

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Regular Meeting for October 23, 2013

Call to Order: 6:00pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed June 26, 2013. Notice of the meeting was published in the Asbury Park Press, Two River Times and The Hub.

Roll Call: Present: Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza, and Bruce Whitaker.

Absent: Caryn Cohen, Lynn Romeo and John Tatulli

In Attendance: Meredith Pennotti and Richard Gartz

Pledge of Allegiance:

Commitment Statement:

Public Comments:

Resolutions/Action Items:

APPROVE MINUTES:

To approve the minutes of the Board meeting of September 25, 2013.

Motion was made by Steve Houck, seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the Board Minutes have been approved.

ROLL CALL VOTE: Yes: Janice Havay, Steve Houck, Rona Kaplan and Bruce Whitaker.

Abstain: Roger Foss and Andrea Plaza

Motion carried.

Committee Reports:

A. FINANCE

Motion was made by Steve Houck, Seconded by Rona Kaplan: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

A1. BILLS LIST

To approve the Hand Check Register dated September 27, 2013 in the amount of \$17,000.00.

To approve the Hand Check Register dated October 17, 2013 in the amount of \$33,318.24.

To approve the Check Register dated October 23, 2013 in the amount of \$34,413.08.

A2. BOARD SECRETARY REPORT

To approve the Board Secretary Report for September, 2013.

A3. AUDIT 2012-2013

To accept the 2012-2013 Comprehensive Annual Financial Report (CAFR) and Auditor’s Management Report (AMR) for the year ended June 30, 2013 as issued by DAK CPA, David A. Kaplan, CPA with a report date of October 22, 2013 with an unqualified opinion on the financial statements and acknowledge there are is one recommendation contained in the AMR to read into the records as follows:

It is recommended that the Food Service Fund’s net cash resources not exceed three month’s average expenditures.

A4. To approve Marty McGann, Esquire to represent the Red Bank Charter School in conjunction with the mortgage refinancing.

ROLL CALL VOTE: Yes: Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza, and Bruce Whitaker.

Motion carried.

B. FACILITIES

Motion was made by Steve Houck, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. To approve the Lease Agreement between St. Anthony of Padua Church and Red Bank Charter School to use the Parish Center Hall for Basketball November 4, 2013 through February 7, 2014 at a cost of \$3,240.00.

ROLL CALL VOTE: Yes: Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza, and Bruce Whitaker.

Motion carried.

C. PERSONNEL

Motion was made by Steve Houck, Seconded by Andrea Plaza: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. To appoint Caitlyn Schultheis as substitute teacher at a rate of \$85.00 per day for the 2013-2014 school year.

C2. To approve Clubs for grade 4-8 and Moderator Stipends for the 2013-2014 school year as follows:

Art	\$500.00	Tiffany Stevenson
Cheerleading	\$500.00	Jessica Hansen
Cooking	\$500.00	Luann Hughes
Girl Talk	\$500.00	Brenda Conni

Just Dance	\$500.00	Kathleen Boylan
Rock Band	\$250.00 each	Matt Strippoli/Micki Stukane
Sports	\$500.00	John Chestman
Technology	\$500.00	Nevin Salem
Walking	\$250.00 each	Marlo Rice/Janet Corbett
Club Coordinator	\$250.00	Tiffany Stevenson
Mentos	\$250.00 each	Brenda Conni/Luann Hughes

Total to be charged to account 11-000-260-110, Other Salaries - \$5,250.00.

C3. APPOINTMENT OF BASKETBALL COACHES

To appoint Vern Ford as girl's basketball coach for a stipend of \$1,500.00.

To designate \$1,500.00 for the hiring of a boy's basketball coach.

Total to be charged to account 11-000-260-110, Other Salaries - \$3,000.00.

ROLL CALL VOTE: Yes: Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza, and Bruce Whitaker.

Motion carried.

D. ACADEMIC

Motion was made by Rona Kaplan, Seconded by Roger Foss: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

D1. To approve the After School Club coordinated by the Community YMCA at a rate of \$5.00 per day for each student covering RBCS half days during Faculty Pro Development and LIP Conference. Parents will directly register and pay the YMCA.

D2. The Red Bank Charter School Board of Trustees verifies that the Red Bank Charter School community will observe the Week of Respect from October 28 – November 1, 2013.

D3. The Red Bank Charter School Board of Trustees verifies that the Red Bank Charter School community will observe Fire Prevention Week from October 21 – October 25, 2013.

D4. To report to the Board of Trustees that there was one incident reported on the Electronic Violence and Vandalism Reporting System (EVVRS) for the 2012-2013 school year.

D5. To approve participation at the following professional development activities:

Oct. 17/18 FEA/NJSPA/NJASCD	Meredith Pennotti/Ida West-Jones
Oct. 18 Differentiated Instr. Reading/Lang Arts Common Core	Erin Bobko/Luann Hughes
Oct. 21 Monmouth University: Micro-Aggressions in our School	Matt Strippoli/Jessica Hansen
Excellence in Equity series	Kathleen Boylan/Nevin Salem
Oct. 24 A Walk in the PARCC-Common Core	Kathleen Boylan/Brenda Conni
Oct. 25 Insight: Measuring Up on-line diagnostic assessment	All Faculty

D6. To approve nine (9) Monmouth University field placement students for the fall semester, 2013 at Red Bank Charter School.

ROLL CALL VOTE: Yes: Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza, and Bruce Whitaker.

Motion carried.

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Charter School Administrator, the following POLICY Resolutions are approved as indicated:

No action items.

ROLL CALL VOTE:

Public Comment: None

Other Business: Discussion on School of Practical Philosophy group to put a refrigerator on our premises.

Ad Hoc Committee Report: None

Athletic Report: None

Executive Session: None

Motion to adjourn by Rona Kaplan, seconded by Steve Houck.

ROLL CALL VOTE: Yes: Roger Foss, Janice Havay, Steve Houck, Rona Kaplan, Andrea Plaza, and Bruce Whitaker.

Motion carried.

Adjournment: 7:12PM