

# ADDENDUM NUMBER ONE

January 30, 2024

## ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT REQUEST FOR PROPOSALS (RFP) NO. 2024-0101 ARCHITECTURAL AND ENGINEERING SERVICES

176 Holston Drive  
Lancaster, CA 93535

Issued By:  
ANTELOPE VALLEY UNION HIGH SCHOOL DISTRICT

To all bidders submitting proposal(s) for the captioned project: this Addendum is hereby made part of the Contract Documents to the same extent as though it was originally included therein and takes precedence over the original documents and any previous addenda.

**Acknowledge receipt of the Addendum within Proposal Response**

### A. RFP CLARIFICATION

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#### **ITEM NO. 1: To Section 7.4, Modifications**

OMIT: The successful submitter shall be required to execute the Agreement in substantially the same form as that attached hereto and incorporated herein. The successful submitter shall be bound by the terms and conditions of the attached Agreement, including but not limited to the indemnification provision.

REPLACE: The successful submitter shall be required to execute the Agreement in substantially the same form. The successful submitter shall be bound by the terms and conditions of the Agreement, to be provided upon award.

**B. QUESTIONS / REQUESTS FOR CLARIFICATION**

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**ITEM NO.1: ADD the following Questions and Responses:**

**QUESTION 1:**

Would the firm chosen for the FMP be precluded from helping the district with projects from the Capital Improvement Program?

**RESPONSE 1:** There are no objections if the firm meets the required selection criteria.

**QUESTION 2:**

Is the district planning to select one firm to do a districtwide assessment/master plan or will multiple firms be selected for individual campus assessments and master planning?

**RESPONSE 2:** The district will select multiple firms based on their expertise and qualifications.

**QUESTION 3:**

When do you anticipate project kick-off for facilities assessment and master planning?

**RESPONSE 3:** The district will align priorities and projects with the selected firms based on the various timelines and after board approval.

**QUESTION 4:**

If a firm does the assessment and master plan for a campus, will it also be eligible to do the design work for that campus?

**RESPONSE 4:** There are no objections if the firm meets the required selection criteria.

**QUESTION 5:**

Can you please send the contract referenced in section 7.4 'The successful submitter shall be required to execute the Agreement in substantially the same form as that attached hereto and incorporated herein. The successful submitter shall be bound by the terms and conditions of the attached Agreement, including but not limited to, the indemnification provision.

**RESPONSE 5:** Please refer to Section A. Item #1 - RFP Clarification

**QUESTION 6:**

As the district could be getting submissions from architects and engineers, is it essential that A4E, as an architect, provide a full team to enter the pool?

- We prefer to select our engineering team members on a project by project basis to ensure the best fit and value for each project that comes out of a pool. We usually provide a list of engineers we typically use, but not the quals, and would be happy to work with the engineers that you have pre-approved by selecting into the engineering side of the pool. Can you please explain why you have requested a full team in this submission – although it may not serve the district well on future projects?

**RESPONSE 6:** The district will not require an established team at the time of submission of the RFP. The district will require, at a minimum, a list of certified engineers each firm intends to work with.

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### QUESTION 7:

Can you provide sample projects for the fee schedule request? It can be difficult for us to provide (and also for the district to compare) fee schedules for this list of services without a common project to respond to.

**RESPONSE 7:** Please provide a standardized fee schedule listing category, type of service, and associated rates/fees per the firm.

### QUESTIONS 8:

Have any addenda or clarifications been provided for this submission. If so, can you please share the documents or details with me?

**RESPONSE 8:** Any addendums will be posted on the district website [avdistrict.org/bids](http://avdistrict.org/bids) and PQ Bids.

### QUESTION 9:

Is there any possibility of a deadline extension for one additional week, until Friday, February 9? We do want to provide a comprehensive submission and depending on getting answers and updates to these questions, may need more time to do so. Having the questions submission deadline so close to the deadline for submission may not allow us sufficient time to respond appropriately to the responses.

**RESPONSE 9:** Due to the district timeline an extension for submittal is not able to be extend the deadline. RFP needs to be submitted and received on or by the district on February 2, 2024, at 3:00 pm

### QUESTION 10:

In September 2023, our Firm was Board approved with five other firms to make up the “pool of firms”.

This RFP in part seems to be for a Facility Conditions Assessment and Facility Master Plan. But it also seems to be mostly for the “pool of firms”.

We are trying to understand how we should be responding to the RFP, as most of the questions seem to be related to the design and construction of projects and not to Facility Conditions Assessment or Facility Master Planning.

**RESPONSE 10:** The district will select the most qualified firm to provide the districtwide School Facility Conditions and Needs Assessments/Master Plan (Facilities Assessments). Existing firms from the September RFP and qualified firms from this RFP not selected for the master plan will be placed in the pool to provide/and or assist the district in planning, design, and construction administration of its capital improvement program.

**C. ATTACHMENTS**

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8 1/2 x 11

None.

36x24 Sheets

None.

**END OF ADDENDUM NUMBER ONE**