



MOORE NORMAN
TECHNOLOGY CENTER

PN Select

Application Booklet



2024-2025

Practical Nursing Select

Advisement Packet & Application for Admission

Application Deadline: 2:00 p.m. February 16, 2024

Campus: Franklin Road

We're glad you're interested in Moore Norman Technology's (MNTC) Practical Nursing Select Program. Students have the opportunity to obtain the skills required to practice as a practical nurse while working with physicians, nurses, and other members of the health care team in a clinical environment. The curriculum is rigorous and consists of classroom, lab, and clinical instruction in various clinical areas. In addition, the career program is designed to prepare students to utilize communication, critical thinking, and clinical reasoning skills as they provide quality patient care.

Applicants must be high school juniors who are enrolled in the Health Careers Certification (HCC) program at MNTC.

PN Select students attend class at the MNTC campus from approximately 9:15 a.m. to 12:15 p.m. or 1:10 to 4:10 p.m. Monday through Friday throughout their senior year of high school and begin as full-time adult students upon high school graduation. Program completion occurs in December following high school graduation. Graduates may be eligible to take the National Council Licensure Exam – Practical Nursing (NCLEX-PN) and apply for licensure.

The instructional format includes lectures, hands-on and interactive activities, laboratory practice, and clinical experience. Clinical experience can be three or more days per week at sites within the Oklahoma City metro area.

Open: Jan. 08, 2024	Parent Night: Feb. 1, 2024
<u>APPLICATION DEADLINE: 2 p.m. Feb. 16, 2024</u>	

Note: The "Application for Admission" is the only page from this packet that should be returned with other required documents. The applicant may keep all other pages for reference.

The Practical Nursing Program at MNTC is accredited by Accreditation Commission for Education in Nursing (ACEN) and the Oklahoma Board of Nursing (OBN)

Oklahoma Board of Nursing
2915 N. Classen Blvd., Suite 524
Oklahoma City, OK 73106 405-962-1800
<https://nursing.ok.gov/>

Accreditation Commission for Education in Nursing
3390 Peachtree Rd. NE, Suite 1400
Atlanta, GA 30326
<https://www.acenursing.org/>

OKLAHOMA BOARD OF NURSING POLICY
Requirements for Licensure as a Practical Nurse

MNTC Practical Nursing Program is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for practical nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status [59 OS §§567.5 & 567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to US citizens, US nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of:

1. A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
2. A pending or approved application for asylum in the United States;
3. Admission into the United States in refugee status;
4. A pending or approved application for temporary protected status in the United States;
5. Approved deferred action status; or
6. A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the authority to deny a license, recognition, or certificate; issue a license, recognition or certificate with conditions and/or an administrative penalty; or to issue and otherwise discipline a license, recognition or certificate to an individual with a history of criminal background, disciplinary action on any professional or occupational license or certification, or judicial declaration of mental incompetence [59 OS §567.8]. These cases are considered on an individual basis at the time application for licensure is made, with the exception of felony convictions. Potential applicants to state-approved education programs, with a criminal history, may obtain an initial determination of eligibility for licensure or certification from the Oklahoma Board of Nursing for a fee. The initial determination of eligibility for licensure petition can be accessed at <http://nursing.ok.gov/initialdeterm.pdf>

Board Approved: 7/92 OBN Policy/Guideline: #E-05 Board Reviewed w/o Revision: 1/29/13 Revised: 9/01; 5/04; 1/25/05; 11/13/07; 5/25/10; 11/4/13; 5/24/16; 11/12/19 P:/Administration/Executive/Policies/Education/E-05 Information for Bulletins and Catalogues of Nursing Education Programs

Questions regarding this matter may be directed to: Oklahoma Board of Nursing, 2915 N. Classen Blvd., Suite 524 Oklahoma City, OK 73106, (405) 962-1800

MNTC reserves the right to close, extend or re-open the announced application period without prior notification

**APPLICATION TO ANY MNTC HEALTH CAREER PROGRAM
DOES NOT GUARANTEE ADMISSION.**

Incomplete applications may not be considered

NON-DISCRIMINATION STATEMENT

There will be no discrimination in the technology center because of race, color, sex, pregnancy, gender, gender expression or identity, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information in its programs, services, activities, and employment. The district also provides equal access to the Boy Scouts of America and other designated youth groups. The following people have been designated to handle inquiries regarding the technology center's nondiscrimination policy (including 504, ADA, Title IX): Assistant Superintendent, Instruction and the Executive Director, Human Resources. Inquiries concerning application of this policy or to file a complaint may be made by calling 405.801.5000, emailing compliance.officer@mntc.edu or by visiting the Franklin Road Campus at 4701 12th Avenue NW, Norman, Oklahoma 73069. Visit www.mntc.edu/consumerinfo for details.

