

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Regular Meeting for September 25, 2013

Call to Order: 6:05pm- Red Bank Charter School Omni Room

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed June 26, 2013. Notice of the meeting was published in the Asbury Park Press, Two River Times and The Hub.

Roll Call: Present: Caryn Cohen, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker.

Absent: Roger Foss, Andrea Plaza and John Tatulli

In Attendance: Meredith Pennotti and Richard Gartz

Pledge of Allegiance:

Commitment Statement:

Resolutions/Action Items:

APPROVE MINUTES:

To approve the minutes of the Board meeting of July 23, 2013.

Motion was made by Rona Kaplan, seconded by Steve Houck: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the Board Minutes have been approved.

ROLL CALL VOTE: Yes: Caryn Cohen, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker.

Motion carried.

Committee Reports:

A. FINANCE

Motion was made by Caryn Cohen, Seconded by Steve Houck: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Business Administrator, the following Finance Resolutions are approved as indicated:

A1. BILLS LIST

- To approve the Hand Check Register dated July 31, 2013 in the amount of \$47,960.83.
- To approve the Hand Check Register dated August 4, 2013 in the amount of \$20,306.82.
- To approve the Hand Check Register dated August 9, 2013 in the amount of \$480.00.
- To approve the Hand Check Register dated August 13, 2013 in the amount of \$3,855.12.
- To approve the Hand Check Register dated August 19, 2013 in the amount of \$750.00.
- To approve the Hand Check Register dated August 27, 2013 in the amount of \$23,179.04.
- To approve the Check Register dated August 28, 2013 in the amount of \$94,446.23.
- To approve the Hand Check Register dated September 3, 2013 in the amount of \$20,306.82.
- To approve the Hand Check Register dated September 9, 2013 in the amount of \$214.50.

To approve the Hand Check Register dated September 16, 2013 in the amount of \$4,066.67.
To approve the Hand Check Register dated September 16, 2013 in the amount of \$4,066.67.
To approve the Hand Check Register dated September 16, 2013 in the amount of \$6,624.44.
To approve the Check Register dated September 25, 2013 in the amount of \$51,095.74.

A2. BOARD SECRETARY REPORT

To approve the Board Secretary Report for July, 2013 and August, 2013.

A3. BUDGET APPROPRIATION TRANSFER

To approve the Budget Appropriation Transfer for June 30, 2013.

A4. BUDGET AMENDMENT

To approve the Budget Amendment for 2013-2014 as of September 25, 2013.

A5. To approve the Satellite Lunch Agreement between Red Bank Charter School and Red Bank Regional High School Board of Education for the 2013-2014 school year.

A6. To approve Dave Conklin Trucking, LLC for the transport of commodities to support our breakfast and lunch program at a rate of \$2.40 per case with a minimum charge of \$100.00.

A7. To approve the submission of the NCLB 2014 Entitlement Grant in the amount of \$53,968.00:

Title I, Part A Basic	Title I Teacher Salaries	\$50,655.00
Title IIA	Professional Development	\$ 3,313.00

A8. To approve the submission of the IDEA 2014 Entitlement Grant in the amount of \$37,044.00
IDEA Basic, Part B \$37,044.00

A9. To acknowledge receipt of the check from Target's Take Charge of Education Program in the amount of \$142.47.

A10. To acknowledge receipt of three AT&T United Way Employee Giving Campaign checks on behalf of Patricia McCrink totaling of \$300.00.

A11. To approve the Health Reimbursement Arrangement (HRA) Plan with O.C.A. Benefit Services as Administrator.

A12. To authorize the Board President and School Business Administrator to execute all necessary documents and proceedings as may be necessary in conjunction with the current mortgages coming to maturity on October 21, 2013. This may include but is not limited to Title work, Environmental Study, Attorney's, etc.

Public Comments:

Audrey Oldoerp: Proposed uniform changes, Spanish language program, Aftercare on ½ school days and budget for teacher supplies.

Liz Danyluk: Proposed uniform changes.

Marion Donohue: Spanish language program.

Liz Murphy: Spanish language program.

