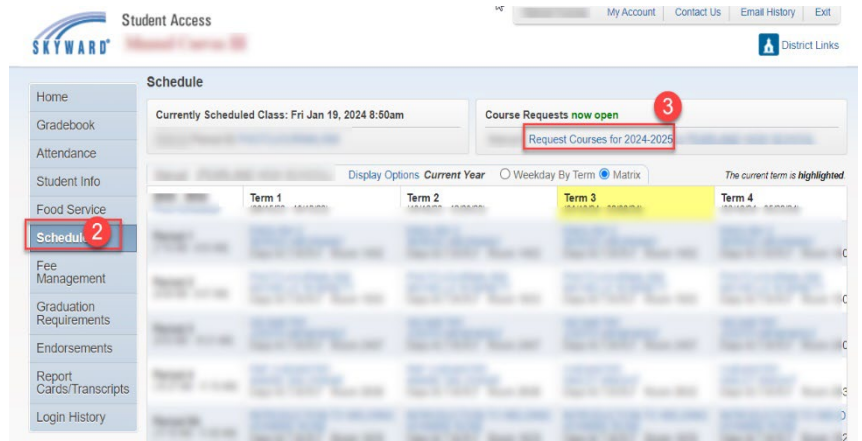
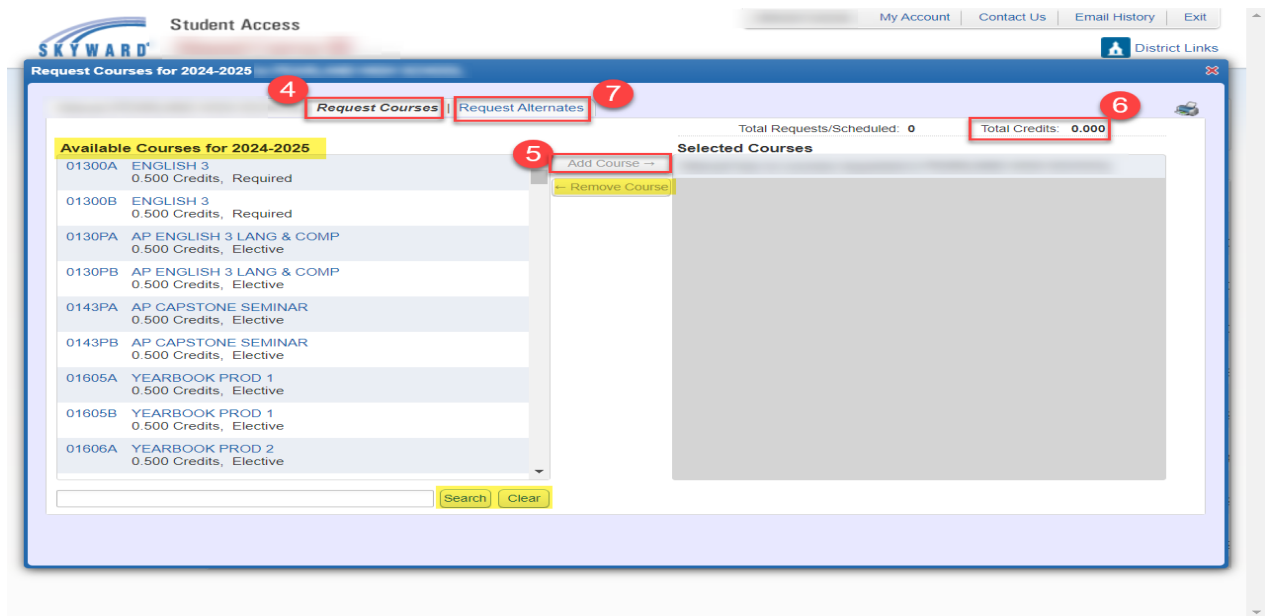


HOW TO SUBMIT YOUR 2024-2025 COURSE REQUESTS VIA SKYWARD FAMILY ACCESS

1. Login onto [Skyward](#)
2. Select **Schedule**
3. Click on the “**Request for 2024-2025**” link located in the upper right corner.



4. Make sure to select **Request Course** tab.
5. Under the Available Courses for 2024-2025, click on the course of your choice and click **Add Course** (You can and remove courses as necessary).
6. Total Credits for the selected courses should equal 7.000 credits.
7. Do not forget to request [3] Alternates! Click on **Request Alternates** and enter your choices.



IMPORTANT: Certain courses have pre-requisites that must be completed prior to selecting the course. If the pre-requisite has not met, the below message will appear when trying to add the course.

The selected course(s) has pre-requisites that have not been met: /