About Learning Press, Inc.	907770	9/16/2021	8/17/2021	43	-	-	-	-	43
All About Learning Press, Inc.	907772	9/16/2021	8/17/2021	177	-	-	-	-	177
All About Learning Press, Inc.	907774	9/16/2021	8/17/2021	56	-	-	-	-	56
All About Learning Press, Inc.	907775	9/16/2021	8/17/2021	160	-	-	-	-	160
All About Learning Press, Inc.	907773	9/16/2021	8/17/2021	102	-	-	-	-	102
Amazon Capital Services	AMAZ082321	8/23/2021	8/23/2021	-	47,114	-	-	-	47,114
Amazon Capital Services	AMAZ083021	8/30/2021	8/30/2021	-	48,756	-	-	-	48,756
Amazon Capital Services	1Q19-GW11-J766	9/4/2021	7/21/2021	(34)	-	-	-	-	(34)
Amazon Capital Services	1CPY-MDJG-JHPX	9/4/2021	7/21/2021	(0)	-	-	-	-	(0)
Amazon Capital Services	179Q-K3CW-3W39	9/5/2021	7/22/2021	(121)	-	-	-	-	(121)
Amazon Capital Services	1J31-FHQP-636Q	9/5/2021	7/22/2021	(20)	-	-	-	-	(20)
Amazon Capital Services	1NXX-PQ9H-9FX3	9/5/2021	7/22/2021	(29)	-	-	-	-	(29)
Amazon Capital Services	1QD6-FTFW-GTMV	9/6/2021	7/23/2021	(44)	-	-	-	-	(44)
Amazon Capital Services	1LCY-P9GK-FVGX	9/6/2021	7/23/2021	(149)	-	-	-	-	(149)
Amazon Capital Services	1J31-FHQP-FXMJ	9/6/2021	7/23/2021	(11)	-	-	-	-	(11)
Amazon Capital Services	1N4J-49XK-FRWT	9/6/2021	7/23/2021	(27)	-	-	-	-	(27)
Amazon Capital Services	1QM6-3W17-JRHF	9/6/2021	7/23/2021	(165)	-	-	-	-	(165)
Amazon Capital Services	1YNL-MYCT-KM7T	9/10/2021	7/27/2021	(38)	-	-	-	-	(38)
Amazon Capital Services	11HD-YTGG-TDTJ	9/11/2021	7/28/2021	(4)	-	-	-	-	(4)
Amazon Capital Services	11HD-YTGG-VCCL	9/11/2021	7/28/2021	(91)	-	-	-	-	(91)
Amazon Capital Services	1VVR-KXGK-TTQN	9/11/2021	7/28/2021	(13)	-	-	-	-	(13)
Amazon Capital Services	16GG-G3TV-RHQ4	9/11/2021	7/28/2021	(14)	-	-	-	-	(14)
Amazon Capital Services	19X4-N46X-TN3Y	9/11/2021	7/28/2021	(18)	-	-	-	-	(18)
Amazon Capital Services	1CMR-K1NK-WTLC	9/11/2021	7/28/2021	(26)	-	-	-	-	(26)
Amazon Capital Services	1CMR-K1NK-WTGN	9/11/2021	7/28/2021	(32)	-	-	-	-	(32)
Amazon Capital Services	1FKX-7KPC-DHM3	9/13/2021	7/30/2021	(53)	-	-	-	-	(53)
Amazon Capital Services	1DFP-WWVH-PNQ1	9/13/2021	7/30/2021	(126)	-	-	-	-	(126)
Amazon Capital Services	1JDH-RMY7-QKHK	9/13/2021	7/30/2021	(56)	-	-	-	-	(56)
Amazon Capital Services	166T-FV3K-CW9Y	9/13/2021	7/30/2021	(23)	-	-	-	-	(23)
Amazon Capital Services	1DPC-C1MD-PJTN	9/13/2021	7/30/2021	(61)	-	-	-	-	(61)
Amazon Capital Services	14LM-N3LD-MK7H	9/14/2021	8/1/2021	(24)	-	-	-	-	(24)
Amazon Capital Services	1L9T-Y77G-LP7D	9/14/2021	8/1/2021	(88)	-	-	-	-	(88)
Amazon Capital Services	13HD-LR17-491H	9/14/2021	7/31/2021	(18)	-	-	-	-	(18)
Amazon Capital Services	1R4Y-7FDP-7W9M	9/15/2021	8/2/2021	(35)	-	-	-	-	(35)
Amazon Capital Services	1RJL-9KVW-KHW3	9/16/2021	8/3/2021	(121)	-	-	-	-	(121)

Blue Ridge Academy

Accounts Payable Aging

For the period ended August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	13PP-XL7Q-4FKX	9/18/2021	8/4/2021	(76)	-	-	-	-	(76)
Amazon Capital Services	1CGT-WFVQ-YYT6	9/18/2021	8/4/2021	(32)	-	-	-	-	(32)
Amazon Capital Services	1KR3-NM6M-1WPY	9/18/2021	8/4/2021	(33)	-	-	-	-	(33)
Amazon Capital Services	1Y7N-RJHT-YVC7	9/18/2021	8/4/2021	(149)	-	-	-	-	(149)
Amazon Capital Services	1GDY-4C9K-DY6Y	9/19/2021	8/5/2021	(8)	-	-	-	-	(8)
Amazon Capital Services	1FP6-6VY6-JTM4	9/19/2021	8/5/2021	(53)	-	-	-	-	(53)
Amazon Capital Services	1DWM-NH7V-FKVM	9/20/2021	8/6/2021	(151)	-	-	-	-	(151)
Amazon Capital Services	1H46-T6GJ-DYG3	9/20/2021	8/6/2021	(71)	-	-	-	-	(71)
Amazon Capital Services	1YQR-FKXN-DWLM	9/20/2021	8/6/2021	(19)	-	-	-	-	(19)
Amazon Capital Services	1F3W-DX1V-GV4N	9/20/2021	8/6/2021	(22)	-	-	-	-	(22)
Amazon Capital Services	1F3W-DX1V-F6XQ	9/20/2021	8/6/2021	(13)	-	-	-	-	(13)
Amazon Capital Services	1H46-T6GJ-KXKF	9/21/2021	8/7/2021	(36)	-	-	-	-	(36)
Amazon Capital Services	1WY3-NW6L-DXVY	9/23/2021	8/9/2021	(25)	-	-	-	-	(25)
Amazon Capital Services	1Y3D-K4Y9-H196	9/23/2021	8/9/2021	(40)	-	-	-	-	(40)
Amazon Capital Services	1PHC-9JPP-7RVL	9/24/2021	8/10/2021	(46)	-	-	-	-	(46)
Amazon Capital Services	11J3-L1C6-G6QY	9/25/2021	8/11/2021	(34)	-	-	-	-	(34)
Amazon Capital Services	1MYJ-4MD9-CFC6	9/25/2021	8/11/2021	(64)	-	-	-	-	(64)
Amazon Capital Services	1LHG-DN16-CMW3	9/25/2021	8/11/2021	(59)	-	-	-	-	(59)
Amazon Capital Services	11KK-MG1K-3RFB	9/26/2021	8/12/2021	(5)	-	-	-	-	(5)
Amazon Capital Services	1CCN-3GRC-LCQL	9/27/2021	8/13/2021	(101)	-	-	-	-	(101)
Amazon Capital Services	1DPK-4XCT-H93F	9/27/2021	8/13/2021	(21)	-	-	-	-	(21)
Amazon Capital Services	1D99-V967-1Y3Q	9/30/2021	8/16/2021	(12)	-	-	-	-	(12)
Amazon Capital Services	1FXW-Q1W9-6WGM	9/30/2021	8/16/2021	(11)	-	-	-	-	(11)
Amy Manchel	NZ1	9/16/2021	8/17/2021	600	-	-	-	-	600
Amy Manchel	SS5	9/16/2021	8/17/2021	600	-	-	-	-	600
Axiom Education Services	042920	5/29/2020	4/29/2020	-	-	-	-	(450)	(450)
Beautiful Feet Books, Inc.	15019	9/10/2021	8/11/2021	257	-	-	-	-	257
Beautiful Feet Books, Inc.	15053	9/11/2021	8/12/2021	249	-	-	-	-	249
Beautiful Feet Books, Inc.	15144	9/15/2021	8/16/2021	45	-	-	-	-	45
BookShark	31145275	8/19/2021	7/20/2021	-	213	-	-	-	213
BookShark	31145273	8/21/2021	7/22/2021	-	91	-	-	-	91
BookShark	31145294	8/21/2021	7/22/2021	-	809	-	-	-	809
BookShark	31145645	8/22/2021	7/23/2021	-	318	-	-	-	318
BookShark	31145623	8/22/2021	7/23/2021	-	836	-	-	-	836
BookShark	31146778	8/26/2021	7/27/2021	-	48	-	-	-	48
BookShark	31146586	8/26/2021	7/27/2021	-	10	-	-	-	10
BookShark	31147260	8/27/2021	7/28/2021	-	57	-	-	-	57
BookShark	31147231	8/27/2021	7/28/2021	-	194	-	-	-	194
BookShark	31148197	8/28/2021	7/29/2021	-	655	-	-	-	655
BookShark	31148204	8/28/2021	7/29/2021	-	184	-	-	-	184
BookShark	31148515	8/29/2021	7/30/2021	-	917	-	-	-	917
Carly Creley	1550058	8/13/2021	8/13/2021	-	100	-	-	-	100
Cengage Learning Inc	74768097	8/29/2021	7/30/2021	-	754	-	-	-	754
Center Stage Players and Arts	08042021.2	9/3/2021	8/4/2021	900	-	-	-	-	900

Blue Ridge Academy

Accounts Payable Aging

For the period ended August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Center Stage Players and Arts	08042021.1	9/3/2021	8/4/2021	900	-	-	-	-	900
Charter Impact, Inc.	1PR081521	8/15/2021	8/15/2021	-	1,942	-	-	-	1,942
Charter Tech Services	12277	8/22/2021	8/22/2021	-	483	-	-	-	483
Charter Tech Services	12286	8/22/2021	8/22/2021	-	8,753	-	-	-	8,753
Charter Tech Services	12288	8/22/2021	8/22/2021	-	516	-	-	-	516
CharterSafe	35880	8/17/2021	8/17/2021	-	21,564	-	-	-	21,564
Childrens Therapy Network - Ventura	216342431RR2	8/13/2021	7/14/2021	-	125	-	-	-	125
Childrens Therapy Network - Ventura	216342406RL2	8/13/2021	7/14/2021	-	15	-	-	-	15
Childrens Therapy Network - Ventura	216342881LJ2	8/13/2021	7/14/2021	-	125	-	-	-	125
CompuScholar, Inc.	20210172	9/12/2021	8/13/2021	120	-	-	-	-	120
CompuScholar, Inc.	20210177	9/15/2021	8/16/2021	120	-	-	-	-	120
Crafty School Crates	19985	9/16/2021	8/17/2021	148	-	-	-	-	148
Crafty School Crates	19984	9/16/2021	8/17/2021	148	-	-	-	-	148
Edmentum Inc	CR154463	5/21/2021	5/6/2021	-	-	-	-	(275)	(275)
eDynamic Learning	21-1-0778	9/14/2021	8/15/2021	265	-	-	-	-	265
eDynamic Learning	21-1-0784	9/14/2021	8/15/2021	265	-	-	-	-	265
eDynamic Learning	21-1-0782	9/14/2021	8/15/2021	265	-	-	-	-	265
eDynamic Learning	21-1-0781	9/14/2021	8/15/2021	265	-	-	-	-	265
eDynamic Learning	21-1-0783	9/14/2021	8/15/2021	530	-	-	-	-	530
eDynamic Learning	21-1-0785	9/14/2021	8/15/2021	265	-	-	-	-	265
eDynamic Learning	21-1-0779	9/14/2021	8/15/2021	265	-	-	-	-	265
Emma McAllister	6	9/13/2021	8/14/2021	1,210	-	-	-	-	1,210
Ereflect Pty Ltd	INV-21440	9/16/2021	8/17/2021	67	-	-	-	-	67
Ereflect Pty Ltd	INV-21444	9/16/2021	8/17/2021	67	-	-	-	-	67
Golden State BJJ	27	9/11/2021	8/12/2021	960	-	-	-	-	960
Gracie Barra Chino, Inc	B42021	5/30/2021	4/30/2021	-	-	-	-	1,700	1,700
Gracie Barra Chino, Inc	I42021	5/30/2021	4/30/2021	-	-	-	-	1,700	1,700
Gracie Barra Chino, Inc	A42021	5/30/2021	4/30/2021	-	-	-	-	1,700	1,700
Green Explorers Club	119	9/13/2021	8/14/2021	791	-	-	-	-	791
Growing Minds, LLC	33432-USD	8/16/2021	8/16/2021	-	120	-	-	-	120
Growing Minds, LLC	33430-USD	9/15/2021	8/16/2021	120	-	-	-	-	120
Hyht Athletics Center	BRA-1	12/22/2019	11/22/2019	-	-	-	-	(575)	(575)
Institute for Excellence in Writing	812570	9/12/2021	8/13/2021	59	-	-	-	-	59
Institute for Excellence in Writing	812537	9/12/2021	8/13/2021	184	-	-	-	-	184
Institute for Excellence in Writing	812629	9/12/2021	8/13/2021	307	-	-	-	-	307
Institute for Excellence in Writing	812542	9/12/2021	8/13/2021	176	-	-	-	-	176
Institute for Excellence in Writing	814457	9/15/2021	8/16/2021	231	-	-	-	-	231
Institute for Excellence in Writing	816171	9/17/2021	8/18/2021	49	-	-	-	-	49
Institute for Excellence in Writing	816480	9/18/2021	8/19/2021	220	-	-	-	-	220
Institute for Excellence in Writing	816724	9/18/2021	8/19/2021	123	-	-	-	-	123
JacKris Publishing, LLC	PF81161	9/17/2021	8/18/2021	39	-	-	-	-	39
Jackson Lewis P.C.	7835643	9/19/2021	8/20/2021	1,768	-	-	-	-	1,768
Jaime Dietz-Velez	003	9/15/2021	8/16/2021	1,056	-	-	-	-	1,056
Jostens	26785276	8/26/2021	7/22/2021	-	83	-	-	-	83
Kanor Driving School, Inc.	265	9/17/2021	8/18/2021	345	-	-	-	-	345

