

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Regular Meeting for December 18, 2013

Call to Order: 6:05pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed June 26, 2013. Notice of the meeting was published in the Asbury Park Press, Two River Times and The Hub.

Roll Call: Present: Caryn Cohen (arrived 6:29pm), Roger Foss, Janice Havay, Steve Houck, Rona Kaplan and Bruce Whitaker

Absent: Andrea Plaza and Lynn Romeo

In Attendance: Meredith Pennotti and Richard Gartz

Pledge of Allegiance:

Commitment Statement:

Public Comments:

Resolutions/Action Items:

To accept the resignation of John Tatulli, Board of Trustee Member effective December 18, 2013.

Motion was made by Rona Kaplan, seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the resignation has been accepted.

ROLL CALL VOTE: Yes: Roger Foss, Janice Havay, Steve Houck, Rona Kaplan and Bruce Whitaker

Motion Carried.

APPROVE MINUTES:

To approve the minutes of the Board meeting of November 20, 2013.

To approve the minutes of the Special Board meeting of December 12, 2013.

Motion was made by Bruce Whitaker, seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the Board Minutes have been approved.

ROLL CALL VOTE: Yes: Roger Foss, Janice Havay, Steve Houck, Rona Kaplan and Bruce Whitaker

Motion Carried.

Communication Committee: Teisha Gaupp and Alexis Nulle Presentation
Three Year Technology Plan: Edgar Arroyo and Lorna Breiter Presentation

Committee Reports:

A. FINANCE

Motion was made by Roger Foss, Seconded by Bruce Whitaker: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

A1. BILLS LIST

To approve the Hand Check Register dated November 5, 2013 in the amount of \$241.94.
To approve the Hand Check Register dated November 26, 2013 in the amount of \$20,604.01.
To approve the Hand Check Register dated December 2, 2013 in the amount of \$20,306.82.
To approve the Hand Check Register dated December 5, 2013 in the amount of \$692.59.
To approve the Check Register dated December 18, 2013 in the amount of \$26,765.23.

A2. BOARD SECRETARY REPORT

To approve the Board Secretary Report for November, 2013.

A3. BUDGET AMENDMENT

To approve the Budget Amendment as of December 18, 2013.

A4. To accept with gratitude the donation of \$500.00 from the Red Bank Humanists.

A5. To acknowledge receipt of three AT&T United Way Employee Giving Campaign checks on behalf of Patricia McCrink totaling \$300.00.

A6. To acknowledge receipt of the donation of \$4,053.00 from the Red Bank Charter School CCO to cover the cost of seven (7) Lenova Laptops.

A7. To accept with gratitude a donation of \$5,000.00 from The Florence Forgotson Charitable Foundation, Inc.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan and Bruce Whitaker

Motion Carried.

B. FACILITIES

Motion was made by Steve Houck, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. To approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room Saturday, January 4, 2014 7:00AM – 12:00PM for a public meeting. Approximate attendance is 50 people and will require 2 tables and 50 chairs.

B2. To approve the building request for The School of Practical Philosophy to use the Red Bank Charter School Omni room and classrooms for 40 people Monday and Tuesday evenings beginning January 6, 2014 through March 18, 2014 for the winter semester from 6:00 – 9:00PM.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan and Bruce Whitaker

Motion Carried.

C. PERSONNEL

Motion was made by Rona Kaplan, Seconded by Steve Houck: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. To appoint Marlo Rice as the maternity replacement for Allison Bucks at a pro-rated salary of \$40,000.00 from December 9, 2013 through March 30, 2014.

C2. To approve the Interlocal District Agreement for the Weymouth Township Board of Education to provide shared Business Administrator services to the Red Bank Charter School for one day per week from January 1, 2014 to June 30, 2014 at an annual fee of \$32,500.00 (prorated).

C3. To approve Jennifer Gray as acting Kitchen Manager at a pro-rated salary of \$35,000.00 from November 13 through December 11, 2013.

C4. To appoint Edgar Arroyo, President, Tri-Tech Computer Consulting, 260 First St., Ste. A, Hoboken, New Jersey as an IT System Consultant and to purchase a block of 100 non-expiring hours of time at \$95.00 per hour for a total authorization of \$9,500.00.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan and Bruce Whitaker

Motion Carried.

D. ACADEMIC

Motion was made by Rona Kaplan, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

D1. To approve the Red Bank Charter School Three Year Technology Plan for 2013 through 2016.

D2. To approve participation at the following professional development activities:

Monmouth University: Excellence in Equity Series: Attending to a Systems of “Ism’s”:
Developing and Delivering a Cultural Competent School Counseling Program – attended by Matthew Strippoli, Vern Ford and Marlo Rice.

New Jersey Department of Education Presentation: PARCC Prep from Technology and ELA Perspectives: Attended by Lorna Breiter.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan and Bruce Whitaker

Motion Carried.

E. POLICY

No Action Items.

Public Comment: None.

Other Business: None

Ad Hoc Committee Report: None.

Athletic Report: None

Executive Session: None

Motion to adjourn by Steve Houck, seconded by Roger Foss.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Steve Houck, Rona Kaplan and Bruce Whitaker

Motion carried.

Adjournment: 7:07PM