

**Red Bank Charter School Board of Trustees  
58 Oakland St.  
Red Bank, New Jersey  
Regular Meeting for September 26, 2012**

**Call to Order:** 6:03PM pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted June 12, 2012. Notice of the meeting was published in the Asbury Park Press, The Hub and The Two River Times.

**Roll Call:** Caryn Cohen (left at 7:55PM), Roger Foss, Steve Houck, Rona Kaplan, Audrey Oldeorp, Lynn Romeo and Bruce Whitaker

**Absent:** Nancy Bunn

**In Attendance:** Mrs. Meredith Pennotti, Mr. Richard Gartz

**Pledge of Allegiance:**

**Commitment Statement:**

**Presentation:** Summer Institute

**Public Comments:**

**Resolutions/Action Items:**

**APPOINT BOARD OF TRUSTEE MEMBER**

To reappoint Dr. Lynn Romeo as a board member elected by the Board of Trustees, for a term starting July 1, 2012 and ending June 30, 2015.

Motion was made by Roger Foss, Seconded by Caryn Cohen.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Rona Kaplan, Audrey Oldeorp, Lynn Romeo and Bruce Whitaker

Motion Carried.

Nomination and appointment of Rona Kaplan, 343 River Road, Fair Haven, New Jersey, as a board member elected by the Board of Trustees, for a term starting October 24, 2012 and ending June 30, 2015.

Motion was made by Audrey Oldeorp, Seconded by Caryn Cohen.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldeorp, Lynn Romeo and Bruce Whitaker

Motion Carried.

**APPROVE MINUTES:**

To approve the minutes of the Board meeting of July 25, 2012.

Motion was made by Steve Houck, Seconded by Audrey Oldeorp: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the Board Minutes have been approved.

ROLL CALL VOTE: Yes: Caryn Cohen, Steve Houck, Audrey Oldeorp and Bruce Whitaker

Abstain: Roger Foss and Lynn Romeo

Motion Carried.

**Committee Reports:**

**A. FINANCE**

Motion was made by Steve Houck, Seconded by Audrey Oldeorp: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

**A1. BILLS LIST**

To approve the Check Register dated July 31, 2012 in the amount of \$2,141.53.

To approve the Check Register dated August 9, 2012 in the amount of \$346.37.

To approve the Check Register dated August 24, 2012 in the amount of \$20,306.82.

To approve the Bills and Claims Register dated August 24, 2012 in the amount of \$58,168.35.

To approve the Check Register dated September 10, 2012 in the amount of \$358.55.

To approve the Bills and Claims Register dated September 26, 2012 in the amount of \$43,467.63.

**A2. BOARD SECRETARY REPORT**

To approve the Board Secretary Report for July and August, 2012.

**A3. BUDGET TRANSFERS**

To approve the budget transfers as of September 26, 2012.

**A4. BUDGET ADJUSTMENTS**

To approve the budget adjustments as of September 26, 2012.

**A5.** To approve the Satellite Lunch Agreement between Red Bank Charter School and Red Bank Regional High School Board of Education for the 2012-2013 school year.

**A6.** To approve Dave Conklin Trucking, LLC for the transport of commodities to support our breakfast and lunch program at a rate of \$2.40 per case with a minimum billing charge of \$100.00.

**A7.** To approve the submission of the NCLB 2012 Entitlement Grant Amendment #1.

A8. To approve the submission of the NCLB 2013 Entitlement Grant in the amount of \$59,822.00:

Title I, Part A Basic	Summer Institute 2013	\$52,315.00
Title IIA	Professional Development	\$3,330.00
Title III	(in consortium with RBRHS)	\$4,177.00

A9. To approve the submission of the IDEA 2013 Entitlement Grant in the amount of \$33,759.00.

IDEA Basic, Part B	\$33,759.00
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A10. To approve the renewal of the Medical Plan with Aetna and the Dental Plan with Aetna (Freedom of Choice Plan).

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldeorp, Lynn Romeo and Bruce Whitaker

Motion Carried.

## **B. FACILITIES**

Motion was made by Roger Foss, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. To approve the building use request for Monmouth University to utilize one classroom for their fall semester on Tuesdays from September 4, 2012 through December 14, 2012 3:30PM-6:15PM at no cost to Monmouth University.

B2. To approve the building use request for the Red Bank Humanists to use the Omni Room on the second Sunday of each month 10:00am-12:30PM for the 2012-2013 school year at no cost to the Red Bank Humanists.

B3. To approve the use of the Community YMCA facilities for physical education classes and extra curricular activities at no cost to the Red Bank Charter School.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldeorp, Lynn Romeo and Bruce Whitaker

Motion Carried.

## **C. PERSONNEL**

Motion was made by Audrey Oldeorp, Seconded by Lynn Romeo: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. To appoint Gisela Cordero-Cinko, 19 Maplewood Avenue, Colonia, New Jersey as Teacher for the 2012-2013 school year at a salary of \$30,000.00.