Blue Ridge Academy

Accounts Payable Aging

For the period ended August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Kanor Driving School, Inc.	266	9/17/2021	8/18/2021	345	-	-	-	-	345
Kids Immersion, LLC	3501	9/12/2021	8/13/2021	109	-	-	-	-	109
Krista Radsick	RAD082021	8/20/2021	8/20/2021	-	125	-	-	-	125
Kumon of Brea	kum07	9/16/2021	8/17/2021	480	-	-	-	-	480
Kyung Park	78	9/18/2021	8/19/2021	610	-	-	-	-	610
Kyung Park	83	9/18/2021	8/19/2021	440	-	-	-	-	440
Kyung Park	84	9/18/2021	8/19/2021	440	-	-	-	-	440
Kyung Park	80	9/18/2021	8/19/2021	610	-	-	-	-	610
Kyung Park	79	9/18/2021	8/19/2021	130	-	-	-	-	130
Kyung Park	86	9/18/2021	8/19/2021	320	-	-	-	-	320
Kyung Park	85	9/18/2021	8/19/2021	564	-	-	-	-	564
Lakeshore Learning Materials	9299690821	9/2/2021	8/3/2021	(125)	-	-	-	-	(125)
Lakeshore Learning Materials	459138081721	9/16/2021	8/17/2021	39	-	-	-	-	39
Lakeshore Learning Materials	456845081721	9/16/2021	8/17/2021	546	-	-	-	-	546
Lakeshore Learning Materials	221247081721	9/16/2021	8/17/2021	263	-	-	-	-	263
Laura Rankin	RANK073021	8/29/2021	7/30/2021	-	236	-	-	-	236
Lauridsen Ballet Centre	216	9/16/2021	8/17/2021	630	-	-	-	-	630
Lauridsen Ballet Centre	215	9/16/2021	8/17/2021	963	-	-	-	-	963
Learn Beyond the Book, Inc.	8960	5/5/2021	4/5/2021	-	-	-	-	(385)	(385)
Learning Without Tears	INV120531	9/11/2021	8/12/2021	10	-	-	-	-	10
Learning Without Tears	INV120466	9/11/2021	8/12/2021	10	-	-	-	-	10
Learning Without Tears	INV120885	9/15/2021	8/16/2021	39	-	-	-	-	39
LearnKey	0190155-IN	9/17/2021	8/18/2021	125	-	-	-	-	125
LEGO Education	1190469081	10/11/2021	8/12/2021	126	-	-	-	-	126
Little Passports	116914331	9/14/2021	8/15/2021	310	-	-	-	-	310
Little Passports	116914339	9/14/2021	8/15/2021	170	-	-	-	-	170
Little Passports	116914341	9/14/2021	8/15/2021	150	-	-	-	-	150
Little Passports	116836616	9/14/2021	8/15/2021	224	-	-	-	-	224
Little Passports	116913408	9/14/2021	8/15/2021	170	-	-	-	-	170
Little Passports	116913717	9/14/2021	8/15/2021	629	-	-	-	-	629
Little Passports	116914333	9/14/2021	8/15/2021	315	-	-	-	-	315
Little Passports	116914345	9/14/2021	8/15/2021	118	-	-	-	-	118
Little Passports	116911858	9/14/2021	8/15/2021	172	-	-	-	-	172
Little Passports	116913821	9/14/2021	8/15/2021	310	-	-	-	-	310
Little Passports	116836640	9/14/2021	8/15/2021	151	-	-	-	-	151
Little Passports	116840108	9/14/2021	8/15/2021	315	-	-	-	-	315
Little Passports	116914343	9/14/2021	8/15/2021	170	-	-	-	-	170
Little Passports	116914337	9/14/2021	8/15/2021	315	-	-	-	-	315
Logic of English	SI-128730	9/12/2021	8/13/2021	123	-	-	-	-	123
Marc Majdick	0031	9/18/2021	8/19/2021	220	-	-	-	-	220
Math-U-See, Inc.	0724491-IN	10/12/2021	8/13/2021	199	-	-	-	-	199
Math-U-See, Inc.	0727024-IN	10/17/2021	8/18/2021	224	-	-	-	-	224
Math-U-See, Inc.	0727030-IN	10/17/2021	8/18/2021	199	-	-	-	-	199
Mathnasium of Sherman Oaks	2017	5/31/2020	5/1/2020	-	-	-	-	(359)	(359)
McGraw Hill LLC	118435090001	9/5/2021	8/6/2021	(136)	-	-	-	-	(136)
McGraw Hill LLC	118435174001	9/5/2021	8/6/2021	(1,764)	-	-	-	-	(1,764)
McGraw Hill LLC	118435111001	9/5/2021	8/6/2021	(69)	-	-	-	-	(69)

Blue Ridge Academy

Accounts Payable Aging

For the period ended August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
McGraw Hill LLC	118434112001	9/5/2021	8/6/2021	(1,407)	-	-	-	-	(1,407)
McGraw Hill LLC	118434029001	9/5/2021	8/6/2021	(264)	-	-	-	-	(264)
McGraw Hill LLC	118435109001	9/5/2021	8/6/2021	(48)	-	-	-	-	(48)
McGraw Hill LLC	118377857001	9/16/2021	8/17/2021	161	-	-	-	-	161
McGraw Hill LLC	118389643001	9/17/2021	8/18/2021	23	-	-	-	-	23
McGraw Hill LLC	118389644001	9/17/2021	8/18/2021	23	-	-	-	-	23
McGraw Hill LLC	118414326001	9/19/2021	8/20/2021	170	-	-	-	-	170
McGraw Hill LLC	118580453001	9/19/2021	8/20/2021	211	-	-	-	-	211
MEL Science U. S., LLC	JP2021081903	9/17/2021	8/18/2021	229	-	-	-	-	229
Morumbi Jiu Jitsu Academy	CM041420	5/14/2020	4/14/2020	-	-	-	-	(1,302)	(1,302)
Moving Beyond the Page	255655	8/20/2021	7/21/2021	-	501	-	-	-	501
Moving Beyond the Page	257201	9/11/2021	8/12/2021	964	-	-	-	-	964
Moving Beyond the Page	257307	9/14/2021	8/15/2021	738	-	-	-	-	738
Moving Beyond the Page	257332	9/15/2021	8/16/2021	281	-	-	-	-	281
Moving Beyond the Page	257461	9/16/2021	8/17/2021	498	-	-	-	-	498
Moving Beyond the Page	257458	9/16/2021	8/17/2021	293	-	-	-	-	293
Moving Beyond the Page	257472	9/16/2021	8/17/2021	281	-	-	-	-	281
Moving Beyond the Page	257473	9/16/2021	8/17/2021	360	-	-	-	-	360
MoxieBox Art	7820	9/16/2021	8/17/2021	295	-	-	-	-	295
MoxieBox Art	7817	9/16/2021	8/17/2021	166	-	-	-	-	166
Mrs. Megan's Music Studio	0147	6/23/2021	5/24/2021	-	-	-	720	-	720
Mrs. Megan's Music Studio	0152	9/15/2021	8/16/2021	270	-	-	-	-	270
Mrs. Megan's Music Studio	0154	9/15/2021	8/16/2021	210	-	-	-	-	210
Mrs. Megan's Music Studio	0153	9/15/2021	8/16/2021	150	-	-	-	-	150
Mrs. Megan's Music Studio	0155	9/15/2021	8/16/2021	330	-	-	-	-	330
Mrs. Megan's Music Studio	0156	9/15/2021	8/16/2021	330	-	-	-	-	330
Music Freqs	11646	9/16/2021	8/17/2021	650	-	-	-	-	650
Mystery Science Inc.	148681	9/16/2021	8/17/2021	69	-	-	-	-	69
Mystery Science Inc.	149017	9/16/2021	8/17/2021	69	-	-	-	-	69
Mystery Science Inc.	149083	9/17/2021	8/18/2021	69	-	-	-	-	69
Mystery Science Inc.	148028	9/17/2021	8/18/2021	89	-	-	-	-	89
Mystery Science Inc.	149004	9/18/2021	8/19/2021	69	-	-	-	-	69
Nicole Medeiros	PF78810	8/11/2021	8/11/2021	-	174	-	-	-	174
Nicole the Math Lady	3356	9/16/2021	8/17/2021	298	-	-	-	-	298
Opus Music School	28	3/18/2020	2/17/2020	-	-	-	-	3,717	3,717
Oxford Consulting Services, Inc.	142000	8/30/2021	7/31/2021	-	708	-	-	-	708
Paramount Iceland	42	9/13/2021	8/14/2021	150	-	-	-	-	150
Peace Hill Press dba Well Trained Mind Press	54378	9/17/2021	8/18/2021	25	-	-	-	-	25
Pearson Education Inc.	6001566098	4/24/2020	4/24/2020	-	-	-	-	(9)	(9)
Pearson Education Inc.	6001566100	4/24/2020	4/24/2020	-	-	-	-	(9)	(9)
Pearson Education Inc.	6001566241	4/24/2020	4/24/2020	-	-	-	-	(154)	(154)
Pearson Education Inc.	6001566242	4/24/2020	4/24/2020	-	-	-	-	(119)	(119)
Pediatric Therapy Associates	563	9/3/2021	8/4/2021	7,744	-	-	-	-	7,744
Prado Music Academy LLC	047	9/16/2021	8/17/2021	520	-	-	-	-	520
Provenance	BRA093020	10/30/2020	9/30/2020	-	-	-	-	(1,650)	(1,650)
Provenance	1527A	11/26/2020	10/27/2020	-	-	-	-	(2,299)	(2,299)
Quest Taekwondo	008-BR	9/16/2021	8/17/2021	417	-	-	-	-	417

Blue Ridge Academy

Accounts Payable Aging

For the period ended August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	3487021	9/12/2021	8/13/2021	26	-	-	-	-	26
Rainbow Resource Center	3488496	9/12/2021	8/13/2021	103	-	-	-	-	103
Rainbow Resource Center	3487016	9/12/2021	8/13/2021	50	-	-	-	-	50
Rainbow Resource Center	3487022	9/12/2021	8/13/2021	48	-	-	-	-	48
Rainbow Resource Center	3487865	9/12/2021	8/13/2021	225	-	-	-	-	225
Rainbow Resource Center	3487868	9/12/2021	8/13/2021	85	-	-	-	-	85
Rainbow Resource Center	3488921	9/12/2021	8/13/2021	173	-	-	-	-	173
Rainbow Resource Center	3489085	9/12/2021	8/13/2021	188	-	-	-	-	188
Rainbow Resource Center	3487023	9/12/2021	8/13/2021	198	-	-	-	-	198
Rainbow Resource Center	3487877	9/12/2021	8/13/2021	238	-	-	-	-	238
Rainbow Resource Center	3488146	9/12/2021	8/13/2021	194	-	-	-	-	194
Rainbow Resource Center	3488489	9/12/2021	8/13/2021	36	-	-	-	-	36
Rainbow Resource Center	3489077	9/12/2021	8/13/2021	100	-	-	-	-	100
Rainbow Resource Center	3487863	9/12/2021	8/13/2021	99	-	-	-	-	99
Rainbow Resource Center	3488149	9/12/2021	8/13/2021	233	-	-	-	-	233
Rainbow Resource Center	3488943	9/12/2021	8/13/2021	100	-	-	-	-	100
Rainbow Resource Center	3487018	9/12/2021	8/13/2021	50	-	-	-	-	50
Rainbow Resource Center	3487866	9/12/2021	8/13/2021	27	-	-	-	-	27
Rainbow Resource Center	3487882	9/12/2021	8/13/2021	318	-	-	-	-	318
Rainbow Resource Center	3488504	9/12/2021	8/13/2021	180	-	-	-	-	180
Rainbow Resource Center	3490367	9/15/2021	8/16/2021	73	-	-	-	-	73
Rainbow Resource Center	3490373	9/15/2021	8/16/2021	14	-	-	-	-	14
Rainbow Resource Center	3490649	9/15/2021	8/16/2021	149	-	-	-	-	149
Rainbow Resource Center	3490669	9/15/2021	8/16/2021	22	-	-	-	-	22
Rainbow Resource Center	3491366	9/15/2021	8/16/2021	59	-	-	-	-	59
Rainbow Resource Center	3489812	9/15/2021	8/16/2021	580	-	-	-	-	580
Rainbow Resource Center	3491333	9/15/2021	8/16/2021	51	-	-	-	-	51
Rainbow Resource Center	3491349	9/15/2021	8/16/2021	47	-	-	-	-	47
Rainbow Resource Center	3490392	9/15/2021	8/16/2021	265	-	-	-	-	265
Rainbow Resource Center	3490402	9/15/2021	8/16/2021	149	-	-	-	-	149
Rainbow Resource Center	3490430	9/15/2021	8/16/2021	40	-	-	-	-	40
Rainbow Resource Center	3490466	9/15/2021	8/16/2021	40	-	-	-	-	40
Rainbow Resource Center	3490472	9/15/2021	8/16/2021	73	-	-	-	-	73
Rainbow Resource Center	3490663	9/15/2021	8/16/2021	125	-	-	-	-	125
Rainbow Resource Center	3489805	9/15/2021	8/16/2021	25	-	-	-	-	25
Rainbow Resource Center	3489808	9/15/2021	8/16/2021	260	-	-	-	-	260
Rainbow Resource Center	3490379	9/15/2021	8/16/2021	87	-	-	-	-	87
Rainbow Resource Center	3490383	9/15/2021	8/16/2021	14	-	-	-	-	14
Rainbow Resource Center	3491400	9/15/2021	8/16/2021	73	-	-	-	-	73
Rainbow Resource Center	3489811	9/15/2021	8/16/2021	601	-	-	-	-	601
Rainbow Resource Center	3490304	9/15/2021	8/16/2021	77	-	-	-	-	77
Rainbow Resource Center	3490308	9/15/2021	8/16/2021	19	-	-	-	-	19
Rainbow Resource Center	3490320	9/15/2021	8/16/2021	456	-	-	-	-	456
Rainbow Resource Center	3490464	9/15/2021	8/16/2021	127	-	-	-	-	127
Rainbow Resource Center	3494104	9/16/2021	8/17/2021	77	-	-	-	-	77
Rainbow Resource Center	3494002	9/16/2021	8/17/2021	29	-	-	-	-	29
Rainbow Resource Center	3494051	9/16/2021	8/17/2021	132	-	-	-	-	132