General Information

Admission Requirements and Selection	<p><u>ADMISSION REQUIREMENTS</u></p> <ul style="list-style-type: none"> ■ Completed Application. ■ Current official high school transcript. ■ High School enrollment with sufficient credits to graduate while enrolled in PN Select. ■ Will reach the age of 18 by the end of August 2025. The majority of our hospital clinical sites require students to be 18 years of age to attend. ■ Consent from parent or guardian. ■ HCC instructor recommendation by online survey. <p><u>COMPLETED BY MAY 2024</u></p> <ul style="list-style-type: none"> ■ Completion of Health Careers Certification Course (HCC) at MNTC as a high school junior (applicants must be currently enrolled in HCC). ■ Current certification as Long-Term Care Nurse Aid (prior to the beginning of the program). ■ Documentation of completion of Medical Terminology Course (in HCC) with "B" or above (before the beginning of the program). <p><u>SELECTION</u></p> <p>All applicants meeting the above criteria will be scored according to the "Priority Point System" and ranked according to the number of points received. The applicants will then be selected for interviews. MNTC will determine the number of applicants interviewed.</p> <p>Following interviews, each applicant's interview points will be added to their "Priority Points." Selection for admission will be based on the TOTAL SCORE (application points plus interview score). The highest-ranking applicants will be admitted.</p> <p>Applicants will be notified of admission or alternate status by letter in March. If selected for admission, continued enrollment is contingent upon a satisfactory background check and sex offender registry check, required drug screening, and clinical placement.</p> <p>Those chosen for admission will be required to attend orientation in April, along with a parent or guardian. Failure to attend could jeopardize admission. (Tentative date: April 24, 2024).</p>
Cost	<p>Please check MNTC.edu for the most up-to-date costs.</p>
Other Requirements	<p>For those applicants admitted, additional requirements will include the items listed below. Detailed information will be provided with <u>admission letters or at orientation</u>; items do not need to be submitted with the application.</p> <ul style="list-style-type: none"> • Documentation of required immunizations. • Health care provider / BLS CPR certification (must be valid through the entire program). • Background check (State & National). • Drug screening. <p>Background checks and drug screens are required for all students admitted to the PN Select program and are coordinated by MNTC. The results of background checks could affect a student's ability to be licensed as a practical nurse (see the Oklahoma Board of Nursing statement on the application). In addition, hospitals and other clinical facilities used for training may require background checks and drug screening prior to allowing students to begin clinical rotations. All clinical facilities have the right to deny clinical access to any student, resulting in a potential inability to meet program objectives.</p> <p>Purchase of scrubs, shoes, and other items (refer to cost sheet) will be required if admitted. Detailed information will be included with admission packets or at orientation. An additional orientation will be provided and required prior to beginning Phase 2 (following high school graduation).</p> <p>Documented academic credit check by the student's high school counselor ensuring sufficient credits for high school graduation will be required, as a high school diploma is required for continuation into the adult portion of the program.</p>

	<p>Students will be required to provide their own transportation to and from MNTC for class and to clinical sites.</p> <p>Must be 18 years of age by the end of August 2025. The majority of our hospital clinical sites require students to be 18 or older.</p>
Other	<p>MNTC is not obligated to admit applicants scoring below 250 on Reading on the Accuplacer.</p> <p>If positions remain open after all applicants scoring above these levels have been accommodated, MNTC reserves the right to re-open the application period and/or admit applicants scoring below the preferred levels. If these applicants are admitted, MNTC reserves the right to admit them contingently and/or on a probationary status and/or set stipulations for admission.</p> <p>The Next-Gen Accuplacer Reading Exam may be taken two (2) times in a six-month period; however, applicants who take the exam only one time will receive priority in the event of a tie (see "Point Ties" section). When taking the Next-Gen Accuplacer Reading Exam a second time, the application (and other documents) should not be duplicated. Forms indicating a retake will be available at the testing site. Additional "Points" will not be awarded for documents submitted at re-take, but the highest score will be used. Accuplacer scores are good for one year.</p> <p>The qualifying score must be from the Next-Gen Accuplacer reading exam.</p> <p>An alternate list will remain in effect until the first day of class.</p> <p>The MNTC Handbook contains program policies and other information and is available online at www.mntc.edu. For questions about the program, contact Sheryl Miller, PN Resource Assistant, 405.801.5406 or sheryl.miller@mntc.edu</p>