ROLL CALL VOTE: Yes: Caryn Cohen, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker.

Motion carried.

B. FACILITIES

Motion was made by Steve Houck, Seconded by Lynn Romeo: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Facilities Resolutions are approved as indicated:

B1. To approve the building request for Monmouth Civic Chorus to use the Omni Room Wednesday evenings 7:00PM-10:00PM September 11, 2013 through December 4, 2013 and January 8, 2014 through May 28, 2014 at a rate of \$35.00 per hour.

B2. To approve the use of the Community YMCA facilities for physical education classes and extra curricular activities at no cost to the Red Bank Charter School.

B3. To approve the use of the Community YMCA swimming pool for grade 3 at no cost to the Red Bank Charter School.

ROLL CALL VOTE: Yes: Caryn Cohen, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker.

Motion carried.

C. PERSONNEL

Motion was made by Lynn Romeo, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Personnel Resolutions are approved as indicated:

C1. APPOINTMENTS

To approve the following revised appointments for the 2013-2014 school year:

a.	Lead Person	Meredith Pennotti
b.	School Business Administrator	Richard Gartz
c.	School Physician	Dr. Rigatti, Shrewsbury
d.	Affirmative Action Officer	Ida West-Jones
e.	Gender Equity Officer(Title IX)	Meredith Pennotti
f.	504 Officer	Meredith Pennotti
g.	Right to Know Contact Person	Janet Corbett
h.	Insurance Agent of Record	Holmes and McDowell
i.	Anti-Bullying Coordinator	Jessica Hansen
j.	Homeless Liaison	Janet Corbett

C2. RESIGNATIONS

To accept the resignation of Aimee Staley for the 2013-2014 school year.

To accept the resignation of Devon Worster for the 2013-2014 school year.

To accept the resignation of Jacqueline Richter for the 2013-2014 school year.

C3. To approve the salary for Meredith Pennotti, Chief School Administrator at \$137,000.00 for the 2013-2014 school year.

C4. To accept the maternity leave request from Allison Bucks beginning January 2, 2014 and to return on March 31, 2014.

C5. To appoint Janet Corbett, 5 Teri Court, Jackson, New Jersey as School Nurse for the 2013-2014 school year at a salary of \$55,000.00.

C6. To appoint Marlo Rice, 27 Cranberry Drive, Tinton Falls, New Jersey as Adjunct for the 2013-2014 school year at a salary of \$28,000.00.

C7. To appoint Caitlyn Schultheis, 105 Squankum Road, Tinton Falls, New Jersey to cover Kindergarten maternity leave for September, 2013 at a pro-rated salary of \$26,800.00.

C8. To appoint July Alejandra Rodriguez Perez, 39 Manning Place, Keansburg, New Jersey as part-time Teacher of Spanish for the 2013-2014 school year at a salary of \$28,000.00.

C9. To appoint John Sansevere, 39 Shirley Boulevard, Old Bridge, New Jersey as part-time Teacher of Art for the 2013-2014 school year at a salary of \$17,500.00.

C10. To appoint Patricia Dunphy, Physical Therapist, 12 Tindall Road, Middletown, New Jersey at a rate of \$50.00 per half hour session.

C11. To appoint Nicholas Giglio as part-time bus driver for the 2013-2014 school year at an hourly rate of \$16.00,

C12. To appoint Eleanor D'Elia as part-time bus driver for the 2013-2014 school year at an hourly rate of \$16.00.

C13. To appoint Frances Mazza as part-time bus driver for the 2013-2014 school year at an hourly rate of \$16.00.

C14. To appoint John Chestman as bus driver for the 2013-2014 school year at an hourly rate of \$16.00.

C15. To appoint Alexis Nulle as RBCS Communication Coordinator to implement and administer a multifaceted PR plan for 2013-2014 school year at a rate not to exceed \$4,000.00.

C16. STUDY BUDDIES

To appoint Sherman Delgado as Coordinator of the Extended Study Buddy Program Monday through Thursday at a stipend of \$5,000.00 for the 2013-2014 school year.

To appoint Siobhan Woods Coordinator of the Extended School Study Buddy Program on Fridays at a stipend of \$1,000.00 for the 2013-2014 school year.