Blue Ridge Academy

Accounts Payable Aging

For the period ended August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	3494090	9/16/2021	8/17/2021	144	-	-	-	-	144
Rainbow Resource Center	3494021	9/16/2021	8/17/2021	35	-	-	-	-	35
Rainbow Resource Center	3494085	9/16/2021	8/17/2021	450	-	-	-	-	450
Rainbow Resource Center	3494137	9/16/2021	8/17/2021	45	-	-	-	-	45
Rainbow Resource Center	3494036	9/16/2021	8/17/2021	25	-	-	-	-	25
Rainbow Resource Center	3498230	9/17/2021	8/18/2021	99	-	-	-	-	99
Rainbow Resource Center	3498240	9/17/2021	8/18/2021	64	-	-	-	-	64
Rainbow Resource Center	3498297	9/17/2021	8/18/2021	82	-	-	-	-	82
Rainbow Resource Center	3498549	9/17/2021	8/18/2021	88	-	-	-	-	88
Rainbow Resource Center	3498125	9/17/2021	8/18/2021	60	-	-	-	-	60
Rainbow Resource Center	3498278	9/17/2021	8/18/2021	160	-	-	-	-	160
Rainbow Resource Center	3498280	9/17/2021	8/18/2021	61	-	-	-	-	61
Rainbow Resource Center	3498305	9/17/2021	8/18/2021	53	-	-	-	-	53
Rainbow Resource Center	3498526	9/17/2021	8/18/2021	54	-	-	-	-	54
Rainbow Resource Center	3498563	9/17/2021	8/18/2021	45	-	-	-	-	45
Rainbow Resource Center	3498247	9/17/2021	8/18/2021	154	-	-	-	-	154
Rainbow Resource Center	3498338	9/17/2021	8/18/2021	352	-	-	-	-	352
Rainbow Resource Center	3498223	9/17/2021	8/18/2021	66	-	-	-	-	66
Rainbow Resource Center	3498242	9/17/2021	8/18/2021	40	-	-	-	-	40
Rainbow Resource Center	3498273	9/17/2021	8/18/2021	234	-	-	-	-	234
Rainbow Resource Center	3498326	9/17/2021	8/18/2021	296	-	-	-	-	296
Rainbow Resource Center	3498518	9/17/2021	8/18/2021	133	-	-	-	-	133
Rainbow Resource Center	3498539	9/17/2021	8/18/2021	26	-	-	-	-	26
Rainbow Resource Center	3498131	9/17/2021	8/18/2021	197	-	-	-	-	197
Rainbow Resource Center	3498556	9/17/2021	8/18/2021	51	-	-	-	-	51
Rainbow Resource Center	3498819	9/17/2021	8/18/2021	34	-	-	-	-	34
Rainbow Resource Center	3498300	9/17/2021	8/18/2021	46	-	-	-	-	46
Rainbow Resource Center	3498291	9/17/2021	8/18/2021	80	-	-	-	-	80
Rainbow Resource Center	3498294	9/17/2021	8/18/2021	139	-	-	-	-	139
Rainbow Resource Center	3498310	9/17/2021	8/18/2021	146	-	-	-	-	146
Rainbow Resource Center	3498442	9/17/2021	8/18/2021	61	-	-	-	-	61
Rainbow Resource Center	3498820	9/17/2021	8/18/2021	62	-	-	-	-	62
Rainbow Resource Center	3498350	9/18/2021	8/19/2021	117	-	-	-	-	117
Rainbow Resource Center	3499574	9/18/2021	8/19/2021	152	-	-	-	-	152
Rainbow Resource Center	3501193	9/18/2021	8/19/2021	16	-	-	-	-	16
Rainbow Resource Center	3498251	9/18/2021	8/19/2021	37	-	-	-	-	37
Rainbow Resource Center	3501322	9/18/2021	8/19/2021	188	-	-	-	-	188
Rainbow Resource Center	3499368	9/18/2021	8/19/2021	105	-	-	-	-	105
Rainbow Resource Center	3498511	9/18/2021	8/19/2021	27	-	-	-	-	27
Red Dragon Karate	20210817JCC	9/16/2021	8/17/2021	343	-	-	-	-	343
Red Dragon Karate	20210817DR	9/16/2021	8/17/2021	615	-	-	-	-	615
Red Dragon Karate	20210817PC	9/16/2021	8/17/2021	303	-	-	-	-	303
Red Dragon Karate	20210817NR	9/16/2021	8/17/2021	543	-	-	-	-	543
Red Dragon Karate Diamond Bar	00046	9/17/2021	8/18/2021	537	-	-	-	-	537
Scout	85614	9/12/2021	8/12/2021	399	-	-	-	-	399
Scout	85375	9/12/2021	8/12/2021	798	-	-	-	-	798
Scout	86776	9/16/2021	8/16/2021	399	-	-	-	-	399

Blue Ridge Academy

Accounts Payable Aging

For the period ended August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Scout	86778	9/16/2021	8/16/2021	399	-	-	-	-	399
Scout	87128	9/17/2021	8/17/2021	399	-	-	-	-	399
Scout	87340	9/17/2021	8/17/2021	399	-	-	-	-	399
Seaside Speech Therapy Inc.	56345	9/11/2021	8/12/2021	488	-	-	-	-	488
Seaside Speech Therapy Inc.	56346	9/11/2021	8/12/2021	260	-	-	-	-	260
Seaside Speech Therapy Inc.	56343	9/11/2021	8/12/2021	390	-	-	-	-	390
Seaside Speech Therapy Inc.	56342	9/11/2021	8/12/2021	390	-	-	-	-	390
Seaside Speech Therapy Inc.	56347	9/11/2021	8/12/2021	130	-	-	-	-	130
Singapore Math Inc.	431118	9/12/2021	8/13/2021	52	-	-	-	-	52
Singapore Math Inc.	431092	9/12/2021	8/13/2021	120	-	-	-	-	120
Singapore Math Inc.	431230	9/12/2021	8/13/2021	27	-	-	-	-	27
Singapore Math Inc.	431113	9/12/2021	8/13/2021	107	-	-	-	-	107
Singapore Math Inc.	431135	9/12/2021	8/13/2021	65	-	-	-	-	65
Singapore Math Inc.	431159	9/12/2021	8/13/2021	68	-	-	-	-	68
Singapore Math Inc.	431208	9/12/2021	8/13/2021	40	-	-	-	-	40
Singapore Math Inc.	431104	9/12/2021	8/13/2021	108	-	-	-	-	108
Singapore Math Inc.	431604	9/15/2021	8/16/2021	61	-	-	-	-	61
Singapore Math Inc.	431631	9/15/2021	8/16/2021	27	-	-	-	-	27
Singapore Math Inc.	431598	9/15/2021	8/16/2021	105	-	-	-	-	105
Singapore Math Inc.	431872	9/16/2021	8/17/2021	78	-	-	-	-	78
Singapore Math Inc.	431861	9/16/2021	8/17/2021	134	-	-	-	-	134
Singapore Math Inc.	432608	9/17/2021	8/18/2021	26	-	-	-	-	26
Singapore Math Inc.	432600	9/17/2021	8/18/2021	89	-	-	-	-	89
SoCal Jiu Jitsu & Self Defense	10	8/16/2021	8/16/2021	-	305	-	-	-	305
SoCalGas	SOCA080321-6071	8/23/2021	8/3/2021	-	17	-	-	-	17
Starfall Education Foundation	9578-8177-3428	9/15/2021	8/16/2021	50	-	-	-	-	50
Starfall Education Foundation	4398-6662-1352	9/17/2021	8/18/2021	35	-	-	-	-	35
Stephens Educational Services, LLC	300805	9/18/2021	8/18/2021	106	-	-	-	-	106
Stephens Educational Services, LLC	288679	9/19/2021	8/19/2021	135	-	-	-	-	135
Studies Weekly	399905	9/1/2021	7/28/2021	33	-	-	-	-	33
Studies Weekly	401086	9/1/2021	8/3/2021	65	-	-	-	-	65
Studies Weekly	399900	9/1/2021	7/28/2021	33	-	-	-	-	33
Studies Weekly	400649	9/1/2021	8/2/2021	33	-	-	-	-	33
Studies Weekly	401014	9/1/2021	8/3/2021	33	-	-	-	-	33
Studies Weekly	401320	9/2/2021	8/4/2021	66	-	-	-	-	66
Studies Weekly	402069	9/4/2021	8/6/2021	66	-	-	-	-	66
Studies Weekly	402058	9/4/2021	8/6/2021	66	-	-	-	-	66
Studies Weekly	406079	9/16/2021	8/18/2021	66	-	-	-	-	66
Studies Weekly	406012	9/16/2021	8/18/2021	33	-	-	-	-	33
Studies Weekly	406092	9/16/2021	8/18/2021	33	-	-	-	-	33
Studies Weekly	405961	9/16/2021	8/17/2021	33	-	-	-	-	33
Studies Weekly	405970	9/16/2021	8/18/2021	33	-	-	-	-	33
Studies Weekly	406156	9/16/2021	8/18/2021	33	-	-	-	-	33
Studies Weekly	406175	9/16/2021	8/18/2021	66	-	-	-	-	66
Studies Weekly	406180	9/16/2021	8/18/2021	33	-	-	-	-	33
Studies Weekly	406190	9/16/2021	8/18/2021	66	-	-	-	-	66
Studies Weekly	406204	9/16/2021	8/18/2021	33	-	-	-	-	33

Blue Ridge Academy

Accounts Payable Aging

For the period ended August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Studies Weekly	406202	9/16/2021	8/18/2021	66	-	-	-	-	66
Studies Weekly	406705	9/17/2021	8/19/2021	33	-	-	-	-	33
Studies Weekly	406400	9/17/2021	8/18/2021	66	-	-	-	-	66
Studies Weekly	406723	9/17/2021	8/19/2021	66	-	-	-	-	66
Studies Weekly	406655	9/17/2021	8/19/2021	66	-	-	-	-	66
Studies Weekly	406552	9/17/2021	8/18/2021	33	-	-	-	-	33
Studies Weekly	406687	9/17/2021	8/19/2021	66	-	-	-	-	66
Studies Weekly	406726	9/17/2021	8/19/2021	33	-	-	-	-	33
Teacher Synergy, LLC	160534108	9/3/2021	8/13/2021	21	-	-	-	-	21
Teacher Synergy, LLC	160820662	9/6/2021	8/16/2021	65	-	-	-	-	65
Teacher Synergy, LLC	160822777	9/6/2021	8/16/2021	27	-	-	-	-	27
Teacher Synergy, LLC	160824803	9/6/2021	8/16/2021	14	-	-	-	-	14
Teacher Synergy, LLC	160821181	9/6/2021	8/16/2021	55	-	-	-	-	55
Teacher Synergy, LLC	160805465	9/6/2021	8/16/2021	35	-	-	-	-	35
Teacher Synergy, LLC	160811666	9/6/2021	8/16/2021	10	-	-	-	-	10
Teacher Synergy, LLC	160818499	9/6/2021	8/16/2021	5	-	-	-	-	5
Teacher Synergy, LLC	160901749	9/7/2021	8/17/2021	3	-	-	-	-	3
Teacher Synergy, LLC	160889533	9/7/2021	8/17/2021	36	-	-	-	-	36
Teacher Synergy, LLC	160895391	9/7/2021	8/17/2021	20	-	-	-	-	20
Teacher Synergy, LLC	160892604	9/7/2021	8/17/2021	54	-	-	-	-	54
Teacher Synergy, LLC	160892861	9/7/2021	8/17/2021	33	-	-	-	-	33
Teacher Synergy, LLC	160898469	9/7/2021	8/17/2021	6	-	-	-	-	6
Teacher Synergy, LLC	160900903	9/7/2021	8/17/2021	25	-	-	-	-	25
Teacher Synergy, LLC	160889359	9/7/2021	8/17/2021	222	-	-	-	-	222
Teacher Synergy, LLC	160889459	9/7/2021	8/17/2021	135	-	-	-	-	135
Teaching Textbooks	38366	9/12/2021	8/13/2021	111	-	-	-	-	111
Teaching Textbooks	38410	9/15/2021	8/16/2021	110	-	-	-	-	110
Teaching Textbooks	38430	9/15/2021	8/16/2021	67	-	-	-	-	67
Teaching Textbooks	38505	9/16/2021	8/17/2021	75	-	-	-	-	75
Teaching Textbooks	38482	9/16/2021	8/17/2021	55	-	-	-	-	55
Teaching Textbooks	38499	9/16/2021	8/17/2021	75	-	-	-	-	75
Teaching Textbooks	38550	9/17/2021	8/18/2021	43	-	-	-	-	43
Teaching Textbooks	38546	9/17/2021	8/18/2021	67	-	-	-	-	67
Teaching Textbooks	38547	9/17/2021	8/18/2021	55	-	-	-	-	55
Teaching Textbooks	38613	9/17/2021	8/18/2021	43	-	-	-	-	43
Teaching Textbooks	38545	9/17/2021	8/18/2021	43	-	-	-	-	43
Teaching Textbooks	38548	9/17/2021	8/18/2021	55	-	-	-	-	55
Teaching Textbooks	38612	9/17/2021	8/18/2021	43	-	-	-	-	43
The Critical Thinking Co.	176227A	9/4/2021	8/5/2021	27	-	-	-	-	27
The Critical Thinking Co.	176485A	9/9/2021	8/10/2021	113	-	-	-	-	113
The Critical Thinking Co.	176484A	9/9/2021	8/10/2021	98	-	-	-	-	98
The Critical Thinking Co.	176486A	9/9/2021	8/10/2021	88	-	-	-	-	88
The Critical Thinking Co.	176583A	9/10/2021	8/11/2021	84	-	-	-	-	84
The Critical Thinking Co.	176555A	9/10/2021	8/11/2021	84	-	-	-	-	84
The Critical Thinking Co.	176584A	9/10/2021	8/11/2021	196	-	-	-	-	196
The Critical Thinking Co.	176541A	9/10/2021	8/11/2021	20	-	-	-	-	20
The Critical Thinking Co.	176570A	9/10/2021	8/11/2021	20	-	-	-	-	20

