

SUMMER SCHOOL – 2024



TO: All Classified Staff

DATE: January 29, 2024

RE: Summer School Employment

FROM: Ryan Weiss-Wright, Ed.D.
Assistant Superintendent
Human Resources

The Los Alamitos Unified School District will offer a summer school program for grades K-12.

K-4	20 days	June 17 – July 17, 2024 Los Alamitos Elementary	8:00 a.m. – 11:45 a.m.
5-7	20 days	June 17 – July 17, 2024 McAuliffe Middle School	8:00 a.m. – 12:00 p.m.
8-12	24 days	1 st Semester June 17 – July 3, 2024 2 nd Semester July 8 – July 23, 2024 Los Alamitos High School	8:30 a.m. – 1:55 p.m.

*Summer School will be closed on the legal holidays June 19 and July 4.
Summer School will also be closed and unpaid for classified staff on July 5.*

The following classified positions are projected and could change based upon need. If student enrollment is less than expected, fewer positions will be available.

High School – Los Alamitos High School

Clerical Assistant III	29 days; 6.5 hours daily (June 11-13, June 17 - July 25; 8:00 a.m. - 2:30 p.m.)
Campus Supervisor	24 days; 3 hours daily June 17 - July 23 2 Positions 8:20 a.m. - 11:20 a.m. and 11:05 a.m. - 2:05 p.m.)
IA-Special Education	Multiple Positions (June 17 - July 23; Hours TBD)

Credit Recovery Program (Los Alamitos High School)

Clerical Assistant II	(Tuesday/Wednesday, 2.5 hours daily) (June 18 - July 23: 4 p.m.-6:30 p.m.)
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Middle School – McAuliffe Middle School

Clerical Assistant III	23 days, 4.5 hours daily (June 11-13, June 17 – July 17; 7:40 a.m. - 12:10 p.m.)
Campus Supervisor	20 days, 4.5 hours daily (June 17 - July 17; 7:45 a.m. - 12:15 p.m.)
IA-Special Education	Multiple Positions (June 17 - July 17; Hours TBD)

Elementary School – Los Alamitos Elementary

Clerical Asst III	23 days; 4.5 hours daily (June 11-13, June 17 - July 17; 7:40 a.m. - 12:10 p.m.)
Campus Supervisor	20 days, 4.5 hours daily (June 17 - July 17; 7:45 a.m. - 12:15 p.m.)
IA-Special Education	Multiple Positions (June 17 - July 17; Hours TBD)

LVN – (1-2) positions on-call from June 17 - July 23. Hours TBD

ESY Intersession, Special Ed/Autism Program

Clerical Assistant II	23 days (Weaver); 4 hours daily; (June 11-13, June 17 - July 17; 7:45 a.m. - 11:45 a.m.)
IA-Special Education	Multiple Positions (Dates vary by program; Hours TBD)

If you are interested in being considered for summer school employment, please complete the 2024 Classified Summer School application and return to **Human Resources by Friday, February 16, 2024.**