Application Process

Application Process Checklist

☐

STEP 1:

Register for Next-Gen Accuplacer Reading Exam (Entrance exam)
See Sheryl Miller in Health Library – Room H308 for referral and registration instructions.

☐

STEP 2:

Complete application. *(last page of this packet)*

Obtain official high school transcript.

Obtain current HCC grade (include Med Term).

*PN assistant will pull 1st semester grades and attendance for evaluation for points.

☐

STEP 3:

Take Next-Gen Accuplacer Reading Exam.

- Bring the following to the exam:
 - Valid photo ID (e.g., driver's license)
- Arrive 15 minutes prior to the scheduled exam – the exam will take approximately 1 – 2 hours

Submit application, high school transcript, and Next-Gen Accuplacer Reading Exam results to Sheryl Miller in the Health Library – Room H308.

Priority Point System (PN Select)

NAME: _____

The application should be submitted with the following:

- Next-Gen Accuplacer reading score (The assessment department will provide the student with a results sheet upon completion of the test).
- Official high school transcript. (Official is either in a sealed/unopened envelope or sent via Parchment to PN Assistant)

Grades and attendance will be pulled by the PN Assistant and evaluated for points. See the priority point explanation sheet on page 7.

NEXT-GEN ACCUPLACER READING EXAM				
TEST SCORES ARE GOOD FOR ONE YEAR				
Reading Score #1 _____ #2 _____ The highest score will be used for points.	276≥ 273-275 266-272 261-265 250-260 0 - 249	50 points 40 points 30 points 20 points 10 points 0 points	Points Awarded:	
EDUCATION				
HCC (MNTC) 1 st Semester grades	"A" Average "B" Average "C" Average	20 points 10 points 0 points	Points Awarded:	
High School GPA	4.0 3.5-3.9 3.0-3.4 0 – 2.99	50 points 30 points 10 points 0 points		
ATTENDANCE (HCC Semester 1)				
Attendance in HCC (1 st semester only)	0-1 Absences 2-3 Absences 4-5 Absences 6 or more	50 points 30 points 10 points 0 points	Points Awarded:	
TOTAL POINTS (Prior to Interview & Instructor Recommendation – 170 possible)				
HCC INSTRUCTOR RECOMMENDATION/SURVEY				
HCC Instructor Recommendation	YES	NO	0-25	Points Awarded:
INTERVIEW				
Interview	YES	NO	see score sheet 0-25	Points Awarded:
Health Care work experience (Letter from employer stating employment dates) 2 points				
TOTAL POINTS (Including Interview & Recommendation – 222 possible)				

Priority Point System Explanation

POINT SECTIONS	EXPLANATION and SUPPORTING DOCUMENTATION
Entrance Exam Next-Gen Accuplacer Reading Exam	Points are awarded according to score level in Reading. No points will be awarded for applicants scoring below 250 in Reading. Turn results in with the application to Sheryl Miller in the Health Library, Room H308.
Education	Points will be awarded for HCC 1 st semester grade only. PN Assistant will pull 1 st -semester grades to evaluate for points. <ul style="list-style-type: none"> • <u>Health Careers Certification</u> ("HCC") at MNTC; "B" or higher is required to receive priority points. • Points will be awarded for a High School GPA of 3.0 and higher if an official transcript is provided.
Attendance	Points will be awarded for attendance in HCC for the first semester only. PN Assistant will pull attendance to evaluate for points.
HCC Instructor Survey	HCC instructor surveys have a possible 25 points. The HCC instructor will provide feedback on the student's general classroom participation, behavior, and overall preparation for their classroom.
Interview	Interviews have a possible 25 points. Applicants who are granted interviews will be notified by MNTC student email approximately 1-2 weeks following the application deadline, and the interview will be scheduled at that time. The interview will take approximately 15-30 minutes.
POINT TIES	Ties in scores following interviews will be broken by the following items in the order that they are listed below: <ol style="list-style-type: none"> 1) NEXT-GEN ACCUPLACER reading score. 2) Number of times NEXT-GEN ACCUPLACER taken (1 or 2). 3) High School GPA