Blue Ridge Academy

Accounts Payable Aging

For the period ended August 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
The Critical Thinking Co.	176643A	9/11/2021	8/12/2021	138	-	-	-	-	138
The Speech and Language Group, Inc	July ESY 2021	9/4/2021	8/5/2021	250	-	-	-	-	250
Think Outside, LLC	117928	8/26/2021	7/27/2021	-	256	-	-	-	256
Think Outside, LLC	117933	8/26/2021	7/27/2021	-	447	-	-	-	447
Think Outside, LLC	117927	8/26/2021	7/27/2021	-	256	-	-	-	256
Think Outside, LLC	118075	9/9/2021	8/10/2021	256	-	-	-	-	256
Think Outside, LLC	118076	9/9/2021	8/10/2021	256	-	-	-	-	256
Timberdoodle.com	369424	9/9/2021	8/10/2021	308	-	-	-	-	308
Timberdoodle.com	368776	10/3/2021	8/4/2021	844	-	-	-	-	844
Timberdoodle.com	368809	10/3/2021	8/4/2021	1,379	-	-	-	-	1,379
Timberdoodle.com	368923	10/4/2021	8/5/2021	663	-	-	-	-	663
Timberdoodle.com	369457	10/9/2021	8/10/2021	1,370	-	-	-	-	1,370
Timberdoodle.com	369917	10/12/2021	8/13/2021	1,012	-	-	-	-	1,012
Timberdoodle.com	369920	10/12/2021	8/13/2021	67	-	-	-	-	67
Timberdoodle.com	370188	10/15/2021	8/16/2021	1,326	-	-	-	-	1,326
Timberdoodle.com	370161	10/15/2021	8/16/2021	143	-	-	-	-	143
Timberdoodle.com	370178	10/15/2021	8/16/2021	1,174	-	-	-	-	1,174
Timberdoodle.com	370190	10/15/2021	8/16/2021	592	-	-	-	-	592
Timberdoodle.com	370330	10/16/2021	8/17/2021	623	-	-	-	-	623
Timberdoodle.com	370444	10/16/2021	8/17/2021	142	-	-	-	-	142
Timberdoodle.com	370449	10/16/2021	8/17/2021	318	-	-	-	-	318
Timberdoodle.com	370461	10/16/2021	8/17/2021	133	-	-	-	-	133
Timberdoodle.com	370451	10/16/2021	8/17/2021	1,012	-	-	-	-	1,012
Time Warner Cable	0430801081621	9/2/2021	8/16/2021	132	-	-	-	-	132
Time Warner Cable	0127510082221	9/8/2021	8/22/2021	73	-	-	-	-	73
UPS	0000Y831E3311	7/31/2021	7/31/2021	-	-	221	-	-	221
Urban Homeschoolers	F21-BR-1271	9/11/2021	8/12/2021	500	-	-	-	-	500
Urban Homeschoolers	F21-BR-1274	9/11/2021	8/12/2021	1,600	-	-	-	-	1,600
Urban Homeschoolers	F21-BR-1270	9/11/2021	8/12/2021	915	-	-	-	-	915
Urban Homeschoolers	F21-BR-1268	9/11/2021	8/12/2021	1,728	-	-	-	-	1,728
Urban Homeschoolers	F21-BR-1272	9/11/2021	8/12/2021	368	-	-	-	-	368
Urban Homeschoolers	F21-BR-1273	9/11/2021	8/12/2021	1,120	-	-	-	-	1,120
Urban Homeschoolers	F21-BR-1269	9/11/2021	8/12/2021	368	-	-	-	-	368
Verizon Wireless	9886499135	9/10/2021	8/18/2021	4,439	-	-	-	-	4,439
Verizon Wireless	9886520351	9/10/2021	8/18/2021	38	-	-	-	-	38
Well-Trained Mind Academy	979	7/26/2021	7/26/2021	-	-	1,500	-	-	1,500
Well-Trained Mind Academy	982	8/13/2021	8/13/2021	-	685	-	-	-	685
Well-Trained Mind Academy	988	8/13/2021	8/13/2021	-	685	-	-	-	685
Well-Trained Mind Academy	990	8/13/2021	8/13/2021	-	368	-	-	-	368
Well-Trained Mind Academy	984	8/13/2021	8/13/2021	-	368	-	-	-	368
Well-Trained Mind Academy	989	8/13/2021	8/13/2021	-	260	-	-	-	260
Well-Trained Mind Academy	985	8/13/2021	8/13/2021	-	368	-	-	-	368
Well-Trained Mind Academy	986	8/13/2021	8/13/2021	-	343	-	-	-	343
Young Actors Space	1070	9/14/2021	8/15/2021	320	-	-	-	-	320

Charter Finance: Compliance Reporting

A Review of Financial and Other Reporting



Agenda

- I. SACS Code Structure
- II. Authorizer Reporting
- III. Annual Audit and Tax Reporting
- IV. Special Education
- V. Federal/State Funding
- VI. COVID Funding

SACS Code Structure

- **Fund** - Identifies the fund that is receiving the revenue, paying the expenditure, or otherwise being affected by the transaction. A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, all related liabilities, and residual equities and balances or changes therein.
- **Resource** - Tracks those activities that are funded with revenues that have special accounting or reporting requirements or that are legally restricted.
- **Project Year** - Identifies the reporting year for a project that has more than one reporting year during the LEA's fiscal year.
- **Goal** - Accumulates costs by instructional goals and objectives of an LEA. Groups costs by population, setting, and/or educational mode. Identifies revenues for special education.
- **Function** - Identifies activities or services performed to support or accomplish one or more goals or objectives.
- **Object** - Classifies revenues by source and type, e.g., Local Control Funding Formula (LCFF) sources, federal revenue, other state revenue, fees, and contracts. Classifies expenditures by type of commodity or service, e.g., certificated salaries, classified salaries, employee benefits, books, and supplies. Classifies balance sheet accounts such as assets, liabilities, or fund balance.

Authorizer/State Reporting

Charter schools are required to formally report their financial activity/budgets 4 times per year. These reports are provided using the State SACS software or ALT Form to the authorizer, who in turn provides them to the county and ultimately the State.

- *Preliminary Budget – 6/30 (before school year begins)*
- *1st Interim – 12/15*
- *2nd Interim – 3/15*
- *Unaudited Actual Report (UAR) – 9/15 (after school year ends)*

Nonclassroom-based schools are required to meet certain financial metrics to maintain the same 100% funding as seats-based schools. These funding determinations are granted on a 2-to-5-year basis. During the final year of the current determination period, schools must report on the previous fiscal years audited actual amounts.

- *Nonclassroom-Based Funding Determination – 2/1 (only during final year of approved funding period):*

Annual Audit and Tax Reporting

One of the most important functions of a non-profit board is financial oversight. As a public charter school, an annual audit performed by an independent CPA firm is required. Since the auditors review the work of school management and back-office providers, it is the board of directors who must hire, oversee and review the final report of the auditor. Once the audit is completed, the audit firm prepares the tax return.

- *Audit Firm Selection – 4/1*
- *Audit Fieldwork – Sept. through November (following year)*
- *Annual Audit Report – 12/15 (following year)*
- *IRS Form 990 (Non-Profit Tax Return) – 5/15 (following year)*
- *IRS Form 990 Policies – Recommended for 11/15*
- *IRS Form 1095-C (ACA Reporting) – 1/31*

Special Education *(Financial Reports)*

Every Charter School must join a Special Education Local Plan Area (SELPA) in order to receive funds for special education services provided to students. Each SELPA operates slightly differently for funding and financial reporting. While there are non-financial data reports, the following list represents the common SELPA-related financial reports.

- *Mental Health Plan/Budget – 1/15 (to be prepared by school)*
- *Mid-Year Expenditure Report #1 – 1/22*
- *Maintenance of Effort (MOE) Pre-Test – 3/19*
- *Mid-Year Expenditure Report #2 – 4/21*
- *Federal Expenditure and ERMHS Report – 7/13 (following year)*
- *Year End Maintenance of Effort (MOE) – 9/4 (following year)*

Federal/State Funding

Federal and State funding often comes with restrictions on use and required reporting to show how the funds were used. The following are typical recurring reports for Federal and non-LCFF State revenue sources:

- *Federal Cash Reporting - Due 30 days after the end of each quarter*
- *Mandate Block Application – 8/28*
- *Winter ConApp – 2/28*
- *Every Student Succeeds Act (ESSA) Per Pupil Expenditure – 3/1 (following year)*
- *Spring ConApp – 6/30 (application for following year)*

The Stater periodically issues “one-time” funds that are highly targeted and restricted. While approved in the budget, specific uses and required reporting typically comes months later. The following are new for FY21-22:

- *NEW*: *A-G Completion Improvement Grant*
- *NEW*: *CA Pre-K Planning and Implementation*

COVID Funding

As a result of the COVID-19 pandemic, a variety of one-time stimulus funding was provided to public schools. The use of funds for many of the following are similar but can be more targeted. The used of these funds is staggered but extends to 9/30/2024. Each revenue source has different, but recurring reporting requirements.

Federal

- *CARES Act (ESSER I)*
- *CRRSA Funding (ESSER II)*
- *ARP Funding (ESSER III)*

State (or mix of State and Federal)

- *LLMF*
- *ELO Grant (2020-21)*

Acronym Guide	
CARES	Coronavirus Aid, Relief, and Economic Security Act - 3/27/20
ESSER	Elementary and Secondary School Emergency Relief Fund
CRRSA	Coronavirus Response and Relief Supplemental Appropriations Act - 12/27/20
ARP	American Rescue Plan - 3/11/21
LLMF	Learning Loss Mitigation Funding
ELO	Expanded Learning Opportunities Grant

CHARTER IMPACT

Empowering charter schools and non-profits with
financial management and operational support.

OFFICE:

888.474.0322

info@charterimpact.com

8500 BALBOA BLVD., SUITE 140
NORTHRIDGE, CA 91325

WWW.CHARTERIMPACT.COM

FINANCE	Audit & Tax	Nov-15	Review and/or Update Non-Profit IRS Form 990 Policies - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. Charter Schools are required to disclose the following policies: Conflict of Interest Policy, Whistleblower Policy, Document Retention and Destruction Policy, Expense Reimbursement Policy, Gift Receiving Policy, and Compensation Approval Policy. A Form 990 must be filed by the 15th day of the 5th month after the close of the NPO's fiscal year. Most schools extend this deadline to the following May 15th.	School	Yes	No	http://www.publiccounsel.org/useful_materials?id=0025
FINANCE	Audit & Tax	Jan-31	IRS Form 1095-C, Employer-Provided Health Insurance Offer and Coverage - Employers with 50 or more full-time employees (including full-time equivalent employees) in the previous year use Forms 1094-C and 1095-C to report the information required under sections 6055 and 6056 about offers of health coverage and enrollment in health coverage for their employees.	School with Charter Impact support	No	No	https://www.irs.gov/forms-pubs/about-form-1095-c
FINANCE	Audit & Tax	Mar-31	Annual Audit Review and Board Approval - Charter Schools are required to submit an independent audit report to the CDE, the State Controller's Office (SCO), the local County Superintendent of Schools, and, if applicable, the chartering entity, by December 15 of each year. Note that the audit report due date was automatically extended to March 31, 2021, due to COVID-19.	School with Charter Impact support	Yes	No	https://www.cde.ca.gov/fg/au/ag/submitauditrpt.asp
FINANCE	Audit & Tax	Apr-01	Audit Firm Selection - In accordance with Education Code (EC) Section 41020, the governing board of each school shall provide for an audit of the books and accounts of the school. In the event the governing board of a school has not provided for an audit, by selecting an audit firm, by April 1, the County Office of Education, having jurisdiction over the school, shall provide for the audit.	School with Charter Impact support	Yes	No	http://codes.findlaw.com/ca/education-code/edc-sect-41020-2.html
FINANCE	Audit & Tax	May-17	Extended Due Date - Form 990 - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The form should be reviewed and accepted by the Board prior to filing.	School/Audit firm	Yes	No	http://www.publiccounsel.org/useful_materials?id=0025
FINANCE	Authorizer	Sep-15	Unaudited Actual Reports - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/fr/cs/alternative.asp
FINANCE	Authorizer	Dec-15	1st Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report for the period ending October 31 is due by the date set by the charter authorizer (no later than December 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp
FINANCE	Authorizer	Dec-15	LCFF Budget Overview for Parents - Senate Bill (SB) 98 added EC Section 43509, which changed the adoption date for the Budget Overview for Parents for the 2020-21 school year. For 2020-21, local governing boards or governing bodies are required to adopt and submit the Budget Overview for Parents on or before December 15, 2020, in conjunction with the LEA's first interim budget report.	Charter Impact	Yes	No	https://www.cde.ca.gov/re/lc/
FINANCE	Authorizer	Mar-15	2nd Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second is due March 15 for the period ending January 31.	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp
FINANCE	Authorizer	Jun-30	Submit Preliminary Budget Plan to Authorizer - Charter Schools are required to submit their annual budgets to their authorizer by the authorizer-imposed deadline. Authorizers then use the budget to determine if the Charter School has reasonable financial health to sustain operations. The budget must be presented at the same public meeting as the LCAP, following the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.	Charter Impact	Yes	No	https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp
FINANCE	Authorizer	Jun-30	Nonclassroom-Based Funding Determination - Charter schools with an existing funding determination ending in 2020/21 must request a funding determination on or before February 1. Education Code [EC] Section 47612.5 prohibits charter schools from receiving any funding for nonclassroom-based instruction unless the State Board of Education (SBE) determines its eligibility for funding. NOTE: This due date was extended. Per SB820, Section 75, a school is deemed to have met the spending and PTR requirements as long as the FDF form is completed and submitted by 6/30/21.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/ch/nclrbfunddet.asp
FINANCE	COVID Funds	Jul-15	Coronavirus Aid, Relief, and Economic Security (CARES) Act ESSER Fund Application -- Eligible LEAs must complete an application by July 15, 2020, in order to receive funds through the 1st apportionment. Eligible LEAs that do not apply by July 15, 2020, may apply after July 15 to receive funds through subsequent apportionments based on quarterly expenditure reporting.	Charter Impact	No	No	https://www.cde.ca.gov/fg/cr/caresact.asp
FINANCE	COVID Funds	Jan-05	CARES Act Reporting Cycle 3 - The CARES Act Reporting application was created by the California Department of Education to gather required data for purposes of state and federal report on CARES Act and other COVID-19 related funds (CRF, GF, GEER and ESSER). Schools are required to report status of funds for the period October 1, 2020 - December 31, 2020. The Coronavirus Relief Fund (CRF) must be utilized by December 30, 2020.	Charter Impact with School support	No	No	https://www.cde.ca.gov/fg/cr/index.asp
FINANCE	COVID Funds	Apr-05	Learning Loss Mitigation Funding Reporting - Cycle 4 - An LEA's allocation for LLMF is comprised of funding from three different sources: Coronavirus Relief (CR) Funds, General Fund (GF), and the Governor's Emergency Education Relief I (GEER I) Fund. LEAs will need to report on the use of funds for each funding source. •CR Funds, Resource Code 3220: Reporting Period December 31, 2020 – March 31, 2021 •GEER I Fund, Resource Code 3215: Reporting Period January 1, 2021 – March 31, 2021 •GF, Resource Code 7420: Reporting Period January 1, 2021 – March 31, 2021 For this reporting cycle, LEAs can make corrections to previous reporting cycles (expenditures from March 1 – December 30, 2020) by making negative adjustments in their Cycle 4 reporting. The expenditures reported in Cycle 4 should reflect funds spent from December 31 – March 31, 2021, and any adjustments from Cycles 1, 2, and 3.	Charter Impact	No	No	https://www3.cde.ca.gov/caresactreporting/
FINANCE	COVID Funds	Jun-01	Expanded Learning Opportunities Grant Plan - must be completed by LEAs as a condition for receiving an ELO Grant. The Expanded Learning Opportunities Grant Plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable.	School with Charter Impact support	Yes	No	https://www.cde.ca.gov/ls/he/hn/covidreliefgrants.asp
FINANCE	Federal Grant	Jul-31	Federal Cash Management - Period 1 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/

