

**Red Bank Charter School Board of Trustees**  
**58 Oakland St.**  
**Red Bank, New Jersey**  
**Regular Meeting for November 20, 2013**

**Call to Order:** 6:35pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed June 26, 2013. Notice of the meeting was published in the Asbury Park Press, Two River Times and The Hub.

**Roll Call:** Present: Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

**Absent:** Steve Houck, Lynn Romeo and John Tatulli

**In Attendance:** Meredith Pennotti

**Pledge of Allegiance:**

**Commitment Statement:**

**Public Comments:**

**Resolutions/Action Items:**

APPROVE MINUTES:

To approve the minutes of the Board meeting of October 23, 2013.

Motion was made by Rona Kaplan, seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the Board Minutes have been approved.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

**Committee Reports:**

**A. FINANCE**

Motion was made by Bruce Whitaker, Seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

**A1. BILLS LIST**

To approve the Hand Check Register dated October 24, 2013 in the amount of \$1,728.00.

To approve the Hand Check Register dated November 1, 2013 in the amount of \$20,306.82.

To approve the Hand Check Register dated November 7, 2013 in the amount of \$15,677.27.

To approve the Check Register dated November 19, 2013 in the amount of \$36,976.99.

## **A2. BOARD SECRETARY REPORT**

To approve the Board Secretary Report for October, 2013.

A3. To accept the Corrective Action Plan on the 2012-2013 audit recommendation from the Auditor's Management Report for the year ended June 30, 2013 which will be submitted to the State Department of Education.

A4. To approve the rate of \$125.00 per day for long term substitute compensation.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

## **B. FACILITIES**

Motion was made by Rona Kaplan, Seconded by Andrea Plaza: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. To appoint Larry Stess for snow removal of the school parking lot and side driveway for the 2013-2014 school year as quoted at the following rates: 1" – 6": \$175.00, 6" – 12": \$225.00.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

## **C. PERSONNEL**

Motion was made by Rona Kaplan, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. To accept the letter of resignation from Richard Gartz, School Business Administrator dated November 2, 2013 with thanks and appreciation for his years of service and dedication to Red Bank Charter School.

C2. To appoint Tanaya Yarbrough, 87 Bank Street, Red Bank, New Jersey as the boy's basketball coach for a stipend of \$1,500.00.

C3. To appoint Luann Hughes to teach Computer Information Technology one hour per week/prep at an additional compensation of \$1,500.00.

C4. To appoint Tiffany Stevenson to teach Yearbook two hours per week/prep at an additional compensation of \$3,000.00.

C5. To appoint Nevin Salem as the moderator of the Science/Tech team at an additional compensation of \$1,000.00.

C6. To appoint Teicia Gaupp, 30 Tower Hill Avenue, Red Bank, New Jersey as Social Media Consultant for Communications/PR activities at a stipend of \$1,200.00.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

**D. ACADEMIC**

None.

**E. POLICY**

None.

**Public Comment:** None.

**Other Business:** A special meeting will be held to finalize discussions on refinancing.

**Ad Hoc Committee Report:** None.

**Athletic Report:** To acknowledge success of Girl's and Boy's Soccer Teams for winning the Count Basie Cups.

**Executive Session:** None

Motion to adjourn by Rona Kaplan, seconded by Bruce Whitaker.

ROLL CALL VOTE: Yes: Caryn Cohen, Roger Foss, Janice Havay, Rona Kaplan, Andrea Plaza and Bruce Whitaker.

Motion carried.

**Adjournment:** 7:35PM