GENERAL INFORMATION ABOUT ABILITIES NEEDED FOR SUCCESS IN PN SELECT

A student in PN Select will be learning through direct participation in patient care and as a member of the health care team. To participate effectively as a health care provider, individuals should possess specific abilities, which include but may not be limited to:

Vision

Adequate in reading very small print, diagrams, graphs, and calibrations such as mm and 0.1 ml. Also, must be able to discriminate color changes of skin and body exudates.

Hearing

Conversational tones discriminate between different bodily sounds, such as breath, heart, and fetal heart, using adaptive medical equipment such as a stethoscope (supplied by the students); also be able to hear signal alerts on medical machinery.

Smell

To detect and discriminate between odors.

Touch

In order to perceive, through the tactile sense, certain parts of a person's anatomy for the purpose of identifying reference sites for various treatments and/or diagnostic procedures, collecting data during a physical exam, rendering personal hygiene measures, etc.

Speak and Write

The predominant language of the geographic area in a clear, concise way during verbal and written communication.

General physical fitness / Gross Motor / Fine Motor

Including strength, balance, and agility adequate to endure activities including, but not limited to, the following: several consecutive hours of walking, standing, moving, and lifting other persons; pushing and pulling various types of equipment such as wheelchairs and gurneys; and repetitive bending and stooping, kneeling, half-kneeling, lifting 20 lbs. repetitively, lifting 50 lbs. occasionally, pushing/pulling 50 lbs. frequently, and frequent overhead reach activity. Fine motor skills are needed to write, manipulate equipment such as syringes and medical equipment, and maintain a sterile field. General physical fitness also includes freedom from infectious diseases, which pose a significant risk of transmission to others in the workplace if reasonable accommodations do not eliminate that risk.

General mental/emotional fitness

Adequate to ensure informed judgment and individual competence on the part of the student in accepting responsibilities, delegating activities to others, and providing care to patients.

Basic academic skills

Reading and Math: prefer high school or higher-grade equivalency level as evidenced on approved program assessment exam(s). Skills should include penmanship (legible); word usage (written and verbal) appropriate and correct within sentence structure, words spelled correctly; ability to read and interpret various forms of written communication; working with whole numbers, fractions, decimals, and calculation of such things as IV fluid rates, preparation of medication dosages, applying various formulas to determine body mass, etc.

NOTICE OF OKLAHOMA BOARD OF NURSING RULE CHANGE REGARDING CRIMINAL OFFENSES AND BACKGROUND CHECKS

The Oklahoma Board of Nursing has promulgated rules setting forth a list of criminal offenses which disqualify one from becoming or remaining a licensed nurse or certified Advanced Unlicensed Assistant. Potential applicants with a criminal history are able to obtain an initial determination of eligibility for licensure or certification. These rules comply with amendments to the Oklahoma Nursing Practice Act (OPNA), 59 OS §§ 561.1 et seq., effective Nov. 1, 2019.

The rules regarding licensure or certification of individuals with criminal history and the procedure for obtaining an initial determination of eligibility are listed below. If you believe these rules may apply to you, or you have further questions regarding this matter, contact the Oklahoma Board of Nursing or file an Initial Determination of Eligibility along with the required fee as described in the rules below.

Oklahoma Administrative Code 485:10-11-4. Licensure or Certification of Individuals with Criminal History.

(a) Purpose and Applicability. This section establishes the criteria utilized by the Board in determining the effect of criminal history on eligibility for nursing licensure or Advanced Unlicensed Assistant (AUA) certification and implements the requirements of Oklahoma Statutes Title 59 Sections 567.1. *et seq.* and 4000.1 (2019). This section applies to:

- (1) all currently licensed nurses and holders of an AUA certificate;
- (2) all individuals seeking to obtain a nursing license or AUA certificate and
- (3) all individuals seeking an initial determination of their eligibility for nursing licensure or AUA certification.