FINANCE	Federal Grant	Oct-31	Federal Cash Management - Period 2 - Charter schools that are awarded a grant under any of these programs: Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; and Title III Immigrant programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	http://www.cde.ca.gov/fg/aa/cm/
FINANCE	Federal Grant	Jan-31	Federal Cash Management - Period 3 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III EL; Title III Immigrant; and Title IV, Part A programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/
FINANCE	Federal Grant	Feb-28	Consolidated Application (ConApp) reporting - Winter - The ConApp is used by the CDE to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. The winter release is submitted in January of each year and contains the LEA's entitlements for each funded program.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/co/cars.asp
FINANCE	Federal Grant	Mar-01	Every Student Succeeds Act Per-Pupil Expenditure Application - The Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires state educational agencies (SEAs) and their local educational agencies (LEAs) to prepare and publish annual report cards that contain specified data elements, including LEA and school-level per-pupil expenditures (PPE).	Charter Impact	No	No	https://www3.cde.ca.gov/essars
FINANCE	Federal Grant	Apr-30	Federal Cash Management - Period 4 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/
FINANCE	Federal Grant	Jun-30	Complete Consolidated Application reporting - Spring - The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in May, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program.	Charter Impact with School support	Yes	No	https://www.cde.ca.gov/fg/aa/co/index.asp
FINANCE	SPED	Jul-13	Final Federal Expenditure and ERMHS Report (Special Education) - Financial reporting for year-end actuals are due for El Dorado Charter SELPA members.	Charter Impact	No	No	https://charterselpa.org/fiscal/
FINANCE	SPED	Sep-04	Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	
FINANCE	SPED	Jan-15	ERMHS Level 2 Budget Requests due to SELPA - Detail budget requests for ERMHS funding are due to El Dorado Charter SELPA.	School	No	No	http://charterselpa.org/fiscal/
FINANCE	SPED	Jan-22	Mid-Year Expenditure Report due to SELPA - Interim financial reporting for actuals through December 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	SPED	Mar-19	El Dorado SELPA Pre-Test for Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	SPED	Apr-21	Federal Expenditure Report #2 (Special Education) - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	State Grant	Jul-31	Comprehensive Support and Improvement (CSI) Expenditure Reporting - 2019/20 Report 4 (March 1, 2020 - June 30, 2020) - Actual expenditures for each performance period within the grant period shall be reported to the California Department of Education (CDE) as part of regular grant management and administration.	Charter Impact with School support	No	No	https://www.cde.ca.gov/sp/sw/t1/csilegrantprpt.asp#fiscal1819
FINANCE	State Grant	Aug-28	Mandate Block Grant Application - Mandate Block Grant funding is available to fund the costs of mandated programs and activities. The Mandate Block Grant application is the only option for charter schools to receive this funding. (2020/21 funding per PY ADA K-8 \$16.86, 9-12 \$46.87).	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/ca/mandatebg.asp
DATA		Jul-31	PENSEC Pupil Estimates for New and Significantly Expanding Charters - Charter schools in their first year of operation that begin instruction by September 30th, and continuing charter schools that are expanding by adding one or more grade levels, may apply for a special advance on their funding for LCFF State Aid and EPA State Aid, and potentially Federal funding. The special advance is based on estimated ADA and pupil counts.	Charter Impact	No	Yes	https://www.cde.ca.gov/fg/aa/pa/pensecinstr19.asp
DATA		Aug-01	Administer English Language Proficiency Assessment for California (ELPAC) Initial Assessment - Based on the results of the home language survey, every pupil in California whose native language is not English is required to be tested within 30 days of the start of school. Be sure to note your school's 30th day of instruction and test all ELPAC students before that date. This reporting is used for students' academic performance and state and federal accountability reporting requirements.	School	No	No	https://www.cde.ca.gov/ta/tg/ep/
DATA		Aug-28	4-year Adjusted Cohort Graduation Rate (ACGR) - High School graduation data is extracted from CALPADS on 8/28/2020 to calculate an ACGR value. Graduation data must be submitted into CALPADS before this deadline to ensure data is available to the state for accurate calculations.	School	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
DATA		Aug-28	CALPADS EOY 1, 2, 3 and 4 Amendment Window Deadline - Course completion data for grades 7-12, CTE participants, concentrators, completers, program eligibility/participation, homeless student counts, student discipline, cumulative enrollment and student absence data must be submitted to CDE by 8/28/2020.	School	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp

DATA		Oct-07	California Basic Educational Data System (CBEDS) data due to CDE - The first Wed in Oct is CBEDS Information Day, used to collect information on student and staff demographics. Schools must complete the School Information Form (SIF). The SIF is used to report the count of classified staff, kindergarten program type, educational calendars, work visa applications, multilingual instructional programs, and languages of instruction.	School	No	No	http://www.cde.ca.gov/ds/dc/cb/
DATA		Oct-31	CBEDS-ORA - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, H-1B work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data	School	No	No	https://www.cde.ca.gov/ds/dc/cb/
DATA		Nov-01	Kindergarten Immunization Assessment - To review and submit required vaccine doses and report on permanent medical exemptions.	School	No	No	https://www.shotsforschool.org/reporting/kindergarten/#
DATA		Nov-15	Complete Nutrition Verification process (requirement of School Nutrition Program) - Verification is the annual, mandatory process that confirms the eligibility of a sample of completed household meal eligibility applications in the National School Lunch and School Breakfast Programs. Each LEA must select and verify a sample of applications approved for free and reduced-price meal benefits. The required sample size of applications to be verified is based on the number of approved applications on file on October 1.	School	No	Yes	https://www.cde.ca.gov/ls/nu/sn/verificationreport.asp
DATA		Dec-18	CALPADS - Fall 1 Certification deadline - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 1 data within CALPADS, which can impact a number of things, including LCFF funding, reclassified fluent-English proficient (RFEP) counts/rates, and A-G graduate counts.	Charter Impact submits with data provided by School	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
DATA		Feb-01	School Accountability Report Card - All public schools in California are required to prepare an annual SARC (2019/20). SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. EC Section 35256 requires LEA governing boards to approve SARCs for publications.	School	Yes	No	http://www.cde.ca.gov/ta/ac/sa/
DATA		Mar-05	CALPADS - Fall 2 deadline - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFF funding, student course enrollments, staff assignments and English learner education services.	Charter Impact submits with data provided by School	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
DATA		Jul-15	Annual Attendance Report - Annual Attendance data is reported for the entire school year.	Charter Impact submits with data provided by School	No	Yes	https://www.cde.ca.gov/fg/aa/pa/
DATA		Jul-31	CALPADS EOY 1, 2, 3, and 4 - Course Completion, Program Eligibility/Participation, Homeless Students, Student discipline, Cumulative Enrollment, Student Absence Summary and SpED	Charter Impact submits with data provided by School	No	Yes	https://www.cde.ca.gov/ds/sp/cl/
DATA		Jan-05	CALPADS - Fall 2 Submission Window opens - Information will be used by the US Department of Education and the California Department of Education to gain insights into student course enrollments, services rendered in support of school's English Learner population, staff assignments and full-time equivalent levels. The reported data represent a snapshot of a school's status in the previously listed areas per Census day, October 7, 2020. Schools have until March 5th, 2021 to certified data. IMPORTANT: Fall 2 Staff assignment data will be referenced by the Commission on Teacher Credentialing (CTC) for accountability purposes. CTC will cross reference teachers' credential information with the courses/sections they are assigned to teach. CTC will report misassignments/discrepancies to your charter authorizer.	Charter Impact submits with data provided by School	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
DATA		Jan-29	CALPADS - Fall 1 Amendment deadline - Final opportunity to review and correct your certified CALPADS - Fall 1 student data. Students' program eligibility information associated with lunch, special education, homeless, English language learner, school enrollment and graduation statuses will be submitted to the CDE. This data will be used to in CDE's CA Dashboard calculations and determine access to funding such as student meal reimbursements and unduplicated count factors.	Charter Impact submits with data provided by School	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
INSTRUCTION		Sep-30	2020-21 Learning Continuity and Attendance Plan -- The LEA governing board/body shall adopt the Learning Continuity Plan by September 30, 2020 in a public meeting. This meeting shall be held after, but not on the same day, as the public hearing. The Plan replaces the annual LCAP for 2020-21, to outline the LEA's compliance with the Budget Act's provisions including student participation and attendance reporting, continuity of learning, in-person instructional offerings and plans for distance learning (with public stakeholder engagement). Should describe how LEAs are increasing or improving service in proportion to unduplicated students.	School	Yes	No	https://www.cde.ca.gov/re/lc/learningcontattendplan.asp
INSTRUCTION		Jun-30	Local Control and Accountability Plan - The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. The components of the LCAP for the 2021-2022 LCAP year must be posted as one document assembled in the following order: LCFF Budget Overview for Parents Annual Update with instructions Plan Summary Stakeholder Engagement Goals and Actions Increased or Improved Services for Foster Youth, English Learners, and Low-income students Expenditure Tables Instructions The LCAP must be presented at the same public meeting as the budget, preceding the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.	School with Charter Impact support	Yes	No	https://www.cde.ca.gov/re/lc/

INSTRUCTION		Jun-30	LCAP Federal Addendum - Explain the LEA's strategy for using federal funds to supplement and enhance local priorities or initiatives funded with state funds, as reflected in the LEA's LCAP. This shall include describing the rationale/evidence for the selected use(s) of federal funds within the context of the LEA's broader strategy reflected in the LCAP.	School	Yes	No	https://www.cde.ca.gov/re/lc/addendumguidance.asp
GOVERNANCE		Jul-01	Annual review of status of Statement of Information (Form SI-100) - Every California nonprofit must file a Statement of Information with the California Secretary of State, within 90 days of registering with the California Secretary of State, and every two years thereafter during a specific 6-month filing period based on the original registration date.	Charter Impact with School support	No	No	https://bpd.cdn.sos.ca.gov/corp/pdf/so/corp_so100.pdf
GOVERNANCE		Jul-31	Annual review of organization's Fiscal Policies - Board approved fiscal policies define the organization's financial operations and internal controls to ensure compliance with industry and government regulations. An annual review is recommended to ensure compliance with current procedures and annually updated regulations. If updates are necessary, revised policies may be documented and presented for Board approval.	Charter Impact with School support	No	No	
GOVERNANCE		Apr-01	File a Form 700 - Statement of Economic Interests (SEI) : The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.	School with Charter Impact support	Yes	Yes	https://www.fppc.ca.gov/Form700.html
GOVERNANCE		May-28	Submit Charter Schools Annual Information Survey - The Charter Schools Annual Information Survey has 5 sections: location and school contact information, authorizing agency, site, curriculum and governance information, facilities, retirement and services information, and funding. The funding selection impacts how your school receives revenue payments. All charter schools must be either directly or locally funded. For example: LCFF apportionment funds for a locally funded charter school flow through its local chartering authority whereas funds for a direct funded charter school may flow directly to the county treasurer and then to the charter school. However, the funding type decision may impact the amount of other state and federal funds that a charter school receives, outside the LCFF. This decision may be reconsidered on an annual basis.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/ch/csinfosvy.asp
GOVERNANCE		Jun-01	Executive School Leadership Review Evaluation - The board of directors is responsible for hiring and establishing the compensation (salary and benefits) of the executive director by identifying compensation that is "reasonable and not excessive". The board conducting the review should document who was involved and the process used to conduct the review, as well as the disposition of the full board's decision to approve the executive director's compensation (minutes of a meeting are fine for this). The documentation should demonstrate that the board took the comparable data into consideration when it approved the compensation.	School	Yes	No	This is an IRS requirement for Executive Director positions. If needed, Charter Impact can provide data on comparable salaries for your organization's Board of Directors.
GOVERNANCE		Jun-30	Review your Parental Involvement Policy - Every local educational agency (LEA) in California must have a parental involvement policy: Federal requirement (LEAs accepting Title I funds). State requirement (California Education Code [EC] for non-Title I schools. Parents must be involved in how the funds reserved for parental involvement will be allocated for parental involvement activities. Keep minutes and sign-in sheets documenting these discussions. The California Department of Education (CDE) reviews the Consolidated Application and Reporting System (CARS) to see if the required reservation has been made.	School	Yes	No	https://www.cde.ca.gov/sp/sw/t1/parentfamilyinvolve.asp
GOVERNANCE		Jun-30	Review your Homeless Education Policy - A Homeless Education Policy is used to ensure that your school is compliant with key provisions of the Education for Homeless Children and Youths Act. It is also used to collect the contact information for your required designated homeless liaisons at your school. All schools are required to establish a board approved Homeless Education Policy.	School	No	No	https://www.cde.ca.gov/sp/hs/cy/strategies.asp
GOVERNANCE		Jun-30	Approve school calendar and instructional minutes - 180/175 days charter schools and are allowed to shorten instructional year by 5 days without fiscal penalty. Kindergarten ~ 600 hours; Grades 1-3 ~ 840 hours; Grades 4-8 ~ 900 hours; Grades 9-12 ~ 1080 hours	School with Charter Impact support	Yes	No	https://www.cde.ca.gov/fg/aa/pa/lcfitfaq.asp

