

Minutes of the Policy Committee
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Ct, Vernon Hills, IL 60061
11:15 am on the 31st day of July 2023

Present Members: Vice-President Wes Polen; Superintendent Dr. Pete Hannigan; Asst. Supt. of Business & Finance Ms. LeeAnn Taylor; Asst. Supt. of Teaching & Learning Ms. Allison Stein; Asst. Supt. of Student Services Ms. Alicia Corrigan; Asst. Supt. of Innovative Learning Dr. Karen Maturo; Asst. Supt. for Human Resources Mr. Adam Palmer; and Administrative Assistant Jessica Flores

1.1 Meeting called to order at 11:15am

2.1 Public Comment: None

3.1 PRESS Issue 111 and PRESS Issue 112

Vice President Wes Polen and district administration reviewed the proposed changes in PRESS Policy 111. The policy sub-committee meeting met and divided the policy updates per department. Dr. Hannigan, Dr. Stein, Mr. Palmer, Ms. Taylor, Dr. Maturo, and Ms. Corrigan reviewed the policies that relate to their department. There are 26 policies that have been reviewed/updated.

Policy Updates

Student Services

PRESS 111	
5:90	Abused and Neglected Child Reporting
8:70	Accommodating Individuals with Disabilities
PRESS 112	
7:275	Orders to Forgo Life-Sustaining Treatment

Teaching and Learning

PRESS 111	
6:210	Instructional Materials
PRESS 112	
6:10	Educational Philosophy and Belief Statements
6:240	Field Trips and Recreational Class Trips

Innovative Learning

PRESS 111	
6:135	Accelerated Placement Program
6:230	Library Media Program
PRESS 112	
5:230	Maintaining Student Discipline
6:190	Extracurricular and Co-Curricular Activities
7:305	Student Athlete Concussions and Head Injuries

Business and Finance

PRESS 111	
4:40	Incurring Debt
4:60	Purchases and Contracts
5:285	Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
8:20	Community Use of School Facilities
PRESS 112	
2:170	Procurement of Architectural, Engineering, and Land Surveying Services
4:100	Insurance Management
4:45	Insufficient Fund Checks and Debt Recovery

Human Resources

PRESS 111	
5:125	Personnel Social Networking Policy
5:150	Personnel Records
5:260	Student Teachers
5:30	Hiring Process and Criteria
PRESS 112	N/A

Superintendent

PRESS 111	
2:110	Qualifications, Term, and Duties of Board Officers
PRESS 112	
2:80	Board Member Oath and Conduct
8:25	Distribution and Display of Community Flyers and Posters
8:95	Parental Involvement

Timeline

7/31	Policy Committee Meeting
8/17	BOE Meeting (Discussion Item)
9/7	BOE Meeting (Action Item)

Meeting adjourned at 12:05pm

Respectfully submitted,
Jessica Flores

Dr. Pete Hannigan, Superintendent

Wes Polen, Vice President

Date Minutes Approved: _____