(b) The felonies listed below in subsection (c) disqualify an individual from retaining licensure or, becoming licensed as a nurse or, retaining certification or becoming certified as an AUA in Oklahoma. However, subsection (c) is not an exhaustive or exclusive list of crimes, both felonies and misdemeanors, resulting in a conviction or a deferred sentence, which may result in discipline from the Board of Nursing, up to and including revocation. The felonies listed in subsection (c) disqualify an individual because they substantially relate to the practice of nursing and pose a reasonable threat to public safety for the reasons stated below.

- (1) **The practice of nursing is a unique profession.** Licensees and certificate holders practice nursing autonomously in a wide variety of settings and provide care to patients who are, by virtue of their illness or injury, physically, emotionally and/or financially vulnerable. These patients often include the elderly, children, those with mental or cognitive disorders, sedated or anesthetized patients, and/or disabled or immobilized individuals. Individuals who have engaged in criminal conduct place patients, healthcare employers and employees, and the public at risk of harm.
- (2) **Crimes involving fraud and/or theft.** Licensees and certificate holders often have unfettered access to patients' privileged information, financial information and valuables, including but not limited to medications, money, jewelry, credit cards/checkbook and/or sentimental items. The practice of nursing continues 24 hours per day in all health care settings, including those where there is often no direct supervision of the individual. Patients in these health care settings are particularly vulnerable to the unethical, deceitful and illegal conduct of a licensee or certificate holder. When an individual has engaged in criminal behavior involving fraud and/or theft, the Board is mindful that similar misconduct may be repeated in health care settings, thereby placing patients, health care employers and employees, and the public at risk. As such, crimes involving any type of fraud and/or theft are highly relevant to an individual's ability to provide safe nursing care.
- (3) **Crimes involving sexual misconduct.** Licensees and certificate holders frequently provide nursing care to partially clothed or fully undressed patients who are particularly vulnerable to exploitation. Due to the intimate nature of nursing care, professional boundaries in the practice of nursing are extremely important. When an individual has engaged in criminal behavior involving any type of sexual misconduct, the Board is mindful that similar misconduct may be repeated in health care settings. As such, crimes involving any type of sexual misconduct are highly relevant to an individual's ability to provide safe nursing care.

(4) Crimes involving lying, falsification and/or deception. Licensees and certificate holders are required to accurately and honestly report and record information in a variety of places, such as medical records, pharmacy records, billing records, nursing notes, and plans of care, as well as to report errors in their own nursing practice. When an individual has engaged in criminal behavior involving lying, falsification and/or deceptive conduct, the Board is mindful that similar misconduct may be repeated in health care settings, thereby placing patients, health care employers and employees, and the public at risk of harm. As such, crimes involving any type of lying, falsification and/or deception are highly relevant to an individual's ability to provide safe nursing care.

(5) Crimes involving drugs and/or alcohol. Licensees and certificate holders have a duty to their patients to provide safe, effective nursing care and to be able to practice safely. Individuals who have a substance use disorder may have impaired judgment and motor skills and are at risk for harming their patients and/or the public. Licensees and certificate holders have access to many medications and drugs and those with substance use disorders may misuse or steal drugs. Individuals affected by a substance use disorder may be unable to accurately assess patients, make appropriate judgments or intervene in a timely and appropriate manner, thus putting their patients at risk. This danger is heightened when the licensee or certificate holder works in an autonomous setting where other health care providers are not present to intervene for the patient or the public. As such, crimes related to the use or possession of drugs or alcohol are highly relevant to an individual's fitness to practice.

(6) Crimes involving violence and/or threatening behavior. Licensees and certificate holders provide care to the most vulnerable of populations, including patients who often have no voice of their own and cannot advocate for themselves. Further, patients are dependent on the caregiver-patient relationship for their daily care. When an individual has engaged in violent or threatening criminal behavior, the Board is mindful that patients may be at risk for similar behavior in a health care setting. As such, crimes involving violence and threatening behavior are highly relevant to an individual's fitness to practice.