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Jun-01	Expanded Learning Opportunities Grant Plan - must be completed by LEAs as a condition for receiving an ELO Grant. The Expanded Learning Opportunities Grant Plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable.	Client with Charter Impact support	Yes	No	https://www.cde.ca.gov/ls/he/hn/covidreliefgrants.asp
FINANCE	Jun-01	In-Person Instruction Grant LEA Certification Form - To be eligible for full funding, LEAs must offer in-person instruction, as defined in Education Code Section 43520.5, including hybrid models, by April 1, 2021 for specified student groups. IPI Grants will be reduced by one percent for each calendared instructional day that an LEA does not offer in-person instruction for all required groups. IPI Grants will be forfeited if an LEA does not offer in-person instruction for all required groups by May 15, 2021, or if in-person instruction is not offered continuously through the end of the scheduled 2020-21 school year, unless otherwise ordered by a state or local health officer.	Client with Charter Impact support	No	No	https://www.cde.ca.gov/ls/he/hn/covidreliefgrants.asp
FINANCE	Jun-01	Executive School Leadership Review Evaluation - The board of directors is responsible for hiring and establishing the compensation (salary and benefits) of the executive director by identifying compensation that is "reasonable and not excessive". The board conducting the review should document who was involved and the process used to conduct the review, as well as the disposition of the full board's decision to approve the executive director's compensation (minutes of a meeting are fine for this). The documentation should demonstrate that the board took the comparable data into consideration when it approved the compensation.	Client	Yes	No	This is an IRS requirement for Executive Director positions. If needed, Charter Impact can provide data on comparable salaries for your organization's Board of Directors.
FINANCE	Jun-25	Certification of the 2020-21 Second Principal Apportionment - The Principal Apportionment includes funding for the Local Control Funding Formula, which is the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The Second Principal Apportionment (P-2), certified by June 25, is based on the second period data that LEAs report to CDE in April and May. P-2 supersedes the P-1 Apportionment calculations and is the final state aid payment for the fiscal year ending in June.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/pa/
FINANCE	Jun-30	Local Control and Accountability Plan - The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. The components of the LCAP for the 2021-2022 LCAP year must be posted as one document assembled in the following order: LCFF Budget Overview for Parents Annual Update with instructions Plan Summary Stakeholder Engagement Goals and Actions Increased or Improved Services for Foster Youth, English Learners, and Low-income students Expenditure Tables Instructions The LCAP must be presented at the same public meeting as the budget, preceding the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.	Client with Charter Impact support	Yes	No	https://www.cde.ca.gov/re/lc/
FINANCE	Jun-30	LCAP Federal Addendum - Explain the LEA's strategy for using federal funds to supplement and enhance local priorities or initiatives funded with state funds, as reflected in the LEA's LCAP. This shall include describing the rationale/evidence for the selected use(s) of federal funds within the context of the LEA's broader strategy reflected in the LCAP.	Client	Yes	No	https://www.cde.ca.gov/re/lc/addendumguidance.asp
FINANCE	Jun-30	Submit Preliminary Budget Plan to Authorizer - Charter Schools are required to submit their annual budgets to their authorizer by the authorizer-imposed deadline. Authorizers then use the budget to determine if the Charter School has reasonable financial health to sustain operations The budget must be presented at the same public meeting as the LCAP, following the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.	Charter Impact	Yes	No	https://www.cde.ca.gov/fg/st/fr/calendar19district.asp
OPERATIONS	Jun-30	Approve school calendar and instructional minutes - 180/175 days charter schools and are allowed to shorten instructional year by 5 days without fiscal penalty. Kindergarten ~ 600 hours; Grades 1-3 ~ 840 hours; Grades 4-8 ~ 900 hours; Grades 9-12 ~ 1080 hours	Client with Charter Impact support	Yes	No	https://www.cde.ca.gov/fg/aa/pa/lcfrfaq.asp
GOVERNANCE	Jun-30	Review your Parental Involvement Policy - Every local educational agency (LEA) in California must have a parental involvement policy: Federal requirement (LEAs accepting Title I funds). State requirement (California Education Code [EC] for non-Title I schools. Parents must be involved in how the funds reserved for parental involvement will be allocated for parental involvement activities. Keep minutes and sign-in sheets documenting these discussions. The California Department of Education (CDE) reviews the Consolidated Application and Reporting System (CARS) to see if the required reservation has been made.	Client	Yes	No	https://www.cde.ca.gov/sp/sw/t1/parentfamilyinvolvement.p
GOVERNANCE	Jun-30	Review your Homeless Education Policy - A Homeless Education Policy is used to ensure that your school is compliant with key provisions of the Education for Homeless Children and Youths Act. It is also used to collect the contact information for your required designated homeless liaisons at your school. All schools are required to establish a board approved Homeless Education Policy.	Client	No	No	https://www.cde.ca.gov/hs/cv/strategies.asp
FINANCE	Jun-30	School Nutrition Application Due to CDE - Funding supports five school meal and milk programs to assist schools, districts, and other nonprofit agencies in providing nutritious meals and milk to children at reasonable prices or free to qualified applicants. The five programs are the National School Lunch Program (NSLP), School Breakfast Program (SBP), Seamless Summer Feeding Option (SSFO), Special Milk Program (SMP), and State Meal Program (STMP)	Client	No	No	https://www.cde.ca.gov/ls/nu/sn/eligmaterials.asp
FINANCE	Jun-30	Complete Consolidated Application reporting - Spring - The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in May, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program.	Charter Impact with Client support	Yes	No	https://www.cde.ca.gov/fg/aa/co/index.asp
FINANCE	Jun-30	Nonclassroom-Based Funding Determination - Charter schools with an existing funding determination ending in 2020/21 must request a funding determination on or before February 1. Education Code [EC] Section 47612.5 prohibits charter schools from receiving any funding for nonclassroom-based instruction unless the State Board of Education (SBE) determines its eligibility for funding. NOTE: This due date was extended. Per SB820, Section 75, a school is deemed to have met the spending and PTR requirements as long as the FDF form is completed and submitted by 6/30/21.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/ch/ncirbifunddet.asp

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	May-14	SB 740 Charter School Facility Grant Program applications (Continuing Schools) - The 2021-22 Online Application will be made available April 12, 2021 and will close May 14, 2021 at 5:00 P.M. Late applications will NOT be accepted. The SB740 Program is intended to provide grants to charter schools to assist with facilities' rent and lease costs associated with the school. Each year applicants must submit a new Application and the Authority will determine eligibility on an annual basis. Charter schools must also meet the FRPM Eligibility requirements each year.	Charter Impact	No	Yes	http://www.treasurer.ca.gov/csfa/csfgp/index.asp
FINANCE	May-17	Extended Due Date - Form 990 - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The form should be reviewed and accepted by the Board prior to filing.	Client/Audit firm	Yes	No	http://www.publiccounsel.org/useful_materials?id=00
FINANCE	May-28	Submit Charter Schools Annual Information Survey - The Charter Schools Annual Information Survey has 5 sections: location and school contact information, authorizing agency, site, curriculum and governance information, facilities, retirement and services information, and funding. The funding selection impacts how your school receives revenue payments. All charter schools must be either directly or locally funded. For example: LCFF apportionment funds for a locally funded charter school flow through its local chartering authority whereas funds for a direct funded charter school may flow directly to the county treasurer and then to the charter school. However, the funding type decision may impact the amount of other state and federal funds that a charter school receives, outside the LCFF. This decision may be reconsidered on an annual basis.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/ch/csinfosw.asp

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Apr-01	Audit Firm Selection - In accordance with Education Code (EC) Section 41020, the governing board of each school shall provide for an audit of the books and accounts of the school. In the event the governing board of a school has not provided for an audit, by selecting an audit firm, by April 1, the County Office of Education, having jurisdiction over the school, shall provide for the audit.	Client with Charter Impact support	Yes	No	http://codes.findlaw.com/ca/education-code/edc-sect-41020-2.html
FINANCE	Apr-01	File a Form 700 - Statement of Economic Interests (SEI) : The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.	Client with Charter Impact support	Yes	Yes	https://www.fppc.ca.gov/Form700.html
FINANCE	Apr-05	Learning Loss Mitigation Funding Reporting - Cycle 4 - An LEA's allocation for LLMF is comprised of funding from three different sources: Coronavirus Relief (CR) Funds, General Fund (GF), and the Governor's Emergency Education Relief I (GEER I) Fund. LEAs will need to report on the use of funds for each funding source. <ul style="list-style-type: none"> CR Funds, Resource Code 3220: Reporting Period December 31, 2020 – March 31, 2021 GEER I Fund, Resource Code 3215: Reporting Period January 1, 2021 – March 31, 2021 GF, Resource Code 7420: Reporting Period January 1, 2021 – March 31, 2021 For this reporting cycle, LEAs can make corrections to previous reporting cycles (expenditures from March 1 – December 30, 2020) by making negative adjustments in their Cycle 4 reporting. The expenditures reported in Cycle 4 should reflect funds spent from December 31 – March 31, 2021, and any adjustments from Cycles 1, 2, and 3.	Charter Impact	No	No	https://www3.cde.ca.gov/caresactreporting/
FINANCE	Apr-21	Federal Expenditure Report #2 (Special Education) - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Apr-30	CSFA Charter School Revolving Loan Application - The CA School Finance Authority's Charter School Revolving Loan Fund provides low-interest loans of up to \$250,000 to new charter schools in their first charter term to assist them with meeting the purposes of the school's approved charter. The program is available to any charter school that is not a conversion of an existing public school, and that has not yet completed the full term of its initial charter.	Client with Charter Impact support	Yes	Yes	http://www.treasurer.ca.gov/csfa/csrf/index.asp
FINANCE	Apr-30	ASES - 3rd Quarter Expenditure Report - The ASES Program funds the establishment of local after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe constructive alternatives for students in kindergarten through ninth grade (K-9).	Charter Impact or After School Provider	No	No	https://www.cde.ca.gov/lb/as/pgmdescription.asp
FINANCE	Apr-30	Federal Cash Management - Period 4 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/
FINANCE	Apr-30	Public Charter School Grant Program and Dissemination Grant Program - Qtr 3 - The California Public Charter Schools Grant Program (PCSGP) Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the California Department of Education's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/cs/re/pcsgp.asp

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Mar-01	CSFA Charter School Revolving Loan Application - The CA School Finance Authority's Charter School Revolving Loan Fund provides low-interest loans of up to \$250,000 to new charter schools in their first charter term to assist them with meeting the purposes of the school's approved charter. The program is available to any charter school that is not a conversion of an existing public school, and that has not yet completed the full term of its initial charter. The application due date is pending from CSFA.	Client with Charter Impact support	Yes	Yes	http://www.treasurer.ca.gov/csfa/csrlf/index.asp
FINANCE	Mar-01	Every Student Succeeds Act Per-Pupil Expenditure Application -The Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires state educational agencies (SEAs) and their local educational agencies (LEAs) to prepare and publish annual report cards that contain specified data elements, including LEA and school-level per-pupil expenditures (PPE).	Charter Impact	No	No	https://www3.cde.ca.gov/essars
FINANCE	Mar-01	Prop 39 (facilities) - Deadline for a charter school to respond to a district's preliminary Proposition 39 proposal.	Client	No	Yes	https://www.cde.ca.gov/sp/cs/as/proposition39.asp
DATA	Mar-05	CALPADS - Fall 2 deadline - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFF funding, student course enrollments, staff assignments and English learner education services.	Charter Impact submits with data provided by Client	No	No	https://www.cde.ca.gov/ds/sp/cj/rptcalendar.asp
FINANCE	Mar-15	2nd Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second is due March 15 for the period ending January 31.	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/itr/calendar19district.asp
FINANCE	Mar-19	El Dorado SELPA Pre-Test for Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Mar-23	PCSGP 20120-21 Planning, Implementation, Replication, and Expansion Sub-Grants - There are four sub-grants being offered through this RFA: Planning, Implementation, Replication, and Expansion, all of which have varying award amounts. Planning, Implementation, and Replication sub-grants may not exceed \$600,000. Expansion sub-grants may not exceed \$300,000. There may be one additional opportunity to apply for supplemental funding, of up to \$100,000, to specifically serve educationally disadvantaged students. A newly established or conversion classroom-based charter school may be eligible for a Planning, Implementation, or Replication sub-grant, provided that the school did not begin serving students prior to July 1, 2019. A Non-classroom-based and virtual charter school may be eligible for an Expansion sub-grant, provided the school meets the definition of a high-quality charter school. Applicants must have not received a CSP grant from CDE or ED within the past five years.	Client with Charter Impact support	No	Yes	https://www.cde.ca.gov/fg/fo/r1/pcsgppire20rfa.asp
FINANCE	Mar-25	E-Rate FCC Form 471 Due date (FY2021) - To apply for program discounts, applicants file an FCC Form 471 in EPC to provide USAC with information about the services they are requesting and the discount(s) for which they are eligible. The FCC Form 471 must be certified by March 25, 2021.	Client	No	No	https://www.usac.org/sl/tools/forms/
FINANCE	Mar-31	Annual Audit Review and Board Approval - Charter Schools are required to submit an independent audit report to the CDE, the State Controller's Office (SCO), the local County Superintendent of Schools, and, if applicable, the chartering entity, by December 15 of each year. Note that the audit report due date was automatically extended to March 31, 2021, due to COVID-19.	Client with Charter Impact support	Yes	No	https://www.cde.ca.gov/fg/au/ag/submitaudittrpt.asp
FINANCE	Mar-31	Southwest SELPA IDEA Expenditure Report 2 - Interim financial reporting for actuals through March 31 are due to SELPA.	Charter Impact	No	No	https://www.swselpa.org/

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA	Feb-01	School Accountability Report Card - All public schools in California are required to prepare an annual SARC (2019/20). SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. EC Section 35256 requires LEA governing boards to approve SARCs for publications.	Client	Yes	No	http://www.cde.ca.gov/ta/ac/sa/
FINANCE	Feb-01	Facility Incentive Grant Recertification (CSFA) - The State Charter School Facilities Incentive Grants Program is a federal grant program designed to assist high-performing charter schools with rent, lease, debt service, and Proposition 39 pro-rata payments or costs related to purchase, acquisition, design, new construction, and renovation. Subgrantees must re-certify eligibility twice annually in February and August. Failure to do so will result in the loss of grant funds and can result in the award being rescinded.	Charter Impact	No	No	http://www.treasurer.ca.gov/csfa/charter/faq.pdf
FINANCE	Feb-15	Board of Equalization Property Tax Exemption - Property used exclusively for public schools, community colleges, state colleges, and state universities is exempt from property taxation (article XIII, section 3, subd. (d), Revenue and Taxation Code section 202, subd. (a)(3)). The property is exempt from taxation on the basis of its exclusive use for public school purposes. If the property is not owned by the public school, the owner of the property is required to file a claim for the Lessor's Exemption. If the owner of the property does not claim the exemption, the public school may file the Public School Exemption claim.	Charter Impact	No	Yes	https://www.boe.ca.gov/proptaxes/lessor_exemption.htm
FINANCE	Feb-20	Certification of the First Principal Apportionment - The Principal Apportionment includes funding for the Local Control Funding Formula, the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The First Principal Apportionment (P-1), certified by February 20, is based on the first period data that LEAs report to CDE in November through January. P-1 supersedes the Advance Apportionment calculations and establishes each LEA's monthly state aid payment for February through May.	Charter Impact	No	Yes	https://www.cde.ca.gov/fg/aa/pa/
FINANCE	Feb-23	PCSGP 20120-21 Planning, Implementation, Replication, and Expansion Sub-Grants - There are four sub-grants being offered through this RFA: Planning, Implementation, Replication, and Expansion, all of which have varying award amounts. Planning, Implementation, and Replication sub-grants may not exceed \$600,000. Expansion sub-grants may not exceed \$300,000. There may be one additional opportunity to apply for supplemental funding, of up to \$100,000, to specifically serve educationally disadvantaged students. A newly established or conversion classroom-based charter school may be eligible for a Planning, Implementation, or Replication sub-grant, provided that the school did not begin serving students prior to July 1, 2019. A Non-classroom-based and virtual charter school may be eligible for an Expansion sub-grant, provided the school meets the definition of a high-quality charter school. Applicants must have not received a CSP grant from CDE or ED within the past five years.	Client with Charter Impact support	No	Yes	https://www.cde.ca.gov/fg/fo/r1/pcsgppire20rfa.asp
FINANCE	Feb-24	E-Rate FCC Form 470 Due date (FY2021) - To request bids for service, applicants certify an FCC Form 470 in the E-rate Productivity Center (EPC). This is a formal process to identify and request the products and services you need so that potential service providers can review your requests and submit bids. The FCC Form 470 must be certified in EPC at least 28 days before the close of the filing window. February 24, 2021 is the deadline to certify an FY2021 FCC Form 470 and still be able to certify an FCC Form 471 within the FY2021 filing window.	Client	No	No	https://www.usac.org/si/tools/forms/
FINANCE	Feb-28	Consolidated Application (ConApp) reporting - Winter - The ConApp is used by the CDE to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. The winter release is submitted in January of each year and contains the LEA's entitlements for each funded program.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/co/cars.asp
FINANCE	Feb-28	CSFA Charter School Revolving Loan Application - The CA School Finance Authority's Charter School Revolving Loan Fund provides low-interest loans of up to \$250,000 to new charter schools in their first charter term to assist them with meeting the purposes of the school's approved charter. The program is available to any charter school that is not a conversion of an existing public school, and that has not yet completed the full term of its initial charter. Applications are due February 28, 2021.	Client with Charter Impact support	Yes	Yes	http://www.treasurer.ca.gov/csfa/csrlf/index.asp
FINANCE	Feb-28	Southwest SELPA AB602 and Mental Health Interim Expenditure Report - Interim financial reporting for actuals are due to SELPA.	Charter Impact	No	No	https://www.swselpa.org/