C2. To appoint Mina Rodriguez, 54 E. Sunset Avenue, Red Bank, New Jersey as Kitchen Support at an hourly rate of \$15.00 per hour.

C3. To appoint Katlyn Kolenut as substitute teacher for the 2012-2013 school year at a rate of \$85.00 per day.

C4. To appoint Susan Bransley, 602 Myrtle Avenue W. Allenhurst, New Jersey as Teacher of the Handicapped to provide Wilson Instruction for six (6) hours per week at a rate of \$50.00 per hour.

C5. To appoint Rebecca Kopet, Learning Consultant, 3701 Herbertsville Road, Pt. Pleasant, New Jersey at a per evaluation fee of \$450.00 per case and \$35.00 per hour consulting fee.

#### C6. STUDY BUDDIES

To appoint Sherman Delgado as Coordinator of the Extended Study Buddy Program Monday through Thursday at a stipend of \$5,000.00 for the 2012-2013 school year.

To appoint Siobhan Woods Coordinator of the Extended School Study Buddy Program on Friday at a stipend of \$1,000.00 for the 2012-2013 school year.

C7. To approve family leave for Erin Bobko for her maternity leave starting around January, 2013 with an approximate return date of April 2, 2013.

C8. To appoint John LeFever as Volunteer Athletic Coordinator for the 2012-2013 school year.

C9. To appoint Alison Wheeler as Girl's Soccer Coach for the 2012 season at a stipend of \$1,500.00

C10. To appoint Robert Cronin, 231 River Road, Red Bank, New Jersey as a Volunteer Girl's Soccer Coach for the 2012 season.

#### C11. APPOINTMENT OF PART-TIME BUS DRIVERS FOR THE 2012-2013 SCHOOL YEAR

To appoint John Chestman as part-time bus at an hourly rate of \$16.00.

To appoint Frank Mazza as part-time bus driver at an hourly rate of \$16.00.

To appoint Margaret Giglio as part-time bus driver at an hourly rate of \$16.00.

To appoint Nicholas Giglio as part-time bus driver at an hourly rate of \$16.00.

C12. To approve the salary for Meredith Pennotti, Chief School Administrator at \$134,000.00 for the 2012-2013 school year.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldeorp, Lynn Romeo and Bruce Whitaker

Motion Carried.

#### D. ACADEMIC

Motion was made by Lynn Romeo, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

D1. To participate in the Central Jersey Consortium for Excellence and Equity through Monmouth University Partnership at a cost of \$1,000.00 for teachers/administrators professional development.

D2. To approve the Tuition based Extended School Day Study Buddy Program for the 2011-2012 school year. The program is offered from 4:00-5:00PM Monday-Friday. The rates are as follows:

<b>DAYS PER WEEKS</b>	<b>FIRST CHILD</b>	<b>ADD'L CHILD</b>
5	\$63.00/month	\$50.00/month
4	\$50.00/month	\$40.00/month
3	\$38.00/month	\$30.00/month
2	\$25.00/month	\$20.00/month
1	\$13.00/month	\$10.00/month

D3. To approve the new math program, envision MATH, Common Core, by Pearson for grades K-6.

D4. To review the NJASK 2011-2012 Cycle I test scores as reported by the Department of Education:

NJASK Spring 2012 Results  
Math

	AP	P	PP
Grade 3	11	4	5
Grade 4	5	14	1
Grade 5	5	12	3
Grade 6	13	6	0
Grade 7	4	9	6
Grade 8	3	10	3

NJASK Spring 2012 Results  
LAL

	AP	P	PP
Grade 3	1	14	5
Grade 4	1	13	6
Grade 5	1	11	8
Grade 6	2	15	2
Grade 7	4	9	6
Grade 8	3	13	2

NJASK Spring 2012 Results  
Science

	AP	P	PP
Grade 4	9	11	0
Grade 8	2	10	4

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldeorp, Lynn Romeo and Bruce Whitaker

Motion Carried.

## **E. POLICY**

Motion was made by Audrey Oldeorp, Seconded by Lynn Romeo: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. To accept the Annual Report for the 2011-2012 school year as submitted to the New Jersey Department of Education on July 31, 2012.

E2. To approve the submission of the waiver to the Department of Education to increase enrollment in the 7<sup>th</sup> grade to 21 students.

E3. Per correspondence from the Department of Education Office of Special Education, July 28, 2012, Red Bank Charter School has met the mandates of the Individuals with Disabilities Education Act and is in compliance with special education requirements.

E4. To review for the first reading the Charter Agreement defining the rules and conditions for operating a Charter School in New Jersey between Red Bank Charter School and the New Jersey Department of Education.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldeorp, Lynn Romeo and Bruce Whitaker

Motion Carried.

**Public Comment:**

**Other Business:**

**Ad Hoc Committee Report:** None

**Athletic Report:** None

**Executive Session:** None

**Adjournment:** Motion to adjourn by Audrey Oldeorp, seconded by Lynn Romeo.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Steve Houck, Audrey Oldeorp, Lynn Romeo and Bruce Whitaker

Motion Carried.

**Adjournment:** 8:25PM