(c) All crimes listed in this subsection are as described in Titles 21, 47 and 63 of the Oklahoma Statutes. In addition, the Board recognizes and gives similar treatment to similar offenses charged in other jurisdictions. Felony convictions that disqualify an individual from retaining licensure or becoming licensed as a nurse, or retaining certification or becoming certified as an AUA in Oklahoma include:

- (1) Crimes involving fraud, theft, lying and/or falsification.
 - (A) Robbery 21 OS § 791 et seq.
 - (B) Falsely personating another to gain money or property 21 OS § 1532.
 - (C) Identity theft 21 OS § 1533.1.
- (2) Crimes involving sexual misconduct.
 - (A) Human Trafficking 21 OS § 748.
 - (B) Trafficking in children 21 OS § 866.
 - (C) Incest 21 O.S. § 885.
 - (D) Forcible sodomy 21 OS § 888.
 - (E) Indecent exposure, indecent exhibitions, obscene material or child pornography, solicitation of minors 21 OS § 1021.
 - (F) Procure, cause the participation of a minor in any child pornography, buys, or knowingly possesses, procures, manufactures, or causes to be sold or distributed child pornography 21 OS. §§ 1021.2 and 1024.2.
 - (G) Commercial sale or distribution of pornography 21 OS § 1040.13.
 - (H) Soliciting/offering sex with minor 21 OS § 1040.13.
 - (I) Offering or transporting one under 18 for sex 21 OS § 1087.
 - (J) Child Prostitution - unlawful detainment in prostitution house 21 OS § 1088.
 - (K) Lewd or indecent proposals to minor, sexual battery of minor 21 OS § 1123.
 - (L) Knowingly engaging in acts likely to spread Human Immunodeficiency Virus 21 OS § 1192.1.
- (3) Crimes involving drugs and/or alcohol.
 - (A) Causing, aiding, abetting a minor to commit controlled dangerous substance crimes 21 OS § 856.1.
 - (B) Drug trafficking 63 OS § 2-415.
- (4) Crimes involving threats, violence and/or harm to another individual.

- (A) Assault, battery, or assault and battery with a dangerous weapon 21 OS § 645.
- (B) Aggravated assault and battery 21 OS § 646.
- (C) Aggravated assault and battery on a law officer 21 O.S. § 650.
- (D) Aggravated assault and battery on medical personnel with firearm or other dangerous weapon 21 OS § 650.5.
- (E) Murder, first or second degree 21 OS, §§ 701.7 and 701.8.
- (F) Manslaughter, first degree 21 OS § 711.
- (G) Kidnapping 21 OS § 741.
- (H) Extortionate kidnapping 21 OS § 745. Malicious intentional intimidation or harassment based on suspect classification 21 OS § 850.
- (I) Desertion-abandonment of child under ten 21 OS § 851.
- (K.) Child endangerment by permitting child abuse 21 OS § 852.1.
- (L) Rape, first or second degree 21 OS §§ 1111 and 1114.
- (M) Peeping Tom - personally or electronically 21 OS § 1171.
- (N) Stalking 21 OS § 1173.
- (O) Endangering or injuring a person during arson or attempt 21 OS § 1405.
- (P) Failure to stop after fatal accident 47 OS § 10-102.1.
- (Q) Mingling poison, drugs, or sharp objects with food, drink 21 OS § 832.
- (5) Crimes involving harm to property.
 - (A) Violation of Oklahoma Antiterrorism Act 21 OS §§ 1268 et seq.
 - (B) Arson, first, second or third degree 21 OS §§ 1401, 1402 and 1403.
 - (C) Burglary, first degree 21 OS § 1431.
- (d) To obtain an Initial Determination of Eligibility, the required form shall be completed and filed with the Board. The fee for an Initial Determination of Eligibility shall be \$95.00 and shall be submitted with the required form.
- (e) The Executive Director is authorized to close a file requesting initial determination of eligibility when the person seeking determination of eligibility for licensure has failed to respond to a written request from the Board for information, within sixty (60) days of the written request.

This page was left blank intentionally.

APPLICATION FOR ADMISSION

PN SELECT

Application Deadline: 2 p.m. February 16, 2024

APPLICANT INFORMATION:

DATE APPLICATION SUBMITTED: _____ DATE OF BIRTH: _____
(must be 18 by end of August 2025)

NAME: _____
(Last) (First) (MI) (Other last names on educational/financial records, etc.)