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA	Jan-05	CALPADS - Fall 2 Submission Window opens - Information will be used by the US Department of Education and the California Department of Education to gain insights into student course enrollments, services rendered in support of school's English Learner population, staff assignments and full-time equivalent levels. The reported data represent a snapshot of a school's status in the previously listed areas per Census day, October 7, 2020. Schools have until March 5th, 2021 to certified data. IMPORTANT: Fall 2 Staff assignment data will be referenced by the Commission on Teacher Credentialing (CTC) for accountability purposes. CTC will cross reference teachers' credential information with the courses/sections they are assigned to teach. CTC will report misassignments/discrepancies to your charter authorizer.	Charter Impact submits with data provided by Client	No	No	https://www.cde.ca.gov/ds/sp/cj/rptcalendar.asp
FINANCE	Jan-05	CARES Act Reporting Cycle 3 - The CARES Act Reporting application was created by the California Department of Education to gather required data for purposes of state and federal report on CARES Act and other COVID-19 related funds (CRF, GF, GEER and ESSER). Schools are required to report status of funds for the period October 1, 2020 - December 31, 2020. The Coronavirus Relief Fund (CRF) must be utilized by December 30, 2020.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/fg/cr/index.asp
FINANCE	Jan-15	ERMHS Level 2 Budget Requests due to SELPA - Detail budget requests for ERMHS funding are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Jan-20	ASES Grant Renewal - After School Education and Safety Program applications and renewals due to the CDE for fiscal year 2020/21. Grants are scheduled to be renewed every three years. Maximum of \$112,850 for Elementary Schools and \$163,800 for Middle Schools.	Client	No	Yes	https://www.cde.ca.gov/lx/ex/asesrenewalcycles.asp
FINANCE	Jan-22	Mid-Year Expenditure Report due to SELPA - Interim financial reporting for actuals through December 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
DATA	Jan-29	CALPADS - Fall 1 Amendment deadline - Final opportunity to review and correct your certified CALPADS - Fall 1 student data. Students' program eligibility information associated with lunch, special education, homeless, English language learner, school enrollment and graduation statuses will be submitted to the CDE. This data will be used to in CDE's CA Dashboard calculations and determine access to funding such as student meal reimbursements and unduplicated count factors.	Charter Impact submits with data provided by Client	No	No	https://www.cde.ca.gov/ds/sp/cj/rptcalendar.asp
FINANCE	Jan-31	ASES - 2nd Quarter Expenditure Report - The ASES Program funds the establishment of local after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe constructive alternatives for students in kindergarten through ninth grade (K-9).	Charter Impact or After School Provider	No	No	https://www.cde.ca.gov/lx/ba/as/pgmdescription.asp
FINANCE	Jan-31	Federal Cash Management - Period 3 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III EL; Title III Immigrant; and Title IV, Part A programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/
FINANCE	Jan-31	Public Charter School Grant Program (PCSGP) and Dissemination Grant Program - Qtr 2 - The PCSGP Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the CDE's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	No	https://www.cde.ca.gov/sp/cs/re/pcsgp.asp
FINANCE	Jan-31	IRS Form 1095-C, Employer-Provided Health Insurance Offer and Coverage - Employers with 50 or more full-time employees (including full-time equivalent employees) in the previous year use Forms 1094-C and 1095-C to report the information required under sections 6055 and 6056 about offers of health coverage and enrollment in health coverage for their employees.	Client with Charter Impact support	No	No	https://www.irs.gov/forms-pubs/about-form-1095-c

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Dec-15	1st Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report for the period ending October 31 is due by the date set by the charter authorizer (no later than December 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp
FINANCE	Dec-15	LCFF Budget Overview for Parents - Senate Bill (SB) 98 added ECSection 43509, which changed the adoption date for the Budget Overview for Parents for the 2020–21 school year. For 2020–21, local governing boards or governing bodies are required to adopt and submit the Budget Overview for Parents on or before December 15, 2020, in conjunction with the LEA's first interim budget report.	Charter Impact	Yes	No	https://www.cde.ca.gov/re/lc/
DATA	Dec-18	CALPADS - Fall 1 Certification deadline - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 1 data within CALPADS, which can impact a number of things, including LCFF funding, reclassified fluent-English proficient (RFEP) counts/rates, and A–G graduate counts.	Charter Impact submits with data provided by Client	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA TEAM	Nov-01	Kindergarten Immunization Assessment - To review and submit required vaccine doses and report on permanent medical exemptions.	Client	No	No	https://www.shotsforschool.org/reporting/kindergarten/#
FINANCE	Nov-01	Mental Health Plans due to SELPA - Schools requesting Level 2 and Level 3 mental health funding must file their annual plan with their SELPA by this date. Specific due dates may vary by SELPA.	Client	No	Yes	https://www.cde.ca.gov/fg/aa/sep/sep1appnform04.asp
FINANCE	Nov-06	Senate Bill (SB) 820 Funding for Growing LEAs - Continuing classroom-based charter schools are eligible for an apportionment calculation based on growth if the LEA's most recent 2020–21 budget adopted by the governing board or body of the local educational agency on or before June 30, 2020, or its adopted 2019–20 second interim report explicitly shows growth in overall pupil enrollment or ADA from its actual 2019–20 level to its projected 2020–21 level.	Charter Impact	No	Yes	https://www.cde.ca.gov/fg/aa/pa/sb820growthfaqs.asp
DATA TEAM	Nov-15	Complete Nutrition Verification process (requirement of School Nutrition Program) - Verification is the annual, mandatory process that confirms the eligibility of a sample of completed household meal eligibility applications in the National School Lunch and School Breakfast Programs. Each LEA must select and verify a sample of applications approved for free and reduced-price meal benefits. The required sample size of applications to be verified is based on the number of approved applications on file on October 1.	Client	No	Yes	https://www.cde.ca.gov/ls/nu/sn/verificationreport.asp
FINANCE	Nov-15	Review and/or Update Non-Profit IRS Form 990 Policies - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. Charter Schools are required to disclose the following policies: Conflict of Interest Policy, Whistleblower Policy, Document Retention and Destruction Policy, Expense Reimbursement Policy, Gift Receiving Policy, and Compensation Approval Policy. A Form 990 must be filed by the 15th day of the 5th month after the close of the NPO's fiscal year. Most schools extend this deadline to the following May 15th.	Client	Yes	No	http://www.publiccounsel.org/useful_materials?id=0025

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA TEAM	Oct-07	California Basic Educational Data System (CBEDS) data due to CDE - The first Wed in Oct is CBEDS Information Day, used to collect information on student and staff demographics. Schools must complete the School Information Form (SIF). The SIF is used to report the count of classified staff, kindergarten program type, educational calendars, work visa applications, multilingual instructional programs, and languages of instruction.	Client	No	No	http://www.cde.ca.gov/ds/dc/cb/
FINANCE	Oct-15	SB 740 Charter School Facility Grant Program applications (New Schools Only) - The SB740 Program is intended to provide grants to charter schools to assist with facilities' rent and lease costs associated with the school.	Charter Impact	No	Yes	http://www.treasurer.ca.gov/csfa/csfgp/index.asp
FINANCE	Oct-31	Public Charter School Grant Program and Dissemination Grant Program - Qtr 1 - The PCSGP Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the CDE's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/cs/re/pcsgp.asp
FINANCE	Oct-31	Federal Cash Management - Period 2 - Charter schools that are awarded a grant under any of these programs: Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; and Title III Immigrant programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	http://www.cde.ca.gov/fg/aa/cm/
FINANCE	Oct-31	ASES -1st Quarter Expenditure Report - The ASES Program funds the establishment of local after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe constructive alternatives for students in kindergarten through ninth grade (K-9).	Charter Impact or After School Provider	No	No	http://www.cde.ca.gov/ls/ba/as/
FINANCE	Oct-31	Collect National School Lunch Program (NSLP) applications - Schools must collect or receive National School Lunch Program (NSLP) applications by October 31. Schools may process those applications after October 31, and if students are found to be eligible for free or reduced-price meals (FRPMs), those schools may update FRPM program records for eligible students with a start date before Census Day.	Client	No	No	https://www.cde.ca.gov/fg/aa/nt/index.asp?tabsection=1
DATA TEAM	Oct-31	CBEDS-ORA - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, H-1B work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data	Client	No	No	https://www.cde.ca.gov/ds/dc/cb/

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Set by Authorizer	Unaudited Actual Reports - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/fr/cs/alternative.asp
FINANCE	Sep-04	Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	
FINANCE	Sep-30	2020-21 Learning Continuity and Attendance Plan - The LEA governing board/body shall adopt the Learning Continuity Plan by September 30, 2020 in a public meeting. This meeting shall be held after, but not on the same day, as the public hearing. The Plan replaces the annual LCAP for 2020-21, to outline the LEA's compliance with the Budget Act's provisions including student participation and attendance reporting, continuity of learning, in-person instructional offerings and plans for distance learning (with public stakeholder engagement). Should describe how LEAs are increasing or improving service in proportion to unduplicated students.	Client	Yes	No	https://www.cde.ca.gov/re/lc/learningcontattendplan.asp
FINANCE	Sep-30	Prop 39 (CA Clean Energy Jobs Act) - Annual Progress Reports open July 1, 2020, due September 30, 2020 - Local educational agencies are mandated to report to the California Energy Commission. Prop 39 K-12 Progress annual report templates will be available on July 1, 2020, through the California Energy Expenditure Plan Online Reporting System. Reports must be submitted for each approved energy expenditure plan until all eligible energy measures are completed. The annual progress report covers activities that occurred in the previous fiscal year (July 1, 2019-June 30, 2020). Instructions, training videos, and PowerPoint presentations are available on the Proposition 39 K-12 program webpage California Clean Energy Jobs Act K-12 Program - Prop 39. On May 13, 2020, the California Energy Commission approved an extension of the California Clean Energy Jobs Act K-12 Program (Proposition 39) deadlines in response to the COVID-19 pandemic. Final project completion date by one year to June 30, 2021 Final project completion reports date by one year to June 30, 2022	Client	No	No	https://www.energy.ca.gov/programs-and-topics/programs/california-clean-energy-jobs-act-proposition-39-k-12-program

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA TEAM	Aug-01	Administer English Language Proficiency Assessment for California (ELPAC) Initial Assessment - Based on the results of the home language survey, every pupil in California whose native language is not English is required to be tested within 30 days of the start of school. Be sure to note your school's 30th day of instruction and test all ELPAC students before that date. This reporting is used for students' academic performance and state and federal accountability reporting requirements.	Client	No	No	https://www.cde.ca.gov/ta/tg/ep/
FINANCE	Aug-17	Complete Consolidated Application reporting - Spring - The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in June, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. The 2020 Spring Application release was delayed until July 6th with an August 17th due date.	Charter Impact with Client support	Yes	No	https://www.cde.ca.gov/fg/aa/co/index.asp
FINANCE	Aug-28	Mandate Block Grant Application - Mandate Block Grant funding is available to fund the costs of mandated programs and activities. The Mandate Block Grant application is the only option for charter schools to receive this funding. (2020/21 funding per PY ADA K-8 \$16.86, 9-12 \$46.87).	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/ca/mandatebg.asp
DATA TEAM	Aug-28	4-year Adjusted Cohort Graduation Rate (ACGR) - High School graduation data is extracted from CALPADS on 8/28/2020 to calculate an ACGR value. Graduation data must be submitted into CALPADS before this deadline to ensure data is available to the state for accurate calculations.	Client	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
DATA TEAM	Aug-28	CALPADS EOY 1, 2, 3 and 4 Amendment Window Deadline - Course completion data for grades 7-12, CTE participants, concentrators, completers, program eligibility/participation, homeless student counts, student discipline, cumulative enrollment and student absence data must be submitted to CDE by 8/28/2020.	Client	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
FINANCE	Aug-31	Facility Incentive Grant Recertification (CSFA) - The State Charter School Facilities Incentive Grants Program is a federal grant program designed to assist high-performing charter schools with rent, lease, debt service, and Proposition 39 pro-rata payments or costs related to purchase, acquisition, design, new construction, and renovation. Subgrantees must re-certify eligibility twice annually in February and August. Failure to do so will result in the loss of grant funds and can result in the award being rescinded.	Charter Impact	No	No	http://www.treasurer.ca.gov/csfa/charter/faq.pdf
FINANCE	Set by Authorizer	Unaudited Actual Reports - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/ft/cs/alternative.asp