C17. To appoint John LeFever as Volunteer Athletic Coordinator for the 2013-2014 school year.

C18. SOCCER COACHES

To appoint Alison Wheeler as the Girl's Soccer Coach for the 2013 fall season at a stipend of \$1,500.00.

To appoint Vern Ford as the Boy's Soccer Coach for the 2013 fall season at a stipend of \$1,500.00.

ROLL CALL VOTE: Yes: Caryn Cohen, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker.

Motion carried.

D. ACADEMIC

Motion was made by Rona Kaplan, Seconded by Lynn Romeo: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Academic Resolutions are approved as indicated:

D1. To approve the Tuition based Extended School Day Study Buddy Program for the 2013-2014 school year. The program is offered from 4:00-5:00PM Monday-Friday. The rates are as follows:

DAYS PER WEEKS	FIRST CHILD	ADD'L CHILD
5	\$63.00/month	\$50.00/month
4	\$50.00/month	\$40.00/month
3	\$38.00/month	\$30.00/month
2	\$25.00/month	\$20.00/month
1	\$13.00/month	\$10.00/month

D2. To review the NJASK 2012-2013 test scores as reported by the Department of Education.

NJASK Spring 2013 Results

Math

	AP + P	PP
Grade 3	19	1
Grade 4	16	4
Grade 5	18	2
Grade 6	14	6
Grade 7	17	4
Grade 8	17	2

NJASK Spring 2013 Results

ELA

	AP + P	PP
Grade 3	18	2
Grade 4	13	7
Grade 5	14	6
Grade 6	14	6
Grade 7	17	4
Grade 8	19	0

NJASK Spring 2013 Results

Science

	AP + P	PP
Grade 4	18	2
Grade 8	16	3

D3. To approve the new math program, Math Connects by Glencoe/McGraw Hill Education for grades 6-8.

D4. To approve incorporating the CATCH (Coordinated Approach to Child Health) program designed to promote physical activity, healthy food choices and the prevention of tobacco use in children into the health curriculum for the Red Bank Charter School.

D5. In support of the Red Bank Charter School personal fitness and wellness goal the Board of Trustees approves the following activities: yoga, dance, bowling and Crossfit at a cost not to exceed \$10,000.00.

D6. To participate in the Central Jersey Consortium for Excellence and Equity through Monmouth University Partnership at a cost of \$1,000.00 for teachers/administrators professional development.

ROLL CALL VOTE: Yes: Caryn Cohen, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker.

Motion carried.

E. POLICY

Motion was made by Steve Houck, Seconded by Caryn Cohen: Be it resolved by the Red Bank Charter School Board of Trustees upon the recommendation of the Charter School Administrator, the following Policy Resolutions are approved as indicated:

E1. To accept the Annual Report for the 2012-2013 school year as submitted to the New Jersey Department of Education on August 1, 2013.

ROLL CALL VOTE: Yes: Caryn Cohen, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker.

Motion carried.

Move to Executive Session

Motion was made by Steve Houck, Seconded by Caryn Cohen to move to Executive Session.

ROLL CALL VOTE: Yes: Caryn Cohen, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker.

Motion carried to move to Executive Session at 7:25PM.

Motion to adjourn by Caryn Cohen, Seconded by Rona Kaplan.

ROLL CALL VOTE: Yes: Caryn Cohen, Janice Havay, Steve Houck, Rona Kaplan, Lynn Romeo and Bruce Whitaker.

Motion Carried.

Adjournment: 7:46PM

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Executive Session for September 25, 2013

Executive Session:

Whereas, Chapter 231 of Public Laws of 1975 authorizes a public body to meet in Private Session under certain limited circumstances, and

Whereas, said law requires a public body to take a resolution at a Public Meeting before it can go into Executive Session,

Now, Therefore, Be it Resolved that the Red Bank Charter School does hereby determine it is necessary to meet in private session for discussion of Individual Privacy.

These matters will be made public when the confidentiality is no longer required.

Recess to Executive Session: 7:25pm

Return from Executive Session: 7:46PM