MAILING ADDRESS: _____
(Street) (City) (State) (ZIP)

HOME PHONE: _____ CELL PHONE: _____ EMAIL: _____

EMERGENCY CONTACT: _____
(Name) (Relation) (Phone)

Are you a US Citizen? ☐ NO* ☐ YES **Proof of Legal Residency may be required for certification or licensure*

PROGRAM TO WHICH YOU ARE APPLYING:

☐ PN Select

☐ I AM CURRENTLY A HIGH SCHOOL JUNIOR ENROLLED IN HCC AT MNTC

☐ HCC INSTRUCTOR SIGNATURE: _____ DATE: _____

NEXT GEN ACCUPLACER INFORMATION (Practical Nursing only):

☐ I HAVE TAKEN THE NEXT GEN ACCUPLACER READING EXAM FOR ADMISSION

(please indicate date):

DATE: _____ (provide results sheet from Assessment)

EDUCATION HISTORY

HIGH SCHOOL: _____

CREDIT FOR PREVIOUS LEARNING

Completion of the following courses is required for admission:

LONG-TERM CARE NURSE AID: DOCUMENTATION OF CERTIFICATION REQUIRED WHEN COMPLETED IN HCC

MEDICAL TERMINOLOGY: DOCUMENTATION OF COMPLETION OF COURSE WITH "B" OR BETTER REQUIRED WHEN COMPLETED IN HCC

Complete 2nd Page of the Application→

Statements of Understanding

1. Photo Release

I give my permission to MNTC to use my photograph or video image for public relations or instructional purposes. I understand that I will not be compensated in any manner for this use.

2. Approval for Release of Records

I authorize MNTC to release records/information to agencies providing or preparing to provide assistance to me for my educational benefit. This includes financial aid entities, clinical/ fieldwork sites, other education entities, or official agencies.

3. Background Checks

Individuals applying for enrollment and who are admitted must comply with the request for a background check(s), which includes a sex offender registry check(s) as set forth in the current MNTC policy. The background check may be shared with fieldwork/clinical facilities. Information contained in the background check may affect the individual's ability to continue enrollment in the program. In addition, background check results may affect employment or licensure.

4. Drug and Alcohol Screens

Students enrolled in health career programs at MNTC may be subject to initial, random, and upon suspicion drug and/or alcohol screens. Failure to submit a clear screen at any time may result in immediate dismissal from MNTC. Expenses associated with such screens are the responsibility of the student.

5. Services for Students Requiring Accommodations

Students requiring accommodations are advised to contact Student Services and/or notify the Program Administrator/ Instructor.

6. Financial Aid

The student is ultimately responsible for the payment of all school expenses at the time they are due.

7. Policies and Procedures

Students are expected to comply with all policies and regulations of MNTC and its health careers programs. Handbooks containing policies and procedures for MNTC students is available at www.MNTC.edu. Students should ensure they obtain and read these documents upon admission. If a student cannot access the handbook for any reason, he/she should notify the faculty and request such documents.

I have read and understood the above statements:

Signature of Applicant _____ Date _____

Signature of Parent or Guardian _____ Date _____

I have been provided and read the attached "Notice of Oklahoma Board of Nursing Rule Change Regarding Criminal Offenses and Background Checks" and understand the criteria utilized by the Oklahoma Board of Nursing (OBN) in determining the effect of criminal history on eligibility for nursing licensure.

I also understand that the option to obtain an Initial Determination of Eligibility is provided by the OBN as described in the attached document as referenced above. The pre-determination form is available on the OBN's website (nursing.ok.gov/) for a fee determined by the OBN. The pre-determination is not a requirement for application to the program but is recommended if criminal background history is in question by the applicant.

Signature of Applicant _____ Date _____

Signature of Parent or Guardian _____ Date _____

PLEASE ANSWER THE FOLLOWING **THREE (3)** QUESTIONS AND SIGN BELOW:

(1) Have you ever been convicted of a felony?

Yes ___ No ___ If yes, what state(s)? _____

(2) Have you ever been registered as a sex offender?

Yes ___ No ___ If yes, what state(s)? _____

(3) Have you ever been dismissed from MNTC or another educational institution for disciplinary action?

Yes ___ No ___

I hereby certify that I am the applicant referred to in the application and that the information I have provided is true and accurate to the best of my knowledge. I understand that if I am admitted to MNTC, any false statement or misrepresentation on this application and throughout the course of the admission process and/or enrollment shall be considered sufficient cause of dismissal from the program.

Signature of Applicant _____ Date _____

Signature of Parent or Guardian _____ Date _____