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
GOVERNANCE	Jul-01	Annual review of status of Statement of Information (Form SI-100) - Every California nonprofit must file a Statement of Information with the California Secretary of State, within 90 days of registering with the California Secretary of State, and every two years thereafter during a specific 6-month filing period based on the original registration date.	Charter Impact with Client support	No	No	https://bpd.cdn.sos.ca.gov/corp/pdf/so/corp_so100.pdf
FINANCE	Jul-13	Final Federal Expenditure and ERMHS Report (Special Education) - Financial reporting for year-end actuals are due for El Dorado Charter SELPA members.	Charter Impact	No	No	https://charterselpa.org/fiscal/
DATA TEAM	Jul-15	Annual Attendance Report - Annual Attendance data is reported for the entire school year.	Charter Impact submits with data provided by Client	No	Yes	https://www.cde.ca.gov/fg/aa/pa/
FINANCE	Jul-15	SB 740 Charter School Facility Grant 2019-20 - Submission for Additional Costs (Facility Invoice Expenditure Report) - Applicants requesting reimbursement for Charter School costs associated with remodeling buildings, deferred maintenance, initially installing or extending service systems and other built-in equipment, improving sites and common area maintenance charges must file by July 15th. CSFA forecasts no funding available for Additional Costs during 2019/20.	Charter Impact	No	Yes	http://www.treasurer.ca.gov/csfa/csfgp/index.asp
FINANCE	Jul-15	Extended Due Date - Form 990 - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The form should be reviewed and accepted by the Board prior to filing. During 2020 - due date has been automatically extended to July 15, 2020.	Client/Audit firm	Yes	No	http://www.publiccounsel.org/useful_materials?id=0025
FINANCE	Jul-15	Coronavirus Aid, Relief, and Economic Security (CARES) Act ESSER Fund Application -- Eligible LEAs must complete an application by July 15, 2020, in order to receive funds through the 1st apportionment. Eligible LEAs that do not apply by July 15, 2020, may apply after July 15 to receive funds through subsequent apportionments based on quarterly expenditure reporting.	Charter Impact	No	No	https://www.cde.ca.gov/fg/cr/caresact.asp
FINANCE	Jul-31	ASES - 4th Quarter Expenditure Report - The ASES Program funds the establishment of local after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe constructive alternatives for students in kindergarten through ninth grade (K-9).	Charter Impact or After School Provider	No	No	https://www.cde.ca.gov/lb/ba/as/pgmdescription.asp
FINANCE	Jul-31	Federal Cash Management - Period 1 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/
FINANCE	Jul-31	Public Charter School Grant Program and Dissemination Grant Program - Qtr 4 - The California Public Charter Schools Grant Program (PCSGP) Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the California Department of Education's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/cs/re/pcsgp.asp
FINANCE	Jul-31	PENSEC Pupil Estimates for New and Significantly Expanding Charters - Charter schools in their first year of operation that begin instruction by September 30th, and continuing charter schools that are expanding by adding one or more grade levels, may apply for a special advance on their funding for LCFF State Aid and EPA State Aid, and potentially Federal funding. The special advance is based on estimated ADA and pupil counts.	Charter Impact	No	Yes	https://www.cde.ca.gov/fg/aa/pa/pensecinstr19.asp
GOVERNANCE	Jul-31	Annual review of organization's Fiscal Policies - Board approved fiscal policies define the organization's financial operations and internal controls to ensure compliance with industry and government regulations. An annual review is recommended to ensure compliance with current procedures and annually updated regulations. If updates are necessary, revised policies may be documented and presented for Board approval.	Charter Impact with Client support	No	No	
DATA TEAM	Jul-31	CALPADS EOY 1, 2, 3, and 4 - Course Completion, Program Eligibility/Participation, Homeless Students, Student discipline, Cumulative Enrollment, Student Absence Summary and SpED	Charter Impact submits with data provided by Client	No	Yes	https://www.cde.ca.gov/ds/sp/cl/
FINANCE	Jul-31	Comprehensive Support and Improvement (CSI) Expenditure Reporting - 2019/20 Report 4 (March 1, 2020 - June 30, 2020) Actual expenditures for each performance period within the grant period shall be reported to the California Department of Education (CDE) as part of regular grant management and administration.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/sp/sw/t1/csilegrantprpt.asp#fiscal1819

Brown Act and Conflict of Interest Training

1

PRESENTED BY: JENNIFER MCQUARRIE
THE LAW OFFICES OF JENNIFER MCQUARRIE
MCQUARRIELAW@GMAIL.COM
805-252-1080



What is the Brown Act?

2

- Ralph M. Brown Act (CA Gov. Code sections 54950, et seq.)
- Open meeting requirement for local legislative bodies
- Includes, among other things:
 - Notice
 - Agenda
 - Public comment
 - Many other rules

Competing Policy Interests

3

- **Brown Act**
 - Encourage public participation in local government decisions
 - Deter secret legislation by public bodies
- **Charter School**
 - Confidential information re students/employees
 - Candor in decision-making and debate
 - Efficient decision-making

Brown Act Triggers

4

- Who: Local agencies and legislative bodies
 - Charter School Board of Directors
- What: “Meetings”

Who Must Comply

5

- Legislative body means:
 - Committee, commission, etc., of the charter school governing board
 - ✓ Permanent or temporary
 - ✓ Decision-making or advisory
 - ✓ Created by formal action of a legislative body
 - Standing committees of charter school governing board:
 - ✓ Continuing subject matter jurisdiction or
 - ✓ Meeting schedule fixed by formal action
 - Not included:
 - ✓ Advisory committees whose entire membership are board members (but cannot be a standing committee)
 - ✓ Less than quorum of board

What is a Meeting?

6

- Broadly defined
 - Congregation of board majority at the same time and place to hear, discuss or deliberate upon any item within its subject matter jurisdiction
 - Includes collective acquisition and exchange of facts before making a decision
 - Includes informal and inadvertent meetings

What is a Meeting?

7

- **Serial meetings prohibited**
 - Board majority uses
 - ✓ direct communication
 - ✓ personal intermediaries
 - ✓ technology and social media
 - To discuss, deliberate or take action or develop collective concurrence for an item to be decided by the board
 - Prohibition does not prevent employee/official from engaging in separate conversations or communications with board members to answer questions/provide information
 - ✓ So long as does not communicate to members the comments or position of other board members

Social Media

8

- Board members not prevented from engaging in separate conversations or communications on an internet-based social media platforms to answer questions, provide information to the public, or to solicit information from the public
 - Majority of members do not use the social media platform to discuss among themselves business of a specific nature that is within the subject matter jurisdiction
 - Board member shall not respond directly to any communication on social media within subject matter jurisdiction that is made, posted or shared by another board member

What is a Meeting?

9

- Exceptions:
 - Individual conversations between a board member and another individual
 - Attendance of a majority members at:
 - ✓ Open conferences (or similar meetings)
 - ✓ Open meetings of other organizations
 - ✓ Open meetings of other legislative bodies
 - ✓ Purely social or ceremonial gatherings

What is a Meeting?

10

- Exceptions continued:
 - Provided they don't discuss amongst selves school business, other than as part of a program

Compliance - Notice

11

- Three types of meetings:
 - Regular meetings
 - ✓ Usually designated by resolution or bylaws
 - ✓ 72-hours notice
 - Special meetings
 - ✓ Called at any time (presiding officer or board majority)
 - ✓ 24-hours notice
 - Emergency meetings
 - ✓ Very rare
 - ✓ 1-hour notice to media outlets that previously requested notice

Compliance - Agenda

12

- Regular and Special Meetings: Content
 - Time/location, including any teleconference locations (not during COVID-19)
 - Brief general description of each item of business to be transacted or discussed
 - ✓ Including closed session matters (further discussion later in slides)
 - ✓ Need not exceed 20 words
 - Rules on how to access the agenda and meeting if needing an accommodation under the ADA
 - Public comment rules
 - If it's not on the agenda, the board cannot discuss the item

Compliance - Agenda

13

- Cannot discuss items not appearing on the agenda, exceptions:
 - Member, on own initiative or in response to a question, may ask for clarification, may make a brief announcement or report on his/her own activities
 - Make a reference to staff or other resources for factual information, request a report back at a subsequent meeting or direct staff to place an item on the agenda
 - 2/3rds vote of members or unanimous vote if less than 2/3rds present that there is a need to take immediate action
 - ✦ Came to the attention of the of the school subsequent to the agenda being posted
 - Majority vote that an emergency exists

Compliance – Limits at Special Meetings

14

- Salaries, salary schedules, compensation in the form of fringe benefits of high level employees may not be discussed in special meetings
 - Does not preclude discussion of the budget in a special meeting
- At regular meetings, must orally announce summary of salary recommendations for high level employees

Compliance - Posting

15

- Post in a location that is freely accessible to the public 24-hours a day and compliant with ADA
 - Cannot be behind locked gates
- Website
 - Post to homepage through prominent direct link in a certain format
 - Integrated agenda management platform ok
- If teleconference participation, at each teleconference location (not during COVID-19/AB 361)

Minutes

16

- No specific mention of minutes, but must record how each board member voted, including any recusals
- Corporations code requires minutes for nonprofits
- Many authorizers require that the school post on the website, but not required by law

AB 361 – COVID Teleconferencing

17

- School may use teleconferencing without complying with teleconferencing rules if follows certain procedures
 - Notice and posting as usual
 - Allow public to access the meeting
 - Agenda shall provide opportunity for the public to address the board directly
 - Agenda shall identify and include for persons to attend via call-in or an internet-based service option (no physical location required)

AB 361 – COVID Teleconferencing

18

- Only allowed if a proclaimed state of emergency exists and:
 - State or local officials have imposed or recommended measures to promote social distancing
 - Meeting held for the purpose of determining, by majority vote, whether meeting in person would present imminent risks to the health or safety of attendees
 - The board has determined, by majority vote, that meeting in person would present imminent risks to the health or safety of attendees

AB 361 – COVID Teleconferencing

19

- Cannot require public comments to be submitted in advance of the meeting, must offer public comment in real time
- If timed public comment period for each agenda item, public comment shall not close for the item, or the opportunity to register, to provide public comment until that timed public comment period has elapsed
- If no timed public comment period, but the board takes comment separately on each agenda item, board shall allow a reasonable amount of time per agenda item to allow public comment, including time for members to register if required
- If no public comment for each agenda item, but provides timed public comment generally, public comment shall not close until that time has elapsed

AB 361 – COVID Teleconferencing

20

- In order to continue using COVID teleconferencing rules, the board must:
 - Within 30 days of the first teleconferenced meeting, and every 30 days thereafter, make the following findings by majority vote:
 - ✦ The board has reconsidered the circumstances of the state of emergency
 - ✦ Any of the following circumstances exist:
 - The state of emergency continues to directly impact the ability of the members to meet safely in person
 - State or local officials continue to impose or recommend measures to promote social distancing
- Comes into effect 10/1/21, expires 1/1/24

Meeting Locations

21

- Nonclassroom based programs without a facility or that operate one or more resource centers
 - County where the greatest number of students enrolled reside
- During COVID-19/AB 361, not required to meet physically

Compliance - Teleconferencing

22

- Votes taken by roll call
- Agendas posted at each teleconferenced location (not during COVID-19/AB 361)
- Each location must meet the ADA
- Quorum must be located within geographical boundaries of school (not during COVID-19/AB 361)
- Public may participate from each location (not during COVID-19/AB 361)

Compliance – Public Participation

23

- Regular meetings:
 - Options
 - ✓ One public comment period for items not on the agenda; public comment before each item
 - ✓ One public comment period for all public comment at one time in the beginning of the meeting, including agenda items and non-agenda items
- Special meetings
 - Testimony only for items described in the agenda
 - Before or during consideration of the item
 - Including before closed session

Compliance – Rights of the Public

24

- Participate at each teleconferenced location
- Reasonable accommodations per ADA
 - For the agenda as well as at the meeting
 - Agenda must identify how to request accommodations
- Cannot be required to sign in (unless speaking)
- May record or broadcast meetings
- May have access to board materials (with limited exceptions)
- May not be censored
- If no simultaneous translation provided, provide at least twice the allotted time for persons utilizing a translator

Compliance – Closed Session

25

- Closed Sessions Generally
 - Sessions must be expressly authorized by statute
 - Narrowly construed
 - Strong bias in favor of open meetings
 - ✓ Sensitive, embarrassing or controversial content does not justify application unless expressly allowed
 - Semi-closed meetings not allowed
- Confidentiality of Closed Sessions
 - Person attending may not disclose to a non-attendee

Compliance – Closed Session

26

- Agenda detail
 - Government Code section 54954.5 provides agenda descriptions for all permissible closed session meetings, except for student discipline
 - Before convening into closed session, announce what will be discussed – only read the agenda description
 - After returning from closed session, may be required to report out action taken

Compliance – Permissible Closed Session

27

- Personnel
- Litigation
- Real property negotiations
- Labor negotiations
- Public security
- Student discipline
- Others likely not applicable

Blue Ridge Academy Board – Strategic Planning Session

Mission

The mission of Blue Ridge Academy is to provide a safe, collaborative and individualized learning experience in partnership with families and the community. Our independent study model allows our students opportunities to grow in an environment of inclusion, individualization and accountability. We will provide support and resources to students and families to ensure success towards their goals academically, emotionally, and socially.

Vision

The vision of Blue Ridge Academy is to support and empower students to demonstrate the values and skills that promote knowledge and critical thinking. Our students are prepared to thrive in and contribute to their communities with kindness, respect, integrity and purpose.

Schoolwide Learner Outcomes

At Blue Ridge Academy, we have goals for our students that are known as Schoolwide Learner Outcomes (SLOs). SLOs are a part of our school culture: they reflect our school vision, the College and Career Readiness standards, and the education of the whole child.

Blue Ridge Students Are:

- *Navigators of the Digital World* - Navigators of the digital world who are proficient in the use of technology, media, and online resources.
 - *Self-Directed* - Self-directed and motivated students who are able to set attainable goals to achieve academic success.
 - *Personalized Learners* - Personalized learners who are able to thrive in the style of education that best fits their individual needs.
 - *Independent Critical Thinkers* - Independent critical thinkers who have the ability to problem solve, take ownership, and apply their knowledge to a variety of problems.
 - *Responsible Citizens* - Responsible citizens who demonstrate integrity and respect while actively seeking knowledge of local and global issues.
 - *Effective Communicators* - Effective communicators who can thoughtfully articulate their thinking with confidence while collaborating with peers.
-

Blue Ridge Core Values

The Blue Ridge Academy leadership team is committed to the support of our students, staff, parents and community and are grounded in our actions through our team's core values.

We believe in:

- Modeling integrity through respectful, kind, and supportive leadership
- Maintaining trust amongst all stakeholders through honest, transparent and collaborative decision-making
- Building a fair, inclusive, and equitable homeschool culture where our unique community of learners thrive with successful outcomes
- Cultivating a climate of ongoing learning that is nurtured through support and celebration of staff, students, and families